2025-0024

INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT (DEPARTMENT OF PUBLIC WORKS)

ORDINANCE NO.

An ordinance approving and authorizing the execution of Amendment No. 1 to Ordinance No. 23-7-7, which approved a Professional Services Agreement with Bryant Hammett & Associates, LLC, to perform additional surveying services for the Texaco Road Survey (Project No. P230601), in the lump sum amount of \$21,015.00.

- WHEREAS, Ordinance No. 23-7-7 adopted on July 10, 2023, by the St. Charles Parish Council, approved and authorized the execution of a Professional Services Agreement with Bryant Hammett & Associates, LLC, to perform surveying services for the Texaco Road Survey (Project No. P230601), in the lump sum amount of \$41,640.00; and,
- WHEREAS, St. Charles Parish desires to complete additional surveying on Texaco Road from Lakewood Pump Station to the Blouin Canal Pump Station for a lump sum amount of \$21,015.00; and,
- WHEREAS, the additional survey will collect information on right of ways and servitude locations not included in the original survey; and,
- WHEREAS, Amendment No. 1 between St. Charles Parish and Bryant Hammett & Associates, LLC, describes the details of the proposed services and compensation.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That Amendment No. 1 to the Professional Services Agreement between St. Charles Parish and Bryant Hammett & Associates, LLC, to perform additional surveying services as required by the Department of Public Works for the Texaco Road Survey (Project No. P230601), in the lump sum amount of \$21,015.00 is hereby approved and accepted.

SECTION II. That the Parish President is hereby authorized to execute said Amendment on behalf of St. Charles Parish.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS:

MOBLEY, FONSECA, WILSON, SKIBA, PILIE, COMARDELLE,

O'DANIÉLS, FISHÉR, DEBRÚLER

NAYS:

NONE ABSENT: NONE

And the ordinance was declared adopted the 24th day of February , 2025. to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: SECRETARY: DLVD/PARISH PRESIDENT: February APPROVED: PARISH PRESIDENT:

RETD/SECRETARY: Februa AT: 10:42 am RECD BY:

AMENDMENT NO. 1 TO CONSULTING SERVICES FOR TEXACO ROAD SURVEY (PARISH PROJECT NO. P230601)

THIS AMENDMENT NO. 1 is made and entered into on this 2/27/2025

BY AND BETWEEN:

- **ST. CHARLES PARISH,** represented herein by its duly authorized Parish President, Matthew Jewell, (hereafter sometimes referred to as "OWNER"), and
- **Bryant Hammett & Associates, LLC** represented herein by Bryant Hammett, Jr., PE, PLS, duly authorized by Corporate Resolution attached hereto (hereafter sometimes referred to as "Consultant"):
- WHEREAS, On July 10, 2023 the St. Charles Parish Council approved Ordinance No. 23-7-7 to authorize an Agreement between St. Charles Parish and Bryant Hammett & Associates, LLC, for the Texaco Road Survey (Project No. P230601) in the lump sum amount of \$41,640.00; and,
- WHEREAS, St. Charles Parish desires to complete additional surveying on Texaco Road from Lakewood Pump Station to the Blouin Canal Pump Station for a lump sum amount of \$21,015.00; and,
- WHEREAS, the additional survey will collect information on right of ways and servitude locations not included in the original survey; and,
- WHEREAS, Amendment No. 1 between St. Charles Parish and Bryant Hammett & Associates, LLC describes the details of the proposed services and compensation.

Changes to the Contract Attachments are as follows:

ATTACHMENT "A"

Add the following to Attachment "A":

Control Point Survey and Baseline:

Control points will be established for the project to provide horizontal and vertical reference points for the project. Two main control points will be established using GPS technology with OPUS Observations. Temporary work points will also be established, as needed, along the route to facilitate the survey work. The horizontal control will be referenced to the North American Datum of 1983 (NAD83), with northings and easting coordinates shown as State Plane Coordinates. The vertical control network will be referenced to the North American Vertical Datum of 1988 (Geoid 18).

Right of Way:

BHA will perform the necessary research, field work, and calculations to identify the right of way along the Cousins Canal and Texaco Rd. from the Lakewood Drive Pump Station to the Blouin Canal Pump Station. Any existing servitudes found in the records will be shown on the survey as well.

Items Not Included:

No additional topographic features will be surveyed as part of this proposal. BHA will utilize the existing topographic survey drawings as the baseline for this survey. Individual boundary survey drawings will not be included as part of this proposal. The right of way information will be shown on the existing survey drawings for the Texaco Rd/Cousins Canal corridor

Deliverables:

BHA will update the existing plan view drawings with the right of way added. Electronic drawing files will be produced using AutoCAD software. Signed and Sealed PDFs will be provided as well as an ASCII point file containing all survey points and feature code descriptions.

ATTACHMENT "B"

Add the following to Attachment "B":

The CONSULTANT shall complete the boundary survey within 4 months of the Notice to Proceed.

Time for Completion:

- If, through no fault of CONSULTANT, such periods of time or dates are changed, or the orderly and continuous progress of CONSULTANT's services is impaired, or CONSULTANT's services are delayed or suspended, then the time for completion of CONSULTANT's services shall be adjusted equitably.
- If OWNER authorizes changes in the scope, extent, or character of the Project or CONSULTANT's services, then the time for completion of CONSULTANT's services shall be adjusted equitably.

• If CONSULTANT fails, through its own fault, to complete the performance required in this Agreement within the time set forth, as duly adjusted, then OWNER shall be entitled, as its sole remedy, to the recovery of direct damages, if any, resulting from such failure.

ATTACHMENT "C"

Add the following to Attachment "C":

OWNER shall pay CONSULTANT on a Lump Sum basis for Basic Services set forth in Attachment A as follows:

The total compensation for surveying services as described in Attachment A is estimated to be \$21,015.00 for the Boundary Survey.

Compensation:

a. The CONSULTANT charges shall constitute full and complete compensation for CONSULTANT's services, including labor costs, overhead, and profit.

THUS DONE AND SIGNED in the presence of the undersigned competent witnesses, on this 2/27/2025

| BRYANT HAMMETT & ASSOCIATES, LLC | | ST. CHARLES PARISH | |
|----------------------------------|---|--------------------|---|
| Ву: | Docusigned by: Elizabeth Tanner 593180224CE6437 | By: | DocuSigned by: Matthew Jewell B5AABECSF77E403 |
| Name: | Elizabeth Tanner | Name: | Matthew Jewell |
| Title: | co-manager | Title: | Parish President |
| Date: | 2/27/2025 | Date: | 2/27/2025 |
| WITNESS | | WITNESS | |
| WITNE | SS | WITNE | SS |
| WITNE By: | SS Signed by: Jeff Carry 58C04D23B7944F4 | WITNE | SS Signed by: EXALY MONFRY EAB7B274FC894A7 |
| | | | signed by: kacy Monfrey |
| By: | Signed by: Jeff Carry 58C04D23B7944F4 | Ву: | Signed by: EXACY MONTRY EAB7B274FC894A7 |
| By: Name: | Signed by: Jeff Carey Jeff Carey | By: Name: | Signed by: Lay Monfry EAB7B274FC894A7 Kacy Monfrey |

CORPORATE RESOLUTION

| EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF |
|---|
| Bryant Hammett & Associates, LLC INCORPORATED. |
| AT THE MEETING OF DIRECTORS OF <u>Bryant Hammett & Associates</u> INCORPORATED, DULY NOTICED AND HELD ON <u>July 31, 2024</u> , A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT WAS: |
| RESOLVED THAT Elizabeth Tanner, BE AND IS HEREBY APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS AND TRANSACTIONS WITH THE PARISH OF ST. CHARLES OR ANY OF ITS AGENCIES, DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE EXECUTION OF ALL PROPOSALS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES, CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH PROPOSAL OR CONTRACT, THIS CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-FACT. |
| I HEREBY CERTIFY THE FOREGOING TO BE A TRUE AND CORRECT COPY OF AN EXCERPT OF THE MINUTES OF THE ABOVE DATED MEETING OF THE BOARD OF DIRECTORS OF SAID CORPORATION, AND THE SAME HAS NOT BEEN REVOKED OR RESCINDED. OWNER/MANAGER |
| 10/09/2024 |



RATE SCHEDULE

January 1, 2025

| CLASSIFICATION | BILLING RATE PER HOUR |
|-------------------------------|--------------------------|
| Accounting | \$ 82.00 |
| Administration | \$ 105.00 |
| CADD Technician | \$ 100.00 |
| Certified Flood Manager (CFM) | \$ 90.00 |
| Clerical | \$ 65.00 |
| Construction Manager | \$ 125.00 |
| Engineer (Sr) | \$ 215.00 |
| Environmental Manager | \$ 150.00 |
| Expert Witness | \$ 250.00 |
| Inspector | \$ 85.00 |
| Principal | \$ 240.00 |
| Professional Land Surveyor | \$ 175.00 |
| Project Manager | \$ 150.00 |
| Survey Crew 2-Man | \$ 175.00 |
| Survey Crew 3-Man | \$ 225.00 |
| Survey Crew Chief | \$ 95.00 |
| Survey Technician | \$ 120.00 |
| Transportation: boat, ATV | \$ 50.00 |

^{*}Standard survey supplies (stakes, rods, etc.) and special transportation (airboat) charged at cost + 10%

Notice: Every year these rates are adjusted to reflect current conditions and become effective immediately



Certificate Of Completion

Envelope Id: F148D3BE-7C39-4F63-8D41-7D87367E8F90

Subject: Signature Requested for Bryant Hammett & Associates, LLC - Amendment - January 27, 2025.docx

Source Envelope:

Document Pages: 6 Certificate Pages: 5 Signatures: 4 Initials: 0

AutoNav: Enabled

Envelopeld Stamping: Enabled

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Envelope Originator: Stacey Rogers

Status: Completed

attn: Finance Department 15045 River Road Hahnville, LA 70057

srogers@stcharlesgov.net IP Address: 209.112.106.2

Record Tracking

Status: Original

2/27/2025 8:46:38 AM

Holder: Stacey Rogers

srogers@stcharlesgov.net

Signature Adoption: Pre-selected Style

Using IP Address: 68.227.130.94

Location: DocuSign

Signer Events

Elizabeth Tanner

etanner@bha-engineers.com

co-manager

Security Level: Email, Account Authentication

(None)

Signature

Hirabeth Tanner

--- 593180224CE6437...

Timestamp Sent: 2/27/2025 8:51:45 AM

Viewed: 2/27/2025 1:30:17 PM Signed: 2/27/2025 1:31:29 PM

Electronic Record and Signature Disclosure: Accepted: 2/27/2025 1:30:17 PM

ID: de817eb7-a687-4b88-97a2-2041bbeceba9

Matthew Jewell

mlj@stcharlesgov.net

Parish President

Security Level: Email, Account Authentication

(None)

Metthew Jewell

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Signed: 2/27/2025 1:48:55 PM

Signature Adoption: Pre-selected Style
Using IP Address: 184.176.199.178

Signed using mobile

Electronic Record and Signature Disclosure:

Not Offered via Docusign

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Witness Events

Signature

Timestamp

Witness Events

Jeff Carey

jcarey@bha-engineers.com

PLS

Professional Land Surveyor

1104 Dealers Ave., Harhan, LA 70123

Witness for Elizabeth Tanner (etanner@bha-engineers.com)

Security Level:

Electronic Record and Signature Disclosure:

Accepted: 2/27/2025 1:44:56 PM

ID: b3000e24-3c4d-4b14-a426-ce364dfbbd98

Kacy Monfrey

Kmonfrey@stcharlesgov.net

Executive Assistant

St. Charles Parish Government

Executive Assistant

Notary Events

15045 River Road Hahnville

Witness for Matthew Jewell (mlj@stcharlesgov.net)

Security Level:

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Signature

Signed by:

Jeff Carry

Signature Adoption: Pre-selected Style Using IP Address: 68.112.217.26

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Kacy Monfrey

Signature Adoption: Pre-selected Style Using IP Address: 184.176.199.178

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Signature Timestamp

Envelope Summary Events Status Timestamps

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 Security Checked
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 Completed
 Security Checked
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Payment Events Status Timestamps

Electronic Record and Signature Disclosure