



**REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)**

[2022-0201](#) South Louisiana Port Commission

[2022-0198](#) Parish President Remarks/Report

**Sponsors:** Mr. Jewell

**ORDINANCE INTRODUCED FOR PUBLICATION, PUBLIC HEARING, & ADOPTION AT THE PUBLIC MEETING**

**Monday, July 18, 2022, 6:00 pm, Council Chambers, Courthouse, Hahnville**

- 9 [2022-0197](#) An ordinance adopting, setting forth, levying and imposing taxes on all property subject to taxation in the Parish of St. Charles, State of Louisiana, as required by Section 23 of Article VII of the Constitution of Louisiana and Revised Statute 47.1705(B) for General Parochial Purposes; constructing, acquiring, maintaining, operating, extending and/or improving levees, facilities and structures associated with outer flood protection systems within the Parish; constructing, maintaining, and operating the Parish Road Maintenance program, Parish Recreation program, Parish Fire Protection, Mosquito Control Program, E-911 Telephone System, Health Unit and Council on Aging program; Council on Aging Program (2); Road Lighting District No. 1; Library Service District No. 1; the ARC of St. Charles; paying any costs associated with acquiring, constructing, improving, maintaining and operating wastewater facilities and systems in the Parish.

**Sponsors:** Mr. Jewell and Department of Finance

**Attachments:** [2022-0197 2022 ADVAL council](#)

**ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING**

**Monday, July 18, 2022, 6:00 pm, Council Chambers, Courthouse, Hahnville**

*(No items for the regular Agenda)*

## ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 14**    [2022-0176](#)    An ordinance to levy an assessment on the 2022 ad valorem tax bills of property owners that are delinquent in paying outstanding invoices for removal of weeds, grass, etc. in accordance with the St. Charles Parish Code, Chapter 16, Article III, Weeds, Grass, etc. and to levy an assessment on the ad valorem tax bills of property owners that are delinquent in paying outstanding charges incurred for the removal of unsafe structures, trash and debris in accordance with Chapter 16, Article IV, Sec. 16-48(b).

**Sponsors:**            Mr. Jewell and Department of Planning & Zoning

**Attachments:**        [2022-0176 Ad Valorem](#)

**Legislative History**

6/20/22	Parish President	Introduced
6/20/22	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 49**    [2022-0180](#)    An ordinance approving and authorizing the execution of a Professional Services Agreement with Digital Engineering & Imaging, Inc., to perform planning services for the Road Maintenance 2022-23 (Project No. P220501), in the not to exceed amount of \$316,728.72.

**Sponsors:**            Mr. Jewell and Department of Public Works

**Attachments:**        [2022-0180 Agreement Road Maintenance 2022-23.pdf](#)  
[2022-0180 Digital Engineering Corporate Resolution.pdf](#)

**Legislative History**

6/20/22	Parish President	Introduced
6/20/22	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 73**    [2022-0188](#)    An ordinance approving and authorizing the execution of a Professional Services Agreement with Gaea Consultants, LLC, to perform engineering services for the Clayton's Pond Outfall Improvements (Project No. P220204), in the not to exceed amount of \$141,179.00.

**Sponsors:**            Mr. Jewell and Department of Public Works

**Attachments:**        [2022-0188 Clayton Pond P220204 - Agreement](#)  
[2022-0188 Clayton Pond GAEA Rate Sheet- Attachment C-1](#)  
[2022-0188 resolution](#)

**Legislative History**

6/20/22	Parish President	Introduced
6/20/22	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 110** [2022-0189](#) An ordinance approving and authorizing the execution of Change Order No. 1 for 5th Street Drainage Improvements (Project No. P190506), to decrease the contract amount by \$108,720.00 and increase contract time by 97 days.

**Sponsors:** Mr. Jewell and Department of Public Works

**Attachments:** [2022-0189 Fifth Street CO](#)  
[2022-0189 Fifth Street attachments WC Directives 1-3](#)

**Legislative History**

6/20/22	Parish President	Introduced
6/20/22	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 133** [2022-0191](#) An ordinance to amend the 2022 Consolidated Operating and Capital Budget, Amendment No. 1, to add revenues and transfers totaling \$144,692,633, a reduction of accumulated fund balance of \$814,083 and expenditures, including transfers, totaling \$132,142,332 for all Governmental Funds for the purpose of adjusting beginning 2022 fund balances across all funds to match ending 2021 Final Budget balances and to re-apply various construction, architectural/engineering, and other fees unexpended in 2021 for Parish projects that were not completed during 2021 and apply them to 2022.

**Sponsors:** Mr. Jewell and Department of Finance

**Attachments:** [2022-0191 1st Amendment - Governmental Funds](#)

**Legislative History**

6/20/22	Parish President	Introduced
6/20/22	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 183** [2022-0192](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with CSRS, LLC, to perform planning services for the Judge Edward Dufresne Parkway Extension Project (Project No. P210706), in the not to exceed amount of \$984,850.00.

**Sponsors:** Mr. Jewell and Department of Public Works

**Attachments:** [2022-0192 P210706 - CSRS - Professional Services Agreement Attachments.p](#)  
[2022-0192 Attachment C-1 2022 CSRS Rates.pdf](#)  
[2022-0192 CSRS LLC Authorization Resolution for Judge Dufresne Ext TMG.pc](#)

**Legislative History**

6/20/22	Parish President	Introduced
6/20/22	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

**RESOLUTIONS**

- 224** [2022-0195](#) A resolution certifying that St. Charles Parish has complied with the bidding procedures of Louisiana Revised Statutes 38:2211, et. seq., for the construction of the Kellogg Pump Station T-Wall (BA-0244).

**Sponsors:** Mr. Jewell and Grants Office

- 225** [2022-0196](#) A resolution to approve and authorize the execution of a Cooperative Endeavor Agreement between the State of Louisiana and St. Charles Parish for funding to complete the Paul Fredrick and Kinler Street Demolition and Reconstruction project (Facility Planning and Control Project No. 50-J45-21-03).

**Sponsors:** Mr. Jewell and Grants Office

**Attachments:** [2022-0196 CEA 50-J45-21-03 Paul Fredrick Street and Kinler Street Demolition](#)

**APPOINTMENTS**

- 233** [2022-0160](#) A resolution to appoint a member to the Regional Planning Commission.

*Council will confirm nomination to the Regional Planning Commission to fill the vacancy caused by the resignation of Bishop Otis Kenner in accordance with Ordinance No. 16-12-4. The Board shall be comprised of five (5) members; the Parish President, two (2) members of the St. Charles Parish Council-term concurrent with the Governing Authority, and one (1) member who must not otherwise hold elected or appointed office in the Parish of St. Charles to be appointed by the Parish Council and approved by the Parish President. Unexpired term to begin immediately and expire January 8, 2023.*

*Nominee: Pastor Thomas Hines*

**Legislative History**

1/8/18	Parish Council	Enacted Legislation Bishop Otis Kenner appointed to the Regional Planning Commission on January 8, 2018, per Resolution No. 6325 Term: Immediately (January 8, 2018) - January 9, 2023
6/6/22	Parish Council	Vacancy Announced
6/20/22	Parish Council	Nomination(s) Accepted Nominee: Councilman Fisher nominated Pastor Thomas Hines
6/20/22	Parish Council	Close Nomination(s) for
6/20/22	Parish Council	Nomination(s) Closed

- 234** [2022-0164](#) A resolution to appoint a member to the St. Charles Parish Communications District representing the St. Charles Parish Council.

*Council will confirm nomination to the St. Charles Parish Communications District to fill the vacancy created by the expiration of the term of Mr. Thomas Barreca, Jr. Four (4) year term to begin August 19, 2022 and expire August 19, 2026.*

*Nominee: Chief Kenny Wenning, Jr.*

**Legislative History**

8/6/18	Parish Council	Enacted Legislation Mr. Thomas Barreca, Jr. appointed to the St. Charles Parish Communications District on August 6, 2018, per Resolution No. 6360 Term: August 19, 2018 - August 19, 2022
6/6/22	Parish Council	Vacancy Announced
6/20/22	Parish Council	Nomination(s) Accepted Nominee: Councilman Fisher nominated Chief Kenny Wenning, Jr.
6/20/22	Parish Council	Close Nomination(s) for
6/20/22	Parish Council	Nomination(s) Closed

**238** [2022-0179](#) A resolution to appoint a member to the St. Charles Parish Civil Service Board.

*Council Chairman will accept nominations to the Civil Service Board to fill the vacancy created by the expiration of the term of Mr. Ralph Wilderson. Three (3) year term to begin August 1, 2022 and expire August 1, 2025.*

**Legislative History**

7/22/19	Parish Council	Enacted Legislation Mr. Ralph Wilderson appointed to the St. Charles Parish Civil Service Board on July 22, 2019 per Resolution No. 6423 Term: August 1, 2019 - August 1, 2022
6/20/22	Parish Council	Vacancy Announced

## MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.

### MEETINGS

*LAFOURCHE BASIN LEVEE DISTRICT: Wednesday, 7/6/22, 6PM, Lafourche Basin Levee District Office, 21380 Highway 20, Vacherie*  
*PLANNING & ZONING COMMISSION: Thursday, 7/7/22, 6PM, Council Chambers*  
*COMMUNICATIONS DISTRICT (911): Monday, 7/11/22, 5PM, Council Chambers*  
*PONTCHARTRAIN LEVEE DISTRICT: Monday, 7/18/22, 6PM, Pontchartrain Levee District Headquarters Complex, 2069 Railroad Avenue, Lutcher*  
*ST. CHARLES PARISH COUNCIL: Monday, 7/18/22, 6PM, Council Chambers*

### ANNOUNCEMENTS

*"Notice is hereby given that a Public Meeting for the St. Charles Parish Council will be held in the Council Chambers on the second floor of the St. Charles Parish Courthouse, 15045 River Road, Hahnville, LA 70057 on July 18, 2022 at 6:00 P.M. to adopt millage rates."*

### Accommodations for Disabled

**St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.**



# St. Charles Parish

St. Charles Parish  
Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
[www.stcharlesparish.gov](http://www.stcharlesparish.gov)

## Legislation Details

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**File #:** 2022-0194    **Version:** 1    **Name:** In Recognition: Scott M. Galliano, Planning & Zoning Commission

**Type:** Proclamation    **Status:** Special Business

**File created:** 7/5/2022    **In control:** Parish Council

**On agenda:** 7/5/2022    **Final action:**

**Enactment date:**    **Yes**

**Title:** In Recognition: Scott M. Galliano, Planning & Zoning Commission

**Sponsors:** Julia Fisher-Cormier

**Indexes:**

**Code sections:**

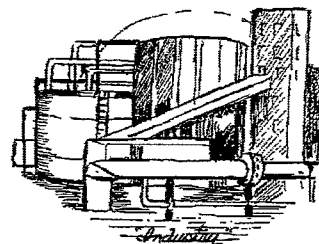
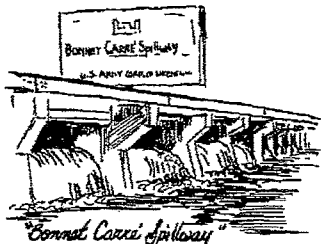
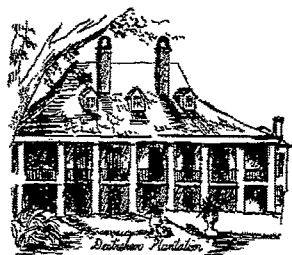
**Attachments:** [2022-0194 Scott Galliano.pdf](#)

Date	Ver.	Action By	Action	Result
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# The Parish of St. Charles

July 5, 2022

The St. Charles Parish Council  
and the Parish President  
Deeply Appreciate  
Your Years of Service

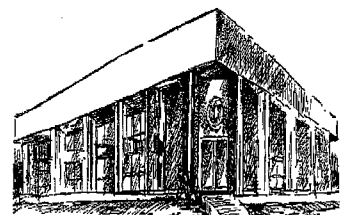
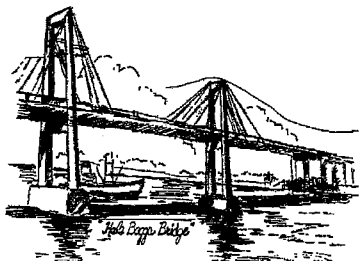


on the  
**ST. CHARLES PARISH  
PLANNING & ZONING  
COMMISSION**

**SCOTT M. GALLIANO**

District VII Representative

May 3, 2010 – May 31, 2022



*"PARISH OF PLENTY"  
created in 1807 from the county of the  
"German Coast", a parish of  
unprecedented economic and social  
development, known for its  
hospitality, rural living and sporting  
opportunities... with the added  
distinction of being located  
on both sides of the  
Mighty Mississippi River.*

*Matthew Jewell*

MATTHEW JEWELL  
PARISH PRESIDENT

*Beth Billings*

BETH A. BILLINGS  
COUNCILWOMAN AT LARGE, DIV. A

*Holly Fonseca*

HOLLY FONSECA  
COUNCILWOMAN AT LARGE, DIV. B

*La Sandra Darenbourg Gordon*

LA SANDRA DARENSBOURG GORDON  
COUNCILWOMAN, DISTRICT I

*Mary K. Oulee*

MARY K. OULEE  
COUNCILWOMAN, DISTRICT II

*Dick Gibbs*

DICK GIBBS  
COUNCILMAN, DISTRICT III

*Nicky DuFrene*

NICKY DUFRENE  
COUNCILMAN, DISTRICT IV

*Marilyn B. Bellock*

MARILYN B. BELLOCK  
COUNCILWOMAN, DISTRICT V

*Bob Fisher*

BOB FISHER  
COUNCILMAN, DISTRICT VI

*Julia Fisher-Cormier*

JULIA FISHER-CORMIER  
COUNCILWOMAN, DISTRICT VII





# St. Charles Parish

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## Legislation Details

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**File #:** 2022-0199    **Version:** 1    **Name:** In Recognition: Retired and Senior Volunteer Program (RSVP), serving the River Parishes for the past 45 years

**Type:** Proclamation    **Status:** Special Business

**File created:** 7/5/2022    **In control:** Parish Council

**On agenda:** 7/5/2022    **Final action:**

**Enactment date:**    **Yes**

**Title:** In Recognition: Retired and Senior Volunteer Program (RSVP), serving the River Parishes for the past 45 years

**Sponsors:** Matthew Jewell

**Indexes:**

**Code sections:**

**Attachments:** [2022-0199 RSVP.pdf](#)

Date	Ver.	Action By	Action	Result
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# The Parish of St. Charles

July 5, 2022

## IN RECOGNITION

**WHEREAS**, Retired and Senior Volunteer Program (RSVP), AmeriCorps Seniors, is a network of national service programs that provides older Americans the opportunity to apply their life experience to meeting community needs; and,

**WHEREAS**, the River Parishes are communities rich in volunteers dedicating their time and service to RSVP, making significant and positive changes, great or small, through their individual and group actions; and,

**WHEREAS**, we have never needed the volunteerism of America and the RSVP Program more than we do today; and,

**WHEREAS**, RSVP volunteers, network and serve the River Parish communities through numerous agencies, schools, churches, and service organizations; and,

**WHEREAS**, volunteering one's time, talent and resources has been a significant part of our American heritage and it is critical that we continue such a rich tradition of giving and sharing to preserve and improve the quality of life for the citizens of our communities; and,

**WHEREAS**, the receiver is not the only one who benefits from volunteer service, for the giver reaps the reward of improved skills and widened horizons as well; and,

**WHEREAS**, experience teaches us that government alone cannot meet all the needs of our parishes, nor solve all the social problems, so therefore we recognize that our RSVP volunteers and program are truly our valued treasures; and,

**WHEREAS**, Thursday, July 14, 2022, is the special day designated in the River Parishes for recognizing those who give of themselves and encourage all citizens to become involved in volunteer work; and,

**WHEREAS**, the St Charles Parish Council and the Parish President would like to thank all RSVP volunteers, service organizations, and businesses who have given time, energy, and resources to their communities through volunteer services.

**NOW THEREFORE, BE IT RESOLVED, WE THE MEMBERS OF THE ST. CHARLES PARISH COUNCIL AND THE PARISH PRESIDENT, do hereby recognize**

**RETIRED AND SENIOR VOLUNTEER PROGRAM (RSVP)  
FOR SERVING THE RIVER PARISHES FOR THE PAST 45 YEARS**

*"PARISH OF PLENTY"  
created in 1807 from the county of the  
"German Coast", a parish of  
unprecedented economic and social  
development, known for its  
hospitality, rural living and sporting  
opportunities... with the added  
distinction of being located  
on both sides of the  
Mighty Mississippi River.*

*Matthew Jewell*

**MATTHEW JEWEL  
PARISH PRESIDENT**

*Beth Billings*

**BETH A. BILLINGS  
COUNCILWOMAN AT LARGE, DIV. A**

*Holly Fonseca*

**HOLLY FONSECA  
COUNCILWOMAN AT LARGE, DIV. B**

*La Sandra Darenbourg Gordon*

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COUNCILWOMAN, DISTRICT II**

*Dick Gibbs*

**DICK GIBBS  
COUNCILMAN, DISTRICT III**

*Nicky Duprene*

**NICKY DUPRENE  
COUNCILMAN, DISTRICT IV**

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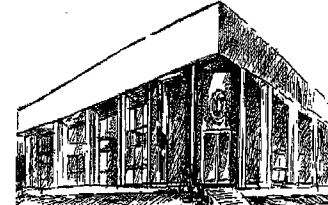
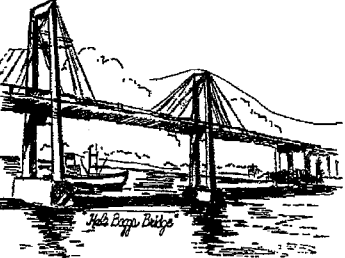
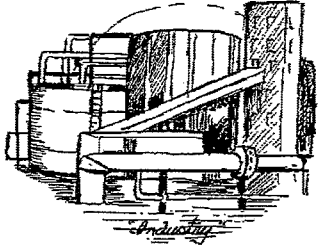
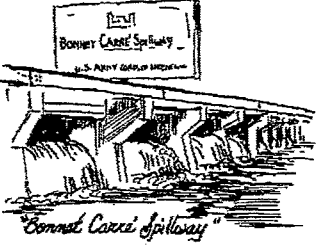
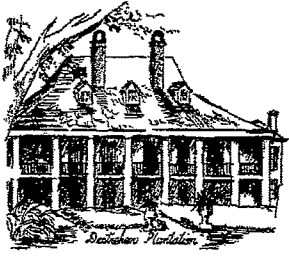
**MARILYN B. BELLOCK  
COUNCILWOMAN, DISTRICT V**

*Bob Fisher*

**BOB FISHER  
COUNCILMAN, DISTRICT VI**

*Julia Fisher Cormier*

**JULIA FISHER CORMIER  
COUNCILWOMAN, DISTRICT VII**





# St. Charles Parish

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985-783-5000  
www.stcharlesparish.gov

## Legislation Details

**File #:** 2022-0200    **Version:** 1    **Name:** Confirmation Hearing for Appointment of Director - Department of Emergency Preparedness - Mr. Jason Tastet

**Type:** Appointment by Motion    **Status:** In Council - Appointments

**File created:** 7/5/2022    **In control:** Parish Council

**On agenda:** 7/5/2022    **Final action:**

**Enactment date:**    **Yes**

**Title:** Confirmation Hearing for Appointment of Director - Department of Emergency Preparedness - Mr. Jason Tastet

**Sponsors:** Matthew Jewell

**Indexes:**

**Code sections:**

**Attachments:** [2022-0200 Confirmation letter for Jason Tastet.pdf](#)  
[Ord 80-6-3 create EOC.pdf](#)

Date	Ver.	Action By	Action	Result
6/28/2022	1	Parish Council	Correspondence Received	



# ST. CHARLES PARISH

OFFICE OF THE PARISH PRESIDENT

MATTHEW JEWELL  
PARISH PRESIDENT

RECHELL CHIAMPAGNE  
EXECUTIVE ASSISTANT

St. Charles Parish Council  
15045 River Road  
Hahnville, LA 70057

June 27, 2022

Dear Council Members,

I am pleased to submit the following nomination for Council approval in accordance with the St. Charles Parish Home Rule Charter, Article 111, Section B.3.a: Nominating:

- Jason Tastet, as Director/Homeland Security and Emergency Preparedness St. Charles Parish

I am requesting that a confirmation hearing be scheduled for the July 5, 2022, Council Meeting. The nominee is in possession of the required questionnaire and will submit it in accordance with Council deadlines.

If you have any questions or need additional information, please feel free to contact me.

Respectfully,

Matthew Jewell  
St. Charles Parish President

A motion was made by Mr. FAUCHEUX seconded by  
Mr. LANDRY that the following Ordinance be adopted:

ORDINANCE NO. 80-6-3

An Ordinance to create the Department  
of Emergency Preparedness; provide for  
its functions and responsibilities; and  
provide for the duties of its Director;

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

WHEREAS; a need exists for the creation of a Department of Emergency  
Preparedness; and

WHEREAS; the creation of such a Department will specify the duties  
of such personnel, and

WHEREAS; the Home Rule Charter does provide the mechanism for creation  
of such a Department

BE IT ORDAINED BY THE ST. CHARLES PARISH COUNCIL THAT THERE IS HEREBY  
CREATED THE DEPARTMENT OF EMERGENCY PREPAREDNESS; AND

BE IT ORDAINED THAT THE FUNCTIONS AND RESPONSIBILITIES OF THE DEPART-  
MENT SHALL BE AS FOLLOWS:

1. Develop, maintain, and update emergency  
operation plans for the Parish.
2. Coordinate the procedures to minimize  
the effects of natural and man-made disasters.
3. Implement and maintain a general warning system  
for the citizens of the Parish.
4. Establish and maintain a system to alert key  
Parish, State and Federal officials in times  
of emergencies.
5. Confer with officials to maintain and update  
all emergency plans and procedures.
6. Other such duties as may be directed by the  
Parish President and

BE IT ORDAINED THAT THE DIRECTOR OF EMERGENCY PREPAREDNESS SHALL BE  
APPOINTED BY THE PARISH PRESIDENT AS STATED IN ARTICLE III, SECTION  
C.1.b. OF THE HOME RULE CHARTER, AND THE DIRECTOR'S DUTIES SHALL  
CONSIST OF CARRYING OUT THE FUNCTIONS AND RESPONSIBILITIES OF THE  
DEPARTMENT OF EMERGENCY PREPAREDNESS;

BE IT FURTHER ORDAINED THAT THIS ORDINANCE SHALL BECOME EFFECTIVE IMMEDIATELY UPON ADOPTION BY THE PARISH COUNCIL AND APPROVAL BY THE PARISH PRESIDENT.

The foregoing Ordinance having been submitted to a vote, the vote thereon was as follows:

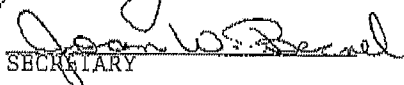
YEAS: LANDRY, HOGAN, MELANCON, FAUCHEUX, DUFRENE, AUPIED, CLEMENT, RODRIGUE, HUBBS

NAYS: NONE

ABSENT: NONE

And the Ordinance was declared adopted this the 9th day of JUNE 1980.

  
COUNCIL CHAIRMAN

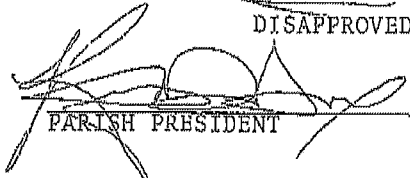
  
SECRETARY

DELIVERED TO PARISH PRESIDENT

June 10, 1980

APPROVED: 

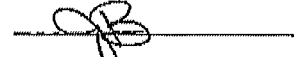
DISAPPROVED: \_\_\_\_\_

  
PARISH PRESIDENT

RETURNED TO SECRETARY ON

June 11, 1980

AT 3 AM/PM

RECEIVED BY 

IF APPROVED, THIS ORDINANCE SHALL BECOME EFFECTIVE FIVE (5) DAYS AFTER PUBLICATION IN THE OFFICIAL JOURNAL.



# St. Charles Parish

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## Legislation Details

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**File #:** 2022-0201    **Version:** 1    **Name:** South Louisiana Port Commission  
**Type:** Report    **Status:** In Council - Reports  
**File created:** 7/5/2022    **In control:** Parish Council  
**On agenda:** 7/5/2022    **Final action:**  
**Enactment date:**    **Yes**  
**Title:** South Louisiana Port Commission  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:**

Date	Ver.	Action By	Action	Result
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## Legislation Details

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**File #:** 2022-0198    **Version:** 1    **Name:** Parish President Remarks/Report  
**Type:** Report    **Status:** In Council - Reports  
**File created:** 7/5/2022    **In control:** Parish Council  
**On agenda:** 7/5/2022    **Final action:**  
**Enactment date:**    **Yes**  
**Title:** Parish President Remarks/Report  
**Sponsors:** Matthew Jewell  
**Indexes:**  
**Code sections:**  
**Attachments:**

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## Legislation Details

**File #:** 2022-0197    **Version:** 1    **Name:** Adopting, setting forth, levying and imposing taxes on all property subject to taxation in the Parish of St. Charles for the year 2022

**Type:** Ordinance    **Status:** Introduced For Public Hearing

**File created:** 7/5/2022    **In control:** Parish Council

**On agenda:** 7/5/2022    **Final action:**

**Enactment date:**    **Yes**

**Title:** An ordinance adopting, setting forth, levying and imposing taxes on all property subject to taxation in the Parish of St. Charles, State of Louisiana, as required by Section 23 of Article VII of the Constitution of Louisiana and Revised Statute 47.1705(B) for General Parochial Purposes; constructing, acquiring, maintaining, operating, extending and/or improving levees, facilities and structures associated with outer flood protection systems within the Parish; constructing, maintaining, and operating the Parish Road Maintenance program, Parish Recreation program, Parish Fire Protection, Mosquito Control Program, E-911 Telephone System, Health Unit and Council on Aging program; Council on Aging Program (2); Road Lighting District No. 1; Library Service District No. 1; the ARC of St. Charles; paying any costs associated with acquiring, constructing, improving, maintaining and operating wastewater facilities and systems in the Parish.

**Sponsors:** Matthew Jewell, Department of Finance

**Indexes:**

**Code sections:**

**Attachments:** [2022-0197 2022 ADVAL council](#)

Date	Ver.	Action By	Action	Result
7/5/2022	1	Parish President	Introduced	

2022 ADVAL council  
**ST. CHARLES PARISH**  
**AD VALOREM TAX**  
**MILLAGE RATE COMPARISON SCHEDULE**

AREA/TAXING DISTRICT/Tax Roll	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2021/ 2022
<i>PARISHWIDE:</i>													
General Fund	3.21	3.17	3.17	3.17	3.17	3.17	3.17	3.17	3.17	3.11	3.11	3.11	-
Levees					4.00	4.07	4.07	4.07	4.07	3.99	3.99	3.99	-
ARC					0.70	0.70	0.67	0.67	0.67	0.66	0.66	0.66	-
Road Lighting	1.45	1.43	1.43	1.43	1.03	1.03	1.01	1.01	1.01	0.99	1.01	1.01	-
Library M & O	4.50	4.45	4.45	4.45	4.45	4.45	4.35	4.35	4.53	4.44	4.53	4.53	-
Road Maintenance	5.96	5.94	5.94	5.94	5.94	6.04	5.90	5.90	5.90	5.90	5.90	5.90	-
Recreation	2.96	2.97	2.97	2.97	2.97	3.02	2.96	2.96	2.96	2.90	2.90	2.90	-
Mosquito Control	1.08	1.10	1.10	1.10	1.10	1.10	1.08	1.08	1.08	1.06	1.06	1.06	-
Council on Aging	0.97	0.96	0.96	0.96	0.96	0.96	0.96	0.96	0.96	0.94	0.94	0.94	-
Council on Aging									0.80	0.78	0.78	0.78	-
Fire Protection	1.55	1.53	1.53	1.53	1.53	1.53	1.45	1.45	1.45	1.58	1.58	1.58	-
E-911 Emergency System	1.00	0.99	0.99	0.99	0.99	0.99	0.97	0.97	0.97	0.95	1.00	1.00	-
Health Unit	0.65	0.64	0.64	0.64	0.64	0.64	0.61	0.61	0.61	0.61	0.61	0.61	-
Wastewater Facility						1.09	1.09	1.64	2.20	2.16	2.16	2.16	-
Sewer Bonds	2.95	2.83	2.60	2.20	2.20	1.11	1.11	0.56	-				-
<b>TOTAL PARISHWIDE</b>	<b>26.28</b>	<b>26.01</b>	<b>25.78</b>	<b>25.38</b>	<b>29.68</b>	<b>29.90</b>	<b>29.40</b>	<b>29.40</b>	<b>30.38</b>	<b>30.07</b>	<b>30.23</b>	<b>30.23</b>	<b>-</b>
<i>Increase/(Decrease over Prior Year)</i>	<i>(0.27)</i>	<i>(0.27)</i>	<i>(0.23)</i>	<i>(0.40)</i>	4.30	0.22	<i>(0.50)</i>	0.00	0.98	<i>(0.31)</i>	0.16	0.00	

**ST. CHARLES PARISH**  
**Advalorem Millage Rates Gross Revenue Comparison**  
**2022 Assessment**

AREA/TAXING DISTRICT	2022 Adjusted Mills (To be collected in 2023)	Estimated 2023 Gross Revenue	2021 Mills (Collected in 2022)	2022 Gross Revenue (As Provided by SCP Assessor)	Estimated Change in Revenue
<i>PARISHWIDE:</i>					
General Fund	3.11	5,691,300	3.11	4,991,399	699,901
Levees	3.99	7,301,700	3.99	6,403,750	897,950
Road Lighting	1.01	1,848,300	1.01	1,615,586	232,714
Library M & O	4.53	8,289,900	4.53	7,270,423	1,019,477
Road Maintenance	5.90	10,797,000	5.90	9,469,207	1,327,793
Recreation	2.90	5,307,000	2.90	4,654,356	652,644
Mosquito Control	1.06	1,939,800	1.06	1,701,245	238,555
Council on Aging	0.94	1,720,200	0.94	1,508,652	211,548
Council on Aging Elderly (2)	0.78	1,427,400	0.78	1,251,860	175,540
Fire Protection	1.58	2,891,400	1.58	2,535,821	355,579
E-911 Emergency System	1.00	1,830,000	1.00	1,604,948	225,052
Health Unit	0.61	1,116,300	0.61	979,019	137,281
ARC	0.66	1,207,800	0.66	1,059,268	148,532
WASTEWATER FACILITY	2.16	3,952,800	2.16	3,466,698	486,102
<b>TOTAL PARISHWIDE</b>	<b>30.23</b>	<b>55,320,900</b>	<b>30.23</b>	<b>48,512,231</b>	<b>6,808,669</b>

# 2022 TAX ROLL - ESTIMATE

	Parish Wide	Parish Wide w/o Adjustments
2022 Tax Roll (provided by SCP Assessor)	1,830,000,000	1,830,000,000
<b>Estimated 2021 Tax Roll (Gross)</b>	<b>1,830,000,000</b>	<b>1,830,000,000</b>
<b>Gross per Mill</b>	<b>\$1,830,000</b>	<b>\$1,830,000</b>

**2023 Revenue Estimate = Estimated 2022 Tax Roll (Gross) X Millage Rate X .99.**

**2023 Retirement Estimate = Estimated 2022 Tax Roll (Gross) X Millage Rate X .027625**

### Retirement System Breakdown

0.0025	Assessors Retirement Fund
0.0025	Clerk of Court Retirement Fund
0.002	DA Retirement Fund
0.0025	Municipal Employees Retirement Fund
0.0025	Parochial Employees Retirement Fund
0.000625	Registrar of Voters Retirement
0.005	Sheriffs Pension
0.01	Teachers Retirement Fund
2.7625%	



# St. Charles Parish

St. Charles Parish  
Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
[www.stcharlesparish.gov](http://www.stcharlesparish.gov)

## Legislation Details

**File #:** 2022-0176    **Version:** 1    **Name:** 2022 ad valorem tax bills of property owners that are delinquent in paying outstanding invoices for removal of weeds, grass, etc. and removal of unsafe structures, trash and debris

**Type:** Ordinance    **Status:** Public Hearing

**File created:** 6/20/2022    **In control:** Parish Council

**On agenda:** 7/5/2022    **Final action:**

**Enactment date:**    **Yes**

**Title:** An ordinance to levy an assessment on the 2022 ad valorem tax bills of property owners that are delinquent in paying outstanding invoices for removal of weeds, grass, etc. in accordance with the St. Charles Parish Code, Chapter 16, Article III, Weeds, Grass, etc. and to levy an assessment on the ad valorem tax bills of property owners that are delinquent in paying outstanding charges incurred for the removal of unsafe structures, trash and debris in accordance with Chapter 16, Article IV, Sec. 16-48 (b).

**Sponsors:** Matthew Jewell, Department of Planning & Zoning

**Indexes:**

**Code sections:**

**Attachments:** [2022-0176 Ad Valorem](#)

Date	Ver.	Action By	Action	Result
6/20/2022	1	Parish Council		
6/20/2022	1	Parish President	Introduced	

"EXIHIBIT A"

**6/1/2021 to 5/31/2022 The Grass and Code Ad Valorum Report**

**From a Grass Complaint - 6/1/2021 to 5/31/2022 Advalorem Report**

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
20-65	3/6/2020	CATHY ROSS VINNETT P.O. Box 701  ST. ROSE, LA 70087
	<b>Physical:</b>	222 GOOD CHILDREN ST
	<b>Address:</b>	BOUTTE, LA 70039
	<b>Subdivision:</b>	Mongrue Subd.
	<b>Lot Number:</b>	16
	<b>Square/Block:</b>	B
<b>Property ID#:</b>	704000B00016	
<b>Council District:</b>	District 7	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	20-65	
<b>Com. Filing Date:</b>	1/23/2020	
<b>Work Complete Da</b>	3/6/2020	<b>Lein File Date</b> 6/2/2021
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Woodruff Camus	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$0.00
Postage Fees:	\$6.04
Publication Fee:	\$11.99
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$36.48
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.22
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$92.73</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$262.73</b>
Sheriff Collect Fee (15%):	\$39.41
<b>Advalorem Amount:</b>	<b>\$302.14</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
20-66	3/6/2020	ANGELICA HILL 1120 Candlelight  MARRERO, LA 700720000
	<b>Physical:</b>	242 BOUTTE ESTATES DR
	<b>Address:</b>	BOUTTE, LA 70039
	<b>Subdivision:</b>	Boutte Estates
	<b>Lot Number:</b>	B24
	<b>Square/Block:</b>	
<b>Property ID#:</b>	705400000B24	
<b>Council District:</b>	District 7	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	20-66	
<b>Com. Filing Date:</b>	1/23/2020	
<b>Work Complete Da</b>	3/6/2020	<b>Lein File Date</b> 6/2/2021
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Woodruff Camus	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$0.00
Postage Fees:	\$6.04
Publication Fee:	\$11.99
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$128.63
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.22
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$184.88</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$354.88</b>
Sheriff Collect Fee (15%):	\$53.23
<b>Advalorem Amount:</b>	<b>\$408.11</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
20-93	2/19/2020	FAMILY RESOURCES OF N.O. P. O. BOX 434  BOUTTE, LA 70039
<b>Physical:</b>	179 POST ST	
<b>Address:</b>	KILLONA, LA 70057	
<b>Subdivision:</b>	VICKNAIR PROP.	
<b>Lot Number:</b>	3A	
<b>Square/Block:</b>	2	
<b>Property ID#:</b>	10380020003A	
<b>Council District:</b>	District 1	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	20-93	
<b>Com. Filing Date:</b>	2/3/2020	
<b>Work Complete Da</b>	2/17/2020	<b>Lein File Date</b> 6/2/2021
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Woodruff Camus	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$3.00
Postage Fees:	\$6.04
Publication Fee:	\$0.00
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$196.91
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.22
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$244.17</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$414.17</b>
Sheriff Collect Fee (15%):	\$62.13
<b>Advalorem Amount:</b>	<b>\$476.30</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
20-191	3/30/2020	TERRELL ALVIS MOSS 63 WEST SHARP NACK ST., APT. #2  PHILADELPHIA, PA 19119
<b>Physical:</b>	424 TURTLE CREEK LN	
<b>Address:</b>	ST ROSE, LA 70087	
<b>Subdivision:</b>	PRESTON HOLLOW (LEVY TRACT)	
<b>Lot Number:</b>	42	
<b>Square/Block:</b>	E	
<b>Property ID#:</b>	503700E00042	
<b>Council District:</b>	District 5	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	20-191	
<b>Com. Filing Date:</b>	3/9/2020	
<b>Work Complete Da</b>	3/27/2020	<b>Lein File Date</b> 6/2/2021
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Ken Lorio	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$3.00
Postage Fees:	\$6.04
Publication Fee:	\$0.00
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$121.60
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.22
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$168.86</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$338.86</b>
Sheriff Collect Fee (15%):	\$50.83
<b>Advalorem Amount:</b>	<b>\$389.69</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
20-281	4/27/2020	SOLID ROCK PROPERTIES P.O. BOX 2897  HARVEY, LA 70059
<b>Physical:</b>	324 S KINLER ST	
<b>Address:</b>	BOUTTE, LA 70039	
<b>Subdivision:</b>	HARLEM HEIGHTS	
<b>Lot Number:</b>	3	
<b>Square/Block:</b>	1	
<b>Property ID#:</b>	701700100003	
<b>Council District:</b>	District 7	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	20-281	
<b>Com. Filing Date:</b>	3/18/2020	
<b>Work Complete Da</b>	4/27/2020	<b>Lein File Date</b> 6/2/2021
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Woodruff Camus	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$3.00
Postage Fees:	\$6.04
Publication Fee:	\$0.00
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$58.40
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.22
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$105.66</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$275.66</b>
Sheriff Collect Fee (15%):	\$41.35
<b>Advalorem Amount:</b>	<b>\$317.01</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
20-809	8/26/2020	CHARLES L. NAPP 19 MYRTLE HILL DR.  DESTREHAN, LA 70047
<b>Physical:</b>	15 HORSESHOE LN	
<b>Address:</b>	ST ROSE, LA 70087	
<b>Subdivision:</b>	BAR NONE RANCH EST. (SEC. A)	
<b>Lot Number:</b>	4A	
<b>Square/Block:</b>	3	
<b>Property ID#:</b>	50030030004A	
<b>Council District:</b>	District 5	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	20-809	
<b>Com. Filing Date:</b>	8/3/2020	
<b>Work Complete Da</b>	8/25/2020	<b>Lein File Date</b> 6/4/2021
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Brett Badgerow	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$3.00
Postage Fees:	\$6.04
Publication Fee:	\$0.00
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$117.80
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.22
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$165.06</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$335.06</b>
Sheriff Collect Fee (15%):	\$50.26
<b>Advalorem Amount:</b>	<b>\$385.32</b>



<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-130	5/12/2021	PIERRE DAVIS EST. P. O. BOX 256  HAHNVILLE, LA 70057
<b>Physical:</b>	136 SCHOOL HOUSE RD	
<b>Address:</b>	KILLONA, LA 70057	
<b>Subdivision:</b>	VICKNAIR PROP.	
<b>Lot Number:</b>	37	
<b>Square/Block:</b>	37	
<b>Property ID#:</b>	103803700037	
<b>Council District:</b>	District 1	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-130	
<b>Com. Filing Date:</b>	3/2/2021	
<b>Work Complete Da</b>	4/30/2021	<b>Lein File Date</b> 7/27/2021
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Woodruff Camus	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$0.00
Postage Fees:	\$6.11
Publication Fee:	\$12.13
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$743.03
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$799.95</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$969.95</b>
Sheriff Collect Fee (15%):	\$145.49
<b>Advalorem Amount:</b>	<b>\$1,115.44</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-132	3/24/2021	LOISE FAYE MILLER N. MARCEL C/O BARRY NICOLINI 521 4TH ST.  NORCO, LA 70079
<b>Physical:</b>	316 AMELIA ST	
<b>Address:</b>	DESTREHAN, LA 70047	
<b>Subdivision:</b>	GABRIEL HEIGHTS SUBD.	
<b>Lot Number:</b>	9	
<b>Square/Block:</b>	D	
<b>Property ID#:</b>	301000D00009	
<b>Council District:</b>	District 3	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-132	
<b>Com. Filing Date:</b>	3/3/2021	
<b>Work Complete Da</b>	3/24/2021	<b>Lein File Date</b> 6/4/2021
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Brett Badgerow	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$3.03
Postage Fees:	\$6.11
Publication Fee:	\$0.00
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$256.58
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$304.40</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$474.40</b>
Sheriff Collect Fee (15%):	\$71.16
<b>Advalorem Amount:</b>	<b>\$545.56</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-241	4/30/2021	BRIAN BOSTICK 383 Marcia Drive LULING, LA 70070
	<b>Physical:</b>	383 MARCIA DR
	<b>Address:</b>	LULING, LA 70070
	<b>Subdivision:</b>	LOT 42-A, SQ. A, SEC. B, LULING HEIGHTS SUBD
	<b>Lot Number:</b>	42A
	<b>Square/Block:</b>	
<b>Property ID#:</b>	203500A0042A	
<b>Council District:</b>	District 2	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-241	
<b>Com. Filing Date:</b>	3/25/2021	
<b>Work Complete Da</b>	4/28/2021	<b>Lein File Date</b> 6/4/2021
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Ashley Dufrene	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$0.00
Postage Fees:	\$6.11
Publication Fee:	\$12.13
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$240.24
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$297.16</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$467.16</b>
Sheriff Collect Fee (15%):	\$70.07
<b>Advalorem Amount:</b>	<b>\$537.23</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-244	4/12/2021	LOUISE F. CAPSHAW 22 Plantation Rd DESTREHAN, LA 70047
	<b>Physical:</b>	215 W HOOVER ST
	<b>Address:</b>	NEW SARPY, LA 70047
	<b>Subdivision:</b>	New Sarpy SUBD.
	<b>Lot Number:</b>	41
	<b>Square/Block:</b>	8
<b>Property ID#:</b>	302100800043	
<b>Council District:</b>	District 6	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-244	
<b>Com. Filing Date:</b>	3/29/2021	
<b>Work Complete Da</b>	4/12/2021	<b>Lein File Date</b> 6/4/2021
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Paul Ward	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$3.03
Postage Fees:	\$6.11
Publication Fee:	\$0.00
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$437.78
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$485.60</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$655.60</b>
Sheriff Collect Fee (15%):	\$98.34
<b>Advalorem Amount:</b>	<b>\$753.94</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-252	5/5/2021	WILLIAM ARTHUR RHODES - ESTATE C/O LINDSEY RHODES P.O. BOX 143 AMA, LA 70031
<b>Physical:</b>	225 TURTLE CREEK LN	
<b>Address:</b>	ST ROSE, LA 70087	
<b>Subdivision:</b>	PRESTON HOLLOW (LEVY TRACT)	
<b>Lot Number:</b>	7	
<b>Square/Block:</b>	C	
<b>Property ID#:</b>	503700C00007	
<b>Council District:</b>	District 5	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-252	
<b>Com. Filing Date:</b>	3/29/2021	
<b>Work Complete Da</b>	5/4/2021	<b>Lein File Date</b> 7/27/2021
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Brett Badgerow	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$0.00
Postage Fees:	\$6.11
Publication Fee:	\$12.13
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$88.92
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$145.84</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$315.84</b>
Sheriff Collect Fee (15%):	\$47.38
<b>Advalorem Amount:</b>	<b>\$363.22</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-288	6/2/2021	Jean Parker-Boudreaux c/o Anna Berlin Deris 19195 PLAYMAKERS ROAD Covington, LA 70435
<b>Physical:</b>	403 West Harding	
<b>Address:</b>	New Sarpy, LA 70047	
<b>Subdivision:</b>	NEW SARPY SUBD	
<b>Lot Number:</b>	10&11	
<b>Square/Block:</b>	20	
<b>Property ID#:</b>	302102000010	
<b>Council District:</b>	District 6	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-288	
<b>Com. Filing Date:</b>	4/6/2021	
<b>Work Complete Da</b>	6/1/2021	<b>Lein File Date</b> 7/27/2021
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Paul Ward	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$3.03
Postage Fees:	\$6.11
Publication Fee:	\$0.00
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$117.86
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$165.68</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$335.68</b>
Sheriff Collect Fee (15%):	\$50.35
<b>Advalorem Amount:</b>	<b>\$386.03</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-334	6/16/2021	LOUIS CLARK ESTATE C/O CURTIS VINNETT 244 SECOND ST.  ST ROSE, LA 70087
<b>Physical:</b>	244 SECOND ST	
<b>Address:</b>	ST ROSE, LA 70087	
<b>Subdivision:</b>	ELKINSVILLE SUBD. (ST. ROSE)	
<b>Lot Number:</b>	10	
<b>Square/Block:</b>	5	
<b>Property ID#:</b>	501600500010	
<b>Council District:</b>	District 5	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-334	
<b>Com. Filing Date:</b>	4/12/2021	
<b>Work Complete Da</b>	6/16/2021	<b>Lein File Date</b> 7/27/2021
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Brett Badgerow	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$3.03
Postage Fees:	\$6.11
Publication Fee:	\$0.00
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$184.98
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$232.80</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$402.80</b>
Sheriff Collect Fee (15%):	\$60.42
<b>Advalorem Amount:</b>	<b>\$463.22</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-355	5/28/2021	Christopher Cloudt 6204 Hunter Bend  ALVIN, TX 77511
<b>Physical:</b>	230 ANNEX ST	
<b>Address:</b>	NEW SARPY, LA 70047	
<b>Subdivision:</b>	St Charles TERRACE ANNEX	
<b>Lot Number:</b>	24	
<b>Square/Block:</b>	3	
<b>Property ID#:</b>	607200300024	
<b>Council District:</b>	District 6	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-355	
<b>Com. Filing Date:</b>	4/19/2021	
<b>Work Complete Da</b>	5/27/2021	<b>Lein File Date</b> 7/27/2021
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Paul Ward	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$0.00
Postage Fees:	\$6.11
Publication Fee:	\$12.13
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$248.70
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$305.62</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$475.62</b>
Sheriff Collect Fee (15%):	\$71.34
<b>Advalorem Amount:</b>	<b>\$546.96</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-388	7/6/2021	WALLACE BEN 2008 GOLFVIEW DR.  LAPLACE, LA 70068
<b>Physical:</b>	317 TURTLE CREEK LN	
<b>Address:</b>	ST ROSE, LA	
<b>Subdivision:</b>	PRESTON HOLLOW (LEVY TRACT)	
<b>Lot Number:</b>	18	
<b>Square/Block:</b>	C	
<b>Property ID#:</b>	503700C00018	
<b>Council District:</b>	District 5	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-388	
<b>Com. Filing Date:</b>	4/26/2021	
<b>Work Complete Da</b>	7/1/2021	<b>Lein File Date</b> 10/1/2021
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Brett Badgerow	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$0.00
Postage Fees:	\$6.11
Publication Fee:	\$12.13
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$142.90
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$199.82</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$369.82</b>
Sheriff Collect Fee (15%):	\$55.47
<b>Advalorem Amount:</b>	<b>\$425.29</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-395	5/12/2021	RALPH J. HYMEL P.O. BOX 247  HAHNVILLE, LA 70057
<b>Physical:</b>	lot behind 121 Fashion Blvd.	
<b>Address:</b>	Hahnville, LA 70057	
<b>Subdivision:</b>	FASHION PLTN	
<b>Lot Number:</b>	10D	
<b>Square/Block:</b>	10	
<b>Property ID#:</b>	10110100010D	
<b>Council District:</b>	District 1	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-395	
<b>Com. Filing Date:</b>	4/29/2021	
<b>Work Complete Da</b>	5/12/2021	<b>Lein File Date</b> 7/27/2021
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Woodruff Camus	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$3.03
Postage Fees:	\$6.11
Publication Fee:	\$0.00
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$321.52
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$369.34</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$539.34</b>
Sheriff Collect Fee (15%):	\$80.90
<b>Advalorem Amount:</b>	<b>\$620.24</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-396	5/12/2021	OTS Properties c/o Lisa Carey 166 LAROUSSINI ST.  WESTWEGO, LA 70094
<b>Physical:</b>	122 Byrd Lane	
<b>Address:</b>	Hahnville, LA 70057	
<b>Subdivision:</b>	HAHNVILLE, VILLAGE OF	
<b>Lot Number:</b>	5A & 5B	
<b>Square/Block:</b>	5	
<b>Property ID#:</b>	15170050005A	
<b>Council District:</b>	District 1	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-396	
<b>Com. Filing Date:</b>	4/30/2021	
<b>Work Complete Da</b>	5/12/2021	<b>Lein File Date</b> 7/27/2021
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Woodruff Camus	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$3.03
Postage Fees:	\$6.11
Publication Fee:	\$0.00
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$407.55
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$455.37</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$625.37</b>
Sheriff Collect Fee (15%):	\$93.81
<b>Advalorem Amount:</b>	<b>\$719.18</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-424	6/1/2021	LARLEY W. MITCHELL 272 Magnolia Ridge Road  Boutte, LA 70039
<b>Physical:</b>	272 MAGNOLIA RIDGE RD	
<b>Address:</b>	BOUTTE, LA 70039	
<b>Subdivision:</b>	PORT. OF LOT 83-B, SUBD. OF PORTION OF ELLINGTON PLTN. AT BOUTTE.	
<b>Lot Number:</b>	83B	
<b>Square/Block:</b>		
<b>Property ID#:</b>	40100000083B	
<b>Council District:</b>	District 4	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-424	
<b>Com. Filing Date:</b>	5/13/2021	
<b>Work Complete Da</b>	6/1/2021	<b>Lein File Date</b> 7/27/2021
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Ashley Dufrene	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$3.03
Postage Fees:	\$6.11
Publication Fee:	\$0.00
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$279.08
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$326.90</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$496.90</b>
Sheriff Collect Fee (15%):	\$74.54
<b>Advalorem Amount:</b>	<b>\$571.44</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-437	7/15/2021	ANGELICA HILL 1120 CANDLELIGHT MARRERO, LA 70072
<b>Physical:</b>	242 BOUTTE ESTATES DR	
<b>Address:</b>	BOUTTE, LA 70039	
<b>Subdivision:</b>	BOUTTE ESTATES	
<b>Lot Number:</b>	B24	
<b>Square/Block:</b>		
<b>Property ID#:</b>	705400000B24	
<b>Council District:</b>	District 7	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-437	
<b>Com. Filing Date:</b>	5/19/2021	
<b>Work Complete Da</b>	7/9/2021	<b>Lein File Date</b> 10/1/2021
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Woodruff Camus	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$0.00
Postage Fees:	\$6.11
Publication Fee:	\$12.13
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$201.90
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$258.82</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$428.82</b>
Sheriff Collect Fee (15%):	\$64.32
<b>Advalorem Amount:</b>	<b>\$493.14</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-441	7/6/2021	KIM ESKINE 551 GOOD HOPE ST NORCO, LA 70079
<b>Physical:</b>	551 GOODHOPE ST	
<b>Address:</b>	NORCO, LA 70079	
<b>Subdivision:</b>	GOOD HOPE SUBD.-BLKS. A THRU U	
<b>Lot Number:</b>	20	
<b>Square/Block:</b>	C	
<b>Property ID#:</b>	602300C00020	
<b>Council District:</b>	District 6	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-441	
<b>Com. Filing Date:</b>	5/20/2021	
<b>Work Complete Da</b>	7/2/2021	<b>Lein File Date</b> 10/1/2021
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Paul Ward	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$0.00
Postage Fees:	\$6.11
Publication Fee:	\$12.13
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$250.22
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$307.14</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$477.14</b>
Sheriff Collect Fee (15%):	\$71.57
<b>Advalorem Amount:</b>	<b>\$548.71</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-442	6/16/2021	LOUISE CAPSHAW 22 PLANTATION ROAD DESTREHAN, LA 70047
<b>Physical:</b>	215 W HOOVER ST	
<b>Address:</b>	NEW SARPY, LA 70047	
<b>Subdivision:</b>	NEW SARPY SUBD	
<b>Lot Number:</b>	41	
<b>Square/Block:</b>	8	
<b>Property ID#:</b>	302100800041	
<b>Council District:</b>	District 6	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-442	
<b>Com. Filing Date:</b>	5/20/2021	
<b>Work Complete Da</b>	6/16/2021	<b>Lein File Date</b> 7/27/2021
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Paul Ward	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$3.03
Postage Fees:	\$6.11
Publication Fee:	\$0.00
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$437.78
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$485.60</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$655.60</b>
Sheriff Collect Fee (15%):	\$98.34
<b>Advalorem Amount:</b>	<b>\$753.94</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-444	7/19/2021	NOBLE PIERRE 2918 AUDUBON ST NEW ORLEANS, LA 70125
<b>Physical:</b>	726 E LAWSON ST	
<b>Address:</b>	NEW SARPY, LA 70047	
<b>Subdivision:</b>	NEW SARPY SUBD	
<b>Lot Number:</b>	20A	
<b>Square/Block:</b>	39	
<b>Property ID#:</b>	30210390020A	
<b>Council District:</b>	District 6	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-444	
<b>Com. Filing Date:</b>	5/20/2021	
<b>Work Complete Da</b>	7/16/2021	<b>Lein File Date</b> 10/1/2021
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Paul Ward	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$0.00
Postage Fees:	\$6.11
Publication Fee:	\$12.13
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$114.54
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$171.46</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$341.46</b>
Sheriff Collect Fee (15%):	\$51.22
<b>Advalorem Amount:</b>	<b>\$392.68</b>



<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-449	7/15/2021	WILLIAM LOWRANCE 1257 WINDING BROOK CT.  MIDDELBURG, FL 32068
	<b>Physical:</b>	436 MARINO DR
	<b>Address:</b>	NORCO, LA 70079
	<b>Subdivision:</b>	Good Hope Pltn-E 1/2 of lot B
	<b>Lot Number:</b>	11
	<b>Square/Block:</b>	4
<b>Property ID#:</b>	601500400011	
<b>Council District:</b>	District 6	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-449	
<b>Com. Filing Date:</b>	5/24/2021	
<b>Work Complete Da</b>	7/15/2021	<b>Lein File Date</b> 10/1/2021
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Paul Ward	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$0.00
Postage Fees:	\$6.11
Publication Fee:	\$12.13
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$112.16
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$169.08</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$339.08</b>
Sheriff Collect Fee (15%):	\$50.86
<b>Advalorem Amount:</b>	<b>\$389.94</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-451	7/7/2021	Charles R. Napp III C/O MARY CHARLENE NAPP CASTLE 19 MYRTLE HILL DR.  DESTREHAN, LA 70047
	<b>Physical:</b>	15 HORSESHOE LN
	<b>Address:</b>	ST ROSE, LA 70087
	<b>Subdivision:</b>	BAR NONE RANCH EST. (SEC. A)
	<b>Lot Number:</b>	4A
	<b>Square/Block:</b>	3
<b>Property ID#:</b>	50030030004A	
<b>Council District:</b>	District 5	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-451	
<b>Com. Filing Date:</b>	5/25/2021	
<b>Work Complete Da</b>	7/2/2021	<b>Lein File Date</b> 10/12/2021
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Brett Badgerow	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$0.00
Postage Fees:	\$6.11
Publication Fee:	\$12.13
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$99.45
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$156.37</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$326.37</b>
Sheriff Collect Fee (15%):	\$48.96
<b>Advalorem Amount:</b>	<b>\$375.33</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-453	6/18/2021	Pierre Davis Jr. Est. c/o Porcha Davis P.O. Box 256  Hahnville, LA 70057
<b>Physical:</b>	136 SCHOOL HOUSE RD	
<b>Address:</b>	KILLONA, LA 70066	
<b>Subdivision:</b>	VICKNAIR PROP	
<b>Lot Number:</b>	37	
<b>Square/Block:</b>	37	
<b>Property ID#:</b>	103803700037	
<b>Council District:</b>	District 1	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-453	
<b>Com. Filing Date:</b>	5/26/2021	
<b>Work Complete Da</b>	6/17/2021	<b>Lein File Date</b> 7/27/2021
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Woodruff Camus	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$3.03
Postage Fees:	\$6.11
Publication Fee:	\$0.00
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$743.02
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$790.84</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$960.84</b>
Sheriff Collect Fee (15%):	\$144.13
<b>Advalorem Amount:</b>	<b>\$1,104.97</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-478	7/20/2021	KENNETH D. HOWELL 145 BAYOU ESTATES DR.  DES ALLEMANDS, LA 70030
<b>Physical:</b>	15303 LA 631	
<b>Address:</b>	PARADIS, LA 70080	
<b>Subdivision:</b>	CDF - NUMBERED FARM L*	
<b>Lot Number:</b>	55F	
<b>Square/Block:</b>	55	
<b>Property ID#:</b>	40340550055F	
<b>Council District:</b>	District 4	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-478	
<b>Com. Filing Date:</b>	6/1/2021	
<b>Work Complete Da</b>	7/20/2021	<b>Lein File Date</b> 10/12/2021
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Brian Landry	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$0.00
Postage Fees:	\$6.11
Publication Fee:	\$12.13
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$234.00
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$290.92</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$460.92</b>
Sheriff Collect Fee (15%):	\$69.14
<b>Advalorem Amount:</b>	<b>\$530.06</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-481	6/23/2021	RALPH J. HYMEL P.O. BOX 247  HAHNVILLE, LA 70057
<b>Physical:</b>	lot behind 121 Fashion Blvd.	
<b>Address:</b>	Hahnville, LA 70057	
<b>Subdivision:</b>	FASHION PLTN	
<b>Lot Number:</b>	10D	
<b>Square/Block:</b>	10	
<b>Property ID#:</b>	10110100010D	
<b>Council District:</b>	District 1	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-481	
<b>Com. Filing Date:</b>	6/3/2021	
<b>Work Complete Da</b>	6/22/2021	<b>Lein File Date</b> 8/2/2021
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Woodruff Camus	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$3.03
Postage Fees:	\$6.11
Publication Fee:	\$0.00
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$321.52
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$369.34</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$539.34</b>
Sheriff Collect Fee (15%):	\$80.90
<b>Advalorem Amount:</b>	<b>\$620.24</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-482	8/10/2021	ROY J. BERNARD 2724 ERIN DR.  MARRERO, LA 70072
<b>Physical:</b>	118 SUNSHINE DR	
<b>Address:</b>	BAYOU GAUCHE, LA 70030	
<b>Subdivision:</b>	GUIDRY SUBD.	
<b>Lot Number:</b>	85318	
<b>Square/Block:</b>	853	
<b>Property ID#:</b>	403485385318	
<b>Council District:</b>	District 4	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-482	
<b>Com. Filing Date:</b>	6/3/2021	
<b>Work Complete Da</b>	8/9/2021	<b>Lein File Date</b> 11/17/2021
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Brian Landry	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$0.00
Postage Fees:	\$6.11
Publication Fee:	\$12.13
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$288.05
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$344.97</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$514.97</b>
Sheriff Collect Fee (15%):	\$77.25
<b>Advalorem Amount:</b>	<b>\$592.22</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-493	6/23/2021	UNITED OCEAN SHIPPING, INC. c/o BUDGET AUTOMOTIVE, LLC 15520 RIVER ROAD  HAHNVILLE, LA 70057
<b>Physical:</b>	15520 RIVER RD	
<b>Address:</b>	HAHNVILLE, LA 70057	
<b>Subdivision:</b>	HAHNVILLE - LEVEE SIDE OF RIVER	
<b>Lot Number:</b>	9	
<b>Square/Block:</b>	L	
<b>Property ID#:</b>	151900L00009	
<b>Council District:</b>	District 1	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-493	
<b>Com. Filing Date:</b>	6/4/2021	
<b>Work Complete Da</b>	6/22/2021	<b>Lein File Date</b> 8/2/2021
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Woodruff Camus	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$3.03
Postage Fees:	\$6.11
Publication Fee:	\$0.00
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$33.15
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$80.97</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$250.97</b>
Sheriff Collect Fee (15%):	\$37.65
<b>Advalorem Amount:</b>	<b>\$288.62</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-587	8/2/2021	KERRY A. WRIGHT P.O. BOX 1632  LULING, LA 70070
<b>Physical:</b>	1778 PAUL MAILLARD RD	
<b>Address:</b>	BOUTTE, LA 70039	
<b>Subdivision:</b>	FRONTING ON PAUL MALL*	
<b>Lot Number:</b>	8	
<b>Square/Block:</b>		
<b>Property ID#:</b>	701500000008	
<b>Council District:</b>	District 1	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-587	
<b>Com. Filing Date:</b>	6/16/2021	
<b>Work Complete Da</b>	7/30/2021	<b>Lein File Date</b> 11/17/2021
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Woodruff Camus	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$0.00
Postage Fees:	\$6.11
Publication Fee:	\$12.13
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$237.14
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$294.06</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$464.06</b>
Sheriff Collect Fee (15%):	\$69.61
<b>Advalorem Amount:</b>	<b>\$533.67</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-612	7/27/2021	Adam Vinnett PO Box 161  Hahnville, LA 70057
<b>Physical:</b>	216 First St	
<b>Address:</b>	St Rose, LA 70087	
<b>Subdivision:</b>	ELKINSVILLE SUBD. (ST. ROSE)	
<b>Lot Number:</b>	17	
<b>Square/Block:</b>	8	
<b>Property ID#:</b>	501600800017	
<b>Council District:</b>	District 5	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-612	
<b>Com. Filing Date:</b>	6/18/2021	
<b>Work Complete Da</b>	7/26/2021	<b>Lein File Date</b> 11/17/2021
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Brett Badgerow	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$0.00
Postage Fees:	\$6.11
Publication Fee:	\$12.13
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$339.50
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$396.42</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$566.42</b>
Sheriff Collect Fee (15%):	\$84.96
<b>Advalorem Amount:</b>	<b>\$651.38</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-615	7/27/2021	LEONA PHILLIPS 825 E. MCADOO  NEW SARPY, LA 70047
<b>Physical:</b>	924 E Harding St	
<b>Address:</b>	New Sarpy, LA 70047	
<b>Subdivision:</b>	NEW SARPY SUBD.	
<b>Lot Number:</b>	13	
<b>Square/Block:</b>	49	
<b>Property ID#:</b>	302104900013	
<b>Council District:</b>	District 6	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-615	
<b>Com. Filing Date:</b>	6/18/2021	
<b>Work Complete Da</b>	7/26/2021	<b>Lein File Date</b> 11/17/2021
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Paul Ward	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$0.00
Postage Fees:	\$6.11
Publication Fee:	\$12.13
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$60.53
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$117.45</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$287.45</b>
Sheriff Collect Fee (15%):	\$43.12
<b>Advalorem Amount:</b>	<b>\$330.57</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-618	7/26/2021	SHIRLEY TAYLOR-USUFRUCT1/2 CONES C/O ELIZABETH ANN 1/8 MEREDITH ,KATHRYN C. MOUNT. 261 Le Cirque  Madisonville, LA 70047
<b>Physical:</b>	380 Up the Bayou Road	
<b>Address:</b>	Des Allemands, LA	
<b>Subdivision:</b>	CDF - NUMBERED FARM LOTS	
<b>Lot Number:</b>	LOT C BEING A PORT. OF LOTS 137, 138 AND 139, CDF.	
<b>Square/Block:</b>	137	
<b>Property ID#:</b>	40031370000C	
<b>Council District:</b>	District 4	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-618	
<b>Com. Filing Date:</b>	6/18/2021	
<b>Work Complete Da</b>	7/26/2021	<b>Lein File Date</b> 11/17/2021
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Brian Landry	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$0.00
Postage Fees:	\$6.11
Publication Fee:	\$12.13
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$468.00
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$524.92</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$694.92</b>
Sheriff Collect Fee (15%):	\$104.24
<b>Advalorem Amount:</b>	<b>\$799.16</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-632	7/6/2021	DANIEL E. WILTBERGER C/O - CHARLENE W. SARAVIA 308 LYNETTE DR.  METAIRIE, LA 70003
<b>Physical:</b>	351 CAROLYN DR	
<b>Address:</b>	DESTREHAN, LA 70047	
<b>Subdivision:</b>	CAROLYN DRIVE SUBD.	
<b>Lot Number:</b>	91	
<b>Square/Block:</b>		
<b>Property ID#:</b>	300300000091	
<b>Council District:</b>	District 6	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-632	
<b>Com. Filing Date:</b>	6/21/2021	
<b>Work Complete Da</b>	7/1/2021	<b>Lein File Date</b> 10/12/2021
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Brett Badgerow	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$3.03
Postage Fees:	\$6.11
Publication Fee:	\$0.00
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$156.00
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$203.82</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$373.82</b>
Sheriff Collect Fee (15%):	\$56.07
<b>Advalorem Amount:</b>	<b>\$429.89</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-657	8/3/2021	GEORGE LEOBAUX 12322 PARNELL DR  BATON ROUGE, LA 70185
<b>Physical:</b>	173 KENNER LN	
<b>Address:</b>	MONTZ, LA 70068	
<b>Subdivision:</b>	MONTZ	
<b>Lot Number:</b>	3600	
<b>Square/Block:</b>	11	
<b>Property ID#:</b>	612701103600	
<b>Council District:</b>	District 6	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-657	
<b>Com. Filing Date:</b>	6/25/2021	
<b>Work Complete Da</b>	7/30/2021	<b>Lein File Date</b> 11/17/2021
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Paul Ward	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$0.00
Postage Fees:	\$6.11
Publication Fee:	\$12.13
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$109.20
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$166.12</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$336.12</b>
Sheriff Collect Fee (15%):	\$50.42
<b>Advalorem Amount:</b>	<b>\$386.54</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-658	8/4/2021	WILLIE TAYLOR 316 YENI DR  KENNER, LA 70065
<b>Physical:</b>	164 KENNER LN	
<b>Address:</b>	MONTZ, LA 70068	
<b>Subdivision:</b>	MONTZ(TRACT OF LAND IN MONTZ)	
<b>Lot Number:</b>	3697	
<b>Square/Block:</b>		
<b>Property ID#:</b>	605200003697	
<b>Council District:</b>	District 6	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-658	
<b>Com. Filing Date:</b>	6/25/2021	
<b>Work Complete Da</b>	8/3/2021	<b>Lein File Date</b> 11/17/2021
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Paul Ward	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$0.00
Postage Fees:	\$6.11
Publication Fee:	\$12.13
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$195.00
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$251.92</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$421.92</b>
Sheriff Collect Fee (15%):	\$63.29
<b>Advalorem Amount:</b>	<b>\$485.21</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-665	8/10/2021	AGNES DURONSLET ROBOTOM 413 ASH ST.  HAHNVILLE, LA 70057
<b>Physical:</b>	115 RICHARD LN	
<b>Address:</b>	HAHNVILLE, LA 70057	
<b>Subdivision:</b>	FLAGGVILLE SUBD	
<b>Lot Number:</b>	B	
<b>Square/Block:</b>	1	
<b>Property ID#:</b>	10100010000B	
<b>Council District:</b>	District 1	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-665	
<b>Com. Filing Date:</b>	6/25/2021	
<b>Work Complete Da</b>	8/9/2021	<b>Lein File Date</b> 11/17/2021
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Woodruff Camus	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$0.00
Postage Fees:	\$6.11
Publication Fee:	\$12.13
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$163.80
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$220.72</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$390.72</b>
Sheriff Collect Fee (15%):	\$58.61
<b>Advalorem Amount:</b>	<b>\$449.33</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-669	7/15/2021	JOY J. KENNY 739 RUE BOUDREAUX  COVINGTON, LA 70433
<b>Physical:</b>	230 DUNLEITH DR	
<b>Address:</b>	DESTREHAN, LA 70047	
<b>Subdivision:</b>	ORMOND COUNTRY CLUB - EAST SIDE	
<b>Lot Number:</b>	505	
<b>Square/Block:</b>	14	
<b>Property ID#:</b>	302200000505	
<b>Council District:</b>	District 3	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-669	
<b>Com. Filing Date:</b>	6/28/2021	
<b>Work Complete Da</b>	7/15/2021	<b>Lein File Date</b> 10/1/2021
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Brett Badgerow	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$3.03
Postage Fees:	\$6.11
Publication Fee:	\$0.00
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$150.54
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$198.36</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$368.36</b>
Sheriff Collect Fee (15%):	\$55.25
<b>Advalorem Amount:</b>	<b>\$423.61</b>



<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-670	8/19/2021	SOLID ROCK PROPERTIES, INC. P.O. BOX 2897 Harvey, LA 70059
<b>Physical:</b>	324 S. Kinler St.	
<b>Address:</b>	Boutte, LA 70039	
<b>Subdivision:</b>	HARLEM HEIGHTS	
<b>Lot Number:</b>	3	
<b>Square/Block:</b>	1	
<b>Property ID#:</b>	701700100003	
<b>Council District:</b>	District 7	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-670	
<b>Com. Filing Date:</b>	6/28/2021	
<b>Work Complete Da</b>	8/19/2021	<b>Lein File Date</b> 11/17/2021
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Woodruff Camus	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$0.00
Postage Fees:	\$6.11
Publication Fee:	\$12.13
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$162.83
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$219.75</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$389.75</b>
Sheriff Collect Fee (15%):	\$58.46
<b>Advalorem Amount:</b>	<b>\$448.21</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-700	8/4/2021	THEODORE J. LIGGENS P. O. BOX 966 BOUTTE, LA 70039
<b>Physical:</b>	130 EVANS ST	
<b>Address:</b>	BOUTTE, LA 70039	
<b>Subdivision:</b>	FORD SUBD	
<b>Lot Number:</b>	11	
<b>Square/Block:</b>	1	
<b>Property ID#:</b>	404300100011	
<b>Council District:</b>	District 4	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-700	
<b>Com. Filing Date:</b>	7/8/2021	
<b>Work Complete Da</b>	8/5/2021	<b>Lein File Date</b> 11/17/2021
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Ashley Dufrene	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$3.03
Postage Fees:	\$6.11
Publication Fee:	\$0.00
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$176.28
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$224.10</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$394.10</b>
Sheriff Collect Fee (15%):	\$59.12
<b>Advalorem Amount:</b>	<b>\$453.22</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-707	8/25/2021	LOUISE F. CAPSHAW 22 PLANTATION ROAD  DESTREHAN, LA 70047
<b>Physical:</b>	215 W HOOVER ST	
<b>Address:</b>	NEW SARPY, LA 70047	
<b>Subdivision:</b>	NEW SARPY SUBD.	
<b>Lot Number:</b>	41	
<b>Square/Block:</b>	8	
<b>Property ID#:</b>	302100800043	
<b>Council District:</b>	District 6	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-707	
<b>Com. Filing Date:</b>	7/8/2021	
<b>Work Complete Da</b>	8/23/2021	<b>Lein File Date</b> 11/17/2021
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Paul Ward	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$0.00
Postage Fees:	\$6.11
Publication Fee:	\$12.13
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$437.78
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$494.70</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$664.70</b>
Sheriff Collect Fee (15%):	\$99.71
<b>Advalorem Amount:</b>	<b>\$764.41</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-712	7/29/2021	BIRDIE LEE HILL P. O. BOX 292  BOUTTE, LA 70039
<b>Physical:</b>	245 BOUTTE ESTATES DR	
<b>Address:</b>	BOUTTE, LA 70039	
<b>Subdivision:</b>	BOUTTE ESTATES	
<b>Lot Number:</b>	A24	
<b>Square/Block:</b>		
<b>Property ID#:</b>	705400000A24	
<b>Council District:</b>	District 1	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-712	
<b>Com. Filing Date:</b>	7/9/2021	
<b>Work Complete Da</b>	7/27/2021	<b>Lein File Date</b> 11/17/2021
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Woodruff Camus	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$3.03
Postage Fees:	\$6.11
Publication Fee:	\$0.00
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$127.73
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$175.55</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$345.55</b>
Sheriff Collect Fee (15%):	\$51.83
<b>Advalorem Amount:</b>	<b>\$397.38</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-716	7/27/2021	Christopher Cloudt 6204 Hunter Bend  ALVIN, TX 77511
<b>Physical:</b>	230 Annex Dr	
<b>Address:</b>	New Sarpy, LA 70047	
<b>Subdivision:</b>	St Charles TERRACE ANNEX	
<b>Lot Number:</b>	24	
<b>Square/Block:</b>	3	
<b>Property ID#:</b>	607200300024	
<b>Council District:</b>	District 6	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-716	
<b>Com. Filing Date:</b>	7/12/2021	
<b>Work Complete Da</b>	7/26/2021	<b>Lein File Date</b> 11/17/2021
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Paul Ward	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$3.03
Postage Fees:	\$6.11
Publication Fee:	\$0.00
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$248.70
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$296.52</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$466.52</b>
Sheriff Collect Fee (15%):	\$69.98
<b>Advalorem Amount:</b>	<b>\$536.50</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-720	8/26/2021	SHELTON M. BAUDOIN 310 MADEWOOD DR.  DESTREHAN, LA 70047
<b>Physical:</b>	310 MADEWOOD DR	
<b>Address:</b>	DESTREHAN, LA 70047	
<b>Subdivision:</b>	ORMOND COUNTRY CLUB -*	
<b>Lot Number:</b>	115	
<b>Square/Block:</b>	12	
<b>Property ID#:</b>	302201200115	
<b>Council District:</b>	District 3	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-720	
<b>Com. Filing Date:</b>	7/12/2021	
<b>Work Complete Da</b>	8/25/2021	<b>Lein File Date</b> 11/17/2021
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Brett Badgerow	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$0.00
Postage Fees:	\$6.11
Publication Fee:	\$12.13
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$99.45
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$156.37</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$326.37</b>
Sheriff Collect Fee (15%):	\$48.96
<b>Advalorem Amount:</b>	<b>\$375.33</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-726	7/29/2021	RALPH J. HYMEL P.O. BOX 247  HAHNVILLE, LA 70057
<b>Physical:</b>	lot behind 121 Fashion Blvd.	
<b>Address:</b>	Hahnville, LA 70057	
<b>Subdivision:</b>	FASHION PLTN	
<b>Lot Number:</b>	10D	
<b>Square/Block:</b>	10	
<b>Property ID#:</b>	10110100010D	
<b>Council District:</b>	District 1	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-726	
<b>Com. Filing Date:</b>	7/13/2021	
<b>Work Complete Da</b>	7/28/2021	<b>Lein File Date</b> 11/17/2021
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Woodruff Camus	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$3.03
Postage Fees:	\$6.11
Publication Fee:	\$0.00
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$821.52
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$869.34</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$1,039.34</b>
Sheriff Collect Fee (15%):	\$155.90
<b>Advalorem Amount:</b>	<b>\$1,195.24</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-747	8/2/2021	ANGELICA HILL 1120 CANDLELIGHT  MARRERO, LA 70072
<b>Physical:</b>	242 BOUTTE ESTATES DR	
<b>Address:</b>	BOUTTE, LA 70039	
<b>Subdivision:</b>	BOUTTE ESTATES	
<b>Lot Number:</b>	B24	
<b>Square/Block:</b>		
<b>Property ID#:</b>	705400000B24	
<b>Council District:</b>	District 1	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-747	
<b>Com. Filing Date:</b>	7/19/2021	
<b>Work Complete Da</b>	8/2/2021	<b>Lein File Date</b> 11/17/2021
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Woodruff Camus	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$3.03
Postage Fees:	\$6.11
Publication Fee:	\$0.00
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$201.90
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$249.72</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$419.72</b>
Sheriff Collect Fee (15%):	\$62.96
<b>Advalorem Amount:</b>	<b>\$482.68</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-753	8/4/2021	WILLIAM AMES LOWRANCE 1257 WINDING BROOK CT  MIDDELBURG, FL 32068
	<b>Physical:</b>	436 MARINO DR
	<b>Address:</b>	NORCO, LA 70079
	<b>Subdivision:</b>	GOOD HOPE PLTN.-E1/2 *
	<b>Lot Number:</b>	11
	<b>Square/Block:</b>	4
<b>Property ID#:</b>	601500400011	
<b>Council District:</b>	District 6	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-753	
<b>Com. Filing Date:</b>	7/20/2021	
<b>Work Complete Da</b>	8/3/2021	<b>Lein File Date</b> 11/17/2021
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Paul Ward	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$3.03
Postage Fees:	\$6.11
Publication Fee:	\$0.00
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$112.16
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$159.98</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$329.98</b>
Sheriff Collect Fee (15%):	\$49.50
<b>Advalorem Amount:</b>	<b>\$379.48</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-755	8/26/2021	KMR DESIGN GROUP, LLC 106 VALCOUR LANE  DESTREHAN, LA 70047
	<b>Physical:</b>	15610 RIVER RD
	<b>Address:</b>	HAHNVILLE, LA 70057
	<b>Subdivision:</b>	HAHNVILLE - LEVEE SID*
	<b>Lot Number:</b>	18
	<b>Square/Block:</b>	L
<b>Property ID#:</b>	151900L00018	
<b>Council District:</b>	District 1	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-755	
<b>Com. Filing Date:</b>	7/20/2021	
<b>Work Complete Da</b>	8/25/2021	<b>Lein File Date</b> 11/17/2021
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Woodruff Camus	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$0.00
Postage Fees:	\$0.00
Publication Fee:	\$12.13
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$171.60
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$222.41</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$392.41</b>
Sheriff Collect Fee (15%):	\$58.86
<b>Advalorem Amount:</b>	<b>\$451.27</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-784	8/10/2021	LOISE FAYE MILLER N. MARCEL C/O BARRY NICOLINI 521 4TH ST.  NORCO, LA 70079
<b>Physical:</b>	316 AMELIA ST	
<b>Address:</b>	DESTREHAN, LA 70047	
<b>Subdivision:</b>	GABRIEL HEIGHTS SUBD.	
<b>Lot Number:</b>	9	
<b>Square/Block:</b>	D	
<b>Property ID#:</b>	301000D00009	
<b>Council District:</b>	District 2	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-784	
<b>Com. Filing Date:</b>	7/26/2021	
<b>Work Complete Da</b>	8/10/2021	<b>Lein File Date</b> 1/27/2022
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Brett Badgerow	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$3.03
Postage Fees:	\$6.11
Publication Fee:	\$0.00
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$256.58
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$304.40</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$474.40</b>
Sheriff Collect Fee (15%):	\$71.16
<b>Advalorem Amount:</b>	<b>\$545.56</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-793	8/10/2021	JOSEPH PELOTTO 451 ACORN ST.  BOUTTE, LA 70039
<b>Physical:</b>	451 ACORN ST	
<b>Address:</b>	BOUTTE, LA 70039	
<b>Subdivision:</b>	MAGNOLIA RIDGE PARK	
<b>Lot Number:</b>	17	
<b>Square/Block:</b>	A	
<b>Property ID#:</b>	404400A00017	
<b>Council District:</b>	District 4	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-793	
<b>Com. Filing Date:</b>	7/27/2021	
<b>Work Complete Da</b>	8/6/2021	<b>Lein File Date</b> 11/17/2021
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Ashley Dufrene	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$3.03
Postage Fees:	\$6.11
Publication Fee:	\$0.00
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$224.64
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$272.46</b>
Lien Filing Fee:	\$0.00
Lien Cancellation Fee:	\$110.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$392.46</b>
Sheriff Collect Fee (15%):	\$58.87
<b>Advalorem Amount:</b>	<b>\$451.33</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-819	8/18/2021	KIM S. ESKINE 551 GOOD HOPE ST. NORCO, LA 70079
	<b>Physical:</b>	551 GOODHOPE ST
	<b>Address:</b>	NORCO, LA 70079
	<b>Subdivision:</b>	GOOD HOPE SUBD.-BLKS.*
	<b>Lot Number:</b>	20
	<b>Square/Block:</b>	C
<b>Property ID#:</b>	602300C00020	
<b>Council District:</b>	District 6	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-819	
<b>Com. Filing Date:</b>	8/3/2021	
<b>Work Complete Da</b>	8/18/2021	<b>Lein File Date</b> 11/17/2021
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Paul Ward	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$3.03
Postage Fees:	\$6.11
Publication Fee:	\$0.00
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$250.22
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$298.04</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$468.04</b>
Sheriff Collect Fee (15%):	\$70.21
<b>Advalorem Amount:</b>	<b>\$538.25</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-911	9/29/2021	DANIEL E. WILTBERGER 308 LYNETTE DR. METAIRIE, LA 70003
	<b>Physical:</b>	351 CAROLYN DR
	<b>Address:</b>	DESTREHAN, LA 70047
	<b>Subdivision:</b>	CAROLYN DRIVE SUBD.
	<b>Lot Number:</b>	91
	<b>Square/Block:</b>	
<b>Property ID#:</b>	300300000091	
<b>Council District:</b>	District 6	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-911	
<b>Com. Filing Date:</b>	8/16/2021	
<b>Work Complete Da</b>	9/17/2021	<b>Lein File Date</b> 11/17/2021
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Brett Badgerow	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$3.00
Postage Fees:	\$6.11
Publication Fee:	\$0.00
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$156.00
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$203.79</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$373.79</b>
Sheriff Collect Fee (15%):	\$56.07
<b>Advalorem Amount:</b>	<b>\$429.86</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-960	12/10/2021	CHARLES L. NAPP 19 MYRTLE HILL DR.  DESTREHAN, LA 70047
<b>Physical:</b>	15 HORSESHOE LN	
<b>Address:</b>	ST ROSE, LA 70087	
<b>Subdivision:</b>	BAR NONE RANCH EST. (SEC. A)	
<b>Lot Number:</b>	4A	
<b>Square/Block:</b>	3	
<b>Property ID#:</b>	50030030004A	
<b>Council District:</b>	District 5	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-960	
<b>Com. Filing Date:</b>	11/2/2021	
<b>Work Complete Da</b>	12/9/2021	<b>Lein File Date</b> 1/27/2022
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Brett Badgerow	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$0.00
Postage Fees:	\$6.11
Publication Fee:	\$12.13
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$99.45
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$156.37</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$326.37</b>
Sheriff Collect Fee (15%):	\$48.96
<b>Advalorem Amount:</b>	<b>\$375.33</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-972	1/4/2022	KATHERINE L'HERISSE 509 TURTLE CREEK LANE  ST. ROSE, LA 70087
<b>Physical:</b>	366 FIRST ST	
<b>Address:</b>	ST ROSE, LA 70087	
<b>Subdivision:</b>	ELKINSVILLE SUBD. (ST. ROSE)	
<b>Lot Number:</b>	1F	
<b>Square/Block:</b>	8	
<b>Property ID#:</b>	50160080001F	
<b>Council District:</b>	District 5	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-972	
<b>Com. Filing Date:</b>	11/3/2021	
<b>Work Complete Da</b>	12/28/2021	<b>Lein File Date</b> 3/4/2022
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Brett Badgerow	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$0.00
Postage Fees:	\$6.11
Publication Fee:	\$12.13
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$38.22
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$95.14</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$265.14</b>
Sheriff Collect Fee (15%):	\$39.77
<b>Advalorem Amount:</b>	<b>\$304.91</b>



<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-986	1/4/2022	WILLIAM AMES LOWRANCE 1257 WINDING BROOK CT MIDDELBURG, FL 32068
<b>Physical:</b>	436 MARINO DR	
<b>Address:</b>	NORCO, LA 70079	
<b>Subdivision:</b>	GOOD HOPE PLTN.-E1/2 *	
<b>Lot Number:</b>	11	
<b>Square/Block:</b>	4	
<b>Property ID#:</b>	601500400011	
<b>Council District:</b>	District 6	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-986	
<b>Com. Filing Date:</b>	11/8/2021	
<b>Work Complete Da</b>	12/28/2021	<b>Lein File Date</b> 3/4/2022
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Paul Ward	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$0.00
Postage Fees:	\$6.11
Publication Fee:	\$12.13
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$112.16
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$169.08</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$339.08</b>
Sheriff Collect Fee (15%):	\$50.86
<b>Advalorem Amount:</b>	<b>\$389.94</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-989	1/10/2022	KIM S. ESKINE 551 GOOD HOPE ST. NORCO, LA 70079
<b>Physical:</b>	551 GOODHOPE ST	
<b>Address:</b>	NORCO, LA 70079	
<b>Subdivision:</b>	GOOD HOPE SUBD.-BLKS.*	
<b>Lot Number:</b>	20	
<b>Square/Block:</b>	C	
<b>Property ID#:</b>	602300C00020	
<b>Council District:</b>	District 6	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-989	
<b>Com. Filing Date:</b>	11/8/2021	
<b>Work Complete Da</b>	1/10/2022	<b>Lein File Date</b> 3/4/2022
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Paul Ward	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$0.00
Postage Fees:	\$6.11
Publication Fee:	\$12.13
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$250.22
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$307.14</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$477.14</b>
Sheriff Collect Fee (15%):	\$71.57
<b>Advalorem Amount:</b>	<b>\$548.71</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-994	12/23/2021	JOSEPH - ESTATE OF PELOTTO 451 ACORN ST. BOUTTE, LA 70039
<b>Physical:</b>	451 ACORN ST	
<b>Address:</b>	BOUTTE, LA 70039	
<b>Subdivision:</b>	MAGNOLIA RIDGE PARK	
<b>Lot Number:</b>	17	
<b>Square/Block:</b>	A	
<b>Property ID#:</b>	404400A00017	
<b>Council District:</b>	District 4	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-994	
<b>Com. Filing Date:</b>	11/8/2021	
<b>Work Complete Da</b>	12/22/2021	<b>Lein File Date</b> 3/4/2022
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Ashley Dufrene	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$0.00
Postage Fees:	\$6.11
Publication Fee:	\$12.13
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$224.64
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$281.56</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$451.56</b>
Sheriff Collect Fee (15%):	\$67.73
<b>Advalorem Amount:</b>	<b>\$519.29</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-995	12/23/2021	VINCENT JAMES PERRIN P.O. BOX 1780 LULING, LA 70070
<b>Physical:</b>	101 SHARON AVE	
<b>Address:</b>	BOUTTE, LA 70039	
<b>Subdivision:</b>	MAGNOLIA RIDGE PARK	
<b>Lot Number:</b>	12	
<b>Square/Block:</b>	I	
<b>Property ID#:</b>	703700I00012	
<b>Council District:</b>	District 4	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-995	
<b>Com. Filing Date:</b>	11/8/2021	
<b>Work Complete Da</b>	12/22/2021	<b>Lein File Date</b> 3/4/2022
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Ashley Dufrene	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$0.00
Postage Fees:	\$6.11
Publication Fee:	\$12.13
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$581.10
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$638.02</b>
Lien Filing Fee:	\$0.00
Lien Cancellation Fee:	\$110.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$758.02</b>
Sheriff Collect Fee (15%):	\$113.70
<b>Advalorem Amount:</b>	<b>\$871.72</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-996	1/10/2022	THEODORE J. LIGGENS P. O. BOX 966  BOUTTE, LA 70039
<b>Physical:</b>	130 EVANS ST	
<b>Address:</b>	BOUTTE, LA 70039	
<b>Subdivision:</b>	FORD SUBD	
<b>Lot Number:</b>	11	
<b>Square/Block:</b>	1	
<b>Property ID#:</b>	404300100011	
<b>Council District:</b>	District 4	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-996	
<b>Com. Filing Date:</b>	11/8/2021	
<b>Work Complete Da</b>	1/10/2022	<b>Lein File Date</b> 3/4/2022
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Ashley Dufrene	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$0.00
Postage Fees:	\$6.11
Publication Fee:	\$12.13
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$176.28
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$233.20</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$403.20</b>
Sheriff Collect Fee (15%):	\$60.48
<b>Advalorem Amount:</b>	<b>\$463.68</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-1004	1/4/2022	LOUISE F. CAPSHAW 22 PLANTATION ROAD  DESTREHAN, LA 70047
<b>Physical:</b>	215 W HOOVER ST	
<b>Address:</b>	NEW SARPY, LA 70047	
<b>Subdivision:</b>	NEW SARPY SUBD.	
<b>Lot Number:</b>	41	
<b>Square/Block:</b>	8	
<b>Property ID#:</b>	302100800043	
<b>Council District:</b>	District 6	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-1004	
<b>Com. Filing Date:</b>	11/9/2021	
<b>Work Complete Da</b>	12/28/2021	<b>Lein File Date</b> 3/4/2022
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Paul Ward	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$0.00
Postage Fees:	\$6.11
Publication Fee:	\$12.13
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$437.78
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$494.70</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$664.70</b>
Sheriff Collect Fee (15%):	\$99.71
<b>Advalorem Amount:</b>	<b>\$764.41</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-1006	1/4/2022	EARL L. LAGRUE 309 PLANTATION DR.  KENNER, LA 70062
	<b>Physical:</b>	765 E TERRACE ST
	<b>Address:</b>	NEW SARPY, LA 70047
	<b>Subdivision:</b>	NEW SARPY ACRES
	<b>Lot Number:</b>	G2
	<b>Square/Block:</b>	G
<b>Property ID#:</b>	601400G000G2	
<b>Council District:</b>	District 6	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-1006	
<b>Com. Filing Date:</b>	11/9/2021	
<b>Work Complete Da</b>	12/28/2021	<b>Lein File Date</b> 3/4/2022
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Paul Ward	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$0.00
Postage Fees:	\$6.11
Publication Fee:	\$12.13
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$153.82
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$210.74</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$380.74</b>
Sheriff Collect Fee (15%):	\$57.11
<b>Advalorem Amount:</b>	<b>\$437.85</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-1011	1/4/2022	WALLACE BEN 2008 GOLFPVIEW DR.  LAPLACE, LA 70068
	<b>Physical:</b>	317 TURTLE CREEK LN
	<b>Address:</b>	ST ROSE, LA 70087
	<b>Subdivision:</b>	PRESTON HOLLOW (LEVY *
	<b>Lot Number:</b>	18
	<b>Square/Block:</b>	C
<b>Property ID#:</b>	503700C00018	
<b>Council District:</b>	District 5	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-1011	
<b>Com. Filing Date:</b>	11/10/2021	
<b>Work Complete Da</b>	12/28/2021	<b>Lein File Date</b> 3/4/2022
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Brett Badgerow	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$0.00
Postage Fees:	\$6.11
Publication Fee:	\$12.13
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$142.90
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$199.82</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$369.82</b>
Sheriff Collect Fee (15%):	\$55.47
<b>Advalorem Amount:</b>	<b>\$425.29</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-1014	1/4/2022	George Leobaux 12322 PARNELL DR  BATON ROUGE, LA 70185
<b>Physical:</b>	173 KENNER LN	
<b>Address:</b>	MONTZ, LA 70068	
<b>Subdivision:</b>	Montz	
<b>Lot Number:</b>	3600	
<b>Square/Block:</b>	11	
<b>Property ID#:</b>	612701103600	
<b>Council District:</b>	District 6	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-1014	
<b>Com. Filing Date:</b>	11/10/2021	
<b>Work Complete Da</b>	12/29/2021	<b>Lein File Date</b> 3/4/2022
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Paul Ward	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$0.00
Postage Fees:	\$6.11
Publication Fee:	\$12.13
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$109.20
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$166.12</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$336.12</b>
Sheriff Collect Fee (15%):	\$50.42
<b>Advalorem Amount:</b>	<b>\$386.54</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-1024	1/4/2022	JOSEPH LANE 242 RIVERVIEW DR.  ST. ROSE, LA 70087
<b>Physical:</b>	226 CLEMENT ST LOT 1, 1	
<b>Address:</b>	NEW SARPY, LA 70047	
<b>Subdivision:</b>	PROSPECT PLTN.	
<b>Lot Number:</b>	A63	
<b>Square/Block:</b>	10	
<b>Property ID#:</b>	604401000A63	
<b>Council District:</b>	District 6	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-1024	
<b>Com. Filing Date:</b>	11/16/2021	
<b>Work Complete Da</b>	12/28/2021	<b>Lein File Date</b> 3/4/2022
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Paul Ward	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$0.00
Postage Fees:	\$6.11
Publication Fee:	\$12.13
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$185.10
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$242.02</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$412.02</b>
Sheriff Collect Fee (15%):	\$61.80
<b>Advalorem Amount:</b>	<b>\$473.82</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
21-1068	1/28/2022	ANGELICA HILL 1120 CANDLELIGHT MARRERO, LA 70072
<b>Physical:</b>	242 BOUTTE ESTATES DR	
<b>Address:</b>	BOUTTE, LA 70039	
<b>Subdivision:</b>	BOUTTE ESTATES	
<b>Lot Number:</b>	B24	
<b>Square/Block:</b>		
<b>Property ID#:</b>	705400000B24	
<b>Council District:</b>	District 1	
<b>Court Docket Number:</b>		
<b>Complaint ID:</b>	21-1068	
<b>Com. Filing Date:</b>	12/14/2021	
<b>Work Complete Da</b>	1/27/2022	<b>Lein File Date</b> 3/4/2022
<b>Insp. Type</b>	From a Grass Complaint	
<b>Inspector:</b>	Woodruff Camus	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$0.00
Postage Fees:	\$6.11
Publication Fee:	\$12.13
Legal and Court Fees:	\$0.00
Curator Fees:	\$0.00
Public Works or Contractor	\$201.90
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$258.82</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$428.82</b>
Sheriff Collect Fee (15%):	\$64.32
<b>Advalorem Amount:</b>	<b>\$493.14</b>

### From a Code Complaint - 6/1/2021 to 5/31/2022 Advalorem Report

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
20-22		JAMES J. DIGGS 377 Ash St. BOUTTE, LA 70039
<b>Physical:</b>	377 ASH ST	
<b>Address:</b>	BOUTTE, LA 70039	
<b>Subdivision:</b>	Magnolia Ridge Park	
<b>Lot Number:</b>	14	
<b>Square/Block:</b>	M	
<b>Property ID#:</b>	404400M00014	
<b>Council District:</b>	District 4	
<b>Court Docket Number:</b>	86,604-D	
<b>Complaint ID:</b>	20-22	
<b>Com. Filing Date:</b>	1/8/2020	
<b>Work Complete Da</b>	12/13/2021	<b>Lein File Date</b> 1/27/2022
<b>Insp. Type</b>	From a Code Complaint	
<b>Inspector:</b>	Ashley Dufrene	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$3.03
Postage Fees:	\$12.22
Publication Fee:	\$0.00
Legal and Court Fees:	\$860.44
Curator Fees:	\$389.65
Public Works or Contractor	\$0.00
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$1,304.02</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$20.00
<b>Lien Amount:</b>	<b>\$1,484.02</b>
Sheriff Collect Fee (15%):	\$222.60
<b>Advalorem Amount:</b>	<b>\$1,706.62</b>

<b>Project Number:</b>	<b>Invoice Date:</b>	<b>Property Owner:</b>
20-212		Melvyn Duplantis 131 Keller St.  Hahnville, LA 70057
<b>Physical:</b>	131 Keller St.	
<b>Address:</b>	Hahnville, LA 70057	
<b>Subdivision:</b>	Home Place Plantation Est.	
<b>Lot Number:</b>	A4	
<b>Square/Block:</b>		
<b>Property ID#:</b>	1018000000A4	
<b>Council District:</b>	District 1	
<b>Court Docket Number:</b>	88,197-E	
<b>Complaint ID:</b>	20-212	
<b>Com. Filing Date:</b>	3/11/2020	
<b>Work Complete Date:</b>	6/8/2021	<b>Lein File Date</b> 8/2/2021
<b>Insp. Type</b>	From a Code Complaint	
<b>Inspector:</b>	Woodruff Camus	<b>Advalorem Year:</b> 2022

Sign Posting Charge:	\$3.03
Postage Fees:	\$12.22
Publication Fee:	\$0.00
Legal and Court Fees:	\$350.00
Curator Fees:	\$0.00
Public Works or Contractor	\$6,500.00
Mini Cleanup Amount:	\$0.00
Engineer Services:	\$0.00
Heavy Equipment Fee:	\$0.00
Administrative Fee:	\$38.68
CPI Index Fee:	\$0.00
<b>Invoice Amount:</b>	<b>\$6,903.93</b>
Lien Filing Fee:	\$105.00
Lien Cancellation Fee:	\$55.00
Notarial Fee:	\$10.00
<b>Lien Amount:</b>	<b>\$7,073.93</b>
Sheriff Collect Fee (15%):	\$1,061.09
<b>Advalorem Amount:</b>	<b>\$8,135.02</b>

**Grand Total 43650.49**



# St. Charles Parish

St. Charles Parish  
Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
[www.stcharlesparish.gov](http://www.stcharlesparish.gov)

## Legislation Details

**File #:** 2022-0180    **Version:** 1    **Name:** Professional Services Agreement with Digital Engineering & Imaging, Inc., to perform planning services for the Road Maintenance 2022-23 (Project No. P220501)

**Type:** Ordinance    **Status:** Public Hearing

**File created:** 6/20/2022    **In control:** Parish Council

**On agenda:** 7/5/2022    **Final action:**

**Enactment date:**    **Yes**

**Title:** An ordinance approving and authorizing the execution of a Professional Services Agreement with Digital Engineering & Imaging, Inc., to perform planning services for the Road Maintenance 2022-23 (Project No. P220501), in the not to exceed amount of \$316,728.72.

**Sponsors:** Matthew Jewell, Department of Public Works

**Indexes:**

**Code sections:**

**Attachments:** [2022-0180 Agreement Road Maintenance 2022-23.pdf](#)  
[2022-0180 Digital Engineering Corporate Resolution.pdf](#)

Date	Ver.	Action By	Action	Result
6/20/2022	1	Parish Council		
6/20/2022	1	Parish President	Introduced	



# PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT made and effective as of the \_\_\_\_\_ day of \_\_\_\_\_, 2022 by and between ST. CHARLES PARISH acting herein by and through its President, who is duly authorized to act on behalf of said Parish, hereinafter called the OWNER, and DIGITAL ENGINEERING & IMAGING, INC, a corporation and/or limited liability company acting herein by and through its Contracting Officer, hereinafter called CONSULTANT, duly authorized by corporate resolution or certificate of authority attached hereto and made a part hereof. Whereas the Owner desires to employ a professional consulting firm to perform consulting work and services for ROAD MAINTENANCE 2022-23 Project No. P220501 as described in Ordinance No. \_\_\_\_\_ which is attached hereto and made a part hereof.

## 1.0 GENERAL TERMS

The Owner agrees to employ the Consultant and the Consultant agrees to perform professional services required for the project described above. Consultant will conform to the requirements of the Owner and to the standards of the agencies participating with the Owner in the Project. The Consultant will coordinate all work between the Owner and all participating agencies and regulating agencies, if needed. Written authorization to begin different phases of the project will be given to the Consultant by the Owner, including Conceptual, Preliminary Design, Final Design, Bidding Assistance and Construction and Services. The Owner may terminate the Contract by written notification and without cause per Section 11.0 during any phase of the project.

The Consultant shall at all times during this Agreement maintain a valid Louisiana Consulting License and any other applicable licenses necessary for performance of the Project.

All work shall be under the direction of the Owner, and all plans, specifications, etc. shall be submitted to the Owner and all approvals and administration of this contract shall be through the Owner.

## 2.0 PROJECT

2.1 The Owner hereby contracts with the CONSULTANT to perform all necessary professional services in connection with the project as defined as follows:

ROAD MAINTENANCE 2022-23  
Project No. P220501

2.2 The Project consist of the scope of services and work as defined in Attachment "A" hereto.

- 2.3 Consultant shall perform all scope of services and work in accordance with the Schedule as defined in Attachment "B" hereto unless otherwise mutually agreed upon by the parties in writing.
- 2.4 The Consultant agrees to comply with all Federal, State, and Local Laws and Ordinances applicable to the scope of services and work or in entering any other agreement with any another party to complete the work.

### **3.0 SERVICES OF CONSULTANT**

- 3.1 Consultant shall provide Owner professional work and services in all phases of the Project to which this Agreement applies and as hereinafter provided to properly plan and execute the work on the project(s) assigned to the Consultant. These services may include but may not be limited to serving as Owner's professional consulting representative for the Project, providing professional consultation and advice, and furnishing customary civil, surveying, geotechnical, structural, mechanical, electrical, instrumentation and control consulting services and construction consulting and inspection.
- 3.2 Services provided by the Consultant shall be performed in accordance with generally accepted professional consulting practice at the time and the place where the services are rendered.
- 3.3 Consultant shall obtain from Owner authorization to proceed in writing for each phase of the Project.
- 3.4 Consultant shall provide minutes of all meetings with St. Charles Parish regarding any phase of the Project.
- 3.5 Consultant shall provide work and services to complete the project, including all necessary services described herein or usually implied as a prerequisite for the performance of the services whether or not specifically mentioned in this agreement, including attendance by the Consultant at project conferences and public hearings.
- 3.6 The Phases of the Project are as defined in Attachment "A".

### **4.0 OWNERSHIP OF DOCUMENTS**

- 4.1 Documents including but not limited to plans, specifications, maps, basic survey notes, sketches, charts, computations and all other data prepared or obtained under the terms of this authorization shall become the property of the Owner and shall be made available for Owner's inspection at any time during the Project and, shall be delivered to the Owner prior to termination or final completion of the Contract.

- 4.2 Consultant may retain a set of documents for its files.
- 4.3 Reuse of Documents. Any reuse of documents or materials without written authorization or adaptation by Consultant to the specific purpose intended will be at Owner's sole risk and without liability or legal exposure to Consultant or to Consultant's independent professional associates, subcontractors, and consultants.
- 4.4 No materials, to include but not limited to reports, maps or other documents produced as a result of this Contract, in whole or in part, shall be available to Consultant for copyright purposes. Any such materials produced as a result of this Contract that might be subject to copyright shall be the property of the Owner and all such rights shall belong to the Owner, and the Owner shall be sole and exclusive entity who may exercise such rights.

## **5.0 SUPPLEMENTARY SERVICES**

The Consultant shall provide, when requested in writing by the Owner, supplementary services not included in the basic work and services.

The compensation to the Consultant for the supplemental services, when performed by the Consultant, shall be in the form of a lump sum, billable hours, or "not to exceed" hourly rate which is mutually agreeable to the Owner and the Consultant in writing.

Such supplementary services may include the following:

- A. Soil investigations
- B. Laboratory inspection of materials and equipment
- C. Right-of-Way, easement and property acquisition surveys, plats, maps and documents
- D. Any major revisions for which the Consultant is not responsible, that are authorized by the Owner after the completion and approval of either the preliminary or final plans and specifications
- E. Services concerning replacement of any work damaged by fire or other causes during construction
- F. Services made necessary by the default of the contractor in the performance of the construction contract
- G. Services as an expert witness in connection with court proceedings
- H. Traffic consulting if necessary
- I. Topographic Survey
- J. Preparation of Environmental Assessment documents and/or Environmental Permits
- K. If all or part of the work is to be financed by a Federal or State Grant, the Consultant shall assist the Owner in the preparation of the Grant application and with the Grant Administration, unless otherwise specifically agreed upon previously herein.

## **6.0 DEFECTIVE WORK**

During such visits and on the basis of such observations, Consultant may disapprove of or reject Contractor's work while it is in progress if Consultant believes that such work will not produce a completed Project that conforms generally to the Contract Documents or that it will prejudice the integrity of the design concept of the Project as reflected in the Contract Documents

## **7.0 NOTICE TO PROCEED**

The Owner shall notify the Consultant in writing to undertake the services stated in this Agreement, and the Consultant shall commence the services within ten (10) days after receipt of such notification.

If the Owner desires to divide the Project into various parts, a Notice to Proceed shall be issued for each part, and the Owner and the Consultant shall mutually agree upon the period of time within which services for each part of the Project shall be performed.

The Consultant will be given time extensions for delays beyond their control or for those caused by tardy approvals of work in progress by various official agencies, but no additional compensation shall be allowed for such delays.

## **8.0 PAYMENTS**

8.1 Owner shall pay Consultant for the performance of work and services as outlined in Attachment "C" to this Agreement.

8.2 Payment for Consultant work and services on projects that do not require construction services, such as feasibility studies or drainage studies, shall be made based upon Consultant's estimate of the proportion of the services actually completed at the time of billing and shall be made in partial payments at monthly intervals.

8.3 If the Project, or any portion thereof, is not completed for any reason, the final fee for consulting work and services shall be negotiated between Owner and Contractor. If the final fee for work and services is not mutually agreed upon, either party may elect in writing to submit the dispute to mediation. If mediation is not mutually agreed upon, written notice will be submitted to the other party of the intent to submit the dispute to the 29<sup>th</sup> Judicial District Court of St. Charles Parish, State of Louisiana.

8.4 If authorized in writing by Owner, for the performance of, or for obtaining from others Additional Services which are not considered normal or customary consulting, the Owner shall pay Consultant based on monthly invoices submitted by the Consultant, within sixty (60) days of receipt of Consultant's invoice.

Consultant shall provide written notice to Owner when no services or work have been performed during a given month.

- 8.5 For Additional Authorized Services provided by the Consultant such as, but not limited to, wetlands permitting, land and right-of-way acquisition, surveying, NPDES and LADEQ permit renewal or acquisition work, etc. Owner shall pay Consultant based on an agreed upon hourly rate(s) between the Owner and Consultant. Payment shall be not-to-exceed based on hourly rates and actual hours worked.
- 8.6 The following documentation shall be required for payment to Consultant and shall be attached to the monthly invoice.
- a. A copy of the Owner's written authorization to perform the service.
  - b. Timesheets for all hours invoiced.
  - c. Invoice copies, logs or other substantiation of non-salary expenses.
- 8.7 For Additional Authorized Services that Consultant acquires from subcontractors and/or subconsultants, Owner shall pay Consultant a fixed sum previously agreed upon by Owner and Consultant, such sum to be established in each case when the scope of the work involved has been determined and before any of the Additional Services are provided. The use of subcontractors and/or subconsultants shall be subject to the provisions set forth in this Agreement. The following documentation shall be required for payment to Consultant and shall be attached to the monthly invoice:
- a. A copy of the Owner's written consent for the subcontractor and/or subconsultant to perform the service stating the Owner's and Consultant's agreed upon fixed sum established for the service performed.
  - b. Evidence that the subcontractor and/or subconsultant is insured as required by this Agreement.
- 8.8 For Supplementary Services described in Section 5, Owner shall pay Consultant for the fee negotiated at the time the work is assigned by the method stipulated in the contract amendment.

## **9.0 BUDGET LIMITATIONS**

The construction budget for this Project shall be determined by the Owner, and the Consultant shall be advised of the budget limitation in writing by the Owner and the Consultant shall indicate his acceptance of same in writing to the Owner. Any subsequent budget revisions shall be confirmed in writing.

If, at the completion of the Preliminary or Design Phase, the Consultant does not concur with the construction budget, he shall so notify the Owner, and the Consultant and Owner shall mutually agree on a revised construction budget prior to any work on the Design Phase.

If no bid is received within the budget limitation and a redesign of the project if required by the Owner, such redesign shall be accomplished by the Consultant at no additional cost to the Owner, provided, however, if the receipt of bids is, for any reason, delayed beyond a period of six (6) months from the date of the completion of the Design Phase the amount stated as the construction budget shall be adjusted, immediately prior to the time bids are received, by use of a construction cost index acceptable to both parties of this agreement.

## **10.0 FUNDS**

No work shall be authorized until funds are established for each individual task.

## **11.0 TERMINATION OR SUSPENSION**

- 11.1 This Agreement may be terminated for any reason by either party upon thirty (30) days written notice.
- 11.2 The Consultant, upon receipt of such notice, shall immediately discontinue all services in connection with the performance of this Agreement and shall proceed to cancel promptly all existing orders and contracts insofar as such orders or contracts are chargeable to this Agreement.
- 11.3 The Consultant shall, as soon as practicable after receipt of notice of termination, submit a statement showing in detail the services performed and payments received under this Agreement to the date of termination.
- 11.4 The Owner shall then pay the Consultant promptly that portion of the prescribed fee to which both parties agree.
- 11.5 Consultant fully acknowledges that no payment will be made for any work performed or expenses incurred after receipt of the termination by either party unless mutually agreed upon in writing.
- 11.6 Failure to meet agreed delivery dates or authorized extensions are considered substantial failures and breach of this contractual agreement by Consultant.
- 11.7 This agreement shall automatically terminate upon satisfactory completion of all services and obligations described herein or three (3) years from the date of its execution, whichever event occurs first.

## **12.0 INSURANCE**

- 12.1 The Consultant shall secure and maintain at his expense such insurance that will protect him and the Owner, from claims under Workmen's Compensation Acts and from claims for bodily injury, death or property damage which may arise from

performance of services under this Agreement. Insurance for bodily injury or death shall be in the unencumbered amount of \$1,000,000.00 for one person and not less than \$1,000,000.00 for all injuries and/or deaths resulting from any one occurrence. The insurance for property damage shall be in the unencumbered amount of \$1,000,000.00 for each accident and not less than \$1,000,000.00 aggregate.

- 12.2 The Consultant shall also secure and maintain at his expense professional liability insurance in the unencumbered sum of \$1,000,000.00.
- 12.3 All certificates of insurance SHALL BE FURNISHED TO THE OWNER and shall provide that insurance shall not be cancelled without ten (10) days prior written notice to the Owner. The Owner may examine the policies.
- 12.4 Consultant shall include all subcontractors and/or subconsultants as insured under its policies or shall furnish separate certificates for each. All coverages for subcontractors and/or subconsultants shall be subject to all the requirements stated herein.
- 12.5 Contractor shall secure and maintain at his expense Comprehensive Automobile Liability - Bodily Injury Liability \$1,000,000 each person: \$1,000,000 each occurrence. Property Damage Liability \$1,000,000 each occurrence. The Comprehensive Automobile Liability policy must have coverage for loading and unloading and must include owned, hired and leased autos.
- 12.6 St Charles Parish shall be named as an additional insured on general liability insurance policies.
- 12.7 For all purposes under Louisiana law, the principals of this Contract shall be recognized as the statutory employer of all contract employees as provided in LSA-R.S. 23:1061.
- 12.8 Insurance policies shall be endorsed to provide for a waiver of subrogation in favor of St. Charles Parish for worker's compensation policies. The certificate of insurance shall reference the waiver of subrogation endorsement.
- 12.9 The Worker's Compensation Policy Territory Coverage must include Louisiana.

### **13.0 INDEMNIFICATION**

Consultant shall indemnify and hold harmless the Owner, its employees, agents and representatives, against any and all claims, demands, suits or judgments for sums of money to any party for loss of life or injury or damages to person or property growing out of, resulting from or by any reason of any negligent act by the Consultant, its employees, agents, servants or representatives, while engaged upon or in connection with the services required or performed hereunder.

#### **14.0 WARRANTY**

- 14.1 Consultant warrants that it will perform its design services with the degree of skill and to the standard of care required of the consulting profession to meet all Federal, State and Local requirements.
- 14.2 If Consulting Services for project designed by Consultant does not meet those requirements noted herein above, then to the extent that this occurs as a direct result of Consultant's failure to meet the standard of care in its design services, Consultant will indemnify the Parish for Consultant's share of the costs incurred to bring Consulting Services for project to the limitations mandated.
- 14.3 The obligations expressed in Section 14 above in no way limit the Consultant's obligations expressed elsewhere in this Contract.

#### **15.0 EXCLUSIVE JURISDICTION AND VENUE**

For all claims arising out of or related to this agreement, CONSULTANT hereby consents and yields to the exclusive jurisdiction and venue of the Twenty-Ninth Judicial District Court for the Parish of St. Charles, State of Louisiana, and expressly waives any (a) pleas of jurisdiction based upon Consultant's residence and (b) right of removal to Federal Court based upon diversity of citizenship.

#### **16.0 COMPLIANCE WITH FEDERAL AND STATE LAWS**

CONSULTANT further agrees to comply with federal and state laws.

#### **17.0 OTHER**

This Agreement constitutes the entire agreement between the parties. There are no understandings, agreements, or representations, oral or written, not specified within this Agreement. This Agreement may not be modified, supplemented or amended in any manner, except by written agreement signed by both parties.



IN WITNESS WHEREOF, the parties to these presents have hereunto caused these presents to be executed the day, month and year first above mentioned.

WITNESSES:

\_\_\_\_\_

\_\_\_\_\_

ST. CHARLES PARISH

\_\_\_\_\_  
By: Matthew Jewell  
Parish President

\_\_\_\_\_  
Date:

WITNESSES:

\_\_\_\_\_

\_\_\_\_\_

DIGITAL ENGINEERING &  
IMAGING, INC.

\_\_\_\_\_  
By: Frank T. Liang  
Vice President

\_\_\_\_\_  
Date:

**ATTACHMENT "A"**  
**PROJECT SCOPE**

ROAD MAINTENANCE 2022-23  
Projects No. P220501

The Scope of Work is as follows:

Consultant is to perform updates to the Parish Road Manuals and Database with new streets created since 2019 and to update street conditions for all public streets within the Parish.

As an additional service Consultant may help the Owner with logging and plotting road cores from P220502 ROADWAY BORING - 2022 project for Owner's GIS program.

As an additional service the Consultant may provide Design Services for the maintenance of the roads based on Road Manual priorities, budget, and Owner requests for 2022 and if by authorization 2023.

**PART 1 – BASIC SERVICES**

**A. PRELIMINARY DESIGN PHASE**

Upon written authorization from OWNER, CONSULTANT shall:

- a. Prepare Preliminary Design Phase documents consisting of final design criteria, preliminary drawings, and outline specifications. Visit the Site, as needed, to prepare the Preliminary Design Phase documents.
- b. Coordinate all surveys and other investigations (see Additional Services) as may be required to prepare construction plans. Investigations and/or surveys shall locate existing utilities (private and public) affected by the project and shall locate and define such utilities sufficiently in the event that utilities have to be relocated.
- c. Prepare a program of borings and other soil investigations that may be required.
- d. Provide written notice to all utility companies (private and public) about the project and request utility "as-built" information from them.
- e. Advise OWNER if additional reports, data, information, and/or services not already identified in the Conceptual Phase which are necessary and assist OWNER in obtaining such reports, data, information, and/or services.
- f. Based on the information contained in the Preliminary Design Phase documents, prepare a revised opinion of probable Construction Cost.
- g. Obtain and review OWNER's contract documents and OWNER specifications for inclusion within the final contract, plans and specifications. CONSULTANT shall

also consult with OWNER in regards to OWNER policies and practices in regard to contract administration and construction management.

- h. Furnish three review copies of the Preliminary Design Phase documents and revised opinion of probable Construction Cost to OWNER as well as submitting electronically to appropriate parties specified by OWNER. CONSULTANT's services under the Preliminary Design Phase will be considered complete on the date when CONSULTANT has delivered to OWNER the final Preliminary Design Phase documents and opinion of probable Construction Cost.

B. FINAL DESIGN PHASE

Upon written acceptance by OWNER of the final Preliminary Design Phase documents and upon written authorization from OWNER, CONSULTANT shall:

- a. Prepare Final Drawings and Specifications indicating the scope, extent, and character of the Work to be performed and furnished by CONTRACTOR.
- b. These Drawings shall include locations of all utilities affected, with ownership and rights-of-way where required. The existing and ownership of any existing utilities shall be determined by contacting each utility provider in writing to obtain such records as may be available and information from the survey. Coordinate with said utility companies on the adjustment, relocation, or removal of existing utility lines and structures within the project that are in conflict with the proposed improvements.
- c. Visit the Site as needed to assist in preparing the Final Drawings and Specifications.
- d. Prepare necessary applications for permits for submission for approval of local, state, and federal authorities.
- e. Prepare a detailed Final Cost Estimate.
- f. Furnish for review by OWNER three copies of the Final Drawings, Specifications, and Cost Estimate as well as submitting electronically to appropriate parties specified by OWNER. OWNER shall submit to CONSULTANT any comments regarding the furnished items, and any instructions for revisions. CONSULTANT's services under the Final Design Phase will be considered complete on the date when CONSULTANT has delivered to OWNER the Final Drawings, Specifications, and Cost Estimate.

C. BID PHASE

Upon acceptance by OWNER of the Final Drawings, Specifications, the most recent opinion of probable Construction Cost, and upon written authorization by OWNER to proceed, CONSULTANT shall:

- a. Assist OWNER in advertising for and obtaining bids or proposals for the Work, assist OWNER in issuing assembled design, contract, and bidding-related documents to prospective CONTRACTORS, and, where applicable, maintain a record of prospective CONTRACTORS to which documents have been issued, pre-bid conferences, if any, and receive and process CONTRACTOR deposits or charges for the issued documents.
- b. Prepare and issue Addenda as appropriate to clarify, correct, or change the issued documents.
- c. Consult with OWNER as to the qualifications of prospective CONTRACTORS. Consult with OWNER as to the qualifications of Subcontractors, suppliers, and other individuals and entities proposed by prospective CONTRACTORS, for those portions of the Work as to which review of qualifications is required by the issued documents.
- d. If the issued documents require, CONSULTANT shall evaluate and determine the acceptability of "or equals" and substitute materials and equipment proposed by prospective CONTRACTORS.
- e. Attend the bid opening, prepare bid tabulation sheets and recommendation of award to meet OWNER's schedule, and assist OWNER in evaluating bids or proposals, assemble final contracts for the Work for execution by OWNER and CONTRACTOR, and in issuing notices of award of such contracts.
- f. The Bid Phase will be considered complete upon commencement of the Construction Phase.

D. CONSTRUCTION PHASE

Upon successful completion of the Bid Phase and upon written authorization from OWNER, CONSULTANT shall:

- a. Prepare formal contract documents for the execution of the construction contract.
- b. Pre-Construction Conference: Participate in a pre-construction conference prior to commencement of Work at the Site.
- c. Establish construction monuments, project baseline, and benchmarks as necessary.
- d. Coordinate with owners of utilities for relocation of their facilities to clear the site for construction.
- e. Require and review tests of materials necessary for the project.
- f. Verify and approve CONTRACTOR's Applications for Payment and schedules (Progress Schedules, Schedule of Submittals, and Schedule of Values) and submit to the OWNER.

- g. Prepare progress reports for the OWNER when requested and coordinate monthly progress meetings between OWNER, CONTRACTOR, CONSULTANT, and inspector, as necessary throughout the duration of the project.
- h. Review shop drawings and sampled for conformance with the design concept of the project and for compliance with the result required in the Contract Documents. Evaluate and determine the acceptability of substitute or “or-equal” materials and equipment proposed by CONTRACTOR.
- i. Prepare all necessary documentation required for construction RFIs (Requests for Information/Interpretation), Change Orders, and Work Change Directives.
- j. Attend Council meetings and other meetings necessary to discuss issues associated with the project.
- k. Record Drawings: The CONSULTANT shall furnish reproducible “RECORD” drawings, based on information provided by the CONTRACTOR, both printed on full size paper as well as electronically via AutoCAD.
- l. Receive from CONTRACTOR, review, and transmit to OWNER maintenance and operating instructions, schedules, guarantees, bonds, certificates or other evidence of insurance required by the Construction Contract Documents
- m. Make visits to the Site at intervals appropriate to the various stages of construction, as CONSULTANT deems necessary, to observe as an experienced and qualified design professional the progress of CONTRACTOR’s executed Work.
- n. Perform Substantial Completion walk through, generate Substantial Completion recommendation and accompanying Punch List. Perform final inspection and make a recommendation for acceptance.
- o. The Construction Phase will commence with the execution of the Notice of Intent to Award for the Project and will terminate upon written recommendation by CONSULTANT for final payment to CONTRACTORS.

## **PART 2 – ADDITIONAL SERVICES**

### **A. SURVEY**

CONSULTANT shall obtain a contract with a Licensed Professional Surveyor to complete the work as outlined in the scope of survey work the CONSULTANT developed in the Preliminary Design Phase of the project. The survey’s purpose is to locate all existing features both manmade and natural features, both above ground and subsurface within the project limits. The survey shall include the following elements:

- 1. Established baselines and temporary benchmarks along the project corridor and specified datums used,

2. Utilities as shown after contacting Louisiana One Call,
3. Descriptions, locations, depths, and sizes of all pipes within the project,
4. Descriptions, locations, diameters of all trees within the project,
5. Ground elevations within the project limits to properly develop contours,
6. Locations of all buildings, fences, and other structures,
7. Cross sections along roadways at 100-foot intervals minimum,
8. Cross sections along ditches at 50-foot intervals minimum,
9. Locations of all apparent rights-of-way and servitudes.

Survey shall be submitted to the Parish both in PDF and CAD format.

Data Collection and Processing:

1. Spatial data collected for projects shall be referenced to the updated NAD83 and NAVD88 reference datums established by NOAA (National Oceanic and Atmospheric Administration). Monumentation shall be set in an area outside the construction limits so as not to be disturbed during the construction phase. Existing control monumentation located within the vicinity may be used in lieu of setting new monuments. Field observations data must be processed and delivered to the Parish and comply with the specific deliverables requirements defined below.

Project Control:

1. Information on project control monuments that are applicable to the survey/project limits shall be provided by contractors, designers, engineers, or surveyors. This documentation should be labeled or clearly defined as Datum and Control.
2. Monument documentation must include source documentation such as Report of Survey Mark or NGS (National Geodetic Survey) Data Sheet and should remain in its original format as well as retain its original name as provided by the source. Monument maps may be scanned and the electronic scan treated as the source. PDF is the preferred format for scanned monument maps, although jpg and tif files are also acceptable.
3. All existing monuments used in the establishment of the project control network must have documentation as described above.
4. The Surveyor shall acquire the elevation and datum of all bench marks to be use in the survey. The elevation used shall be based on the updated NAD83 and NAVD88 reference datums.

### Survey Data Deliverables:

1. A complete survey package as described below must be submitted by assembling all the appropriate electronic information used to conduct the survey. These documents should indicate the following (where applicable) for project control monuments:
  - a. Designation - the “name” of the mark used.
  - b. CORS Identifier - the mark is either a Continuously Operational Reference Station (CORS) or is associated with one.
  - c. PID - Permanent Identifier
  - d. GEOID – Geoid model used (ex. 12B)
  - e. Epoch – ex. 2010
  - f. Latitude/Longitude – X,Y; Northing/Easting; State Plane Louisiana South FIPS1702 (Feet)
  - g. Orthometric Height – Z (Feet)
  - h. Horizontal Datum – ex. coordinates in North American Datum (NAD 1983)
  - i. Vertical Datum – ex. North American Vertical Datum (NAVD 88) elevation (if measured)
  - j. Horizontal and vertical accuracy
  - k. Units
  - l. Scale factor

### **B. GEOTECHNICAL INVESTIGATION**

CONSULTANT shall obtain a contract with a Licensed Louisiana Geotechnical firm to complete the work as outlines in the scope of geotechnical work the CONSULTANT developed in the Preliminary Design Phase of the project. The geotechnical investigation purpose is to determine the properties of the soil in the project area. The geotechnical investigation shall include the following elements:

1. (1) one to (2) two undisturbed soil borings located within proximity to the project location
2. The borings are to be classified and analyzed as necessary in accordance with accepted industry practices for foundation design
3. Subsurface exploration data to include soil profile, exploration logs, lab or in-situ test results, and ground water conditions

4. Engineering recommendations for design such as pile depth, sheet pile design, etc. and recommendations to be project specific
5. The boreholes are to be backfilled and road surfaces patched in accordance with DOTD requirements (Purple book or later).

C. PERMITTING

CONSULTANT shall develop permit drawings, applications, supporting information and obtain all permits as required for the project, including, but not limited to, the following:

1. Wetland Delineation, submitting for a Jurisdictional Determination of any wetlands
2. U.S. Army Corps of Engineers (Section 404 permit)
3. LA Wildlife & Fisheries (Scenic Rivers permit)
4. LA Department of Health (LDH)
5. LA Department of Environmental Quality (LDEQ)
6. Cultural Resources

CONSULTANT shall also attend permit meetings as necessary and address all questions and comments received from any agency to ensure receipt of all necessary approvals.

D. RESIDENT PROJECT REPRESENTATIVE (RPR)

CONSULTANT shall furnish a Resident Project Representative ("RPR"), at the request of the OWNER to assist CONSULTANT in observing progress and quality of the Work. The RPR may provide full time representation or may provide representation to a lesser degree. RPR is CONSULTANT's representative at the Site and will act as directed by and under the supervision of CONSULTANT.

The duties and responsibilities of the RPR are as follows:

1. RPR's dealings in matters pertaining to the Work in general shall be with CONSULTANT and CONTRACTOR. RPR's dealings with Subcontractors shall only be through or with the full knowledge and approval of CONTRACTOR. RPR shall generally communicate with OWNER only with the knowledge of and under the direction of CONSULTANT.
2. Review the progress schedule, schedule of Shop Drawing and Sample submittals, schedule of values, and other schedules prepared by CONTRACTOR and consult with CONSULTANT concerning acceptability of such schedules.
3. Attend meetings such as preconstruction conferences, progress meetings, job conferences, and other Project-related meetings.



4. Comply with Site safety programs.
5. Serve as CONSULTANT's liaison with CONTRACTOR. Assist CONSULTANT in serving as OWNER's liaison with CONTRACTOR when CONTRACTOR's operations affect OWNER's On-Site operations.
6. Report to CONSULTANT whenever RPR believes that any part of the Work is defective under the terms and standards set forth in the Construction Contract Documents and provide recommendations as to whether such Work should be corrected, removed, and replaced, or accepted as provided in the Construction Contract Documents.
7. Verify that tests, equipment, and systems start-ups and operating and maintenance training are conducted in the presence of appropriate OWNER's personnel, and that CONTRACTOR maintains adequate records thereof. Observe, record, and report to CONSULTANT appropriate details relative to the test procedures and systems start-ups.
8. Prepare a daily report or keep a diary or log book, recording CONTRACTOR's hours on the Site, Subcontractors present at the Site, weather conditions, data relative to questions of Change Orders, Field Orders, Work Change Directives, or changed conditions, Site visitors, deliveries of equipment or materials, daily activities, decisions, observations in general, and specific observations in more detail as in the case of observing test procedures; and send copies to CONSULTANT.
9. Immediately inform CONSULTANT of the occurrence of any Site accidents, emergencies, acts of God endangering the Work, possible force majeure or delay events, damage to property by fire or other causes, or the discovery of any potential differing site condition or Constituent of Concern.
10. Review applications for payment with CONTRACTOR for compliance with the established procedure for their submission and forward with recommendations to CONSULTANT, noting particularly the relationship of the payment requested to the schedule of values, Work completed, and materials and equipment delivered at the Site but not incorporated in the Work.
11. Participate in CONSULTANT's and OWNER's visits to the Site regarding Substantial Completion, assist in the determination of Substantial Completion, and prior to the issuance of a Certificate of Substantial Completion submit a punch list of observed items requiring completion or correction.
12. Observe whether all items on the final punch list have been completed or corrected and make recommendations to CONSULTANT concerning acceptance.
13. Resident Project Representative shall not:
  - a. Authorize any deviation from the Construction Contract Documents or substitution of materials or equipment (including "or-equal" items).

- b. Undertake any of the responsibilities of CONTRACTOR, Subcontractors, or Suppliers.
- c. Advise on, issue directions relative to, or assume control over any aspect of the means, methods, techniques, sequences or procedures of the Work, by CONTRACTOR.
- d. Advise on, issue directions regarding, or assume control over security or safety practices, precautions, and programs in connection with the activities or operations of OWNER or CONTRACTOR.

**ATTACHMENT "B"**  
**PROJECT SCHEDULE**

ROAD MAINTENANCE 2022-23  
Projects No. P220501

The CONSULTANT shall complete the following phases of the project within the number of days shown after Notices to Proceed:

	<u>Number of Days to Complete</u>
Roads Inspection and update Road Manuals	60
Preliminary Design Phase	30
Final Design Phase	30
Bid Phase	45
Construction Phase	160

Time for Completion

1. If, through no fault of CONSULTANT, such periods of time or dates are changed, or the orderly and continuous progress of CONSULTANT's services is impaired, or CONSULTANT's services are delayed or suspended, then the time for completion of CONSULTANT's services shall be adjusted equitably.
2. If OWNER authorizes changes in the scope, extent, or character of the Project or CONSULTANT's services, then the time for completion of CONSULTANT's services, and the rates and amounts of CONSULTANT's compensation, shall be adjusted equitably.
3. If CONSULTANT fails, through its own fault, to complete the performance required in this Agreement within the time set forth, as duly adjusted, then OWNER shall be entitled, as its sole remedy, to the recovery of direct damages, if any, resulting from such failure.

**ATTACHMENT "C"**  
**PROJECT COMPENSATION**

ROAD MAINTENANCE 2022-23  
Projects No. P220501

OWNER shall pay CONSULTANT at an hourly rate in a not to exceed amount for each year as listed below.

Road Manuals for 2022	\$79,589.82
Road Manuals for 2023	\$56,406.90

OWNER shall pay CONSULTANT on a Not to Exceed basis for Basic Services for creation of plans and specifications for Road Maintenance, if authorized, set forth in Attachment A as follows:

- a. The total compensation for basic services as described in Attachment A is estimated to be \$108,000 based on the following estimated distribution of compensation:
  1. Preliminary Design Phase (30%)                      \$32,400
  2. Final Design Phase (40%)                              \$43,200
  3. Bid Phase (5%)    \$5,400
  4. Construction Phase (25%)                              \$27,000
- b. CONSULTANT may, with OWNER's consent, alter the distribution of compensation between individual phases of the Work noted herein to be consistent with services actually rendered, but shall not exceed the total estimated compensation amount unless approved in writing by OWNER.
- c. The amounts billed for CONSULTANT's services under this Agreement will be based on the cumulative hours charged to the Project during the billing period by each class of CONSULTANT's employees times Standard Hourly Rates for each applicable billing class, plus CONSULTANT's SUBCONSULTANT's charges.
- d. The Standard Hourly Rates charged by CONSULTANT constitute full and complete compensation for CONSULTANT's services, including labor costs, overhead, and profit; the Standard Hourly Rates do not include CONSULTANT's SUBCONSULTANT's charges.
- e. CONSULTANT's Standard Hourly Rates are attached to this Agreement as Attachment C-1.

OWNER shall pay CONSULTANT on an hourly not to exceed basis for Additional Services set forth in Attachment A, if requested, to provide help in logging road cores within Owner's GIS program in the amount of \$9,732.

OWNER shall pay CONSLTANT for Resident Project Representative Basic Services as follows:

1. Resident Project Representative Services: For services of CONSULTANT's Resident Project Representative, if requested, as outlined in Part 2.D. of Attachment A, a total amount not to exceed of \$63,000.00, at the hourly rate as listed in Appendix C-1.
2. Resident Project Representative Schedule: The total amount set forth above is based on full-time RPR services on an eight hour workday Monday through Friday over a 160-day construction schedule.

**APPENDIX "C-1"**  
**PROJECT COMPENSATION**

ROAD MAINTENANCE 2022-23  
Projects No. P220501

**2022 DIGITAL ENGINEERING BASIC RATE SCHEDULE**



<b><u>Labor Category</u></b>	<b><u>Billing Rate</u></b>
Principal	\$265.00
Principal / Vice-President	\$230.00
Sr. Professional / Supervisor Engineer	\$180.00
Professional Engineer II	\$145.00
Professional Engineer I	\$110.00
Engineer Intern (Pre Professional)	\$100.00
Sr. Technician/Designer	\$125.00
Designer	\$99.00
CAD Technician	\$90.00
Construction Manager	\$80.00
Sr. Construction Inspector	\$90.00
Construction Inspector	\$81.50
Administrative/Clerical III	\$85.00
Administrative/Clerical II	\$70.00
Administrative/Clerical I	\$50.00

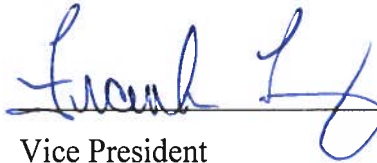
## RESOLUTION

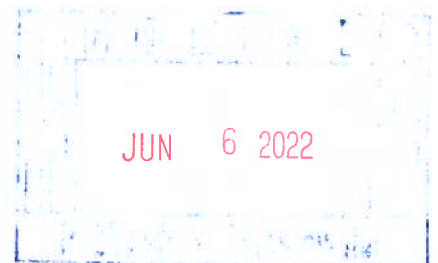
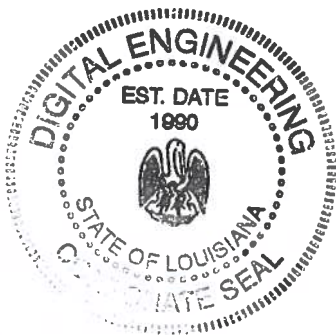
BE IT RESOLVED by the Board of Directors of Digital Engineering & Imaging, Inc., a corporation organized and existing under the laws of the State of Louisiana, and domiciled in the City of Kenner, that Kurt M. Evans, P.E., CEO of the Corporation, L. Bruce Newton, Executive Vice President, Frank T. Liang, Vice President, Robert J. Delaune Jr, Vice President, David G. LeBreton Jr, Vice President, and Andrew K. Woodroof, Vice President of the Corporation be, and are hereby authorized and empowered to execute any and all contracts of whatever kind on behalf of the Corporation for engineering consulting services.

## CERTIFICATE

I, Frank T. Liang, Vice President of Digital Engineering & Imaging, Inc. do hereby certify that the foregoing resolution is a true and exact copy unanimously adopted by the Board of Directors of said corporation at a meeting thereof legally held on the 17th day of December 2021; that said resolution is duly entered into the records of said corporation; that it has not been rescinded or modified; and that it is now in full force and effect.

IN TESTIMONY WHEREOF, I have hereunto set my hand and the seal of said corporation this  
2nd day of June, 2022

  
Vice President





# St. Charles Parish

St. Charles Parish  
Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
www.stcharlesparish.gov

## Legislation Details

**File #:** 2022-0188    **Version:** 1    **Name:** Professional Services Agreement with Gaea Consultants, LLC, to perform engineering services for the Clayton's Pond Outfall Improvements (Project No. P220204)

**Type:** Ordinance    **Status:** Public Hearing

**File created:** 6/20/2022    **In control:** Parish Council

**On agenda:** 7/5/2022    **Final action:**

**Enactment date:**    **Yes**

**Title:** An ordinance approving and authorizing the execution of a Professional Services Agreement with Gaea Consultants, LLC, to perform engineering services for the Clayton's Pond Outfall Improvements (Project No. P220204), in the not to exceed amount of \$141,179.00.

**Sponsors:** Matthew Jewell, Department of Public Works

**Indexes:**

**Code sections:**

**Attachments:** [2022-0188 Clayton Pond P220204 - Agreement](#)  
[2022-0188 Clayton Pond GAEA Rate Sheet- Attachment C-1](#)  
[2022-0188 resolution](#)

Date	Ver.	Action By	Action	Result
6/20/2022	1	Parish Council		
6/20/2022	1	Parish President	Introduced	



# PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT made and effective as of the \_\_\_\_ day of \_\_\_\_\_, 2022 by and between ST. CHARLES PARISH acting herein by and through its President, who is duly authorized to act on behalf of said Parish, hereinafter called the OWNER, and GAEA CONSULTANTS, LLC, a corporation and/or limited liability company acting herein by and through its Contracting Officer, hereinafter called CONSULTANT, duly authorized by corporate resolution or certificate of authority attached hereto and made a part hereof. Whereas the Owner desires to employ a professional consulting firm to perform consulting work and services for CLAYTON'S POND OUTFALL IMPROVEMENTS Project No. P220204 as described in Ordinance No. \_\_\_\_\_ which is attached hereto and made a part hereof.

## 1.0 GENERAL TERMS

The Owner agrees to employ the Consultant and the Consultant agrees to perform professional services required for the project described above. Consultant will conform to the requirements of the Owner and to the standards of the agencies participating with the Owner in the Project. The Consultant will coordinate all work between the Owner and all participating agencies and regulating agencies, if needed. Written authorization to begin different phases of the project will be given to the Consultant by the Owner, including Conceptual, Preliminary Design, Final Design, Bidding Assistance and Construction and Services. The Owner may terminate the Contract by written notification and without cause per Section 11.0 during any phase of the project.

The Consultant shall at all times during this Agreement maintain a valid Louisiana Consulting License and any other applicable licenses necessary for performance of the Project.

All work shall be under the direction of the Owner, and all plans, specifications, etc. shall be submitted to the Owner and all approvals and administration of this contract shall be through the Owner.

## 2.0 PROJECT

2.1 The Owner hereby contracts with the CONSULTANT to perform all necessary professional services in connection with the project as defined as follows:

CLAYTON'S POND OUTFALL IMPROVEMENTS  
Project No. P220204

2.2 The Project consist of the scope of services and work as defined in Attachment "A" hereto.

- 2.3 Consultant shall perform all scope of services and work in accordance with the Schedule as defined in Attachment “B” hereto unless otherwise mutually agreed upon by the parties in writing.
- 2.4 The Consultant agrees to comply with all Federal, State, and Local Laws and Ordinances applicable to the scope of services and work or in entering any other agreement with any another party to complete the work.

### **3.0 SERVICES OF CONSULTANT**

- 3.1 Consultant shall provide Owner professional work and services in all phases of the Project to which this Agreement applies and as hereinafter provided to properly plan and execute the work on the project(s) assigned to the Consultant. These services may include but may not be limited to serving as Owner’s professional consulting representative for the Project, providing professional consultation and advice, and furnishing customary civil, surveying, geotechnical, structural, mechanical, electrical, instrumentation and control consulting services and construction consulting and inspection.
- 3.2 Services provided by the Consultant shall be performed in accordance with generally accepted professional consulting practice at the time and the place where the services are rendered.
- 3.3 Consultant shall obtain from Owner authorization to proceed in writing for each phase of the Project.
- 3.4 Consultant shall provide minutes of all meetings with St. Charles Parish regarding any phase of the Project.
- 3.5 Consultant shall provide work and services to complete the project, including all necessary services described herein or usually implied as a prerequisite for the performance of the services whether or not specifically mentioned in this agreement, including attendance by the Consultant at project conferences and public hearings.
- 3.6 The Phases of the Project are as defined in Attachment “A”.

### **4.0 OWNERSHIP OF DOCUMENTS**

- 4.1 Documents including but not limited to plans, specifications, maps, basic survey notes, sketches, charts, computations and all other data prepared or obtained under the terms of this authorization shall become the property of the Owner and shall be made available for Owner’s inspection at any time during the Project and, shall be delivered to the Owner prior to termination or final completion of the Contract.

- 4.2 Consultant may retain a set of documents for its files.
- 4.3 Reuse of Documents. Any reuse of documents or materials without written authorization or adaptation by Consultant to the specific purpose intended will be at Owner's sole risk and without liability or legal exposure to Consultant or to Consultant's independent professional associates, subcontractors, and consultants.
- 4.4 No materials, to include but not limited to reports, maps or other documents produced as a result of this Contract, in whole or in part, shall be available to Consultant for copyright purposes. Any such materials produced as a result of this Contract that might be subject to copyright shall be the property of the Owner and all such rights shall belong to the Owner, and the Owner shall be sole and exclusive entity who may exercise such rights.

## **5.0 SUPPLEMENTARY SERVICES**

The Consultant shall provide, when requested in writing by the Owner, supplementary services not included in the basic work and services.

The compensation to the Consultant for the supplemental services, when performed by the Consultant, shall be in the form of a lump sum, billable hours, or "not to exceed" hourly rate which is mutually agreeable to the Owner and the Consultant in writing.

Such supplementary services may include the following:

- A. Soil investigations
- B. Laboratory inspection of materials and equipment
- C. Right-of-Way, easement and property acquisition surveys, plats, maps and documents
- D. Any major revisions for which the Consultant is not responsible, that are authorized by the Owner after the completion and approval of either the preliminary or final plans and specifications
- E. Services concerning replacement of any work damaged by fire or other causes during construction
- F. Services made necessary by the default of the contractor in the performance of the construction contract
- G. Services as an expert witness in connection with court proceedings
- H. Traffic consulting if necessary
- I. Topographic Survey
- J. Preparation of Environmental Assessment documents and/or Environmental Permits
- K. If all or part of the work is to be financed by a Federal or State Grant, the Consultant shall assist the Owner in the preparation of the Grant application and with the Grant Administration, unless otherwise specifically agreed upon previously herein.

## **6.0 DEFECTIVE WORK**

During such visits and on the basis of such observations, Consultant may disapprove of or reject Contractor's work while it is in progress if Consultant believes that such work will not produce a completed Project that conforms generally to the Contract Documents or that it will prejudice the integrity of the design concept of the Project as reflected in the Contract Documents

## **7.0 NOTICE TO PROCEED**

The Owner shall notify the Consultant in writing to undertake the services stated in this Agreement, and the Consultant shall commence the services within ten (10) days after receipt of such notification.

If the Owner desires to divide the Project into various parts, a Notice to Proceed shall be issued for each part, and the Owner and the Consultant shall mutually agree upon the period of time within which services for each part of the Project shall be performed.

The Consultant will be given time extensions for delays beyond their control or for those caused by tardy approvals of work in progress by various official agencies, but no additional compensation shall be allowed for such delays.

## **8.0 PAYMENTS**

8.1 Owner shall pay Consultant for the performance of work and services as outlined in Attachment "C" to this Agreement.

8.2 Payment for Consultant work and services on projects that do not require construction services, such as feasibility studies or drainage studies, shall be made based upon Consultant's estimate of the proportion of the services actually completed at the time of billing and shall be made in partial payments at monthly intervals.

8.3 If the Project, or any portion thereof, is not completed for any reason, the final fee for consulting work and services shall be negotiated between Owner and Contractor. If the final fee for work and services is not mutually agreed upon, either party may elect in writing to submit the dispute to mediation. If mediation is not mutually agreed upon, written notice will be submitted to the other party of the intent to submit the dispute to the 29<sup>th</sup> Judicial District Court of St. Charles Parish, State of Louisiana.

8.4 If authorized in writing by Owner, for the performance of, or for obtaining from others Additional Services which are not considered normal or customary consulting, the Owner shall pay Consultant based on monthly invoices submitted by the Consultant, within sixty (60) days of receipt of Consultant's invoice.

Consultant shall provide written notice to Owner when no services or work have been performed during a given month.

- 8.5 For Additional Authorized Services provided by the Consultant such as, but not limited to, wetlands permitting, land and right-of-way acquisition, surveying, NPDES and LADEQ permit renewal or acquisition work, etc. Owner shall pay Consultant based on an agreed upon hourly rate(s) between the Owner and Consultant. Payment shall be not-to-exceed based on hourly rates and actual hours worked.
- 8.6 The following documentation shall be required for payment to Consultant and shall be attached to the monthly invoice.
  - a. A copy of the Owner's written authorization to perform the service.
  - b. Timesheets for all hours invoiced.
  - c. Invoice copies, logs or other substantiation of non-salary expenses.
- 8.7 For Additional Authorized Services that Consultant acquires from subcontractors and/or subconsultants, Owner shall pay Consultant a fixed sum previously agreed upon by Owner and Consultant, such sum to be established in each case when the scope of the work involved has been determined and before any of the Additional Services are provided. The use of subcontractors and/or subconsultants shall be subject to the provisions set forth in this Agreement. The following documentation shall be required for payment to Consultant and shall be attached to the monthly invoice:
  - a. A copy of the Owner's written consent for the subcontractor and/or subconsultant to perform the service stating the Owner's and Consultant's agreed upon fixed sum established for the service performed.
  - b. Evidence that the subcontractor and/or subconsultant is insured as required by this Agreement.
- 8.8 For Supplementary Services described in Section 5, Owner shall pay Consultant for the fee negotiated at the time the work is assigned by the method stipulated in the contract amendment.

## **9.0 BUDGET LIMITATIONS**

The construction budget for this Project shall be determined by the Owner, and the Consultant shall be advised of the budget limitation in writing by the Owner and the Consultant shall indicate his acceptance of same in writing to the Owner. Any subsequent budget revisions shall be confirmed in writing.

If, at the completion of the Preliminary or Design Phase, the Consultant does not concur with the construction budget, he shall so notify the Owner, and the Consultant and Owner

shall mutually agree on a revised construction budget prior to any work on the Design Phase.

If no bid is received within the budget limitation and a redesign of the project is required by the Owner, such redesign shall be accomplished by the Consultant at no additional cost to the Owner, provided, however, if the receipt of bids is, for any reason, delayed beyond a period of six (6) months from the date of the completion of the Design Phase the amount stated as the construction budget shall be adjusted, immediately prior to the time bids are received, by use of a construction cost index acceptable to both parties of this agreement.

## **10.0 FUNDS**

No work shall be authorized until funds are established for each individual task.

## **11.0 TERMINATION OR SUSPENSION**

- 11.1 This Agreement may be terminated for any reason by either party upon thirty (30) days written notice.
- 11.2 The Consultant, upon receipt of such notice, shall immediately discontinue all services in connection with the performance of this Agreement and shall proceed to cancel promptly all existing orders and contracts insofar as such orders or contracts are chargeable to this Agreement.
- 11.3 The Consultant shall, as soon as practicable after receipt of notice of termination, submit a statement showing in detail the services performed and payments received under this Agreement to the date of termination.
- 11.4 The Owner shall then pay the Consultant promptly that portion of the prescribed fee to which both parties agree.
- 11.5 Consultant fully acknowledges that no payment will be made for any work performed or expenses incurred after receipt of the termination by either party unless mutually agreed upon in writing.
- 11.6 Failure to meet agreed delivery dates or authorized extensions are considered substantial failures and breach of this contractual agreement by Consultant.
- 11.7 This agreement shall automatically terminate upon satisfactory completion of all services and obligations described herein or three (3) years from the date of its execution, whichever event occurs first.

## 12.0 INSURANCE

- 12.1 The Consultant shall secure and maintain at his expense such insurance that will protect him and the Owner, from claims under Workmen's Compensation Acts and from claims for bodily injury, death or property damage which may arise from performance of services under this Agreement. Insurance for bodily injury or death shall be in the unencumbered amount of \$1,000,000.00 for one person and not less than \$1,000,000.00 for all injuries and/or deaths resulting from any one occurrence. The insurance for property damage shall be in the unencumbered amount of \$1,000,000.00 for each accident and not less than \$1,000,000.00 aggregate.
- 12.2 The Consultant shall also secure and maintain at his expense professional liability insurance in the unencumbered sum of \$1,000,000.00.
- 12.3 All certificates of insurance SHALL BE FURNISHED TO THE OWNER and shall provide that insurance shall not be cancelled without ten (10) days prior written notice to the Owner. The Owner may examine the policies.
- 12.4 Consultant shall include all subcontractors and/or subconsultants as insured under its policies or shall furnish separate certificates for each. All coverages for subcontractors and/or subconsultants shall be subject to all the requirements stated herein.
- 12.5 Contractor shall secure and maintain at his expense Comprehensive Automobile Liability - Bodily Injury Liability \$1,000,000 each person: \$1,000,000 each occurrence. Property Damage Liability \$1,000,000 each occurrence. The Comprehensive Automobile Liability policy must have coverage for loading and unloading and must include owned, hired and leased autos.
- 12.6 St Charles Parish shall be named as an additional insured on general liability insurance policies.
- 12.7 For all purposes under Louisiana law, the principals of this Contract shall be recognized as the statutory employer of all contract employees as provided in LSA-R.S. 23:1061.
- 12.8 Insurance policies shall be endorsed to provide for a waiver of subrogation in favor of St. Charles Parish for worker's compensation policies. The certificate of insurance shall reference the waiver of subrogation endorsement.
- 12.9 The Worker's Compensation Policy Territory Coverage must include Louisiana.

### **13.0 INDEMNIFICATION**

Consultant shall indemnify and hold harmless the Owner, its employees, agents and representatives, against any and all claims, demands, suits or judgments for sums of money to any party for loss of life or injury or damages to person or property growing out of, resulting from or by any reason of any negligent act by the Consultant, its employees, agents, servants or representatives, while engaged upon or in connection with the services required or performed hereunder.

### **14.0 WARRANTY**

- 14.1 Consultant warrants that it will perform its design services with the degree of skill and to the standard of care required of the consulting profession to meet all Federal, State and Local requirements.
- 14.2 If Consulting Services for project designed by Consultant does not meet those requirements noted herein above, then to the extent that this occurs as a direct result of Consultant's failure to meet the standard of care in its design services, Consultant will indemnify the Parish for Consultant's share of the costs incurred to bring Consulting Services for project to the limitations mandated.
- 14.3 The obligations expressed in Section 14 above in no way limit the Consultant's obligations expressed elsewhere in this Contract.

### **15.0 EXCLUSIVE JURISDICTION AND VENUE**

For all claims arising out of or related to this agreement, CONSULTANT hereby consents and yields to the exclusive jurisdiction and venue of the Twenty-Ninth Judicial District Court for the Parish of St. Charles, State of Louisiana, and expressly waives any (a) pleas of jurisdiction based upon Consultant's residence and (b) right of removal to Federal Court based upon diversity of citizenship.

### **16.0 COMPLIANCE WITH FEDERAL AND STATE LAWS**

CONSULTANT further agrees to comply with all federal and state laws, including those identified in Attachment "D".

### **17.0 OTHER**

This Agreement constitutes the entire agreement between the parties. There are no understandings, agreements, or representations, oral or written, not specified within this Agreement. This Agreement may not be modified, supplemented or amended in any manner, except by written agreement signed by both parties.



IN WITNESS WHEREOF, the parties to these presents have hereunto caused these presents to be executed the day, month and year first above mentioned.

WITNESSES:

\_\_\_\_\_

\_\_\_\_\_

WITNESSES:

\_\_\_\_\_

\_\_\_\_\_

ST. CHARLES PARISH

\_\_\_\_\_

By: Matthew Jewell  
Parish President

\_\_\_\_\_

Date:

GAEA CONSULTANTS, LLC

\_\_\_\_\_

By: Tonja Marking PhD, PE  
President

\_\_\_\_\_

Date:

**ATTACHMENT “A”  
PROJECT SCOPE**

CLAYTON’S POND OUTFALL IMPROVEMENTS  
Project No. (P220204)

The Scope of Work is as follows:

The intent of this project is to improve stormwater conveyance to Engineer’s Canal Pump Station in Norco, by way of removing the existing berm between Clayton’s Pond and the East Guide Levee adjacent to the Spillway. The project will also evaluate and improve Clayton’s Pond’s capacity, outfalls, and inlets.

**PART 1 – BASIC SERVICES**

**A. PRELIMINARY DESIGN PHASE**

Upon written authorization from OWNER, CONSULTANT shall:

- a. Prepare Preliminary Design Phase documents consisting of final design criteria, preliminary drawings, and outline specifications. Visit the Site, as needed, to prepare the Preliminary Design Phase documents.
- b. Coordinate all surveys and other investigations (see Additional Services) as may be required to prepare construction plans. Investigations and/or surveys shall locate existing utilities (private and public) affected by the project and shall locate and define such utilities sufficiently in the event that utilities have to be relocated.
- c. Prepare a program of borings and other soil investigations that may be required.
- d. Provide written notice to all utility companies (private and public) about the project and request utility “as-built” information from them.
- e. Advise OWNER if additional reports, data, information, and/or services not already identified in the Conceptual Phase which are necessary and assist OWNER in obtaining such reports, data, information, and/or services.
- f. Based on the information contained in the Preliminary Design Phase documents, prepare a revised opinion of probable Construction Cost.
- g. Obtain and review OWNER’s contract documents and OWNER specifications for inclusion within the final contract, plans and specifications. CONSULTANT shall also consult with OWNER in regards to OWNER policies and practices in regard to contract administration and construction management.
- h. Furnish three review copies of the Preliminary Design Phase documents and revised opinion of probable Construction Cost to OWNER as well as submitting electronically to appropriate parties specified by OWNER. CONSULTANT’s services under the Preliminary Design Phase will be considered complete on the date when CONSULTANT has delivered to OWNER the final Preliminary Design Phase documents and opinion of probable Construction Cost.

B. FINAL DESIGN PHASE

Upon written acceptance by OWNER of the final Preliminary Design Phase documents and upon written authorization from OWNER, CONSULTANT shall:

- a. Prepare Final Drawings and Specifications indicating the scope, extent, and character of the Work to be performed and furnished by CONTRACTOR.
- b. These Drawings shall include locations of all utilities affected, with ownership and rights-of-way where required. The existing and ownership of any existing utilities shall be determined by contacting each utility provider in writing to obtain such records as may be available and information from the survey. Coordinate with said utility companies on the adjustment, relocation, or removal of existing utility lines and structures within the project that are in conflict with the proposed improvements.
- c. Visit the Site as needed to assist in preparing the Final Drawings and Specifications.
- d. Prepare necessary applications for permits for submission for approval of local, state, and federal authorities.
- e. Prepare a detailed Final Cost Estimate.
- f. Furnish for review by OWNER three copies of the Final Drawings, Specifications, and Cost Estimate as well as submitting electronically to appropriate parties specified by OWNER. OWNER shall submit to CONSULTANT any comments regarding the furnished items, and any instructions for revisions. CONSULTANT's services under the Final Design Phase will be considered complete on the date when CONSULTANT has delivered to OWNER the Final Drawings, Specifications, and Cost Estimate.

C. BID PHASE

Upon acceptance by OWNER of the Final Drawings, Specifications, the most recent opinion of probable Construction Cost, and upon written authorization by OWNER to proceed, CONSULTANT shall:

- a. Assist OWNER in advertising for and obtaining bids or proposals for the Work, assist OWNER in issuing assembled design, contract, and bidding-related documents to prospective CONTRACTORS, and, where applicable, maintain a record of prospective CONTRACTORS to which documents have been issued, pre-bid conferences, if any, and receive and process CONTRACTOR deposits or charges for the issued documents.
- b. Prepare and issue Addenda as appropriate to clarify, correct, or change the issued documents.
- c. Consult with OWNER as to the qualifications of prospective CONTRACTORS. Consult with OWNER as to the qualifications of Subcontractors, suppliers, and other individuals and entities proposed by prospective CONTRACTORS, for those portions of the Work as to which review of qualifications is required by the issued documents.

- d. If the issued documents require, CONSULTANT shall evaluate and determine the acceptability of "or equals" and substitute materials and equipment proposed by prospective CONTRACTORS.
- e. Attend the bid opening, prepare bid tabulation sheets and recommendation of award to meet OWNER's schedule, and assist OWNER in evaluating bids or proposals, assemble final contracts for the Work for execution by OWNER and CONTRACTOR, and in issuing notices of award of such contracts.
- f. The Bid Phase will be considered complete upon commencement of the Construction Phase.

D. CONSTRUCTION PHASE

Upon successful completion of the Bid Phase and upon written authorization from OWNER, CONSULTANT shall:

- a. Prepare formal contract documents for the execution of the construction contract.
- b. Pre-Construction Conference: Participate in a pre-construction conference prior to commencement of Work at the Site.
- c. Establish construction monuments, project baseline, and benchmarks as necessary.
- d. Coordinate with owners of utilities for relocation of their facilities to clear the site for construction.
- e. Require and review tests of materials necessary for the project.
- f. Verify and approve CONTRACTOR's Applications for Payment and schedules (Progress Schedules, Schedule of Submittals, and Schedule of Values) and submit to the OWNER.
- g. Prepare progress reports for the OWNER when requested and coordinate monthly progress meetings between OWNER, CONTRACTOR, CONSULTANT, and inspector, as necessary throughout the duration of the project.
- h. Review shop drawings and sampled for conformance with the design concept of the project and for compliance with the result required in the Contract Documents. Evaluate and determine the acceptability of substitute or "or-equal" materials and equipment proposed by CONTRACTOR.
- i. Prepare all necessary documentation required for construction RFIs (Requests for Information/Interpretation), Change Orders, and Work Change Directives.
- j. Attend Council meetings and other meetings necessary to discuss issues associated with the project.
- k. Record Drawings: The CONSULTANT shall furnish reproducible "RECORD" drawings, based on information provided by the CONTRACTOR, both printed on full size paper as well as electronically via AutoCAD.

1. Receive from CONTRACTOR, review, and transmit to OWNER maintenance and operating instructions, schedules, guarantees, bonds, certificates or other evidence of insurance required by the Construction Contract Documents
- m. Make visits to the Site at intervals appropriate to the various stages of construction, as CONSULTANT deems necessary, to observe as an experienced and qualified design professional the progress of CONTRACTOR's executed Work.
- n. Perform Substantial Completion walk through, generate Substantial Completion recommendation and accompanying Punch List. Perform final inspection and make a recommendation for acceptance.
- o. The Construction Phase will commence with the execution of the Notice of Intent to Award for the Project and will terminate upon written recommendation by CONSULTANT for final payment to CONTRACTORS.

## **PART 2 – ADDITIONAL SERVICES**

### **A. SURVEY (TOPOGRAPHIC)**

CONSULTANT shall obtain a contract with a Licensed Professional Surveyor to complete the work as outlined in the scope of survey work the CONSULTANT developed in the Proposal Phase of the project. The survey's purpose is to locate all existing features both manmade and natural features, both above ground and subsurface within the project limits. The survey shall include the following elements:

1. Established baselines and temporary benchmarks along the project corridor and specified datums used,
2. Utilities as shown after contacting Louisiana One Call,
3. Descriptions, locations, depths, and sizes of all pipes within the project,
4. Descriptions, locations, diameters of all trees within the project,
5. Ground elevations within the project limits to properly develop contours,
6. Locations of all buildings, fences, and other structures,
7. Cross sections along roadways at 100-foot intervals minimum,
8. Cross sections along ditches/berms at 50-foot intervals minimum,
9. Locations of all apparent rights-of-way and servitudes.

Survey shall be submitted to the Parish both in PDF and CAD format.

#### **Data Collection and Processing:**

1. Spatial data collected for projects shall be referenced to the updated NAD83 and NAVD88 reference datums established by NOAA (National Oceanic and Atmospheric Administration). Monumentation shall be set in an area outside the construction limits so as

not to be disturbed during the construction phase. Existing control monumentation located within the vicinity may be used in lieu of setting new monuments. Field observations data must be processed and delivered to the Parish and comply with the specific deliverables requirements defined below.

Project Control:

1. Information on project control monuments that are applicable to the survey/project limits shall be provided by contractors, designers, engineers, or surveyors. This documentation should be labeled or clearly defined as Datum and Control.
2. Monument documentation must include source documentation such as Report of Survey Mark or NGS (National Geodetic Survey) Data Sheet and should remain in its original format as well as retain its original name as provided by the source. Monument maps may be scanned and the electronic scan treated as the source. PDF is the preferred format for scanned monument maps, although jpg and tif files are also acceptable.
3. All existing monuments used in the establishment of the project control network must have documentation as described above.
4. The Surveyor shall acquire the elevation and datum of all bench marks to be use in the survey. The elevation used shall be based on the updated NAD83 and NAVD88 reference datums.

Survey Data Deliverables:

1. A complete survey package as described below must be submitted by assembling all the appropriate electronic information used to conduct the survey. These documents should indicate the following (where applicable) for project control monuments:
  - a. Designation - the “name” of the mark used.
  - b. CORS Identifier - the mark is either a Continuously Operational Reference Station (CORS) or is associated with one.
  - c. PID - Permanent Identifier
  - d. GEOID – Geoid model used (ex. 12B)
  - e. Epoch – ex. 2010
  - f. Latitude/Longitude – X,Y; Northing/Easting; State Plane Louisiana South FIPS1702 (Feet)
  - g. Orthometric Height – Z (Feet)
  - h. Horizontal Datum – ex. coordinates in North American Datum (NAD 1983)
  - i. Vertical Datum – ex. North American Vertical Datum (NAVD 88) elevation (if measured)
  - j. Horizontal and vertical accuracy

k. Units

l. Scale factor

B. SURVEY (BATHYMETRIC)

CONSULTANT shall obtain a contract with a Licensed Professional Surveyor to complete the work as outlined in the scope of survey work the CONSULTANT developed in the Proposal Phase of the project. The survey's purpose is to determine water depths within the entire limits of Clayton's Pond. The survey shall include the following elements:

1. A 50' grid of water depths
2. Bankline locations

C. TITLE RESEARCH

Title Research is necessary to legally define property boundaries in and around Clayton's Pond. CONSULTANT may complete this task with a Subconsultant, or the Parish may acquire a different firm to complete this work. A cost for the Subconsultant to complete the work has been included in this contract but does not have to be used.

D. SURVEY (BOUNDARY)

CONSULTANT shall obtain a contract with a Licensed Professional Surveyor to complete the work as outlined in the scope of survey work the CONSULTANT developed in the Proposal Phase of the project. The survey's purpose is to determine property boundaries in and around Clayton's Pond.

E. PERMITTING

CONSULTANT shall develop permit drawings, applications, supporting information and obtain all permits as required for the project, including, but not limited to, the following:

1. Coastal Protection and Restoration Authority (CPRA) Coastal Use Permit, Joint Permit Application
2. United States Army Corps of Engineers (USACE) 408 or Section 10
3. Kansas City Southern (KCS) Railroad Permit

CONSULTANT shall also attend permit meetings as necessary and address all questions and comments received from any agency to ensure receipt of all necessary approvals.

F. RESIDENT PROJECT REPRESENTATIVE (RPR)

CONSULTANT shall furnish a Resident Project Representative ("RPR"), at the request of the OWNER to assist CONSULTANT in observing progress and quality of the Work. The RPR may provide full time representation or may provide representation to a lesser degree. RPR is CONSULTANT's representative at the Site and will act as directed by and under the supervision of CONSULTANT.

The duties and responsibilities of the RPR are as follows:

1. RPR's dealings in matters pertaining to the Work in general shall be with CONSULTANT and CONTRACTOR. RPR's dealings with Subcontractors shall only be through or with the full knowledge and approval of CONTRACTOR. RPR shall generally communicate with OWNER only with the knowledge of and under the direction of CONSULTANT.
2. Review the progress schedule, schedule of Shop Drawing and Sample submittals, schedule of values, and other schedules prepared by CONTRACTOR and consult with CONSULTANT concerning acceptability of such schedules.
3. Attend meetings such as preconstruction conferences, progress meetings, job conferences, and other Project-related meetings.
4. Comply with Site safety programs.
5. Serve as CONSULTANT's liaison with CONTRACTOR. Assist CONSULTANT in serving as OWNER's liaison with CONTRACTOR when CONTRACTOR's operations affect OWNER's On-Site operations.
6. Report to CONSULTANT whenever RPR believes that any part of the Work is defective under the terms and standards set forth in the Construction Contract Documents and provide recommendations as to whether such Work should be corrected, removed, and replaced, or accepted as provided in the Construction Contract Documents.
7. Verify that tests, equipment, and systems start-ups and operating and maintenance training are conducted in the presence of appropriate OWNER's personnel, and that CONTRACTOR maintains adequate records thereof. Observe, record, and report to CONSULTANT appropriate details relative to the test procedures and systems start-ups.
8. Prepare a daily report or keep a diary or log book, recording CONTRACTOR's hours on the Site, Subcontractors present at the Site, weather conditions, data relative to questions of Change Orders, Field Orders, Work Change Directives, or changed conditions, Site visitors, deliveries of equipment or materials, daily activities, decisions, observations in general, and specific observations in more detail as in the case of observing test procedures; and send copies to CONSULTANT.
9. Immediately inform CONSULTANT of the occurrence of any Site accidents, emergencies, acts of God endangering the Work, possible force majeure or delay events, damage to property by fire or other causes, or the discovery of any potential differing site condition or Constituent of Concern.
10. Review applications for payment with CONTRACTOR for compliance with the established procedure for their submission and forward with recommendations to CONSULTANT, noting particularly the relationship of the payment requested to the schedule of values, Work completed, and materials and equipment delivered at the Site but not incorporated in the Work.
11. Participate in CONSULTANT's and OWNER's visits to the Site regarding Substantial Completion, assist in the determination of Substantial Completion, and prior to the issuance of a Certificate of Substantial Completion submit a punch list of observed items requiring completion or correction.



12. Observe whether all items on the final punch list have been completed or corrected and make recommendations to CONSULTANT concerning acceptance.
13. Resident Project Representative shall not:
  - a. Authorize any deviation from the Construction Contract Documents or substitution of materials or equipment (including “or-equal” items).
  - b. Undertake any of the responsibilities of CONTRACTOR, Subcontractors, or Suppliers.
  - c. Advise on, issue directions relative to, or assume control over any aspect of the means, methods, techniques, sequences or procedures of the Work, by CONTRACTOR.
  - d. Advise on, issue directions regarding, or assume control over security or safety practices, precautions, and programs in connection with the activities or operations of OWNER or CONTRACTOR.

**ATTACHMENT “B”  
PROJECT SCHEDULE**

CLAYTON’S POND OUTFALL IMPROVEMENTS  
Project No. (P220204)

The CONSULTANT shall complete the following phases of the project within the number of days shown after Notices to Proceed:

	<u>Number of Days to Complete</u>
Preliminary Design Phase	30
Final Design Phase	60
Bid Phase	45
Construction Phase	TBD

Time for Completion

1. If, through no fault of CONSULTANT, such periods of time or dates are changed, or the orderly and continuous progress of CONSULTANT’s services is impaired, or CONSULTANT’s services are delayed or suspended, then the time for completion of CONSULTANT’s services shall be adjusted equitably.
2. If OWNER authorizes changes in the scope, extent, or character of the Project or CONSULTANT’s services, then the time for completion of CONSULTANT’s services, and the rates and amounts of CONSULTANT’s compensation, shall be adjusted equitably.
3. If CONSULTANT fails, through its own fault, to complete the performance required in this Agreement within the time set forth, as duly adjusted, then OWNER shall be entitled, as its sole remedy, to the recovery of direct damages, if any, resulting from such failure.



- |                       |             |
|-----------------------|-------------|
| 3. Title Research     | \$3,780.00  |
| 4. Boundary Surveying | \$14,440.00 |
| b. Permitting         | \$40,000.00 |

OWNER shall pay CONSULTANT for Resident Project Representative Basic Services as follows:

1. Resident Project Representative Services: For services of CONSULTANT's Resident Project Representative, if requested, as outlined in Part 2.D of Attachment A, a total amount of \$ TBD, at the hourly rate as listed in Attachment C-1.
2. Resident Project Representative Schedule: The total amount set forth above is based on full-time RPR services on an eight-hour workday Monday through Friday over a TBD-day construction schedule.

**ATTACHMENT D**  
**Compliance Provisions for Federally Assisted Professional Services Contracts**

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EQUIPMENT OR SERVICES (2 C.F.R. § 200.216) - Applies to all contracts

**1. EQUAL EMPLOYMENT OPPORTUNITY (Equal Opportunity Clause)**

During the performance of this contract, the Contractor agrees as follows:

- A. The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or veteran status. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or veteran status. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.
- B. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or veteran status.
- C. The Contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided by the agency contracting officer, advising the labor union or workers' representative of the Contractor's commitment under Section 202 of Executive Order No. 11246 of September 24, 1965, as amended, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- D. The Contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, as amended, and the rules, regulations, and relevant orders of the Secretary of Labor.
- E. The Contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, as amended, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and others.
- F. In the event of the Contractor's noncompliance with the non-discrimination clauses of this contract or with any such rules, regulations, or orders, this contract may be cancelled, terminated, or suspended in whole or in part and the Contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, as amended, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- G. The Contractor will include the provisions of the sentence immediately preceding paragraph A and the provisions of paragraphs A through G in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 24, 1965, as amended, so that such provisions will be binding upon each subcontractor or vendor.

The Contractor will take such action with respect to any subcontract or purchase order as may be directed by the Secretary of Labor as a means of enforcing such provisions, including sanctions for noncompliance: Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction, the Contractor may request the United States to enter into such litigation to protect the interest of the United States.

2. **CERTIFICATION OF NONSEGREGATED FACILITIES**

(Applicable to contracts and subcontracts in excess of \$10,000)

By the submission of this bid, the bidder, offeror, applicant or subcontractor certifies that he/she does not maintain or provide for his/her establishments, and that he/she does not permit employees to perform their services at any location, under his/her control, where segregated facilities are maintained. He/she certifies further that he/she will not maintain or provide for employees any segregated facilities at any of his/her establishments, and he/she will not permit employees to perform their services at any location under his/her control where segregated facilities are maintained. The bidder, offeror, applicant or subcontractor agrees that a breach of this certification is a violation of the equal opportunity clause of this contract.

As used in this certification, the term "segregated facilities" means any waiting rooms, work areas, rest rooms and wash rooms, restaurants and other eating areas, time clocks, locker rooms, and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation and housing facilities provided for employees which are segregated by explicit directive or are, in fact, segregated on the basis of race, creed, color, religion, or national origin because of habit, local custom, or any other reason.

The Contractor further agrees that (except where he/she has obtained identical certifications from proposed Subcontractors for specific time periods) he/she will obtain identical certification from proposed subcontractors prior to the award of subcontracts exceeding \$10,000 which are not exempt from the provisions of the equal opportunity clause; that he/she will retain such certifications in his/her files; and that he/she will forward the following notice to such proposed subcontractors (except where proposed subcontractors have submitted identical certifications for specific time periods).

*NOTICE TO PROSPECTIVE SUBBUILDERS OF REQUIREMENT FOR CERTIFICATION OF NON-SEGREGATED FACILITIES. A certification of Non-segregated facilities as required by the 9 May 1967 order on Elimination of Segregated Facilities, by the Secretary of Labor (32 Fed. Reg. 7439, 19 May 1967), must be submitted from the provisions either for each subcontract or for all subcontracts during a period (i.e. quarterly, semi-annually or annually).*

*NOTE: Whoever knowingly or willfully makes any false, fictitious or fraudulent representation may be liable to criminal prosecution under 18 U.S.C. 1001.*

3. **CIVIL RIGHTS**

The Contractor shall comply with the provisions of Title VI of the Civil Rights Act of 1964. No person shall, on the grounds of race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or veteran status, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any programs and activities receiving federal financial assistance.



4. **SECTION 503 OF THE REHABILITATION ACT OF 1973 (29 USC 793)**

(Applicable to contracts and subcontracts over \$10,000)

**AFFIRMATIVE ACTION FOR HANDICAPPED WORKERS**

- A. The contractor will not discriminate against any employee or applicant for employment because of physical or mental handicap in regard to any position for which the employee or applicant for employment is otherwise qualified. The contractor agrees to take affirmative action to employ, advance in employment and otherwise treat qualified handicapped individuals without discrimination based upon their physical or mental handicap in all employment practices such as the following: employment upgrading, demotion or transfer, recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.
- B. The Contractor agrees to comply with the rules, regulations, and relevant orders of the Secretary of Labor issued pursuant to the Act.
- C. In the event of the Contractor's noncompliance with the requirements of this clause, actions for noncompliance may be taken in accordance with the rules, regulations, and relevant orders of the Secretary of Labor issued pursuant to the Act.
- D. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices in a form to be prescribed by the Director, provided by or through the contracting officer. Such notices shall state the Contractor's obligation under the law to take affirmative action to employ and advance in employment qualified handicapped employees and applicants for employment, and the rights of applicants and employees.
- E. The Contractor will notify each labor union or representative of workers with which it has a collective bargaining agreement or other contract understanding, that the Contractor is bound by the terms of Section 503 of the Rehabilitation Act of 1973, and is committed to take affirmative action to employ and advance in employment physically and mentally handicapped individuals.
- F. The Contractor will include the provisions of this clause in every subcontract or purchase order of \$10,000 or more unless exempted by rules, regulations, or orders of the Secretary issued pursuant to Section 503 of the Act, so that such provisions will be binding upon each subcontractor or vendor. The Contractor will take such action with respect to any subcontract or purchase order as the Director of the Office of Federal Contract Compliance Programs may direct to enforce such provisions, including action for noncompliance.

5. **SECTION 504 OF THE REHABILITATION ACT OF 1973, AS AMENDED**

The Contractor agrees that no otherwise qualified individual with a disability in the United States shall, solely by reason of his disability, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

**6. AGE DISCRIMINATION ACT OF 1975**

The Contractor shall comply with the provisions of the Age Discrimination Act of 1975. No person in the United States shall, on the basis of age, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under, any program or activity receiving federal financial assistance.

**7. ACCESS TO RECORDS - MAINTENANCE OF RECORDS**

The State of Louisiana, the Federal agency providing the assistance for this contract, the Comptroller General of the United States, St. Charles Parish, or any of their duly authorized representatives, shall have access to any books, documents, papers, and records of the Contractor which are directly pertinent to this specific contract, for the purpose of audits, examinations, and making excerpts and transcriptions. All records connected with this contract will be maintained in a central location by the Contractor and St. Charles Parish, respectively, for a period of five (5) years from the date of submission of the grantee's final expenditure report.

**8. INSPECTION**

The authorized representative and agents of the State of Louisiana and the Federal agency providing the assistance for this contract shall be permitted to inspect all work, materials, payrolls, records of personnel, invoices of materials, and other relevant data and records.

**9. REPORTING REQUIREMENTS**

The Contractor shall complete and submit all reports, in such form and according to such schedule, as may be required by the Owner.

**10. CONFLICT OF INTEREST**

- A. No officer or employee of the local jurisdiction or its designees or agents, no member of the governing body, and no other public official of the locality during his/her tenure or for one year thereafter, shall have any interest, direct or indirect, in any contract or subcontract, or the proceeds thereof, for work to be performed. Further, the Contractor shall cause to be incorporated in all subcontracts the language set forth in this paragraph prohibiting conflict of interest.
- B. No member of or delegate to Congress, or Resident Commissioner, shall be admitted to any share or part of this contract or to any benefit that may arise therefrom, but this provision shall not be construed to extend to this contract if made with a corporation for its general benefit.

**11. ACTIVITIES AND CONTRACTS NOT SUBJECT TO EXECUTIVE ORDER 11246, AS AMENDED**

(Applicable to contracts and subcontracts of \$10,000 and under)

During the performance of this contract, the Contractor agrees as follows:

- A. The Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or veteran status. The Contractor shall take affirmative action to ensure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or veteran status. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
- B. The Contractor shall post in conspicuous places, available to employees and applicants for employment, notices to be provided by Contracting Officer setting forth the provisions of this non-discrimination clause. The Contractor shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or veteran status.
- C. Contractors shall incorporate foregoing requirements in all subcontracts.

## **12. PATENTS**

- A. The Contractor shall hold and save the Owner and its officers, agents, servants, and employees harmless from liability of any nature or kind, including cost and expenses for, or on account of any patented or unpatented invention, process, article, or appliance manufactured or used in the performance of the contract including its use by the Owner, unless otherwise specifically stipulated in the Contract Document.
- B. License or Royalty Fees: License and/or Royalty Fees for the use of a process which is authorized by the Owner of the project must be reasonable, and paid to the holder of the patent, or his authorized license, direct by the Owner and not by or through the Contractor.
- C. If the Contractor uses any design device or materials covered by letters, patent or copyright, he shall provide for such use by suitable agreement with the owner of such patented or copy-righted design, device, or material. It is mutually agreed and understood, that without exception the contract prices shall include all royalties or costs arising from the use of such design, device or materials, in any way involved in the work. The Contractor and/or his Sureties shall indemnify and save harmless the Owner of the project from any and all claims for infringement by reason of the use of such patented or copy-righted design, device or materials or any trademark or copy-right in connection with work agreed to be performed under this contract, and shall indemnify the Owner for any cost, expense, or damage which it may be obliged to pay by reason

of such infringement at any time during the prosecution of the work or after completion of the work.

**13. COPYRIGHT**

No materials, to include but not limited to reports, maps, or documents produced as a result of this contract, in whole or in part, shall be available to the Contractor for copyright purposes. Any such materials produced as a result of this contract that might be subject to copyright shall be the property of the Owner and all such rights shall belong to the Owner.

**14. TERMINATION FOR CAUSE**

(Applicable to all contracts in excess of \$10,000)

If, through any cause, the Contractor shall fail to fulfill in a timely and proper manner his obligations under this contract, or if the Contractor shall violate any of the covenants, agreements, or stipulations of this contract, the Owner shall thereupon have the right to terminate this contract by giving written notice to the Contractor of such termination and specifying the effective date thereof, at least five (5) days before the effective date of such termination. In such event, all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, and reports prepared by the Contractor under this contract shall, at the option of the Owner, become the Owner's property and the Contractor shall be entitled to receive just and equitable compensation for any work satisfactorily completed hereunder. Notwithstanding the above, the Contractor shall not be relieved of liability to the Owner for damages sustained by the Owner by virtue of any breach of the contract by the Contractor, and the Owner may withhold any payments to the Contractor for the purpose of set-off until such time as the exact amount of damages due the Owner from the Contractor is determined.

**15. TERMINATION FOR CONVENIENCE**

(Applicable to all contracts in excess of \$10,000)

The Owner may terminate this contract at any time by giving at least ten (10) days notice in writing to the Contractor. If the contract is terminated by the Owner as provided herein, the Contractor will be paid for the time provided and expenses incurred up to the termination date.

**16. ENERGY EFFICIENCY**

The Contractor shall comply with mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan (LA R.S. 40:1730.49) issued in compliance with the Energy Policy and Conservation Act (Public Law 94-163, as amended).

**17. SUBCONTRACTS**

A. The Contractor shall not enter into any subcontract with any subcontractor who has been debarred, suspended, declared ineligible, or voluntarily excluded from participating in contracting programs by any agency of the United States Government or the State of Louisiana.

- B. The Contractor shall be as fully responsible to the Owner for the acts and omissions of the Contractor's subcontractors, and of persons either directly or indirectly employed by them, as he is for the acts and omissions of persons directly employed by the Contractor.
- C. The Contractor shall cause appropriate provisions to be inserted in all subcontracts relative to the work to bind subcontractor to the Contractor by the terms of the contract documents insofar as applicable to the work of subcontractors and to give the Contractor the same power as regards terminating any subcontract that the Owner may exercise over the Contractor under any provision of the contract documents.
- D. Nothing contained in this contract shall create any contractual relation between any subcontractor and the Owner.

**18. UNIQUE ENTITY IDENTIFIER (UEI) REQUIREMENTS**

All contractors and sub-contractors must have an active UEI Number, as verified on <https://www.sam.gov>, prior to the award of the contract and maintain an active SAM registration with current information at all times during which it has a contract funded by federal assistance.

**19. DEBARMENT, SUSPENSION, AND INELIGIBILITY**

The Contractor represents and warrants that it and its Subcontractors are not debarred, suspended, or placed in ineligibility status under the provisions of the provisions of E.O.s 12549 and 12689. To ascertain whether a Contractor or Subcontractor has been excluded from participating in a contract or subcontract receiving Federal financial assistance, a search of excluded parties can be conducted using the System for Award Management provided by the General Services Administration at <https://www.sam.gov>.

The Contractor must notify the Owner in the event of it and its Subcontractors being debarred, suspended, or declared ineligible by any department or agency of the Federal Government, or upon receipt of a notice of a proposed debarment or suspension, either prior to or after execution of a contract.

Upon notice of debarment, suspension, or declaration of ineligibility, the Contractor and/or its Subcontractors is/are ineligible to enter into contracts with the Owner, any department, or agency of the Federal Government. The Owner reserves the right to review cause for said debarment, suspension, or declaration of ineligibility, and to terminate this contract according to the terms of this section.

**20. BREACH OF CONTRACT TERMS**

Any violation or breach of terms of this contract on the part of the Contractor or the Contractor's subcontractors may result in the suspension or termination of this contract or such other action that may be necessary to enforce the rights of the parties of this contract. The duties and obligations imposed by the contract documents and the rights and remedies available thereunder shall be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available by law.

**21. PROVISIONS REQUIRED BY LAW DEEMED INSERTED**

Each and every provision of law and clause required by law to be inserted in this contract shall be deemed to be inserted herein and the contract shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted, or is not correctly inserted, then upon the application of either party the contract shall forthwith be physically amended to make such insertion or correction.

**22. CHANGES**

The Owner may, from time to time, request changes in the scope of the services of the Contractor to be performed hereunder. Such changes, including any increase or decrease in the amount of the Contractor's compensation which are mutually agreed upon by and between the Owner and the Contractor, shall be incorporated in written and executed amendments to this Contract.

**23. PERSONNEL**

The Contractor represents that it has, or will secure at its own expense, all personnel required in performing the services under this Contract. Such personnel shall not be employees of or have any contractual relationship with the Owner.

All the services required hereunder will be performed by the Contractor or under its supervision, and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under State and local law to perform such services.

No person who is serving sentence in a penal or correctional institution shall be employed on work under this Contract.

**24. ASSIGNABILITY**

The Contractor shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation) without prior written approval of the Owner provided that claims for money due or to become due the Contractor from the Owner under this Contract may be assigned to a bank, trust company, or other financial institution, or to a Trustee in Bankruptcy, without such approval. Notice of any such assignment or transfer shall be furnished promptly to the Owner.

**25. INTEREST OF CONTRACTOR**

The Contractor covenants that he presently has no interest and shall not acquire any interest direct or indirect in the above described project or any parcels therein or any other interest which would conflict in any manner or degree with the performance of his services hereunder. The Contractor further covenants that in the performance of this Contract that no person having any such interest shall be employed.

**26. POLITICAL ACTIVITY**

The Contractor will comply with the provisions of the Hatch Act (5 U.S.C. 1501 et seq.), which limits the political activity of employees.

**27. COMPLIANCE WITH THE OFFICE OF MANAGEMENT AND BUDGET**

The parties agree to comply with the regulations, policies, guidelines, and requirements of the Office of Management and Budget, Circulars A-95, A-102, A-133, and A-54, as they relate to the use of Federal funds under this contract.

**28. DISCRIMINATION DUE TO BELIEFS**

No person with responsibilities in operation of the project to which this grant relates will discriminate with respect to any program participant or any applicant for participation in such program because of political affiliation or beliefs.

**29. CONFIDENTIAL FINDINGS**

All of the reports, information, data, etc., prepared or assembled by the contractor under this contract are confidential, and the contractor agrees that they shall not be made available to any individual or organization without prior written approval of the owner.

**30. LOBBYING**

The Contractor certifies, to the best of his or her knowledge and belief that:

- A. No federally appropriated funds have been paid or will be paid, by or on behalf of the contractor, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- B. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the contractor shall complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

**31. DRUG-FREE WORKPLACE**

(Applicable to all contracts in excess of Simplified Acquisition Threshold (\$250,000))

The Contractor and its Subcontractors will comply with the Drug-Free Workplace Act of 1988, as amended, in accordance with 48 FAR 23.500 *et seq.*, and 48 CFR 52.223-6. The Contractor, if other than an [individual](#), shall - within 30 days after award (unless a longer period is agreed to in writing for contracts of 30 days or more performance duration); or as soon as possible for contracts of less than 30 days performance duration –

- A. Publish a statement notifying its employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the contractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition;
- B. Establish an ongoing drug-free awareness program to inform such employees about - The dangers of drug abuse in the workplace; The contractor's policy of maintaining a drug-free workplace; Any available drug counseling, rehabilitation, and employee assistance programs; and The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.
- C. Provide all employees engaged in performance of the contract with a copy of the statement required by subparagraph (A) of this clause;
- D. Notify such employees in writing in the statement required by subparagraph (A) of this clause that, as a condition of continued employment on this contract, the employee will abide by the terms of the statement; and Notify the employer in writing of the employee's conviction under a criminal drug statute for a violation occurring in the workplace no later than 5 days after such conviction.
- E. Notify the Contracting Officer in writing within 10 days after receiving notice under subdivision (D) of this clause, from an employee or otherwise receiving actual notice of such conviction. The notice shall include the position title of the employee;
- F. Within 30 days after receiving notice under subdivision (D) of this clause of a conviction, take one of the following actions with respect to any employee who is convicted of a drug abuse violation occurring in the workplace:  
  
Taking appropriate personnel action against such employee, up to and including termination; or Require such employee to satisfactorily participate in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; and
- G. Make a good faith effort to maintain a drug-free workplace through implementation of subparagraphs (A) through (F) of this clause.
- H. The Contractor, if an individual, agrees by award of the contract or acceptance of a purchase order, not to engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance while performing this contract.
- I. In addition to other remedies available to the Government, the Contractor's failure to comply with the requirements of this clause may, pursuant to FAR 23.506, render the Contractor subject to suspension of contract payments, termination of the contract for default, and suspension or debarment.

**32. PROHIBITION ON CONTRACTING FOR COVERED TELE-COMMUNICATIONS EQUIPMENT OR SERVICES (2 C.F.R. § 200.216)**

(Applies to all contracts)



A. Definitions. As used in this clause, the terms backhaul; covered foreign country; covered telecommunications equipment or services; interconnection arrangements; roaming; substantial or essential component; and telecommunications equipment or services have the meaning as defined in FEMA Policy 405-143-1, Prohibitions on Expending FEMA Award Funds for Covered Telecommunications Equipment or Services (Interim), as used in this clause—

B. Prohibitions.

1. Section 889(b) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. No. 115-232, and 2 C.F.R. § 200.216 prohibit the head of an executive agency on or after Aug.13, 2020, from obligating or expending grant, cooperative agreement, loan, or loan guarantee funds on certain telecommunications products or from certain entities for national security reasons.
2. Unless an exception in paragraph (c) of this clause applies, the contractor and its subcontractors may not use grant, cooperative agreement, loan, or loan guarantee funds from the Federal Emergency Management Agency to:
  - i. Procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system;
  - ii. Enter into, extend, or renew a contract to procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system;
  - iii. Enter into, extend, or renew contracts with entities that use covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system; or
  - iv. Provide, as part of its performance of this contract, subcontract, or other contractual instrument, any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.

C. Exceptions.

1. This clause does not prohibit contractors from providing—
  - i. A service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or
  - ii. Telecommunications equipment that cannot route or redirect user data traffic or permit visibility into any user data or packets that such equipment transmits or otherwise handles.

2. By necessary implication and regulation, the prohibitions also do not apply to:
  - i. Covered telecommunications equipment or services that: i. Are not used as a substantial or essential component of any system; and ii. Are not used as critical technology of any system.
  - ii. Other telecommunications equipment or services that are not considered covered telecommunications equipment or services.

D. Reporting requirement.

1. In the event the contractor identifies covered telecommunications equipment or services used as a substantial or essential component of any system, or as critical technology as part of any system, during contract performance, or the contractor is notified of such by a subcontractor at any tier or by any other source, the contractor shall report the information in paragraph (d)(2) of this clause to the recipient or subrecipient, unless elsewhere in this contract are established procedures for reporting the information.
2. The Contractor shall report the following information pursuant to paragraph (d)(1) of this clause:
  - i. Within one business day from the date of such identification or notification: The contract number; the order number(s), if applicable; supplier name; supplier unique entity identifier (if known); supplier Commercial and Government Entity (CAGE) code (if known); brand; model number (original equipment manufacturer number, manufacturer part number, or wholesaler number); item description; and any readily available information about mitigation actions undertaken or recommended.
  - ii. Within 10 business days of submitting the information in paragraph (d)(2)(i) of this clause: Any further available information about mitigation actions undertaken or recommended. In addition, the contractor shall describe the efforts it undertook to prevent use or submission of covered telecommunications equipment or services, and any additional efforts that will be incorporated to prevent future use or submission of covered telecommunications equipment or services.

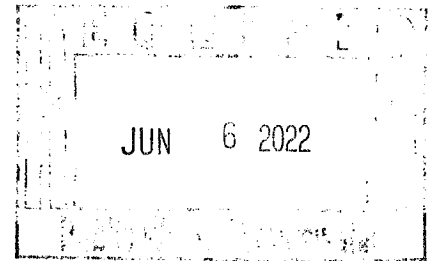
- E. Subcontracts. The Contractor shall insert the substance of this clause, including this paragraph (e), in all subcontracts and other contractual instruments.”

Attachment C-1



**FEE SCHEDULE  
EFFECTIVE JUNE 2022**

<u>POSITION</u>	<u>HOURLY RATE</u>
PRINCIPAL	\$242
PROFESSIONAL/DESIGN ENGINEER	\$134
ENGINEER INTERN	\$103
CAD TECHICIAN	\$113
ADMINISTRATIVE	\$77



RESOLUTION

On this 31st day of May, 2022, I, Tonja Koob Marking, as the President and sole officer of Gaea Consultants, LLC, do hereby certify that the following is a true and correct extract from the Minutes of the Board of Directors Meeting of Gaea Consultants, LLC, held on May 25, 2022 at the office of Gaea Consultants, LLC.

WHEREAS, during the regular course of business, it is necessary for Tonja Koob Marking, as President, to enter into contracts and agreements on behalf of Gaea Consultants, LLC for professional services under terms that they deem to be prudent and appropriate;

NOW, THEREFORE, BE IT RESOLVED that Tonja Koob Marking, as President, be and hereby is authorized to act on behalf of the Corporation and to enter into contracts and agreements for professional services under such terms that they deem prudent and appropriate.

A handwritten signature in black ink that reads "Tonja Koob Marking". The signature is written in a cursive, flowing style.

Tonja Koob Marking, PhD, PE

President



# St. Charles Parish

St. Charles Parish  
Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
[www.stcharlesparish.gov](http://www.stcharlesparish.gov)

## Legislation Details

**File #:** 2022-0189    **Version:** 1    **Name:** C.O. No. 1-5th Street Drainage Improvements (Project No. P190506)  
**Type:** Ordinance    **Status:** Public Hearing  
**File created:** 6/20/2022    **In control:** Parish Council  
**On agenda:** 7/5/2022    **Final action:**  
**Enactment date:**    **Yes**  
**Title:** An ordinance approving and authorizing the execution of Change Order No. 1 for 5th Street Drainage Improvements (Project No. P190506), to decrease the contract amount by \$108,720.00 and increase contract time by 97 days.  
**Sponsors:** Matthew Jewell, Department of Public Works  
**Indexes:**  
**Code sections:**  
**Attachments:** [2022-0189 Fifth Street CO](#)  
[2022-0189 Fifth Street\\_attachments\\_WC Directives 1-3](#)

Date	Ver.	Action By	Action	Result
6/20/2022	1	Parish Council		
6/20/2022	1	Parish President	Introduced	

**SECTION 00806**

**CHANGE ORDER**

No. 1

DATE OF ISSUANCE 4/7/22

EFFECTIVE DATE 4/7/22

OWNER St. Charles Parish

CONTRACTOR Byron E. Talbot Contractor, Inc.

Contract: 5<sup>th</sup> Street Drainage Improvements

Project: 5<sup>th</sup> Street Drainage Improvements

OWNER's Contract No. P190506

ENGINEER's Contract No. 89282.1

ENGINEER Shread-Kuyrkendall & Associates, Inc.

You are directed to make the following changes in the Contract Documents:

**Description:** Final and Equalizing Change Order

**Reason for Change Order:** To add Work Change Directives 01-03 to project quantities, and revised Bid quantities to Final quantities.

**Attachments:** (List documents supporting change) Summary of Final Change Order Quantities

CHANGE IN CONTRACT PRICE:
Original Contract Price \$ <u>1,182,515.00</u>
Net Increase (Decrease) from previous Change Orders No. <u>0</u> to <u>0</u> : \$ <u>0.00</u>
Contract Price prior to this Change Order: \$ <u>1,182,515.00</u>
Net decrease of this Change Order: \$ <u>108,720.00</u>
Contract Price with all approved Change Orders: \$ <u>1,073,795.00</u>

CHANGE IN CONTRACT TIMES:
Original Contract Times: Substantial Completion: <u>180</u> Ready for final payment: <u>12/25/21</u> (days or dates)
Net change from previous Change Orders No. <u>0</u> to No. <u>0</u> : Substantial Completion: <u>0</u> Ready for final payment: <u>12/25/21</u> (days)
Contract Times prior to this Change Order: Substantial Completion: <u>0</u> Ready for final payment: <u>12/25/21</u> (days or dates)
Net increase this Change Order: Substantial Completion: <u>97</u> Ready for final payment: <u>4/1/22</u> (days)
Contract Times with all approved Change Orders: Substantial Completion: <u>277</u> Ready for final payment: <u>4/1/22</u> (days or dates)

RECOMMENDED:

APPROVED:

ACCEPTED:

By: [Signature]  
ENGINEER (Authorized Signature)

By: \_\_\_\_\_  
OWNER (Authorized Signature)

By: [Signature]  
CONTRACTOR (Authorized Signature)  
BYRON E. TALBOT  
PRESIDENT

Date: 4/7/22

Date: \_\_\_\_\_

Date: 4/7/22

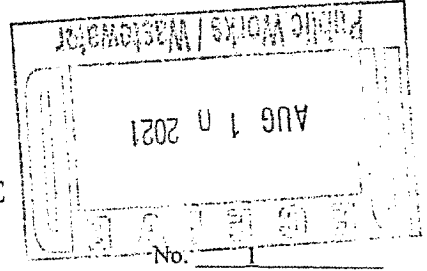
**Summary of Final Change Order Quantities  
5th Street Drainage Improvements Norco LA.  
St. Charles Parish, LA.**

**22-Dec-21**

Unit No.	Description	Unit	Unit Price	Bid Quantity	Bid Total Amount	Final Quantity	Bid Total Amount
1	Mobilization	LUMP	\$45,000.00	1	\$45,000.00	1	\$45,000.00
2	Temporary Signs and Barricades	LUMP	\$12,500.00	1	\$12,500.00	1	\$12,500.00
3	Relocation of Infrastructure	LUMP	\$25,000.00	1	\$25,000.00	0	\$0.00
4	Geotextile Fabric	SQYD	\$2.00	1000	\$2,000.00	1000	\$2,000.00
5	Class II Base (6" Thick)	SQYD	\$17.00	1000	\$17,000.00	1000	\$17,000.00
6	Remove and Replace Existing Residential Driveways & Sidewalks In-kind	SQYD	\$76.00	400	\$30,400.00	400	\$30,400.00
7	Asphaltic Concrete Remove and Replace	SQYD	\$84.00	460	\$38,640.00	380	\$31,920.00
8	Remove and Replace 4" Concrete Public Sidewalk	SQYD	\$63.00	800	\$50,400.00	450	\$28,350.00
9	Furnish and Install Sod	SQYD	\$8.00	1700	\$13,600.00	1650	\$13,200.00
10	54" CMP/CMPA Drainline Remove and Replace	LF	\$315.00	1300	\$409,500.00	1300	\$409,500.00
11	60" CMP Drainline Remove and Replace	LF	\$400.00	260	\$104,000.00	260	\$104,000.00
12	Drainage Manhole Remove and Replace	Each	\$7,000.00	6	\$42,000.00	6	\$42,000.00
13	Drop Inlet Remove and Replace	Each	\$8,000.00	23	\$184,000.00	23	\$184,000.00
14	8" Waterline (Remove and Replace 6")	LF	\$52.00	1400	\$72,800.00	80	\$4,160.00
15	8" Waterline Tie-ins to Existing Lines	Each	\$3,850.00	9	\$34,650.00	4	\$15,400.00
16	Water and Sewer Conflict Boxes	Each	\$5,250.00	12	\$63,000.00	6	\$31,500.00
17	Repipe Fire Hydrants	Each	\$2,000.00	5	\$10,000.00	1	\$2,000.00
18	Waterline Offsets	Each	\$5,000.00	2	\$10,000.00	1	\$5,000.00
19	Remove And Relocate Mailboxes	Each	\$25.00	7	\$175.00	7	\$175.00
20	Exploratory Excavations	Each	\$550.00	7	\$3,850.00	7	\$3,850.00
21	Water Service Relocations	Each	\$1,000.00	7	\$7,000.00	4	\$4,000.00
22	Sewer Service Relocations	Each	\$1,000.00	7	\$7,000.00	5	\$5,000.00
WCD#1	Police Detail	Hrs	\$55.00	0	\$0.00	36	\$1,980.00
WCD#2	8" Sewerline Tie-ins to Existing Lines	Each	\$3,850.00	0	\$0.00	2	\$7,700.00
WCD#2	8" Sewerline (Remove and Replace 6")	LF	\$52.00	0	\$0.00	480	\$24,960.00
WCD#3	Headwall	Each	\$26,800.00	0	\$0.00	1	\$26,800.00
WCD#3	60" Flap Gate	Each	\$21,400.00	0	\$0.00	1	\$21,400.00
					<b>\$1,182,515.00</b>		
					Change Order	-\$108,720.00	

Project Item Decrease  
Project Item Increase

**SECTION 00805**  
**WORK CHANGE DIRECTIVE**



DATE OF ISSUANCE 8/3/21 EFFECTIVE DATE 8/3/21

Owner: St. Charles Parish  
 Contractor: Byron E. Talbot Contractor, Inc.  
 Contract: 5<sup>th</sup> Street Drainage Improvements  
 Project: 5<sup>th</sup> Street Drainage Improvements  
 Owner's Contract No.: P190506 Engineer's Contract No.: 89282.1  
 ENGINEER: Shread-Kuvrkendall & Associates, Inc.

Contractor is directed to proceed promptly with the following change(s):  
 Description: Addition of a Police Detail for the opening of the School

Attachments: (List documents supporting change) CO#1A <sup>R</sup> *(Handwritten initials)*

**Purpose for Work Change Directive:**

Directive to proceed promptly with the Work described herein, prior to agreeing to changes on Contract Price and Contract Time, is issued due to: *(check one)*

- Non-agreement on pricing of proposed change.
- Necessity to proceed for schedule or other project reasons.

**Estimated Change in Contract Price and Contract Times (non-binding, preliminary):**

Contract Price: \$ 1980 [increase] [decrease]  
 Contract Time 0 days [increase] [decrease]

**Basis of estimated change in Contract Price:**

- Lump Sum
- Unit Price
- Cost of the Work
- Other

Recommended: By: <u><i>[Signature]</i></u> Engineer (Authorized Signature)	Limited Authorization By*: By: <u><i>[Signature]</i></u> Owner's Representative*	Received: By: <u><i>[Signature]</i></u> Contractor (Authorized Signature)
Title: <u>Engineer</u>	Title: <u>Director Public Works</u>	Title: <u>PRESIDENT</u>
Date: <u>8/9/21</u>	Date: <u>08/12/2021</u>	Date: <u>8-9-21</u>

\*Owner's Representative is not authorized to finalize a Change Order nor does the Work Change Directive substitute the Change Order process as more fully set out in the General Conditions of the Construction Contract.

Approved by Funding Agency (if applicable)

By: \_\_\_\_\_ Date: \_\_\_\_\_  
 Title: \_\_\_\_\_



**Byron E. Talbot Contractor, Inc.**

P.O. Box 5658 North Shore: 24288 Hwy. 190  
 Thibodaux, LA 70302 Robert, LA 70455  
 Phone: 985-447-5764 Phone: 985-419-9925  
 Fax: 985-448-0558 Fax: 985-419-9833  
 Louisiana State Contractor License #12198

TO: Shread-Kuyrkendall & Associates, Inc.  
Steve Breeding  
sbreeding@skaengr.com  
 \_\_\_\_\_  
 \_\_\_\_\_

**CHANGE ORDER REQUEST**

DATE:	8/9/21	JOB NO.	21012
CHANGE ORDER		REQUEST #	
		1A	
RE:	5th Street Drainage		

Item # / CC	Item Description	Quantity	Unit	Unit Price	Amount Requested
NEW	POLICE DETAIL (Includes 1 Policeman and 1 Unit)	36.00	HR	\$55.00	\$1,980.00
				Total	\$ 1,980.00

Additional days requested for this change order request: 0

Notes:  
 This COR is for the cost to have a police detail present during the first 6 days of school at Norco Elementary. The cost covers 6 hours per day during the hours of 7:00 - 10:00 am and 1:30 - 4:30 pm as requested by St. Charles Parish.  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Submitted by: Jarrod Fanguy  
 Title: Project Manager  
 Date: 8/9/21

Accepted: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Company: \_\_\_\_\_  
 Date: \_\_\_\_\_

**SECTION 00805**

**WORK CHANGE DIRECTIVE**

No. 2

DATE OF ISSUANCE 9/28/21 EFFECTIVE DATE 9/28/21

Owner: St. Charles Parish  
Contractor: Byron E. Talbot Contractor, Inc.  
Contract: 5<sup>th</sup> Street Drainage Improvements  
Project: 5<sup>th</sup> Street Drainage Improvements  
Owner's Contract No.: P190506 Engineer's Contract No.: 89282.1  
ENGINEER: Shread-Kuyrkendall & Associates, Inc.

Contractor is directed to proceed promptly with the following change(s):  
Description: Replace the Sewer Force Main due to interference with the drain line, using green 8” C-900 Pipe restrained.  
Reason: Prior to construction, the waterline was marked as being in the path of construction and would need to be removed and relocated. This was not the case. Upon excavation, it was discovered that the waterline and sewer line were miss marked. The sewer line was marked as the waterline and vice versa. As a result, the sewer line will need to be replaced and relocated to avoid interference with the drain line.

The following line items will be added to the Contract:

- 1) 8” Sewer Line Tie-ins to Existing lines  
Quantity: 2 Unit Price: \$3,850.00 (each) Unit Price Ext.: \$7,700.00
- 2) 8” Sewer line (Remove and Replace Existing 6”)  
Quantity: 480 Unit Price: \$52.00 (per LF) Unit Price Ext.: \$24,960.00

Attachments: (List documents supporting change) 5<sup>th</sup> Street Drainage Sewer Force Main Email

**Purpose for Work Change Directive:**

Directive to proceed promptly with the Work described herein, prior to agreeing to changes on Contract Price and Contract Time, is issued due to: *(check one)*

- Non-agreement on pricing of proposed change.
- Necessity to proceed for schedule or other project reasons.

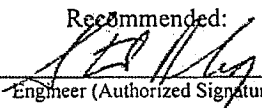
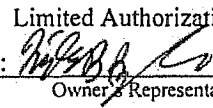
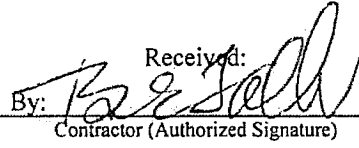
**Estimated Change in Contract Price and Contract Times (non-binding, preliminary):**

Contract Price: \$ 32,660.00 [increase] [~~decrease~~]

Contract Time 0 days [increase] [~~decrease~~]

**Basis of estimated change in Contract Price:**

- Lump Sum
- Unit Price
- Cost of the Work
- Other

Recommended:	Limited Authorization By*:	Received:
By: <u></u>	By: <u></u>	By: <u></u>
Engineer (Authorized Signature)	Owner's Representative*	Contractor (Authorized Signature)
Title: <u>ENGINEER</u>	Title: <u>DPW Director</u>	Title: <u>PRESIDENT</u>
Date: <u>10/4/21</u>	Date: <u>10/2/21</u>	Date: <u>10-4-21</u>

\*Owner's Representative is not authorized to finalize a Change Order nor does the Work Change Directive substitute the Change Order process as more fully set out in the General Conditions of the Construction Contract.

Approved by Funding Agency (if applicable)

By: \_\_\_\_\_ Date: \_\_\_\_\_  
 Title: \_\_\_\_\_

**SECTION 00805**

**WORK CHANGE DIRECTIVE**

No. 3

DATE OF ISSUANCE 11/1/21 EFFECTIVE DATE 11/1/21

Owner: St. Charles Parish  
Contractor: Byron E. Talbot Contractor, Inc.  
Contract: 5<sup>th</sup> Street Drainage Improvements  
Project: 5<sup>th</sup> Street Drainage Improvements  
Owner's Contract No.: P190506 Engineer's Contract No.: 89282.1  
ENGINEER: Shread-Kuyrkendall & Associates, Inc.

Contractor is directed to proceed promptly with the following change(s):  
Description: Install the 60" Model 452 Wall Mounted Flap Gate per proposal dated 10/5/21

Attachments: (List documents supporting change)

Proposal Dated 10/5/21 with attachments

**Purpose for Work Change Directive:**

Directive to proceed promptly with the Work described herein, prior to agreeing to changes on Contract Price and Contract Time, is issued due to: *(check one)*

- Non-agreement on pricing of proposed change.
- Necessity to proceed for schedule or other project reasons.

**Estimated Change in Contract Price and Contract Times (non-binding, preliminary):**

Contract Price: \$ 48,200.00 [increase] [decrease]  
Contract Time 76 days [increase] [decrease]

**Basis of estimated change in Contract Price:**

- Lump Sum  Unit Price
- Cost of the Work  Other

<p>Recommended: By: <u>[Signature]</u> Engineer (Authorized Signature)</p> <p>Title: <u>ENGINEER</u> Date: <u>11/3/21</u></p>	<p>Limited Authorization By*: By: <u>[Signature]</u> Owner's Representative</p> <p>Title: <u>Director Public Works</u> Date: <u>11/03/2021</u></p>	<p>Received: By: <u>[Signature]</u> Contractor (Authorized Signature)</p> <p>Title: <u>PRESIDENT</u> Date: <u>11-3-21</u></p>
---	--	---

\*Owner's Representative is not authorized to finalize a Change Order nor does the Work Change Directive substitute the Change Order process as more fully set out in the General Conditions of the Construction Contract.

Approved by Funding Agency (if applicable)

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Title: \_\_\_\_\_

**Byron E. Talbot Contractor, Inc.**

P.O. Box 5658 North Shore: 24288 Hwy. 190  
 Thibodaux, LA 70302 Robert, LA 70455  
 Phone: 985-447-5764 Phone: 985-419-9925  
 Fax: 985-448-0558 Fax: 985-419-9833  
 Louisiana State Contractor License #12198

TO: Shread-Kuyrkendall & Associates, Inc.  
Steve Breeding  
sbreeding@skaengr.com  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**CHANGE ORDER REQUEST**

DATE:	10/5/21	JOB NO.	21012
CHANGE ORDER		REQUEST #	
		2	
RE:	5th Street Drainage		

Item # / CC	Item Description	Quantity	Unit	Unit Price	Amount Requested
NEW	60" MODEL 452 FLAP GATE	1.00	EA	\$ 21,400.00	\$ 21,400.00
NEW	HEADWALL	1.00	EA	\$ 26,800.00	\$ 26,800.00
<b>Total</b>					<b>\$ 48,200.00</b>

Additional days requested for this change order request: 5

Notes:  
 The COR pricing above is to install a headwall and flap gate at the end of the 60" CMP where it meets Engineer's Canal. Please advise on how you would like to proceed.  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Submitted by: Jarrod Fanguy  
 Title: Project Manager  
 Date: 10/5/21

Accepted: \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Company: \_\_\_\_\_  
 Date: \_\_\_\_\_

**CENTR**

Location - Drawing Number : Headwall - No.7  
Quantity : One (1)  
Size - Model : 60" Wide x 60" High - Model 452 Flap Gate  
Invert To Floor : 20 ft  
Max Design Head : 20 ft seating  
Description : The Flap Gate will have the following features : Type SS304 stainless steel frame construction with neoprene lip seals mounted on the perimeter of the opening. Double hinge arms with stainless steel hinge pins and uhmw bushings. The valve is supplied with a 4° offset from the vertical.  
Mounting Style : Wall mounted with non-shrink grout and SS anchor studs.  
Anchor Bolts : 5/8" anchor studs and nuts included.

**21012 - HEADWALL COST BREAKDOWN**

RATES ARE BASED ON BYRON E. TALBOT CONTRACTOR, INC.'s 2020 PUBLISHED WAGE RATES

**LABOR USEAGE REPORT**

Resource / Classification	Hours		Rate	Total
Supervisor	32.00	HR	\$ 75.00	\$ 2,400.00
Carpenter	32.00	HR	\$ 70.00	\$ 2,240.00
Finisher(s)	64.00	HR	\$ 50.00	\$ 3,200.00
Laborer(s)	64.00	HR	\$ 40.00	\$ 2,560.00
<b>TOTAL LABOR COSTS:</b>				<b>\$ 10,400.00</b>

**EQUIPMENT USEAGE REPORT (some equipment listed below is with operator costs)**

Resource / Classification	Hours		Rate/Hr	Total
Large Excavator w/ Operator	32.00	HR	\$ 100.00	\$ 3,200.00
Loader w/ Operator	32.00	HR	\$ 95.00	\$ 3,040.00
Truck w/ Small Tools	32.00	HR	\$ 28.13	\$ 900.00
<b>TOTAL EQUIPMENT COSTS:</b>				<b>\$ 7,140.00</b>

**MATERIAL'S USED**

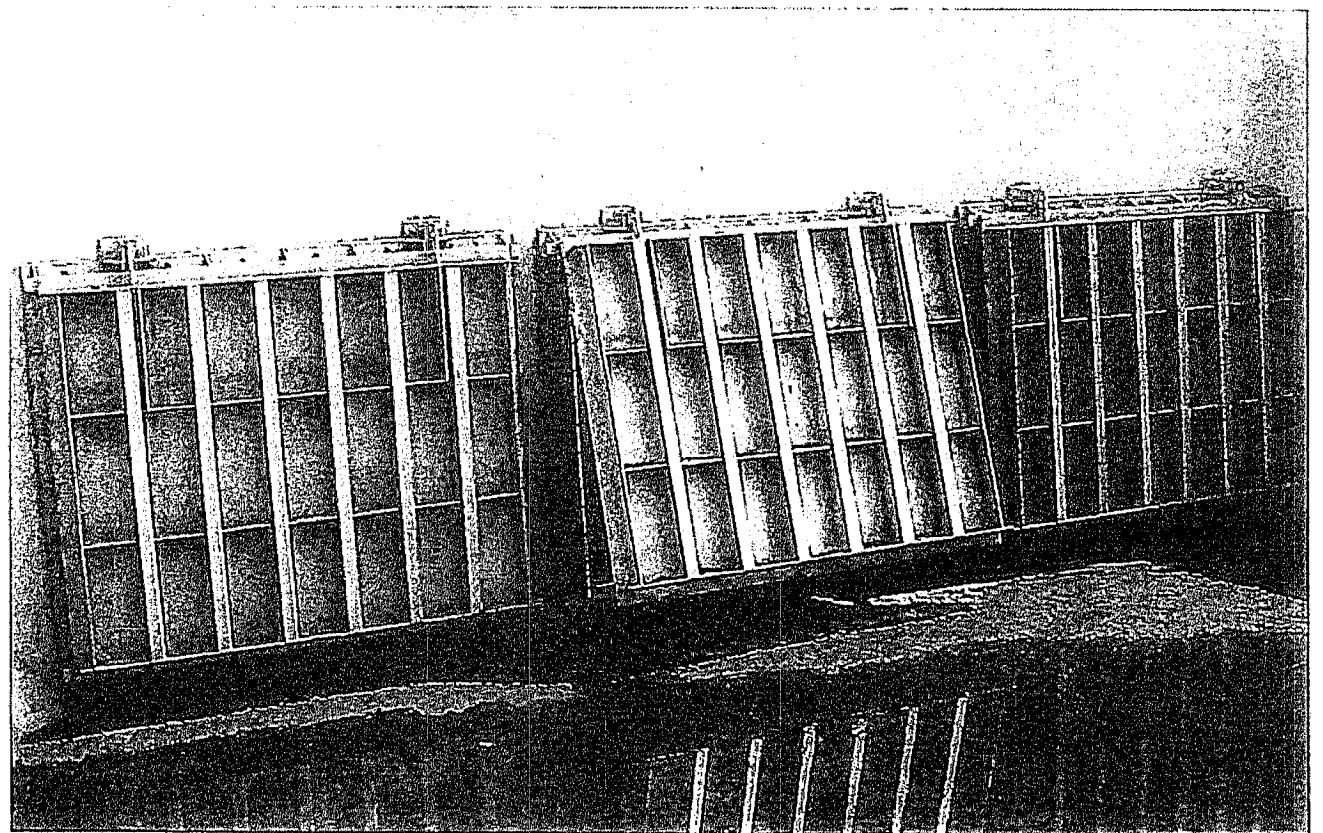
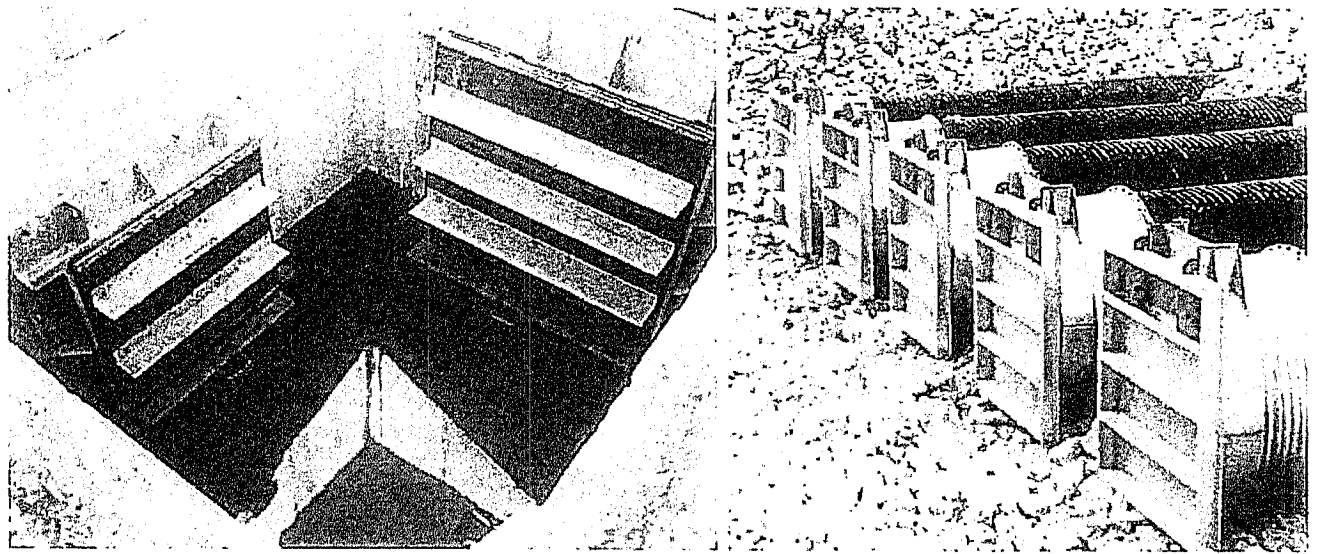
Material Description	Qty	Unit	Unit Cost	Total
Concrete	1.00	LS	\$ 2,610.00	\$ 2,610.00
Rebar	1.00	LS	\$ 4,000.00	\$ 4,000.00
Form Material	1.00	LS	\$ 2,000.00	\$ 2,000.00
Stone Bedding	1.00	LS	\$ 650.00	\$ 650.00
<b>TOTAL MATERIAL COSTS:</b>				<b>\$ 9,260.00</b>

**SUMMARY OF COSTS**

TOTAL LABOR COSTS	\$ 10,400.00
TOTAL EQUIPMENT COSTS	\$ 7,140.00
TOTAL MATERIAL COSTS	\$ 9,260.00
<b>TOTAL COSTS</b>	<b>\$ 26,800.00</b>

# Flap Gates

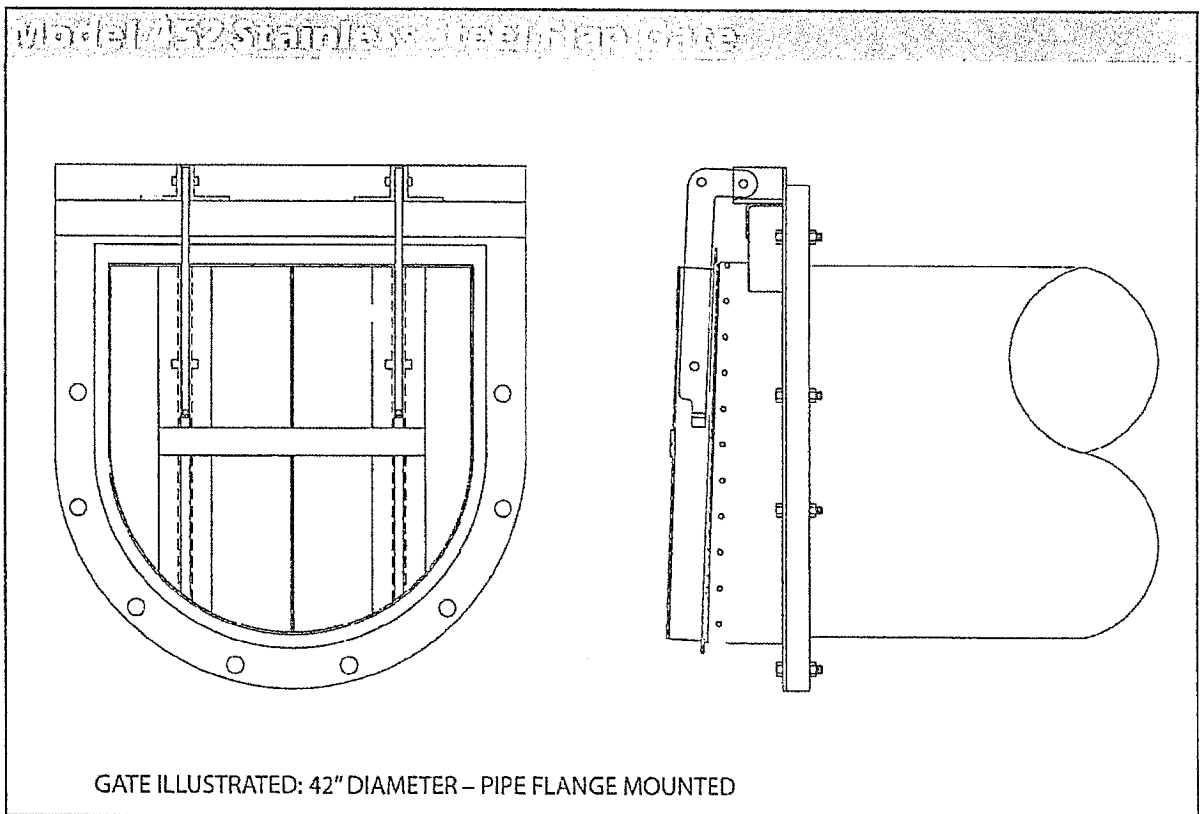
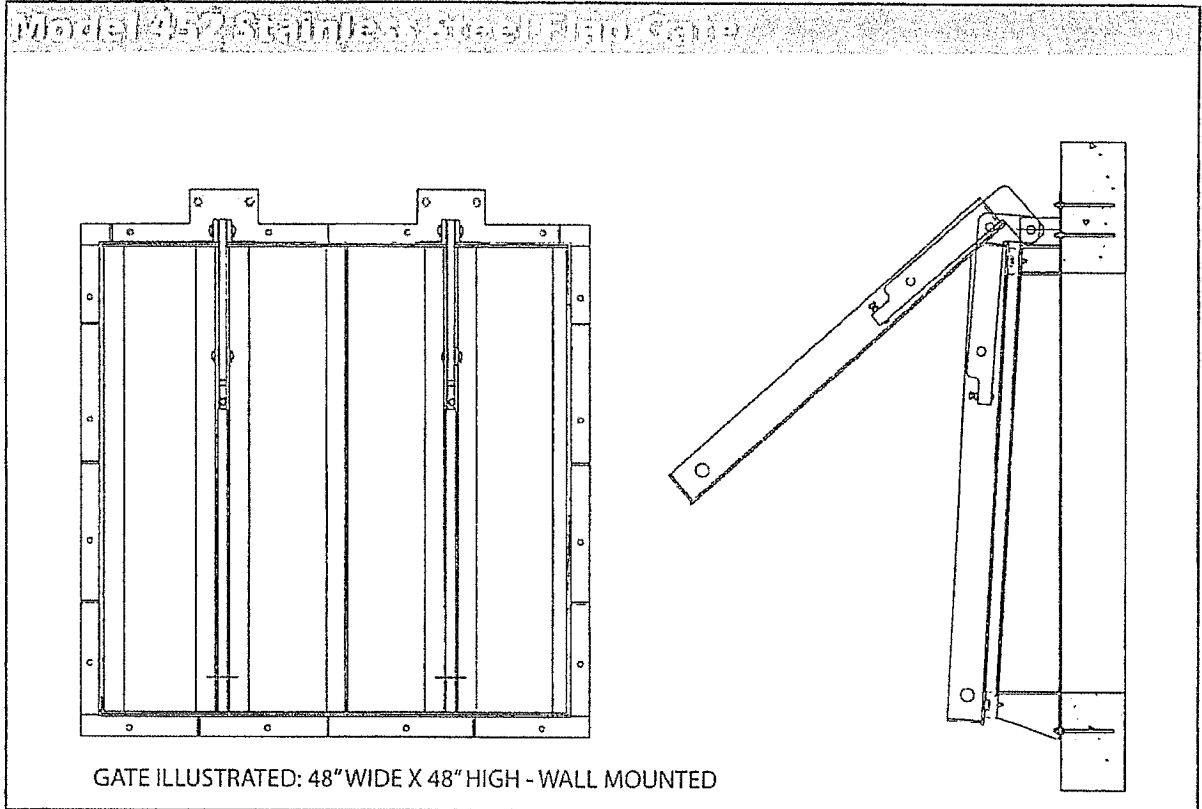
Whipps 450



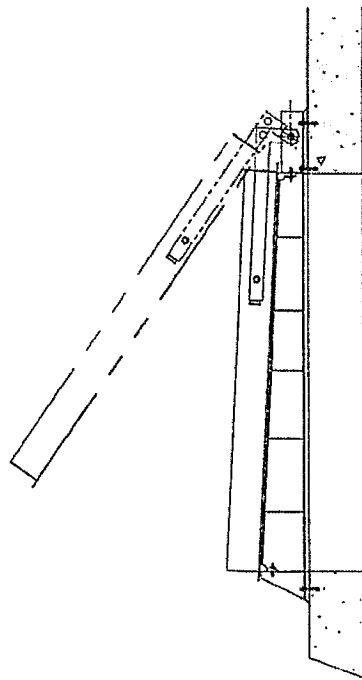
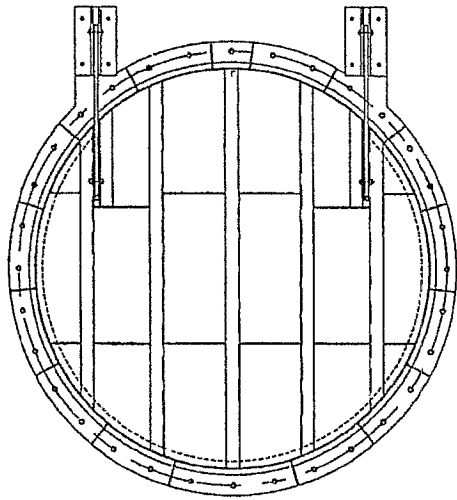
# Whipps, inc.

Manufacturing high quality gates since 1977



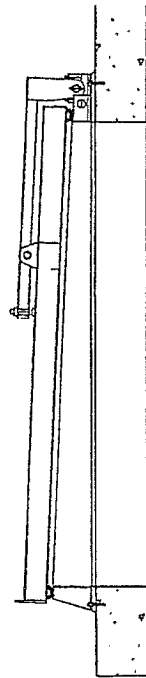
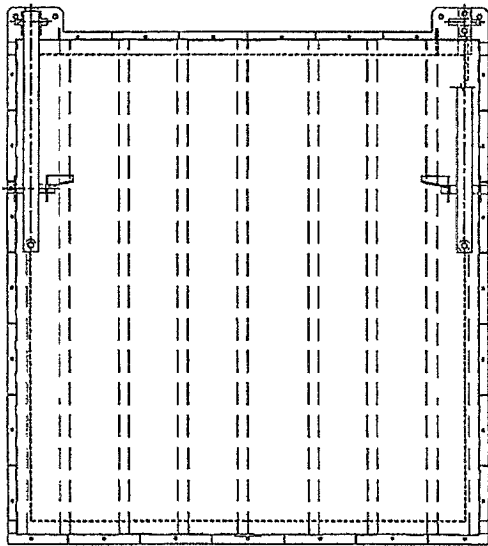


Model 452 Stainless Steel Flap Gate



GATE ILLUSTRATED: 84" DIAMETER - WALL MOUNTED

Model 452Z Stainless Steel Flap Gate (Rectangular Type)



GATE ILLUSTRATED: 102" WIDE X 108" HIGH - WALL MOUNTED

# **Fabricated and Rubber Flap Gates**

## **Installation, Operation & Maintenance Manual**

### **Introduction**

This manual describes the recommended methods of installation, initial operation and maintenance for Whipps, Inc. fabricated and rubber flap gates and related components. This manual should be used in conjunction with the approved installation drawings provided by Whipps, Inc.

Whipps, Inc. gates are custom built to meet the requirements of each specific application. Care must be taken in the handling, storage and installation of the equipment to ensure that it will function as intended and restrict leakage within the specified parameters.

The information in this manual is intended only as a recommendation for the proper and satisfactory installation of our equipment. Whipps, Inc. assumes no liability, expressed or implied, for the interpretation of the recommendations or faulty installation of the gates. Whipps, Inc.'s responsibility is limited to defects in manufacturing.

### **Handling and Storage**

To prevent personal injury or equipment damage, follow standard safety procedures when handling equipment and be sure rigging equipment is properly set and in safe working condition.

When unloading the equipment from the box trailer or flat bed truck, use care during removal and storage. If the equipment has been shipped mounted to a wooden skid, lift the skidded material from the bottom.

If damage has occurred in transit, file the necessary report with the freight carrier and contact Whipps, Inc. immediately.

Thoroughly review the packing list and compare the items on the list to the equipment received.

Although Whipps Inc. gates are durable and heavily constructed, care is necessary during storage, handling and installation.

Equipment should be stored on planks or timbers on a flat surface to keep them off the ground and to prevent distortion. Equipment should be covered with tarps to protect the equipment from foreign matter while stored.

## **Installation**

### **Installation - General**

The most important aspects of a gate installation are listed in this section. If these recommendations are followed, a proper gate installation is assured.

Carefully review the installation drawing for each gate prior to installation to confirm proper setting and component location. If the installation drawings are not available, please contact Whipps Inc. at 978-249-7924 or [www.whipps.com](http://www.whipps.com).

### **Installation – Gate Mounted with Anchor Bolts**

When anchor bolts are furnished for mounting the gate, the location and projection of the anchor bolts will be shown on the installation drawing. In most cases, epoxy or wedge type anchor bolts will be utilized. When hook type anchor bolts are utilized, the anchor bolts should be placed in the holes drilled in the forms at locations indicated on the drawings. The hook ends of the anchor bolts should then be wired to the opposite form or to reinforcing rods to hold the bolts firmly in place.

Where gates are mounted with anchor bolts it is necessary that a uniform grout pad (non-shrink grout) or a resilient gasket be placed between the flange of the gate and the concrete wall. This grout or gasket is necessary to serve as a seal between the gate and wall and the type will be indicated on the installation drawings. The projection of the anchor bolts, shown on the installation drawings, includes provisions for the grout or gasket.

When a gasket is utilized to seal between the gate and the wall, the wall will need to be straight and plumb. If the wall is not straight and plumb, leakage can occur between the gate and the wall. Removal of the gate, modifications to the wall and re-installation of the gate may be required to rectify this situation.

**Gates should not be mounted directly to a wall without grout or a gasket as this will result in leakage between the gate and wall.**

1. All anchor bolts should be checked to prior to installation to ensure that the threads are undamaged. Anchor bolts should be installed as recommended by the anchor bolt manufacturer.
2. **Do not install the gates without mounting the jacking nuts on the anchor bolts as shown on the installation drawing.** If the jacking nuts are not installed and the outside nuts are overtightened, frame distortion can occur and this can lead to excessive leakage.
3. In most cases, two nuts will be provided for each anchor bolt. Refer to the installation drawings for details. The jacking nut, should be installed on the anchor bolt prior to mounting the gate, leaving approximately 1 inch for the insertion of grout. The jacking nut needs to be positioned to ensure that the gate will be mounted vertically even if the concrete wall is not straight and plumb.

4. After anchor bolt and jacking nut installation, the gate should be lifted and carefully set in place in such a way as to not damage the threads on the bolts. After the gate is mounted on the anchor bolts, attach the other nuts on the anchor bolts. The use of the double nut arrangement helps to ensure that the gate will be mounted straight and plumb and can be firmly tightened into position without distortion.
5. With the gate flange located approximately 1 inch from the wall, forms should be mounted around the flange and a non-shrink grout should be placed between the flange and the concrete wall. The grout needs to be completely applied around the perimeter of the gate as shown on the installation drawings. All voids should be filled with grout to ensure that leakage cannot occur between the gate and the wall.
6. Care should be taken to avoid getting grout on the seating surface of the frame or the flap. All grout that adheres to the flap or frame should be removed.

### **Installation - Wall Thimbles**

1. The front face of the wall thimbles, whether rectangular, square or circular, are marked with vertical centerlines and with "TOP" stamped on the top of the wall thimble. **Wall thimbles should be set in place with the "TOP" mark up and top and bottom centerline marks plumb.**
2. After being set at the proper elevation, the wall thimble must be internally braced to carry the weight of the concrete. Care should be used in placement of the braces so as not to distort the wall thimble. Gate attachment hardware will be misaligned if the wall thimble is distorted.
3. The wall thimble should be firmly supported on the form. Forms should be supported and stiffened against movement. If forms move, they will distort the wall thimble mounting flange and the gate may leak.
4. The tapped holes in the face of the wall thimble must be plugged or capped to prevent concrete from entering the holes.
5. After the concrete has hardened and the forms removed, the front surface of the wall thimble should be thoroughly cleaned. Make sure to remove all concrete that has flowed onto the surface from the edges. All tapped holes should be inspected and cleaned of concrete if necessary.

### **Installation - Gate Mounted to New Wall Thimble**

1. The face of the wall thimble should be thoroughly cleaned and all wall thimble studs in place. Care should be taken to prevent damage to the studs during installation.
2. A gasket material is required between the surface of the wall thimble and the mounting flange of the gate. Mastic is normally used for this purpose and should be applied in accordance with the label directions.

3. If a gasket material other than mastic is used, it should be installed over the studs to provide a smooth mounting surface for the gate. If the gasket is other than one piece, the gasket joints should be aligned in accordance with the match markings and cemented with a liquid-type gasket material. When applying gasket materials, care should be taken to ensure that excessive amounts of lumpy, dried materials are not present when the gate is drawn tightly and evenly to the wall thimble.
4. The mounting flange of the gate should be thoroughly cleaned.
5. The gate can then be lifted and set over the studs and the nuts put in place and tightened. Care should be taken during this process to help ensure that the threads on the studs are not damaged. The sequence of tightening should be done in multiple passes by applying progressively larger force each pass. Equal torque should be applied to all nuts so that the gate is firmly and evenly tightened to the mounting flange without distortion. See following "Nut Tightening Torque" schedule.

### **Installation - Gate Mounted to an Existing Wall Thimble**

See instructions for "Installation - Gate Mounted to a New Wall Thimble" after a close inspection of the existing wall thimble once the front flange is accessible. If the mounting flange of the existing wall thimble is damaged, contact the factory prior to installation.

### **Installation – Gate Mounted to a Pipe Flange**

Where gates are mounted on pipe flanges, the procedure is the same as when the gate is mounted on a wall thimble. The type of attachment hardware shall be as shown on the installation drawings.

Consult the factory for assistance if the flange on which the gate is to be installed is damaged or unusable for any reason.

### **Nut Tightening Torque**

Proper tightening of the nuts on anchor bolts holding the gate to the wall or studs holding the gate to the wall thimble may prevent serious problems in operation or performance of the gate. Tabulated below, are recommended torque values for common fastener sizes.

<b>*DIAMETER (in.)</b>	<b>TORQUE (ft.-lb.)</b>
1/2	35
5/8	75
3/4	100
7/8	150
1	200

## **Prior to Operating**

Clean both sides of the flap and the entire frame, paying close attention to the portion of the frame that serves as sealing surface for the flap.

## **Operating Instructions**

Whipps, Inc. flap gates are constructed to operate satisfactorily under the specified operating conditions. These gates should be operated with care so as not to exceed the specified conditions. If an obstruction is met, either in the opening or closing direction, the obstruction should be removed.

If a problem arises in the operation of the gate, such as an unusual head condition or evidence of excessive corrosion, the factory should be consulted.

## **Installation Inspection Check List**

1. Check the flap gate assembly to ensure it has been installed straight and plumb.
2. Check the entire flap gate, especially the interior of the flap gate and the underside of the flap, for grout, debris or damage.
3. Check the outside nuts on the anchor bolts for proper tightness.
4. Check the grout or gasket used to seal between the flap gate and the wall.

## **Maintenance Instructions**

Gates should be visually inspected at regular intervals (at least every six months) for signs of misalignment, missing hardware, obstructions, damage or corrosive attack.

## **Installation Drawings**

The drawings submitted by Whipps, Inc. for approval and/or field use, are planned so that the installation drawing is the master reference.

The drawings depict as much as possible of the structure surrounding the supplied equipment. The location of embedded material such as anchor bolts and wall thimbles are shown. The identification of fasteners and components (studs, anchor bolts, gate assemblies, wall thimbles and other equipment) is done by calling out physical sizes and/or assembly or detail drawing numbers. More information is available on the detail drawings, which have been included with the installation drawing.

## **Spare Parts**

Whipps, Inc. does not typically recommend the stocking of spare parts by customers or owners since the equipment is designed for a very long service life when recommended maintenance procedures are followed.

If a repair part is required, contact the PARTS DEPARTMENT at Whipps, Inc. at 978-249-7924 or [www.whipps.com](http://www.whipps.com) with as much of the following information as possible:

1. Plant name and location.
2. Original (four or five digit) shop order number which is indicated on correspondence and installation drawings.
3. The installation drawing number, and a description of the part, with any other available drawing numbers or the size (width x height).
4. Description of damage and cause. (Digital photos of damage are useful.)
5. Approximate delivery requirements.

## **Field Service Policy**

The equipment furnished on this order has been inspected prior to leaving the factory and has been accepted by the freight carrier. Please check the packing list accompanying the shipment for shortages and examine the equipment for damages prior to accepting the shipment. Before handling, storing or installing this equipment, read the installation manual that accompanies the shipment.



## **Damage In Transit**

If the equipment has been damaged in transit, the purchaser is responsible for filing the claim with the transport company. Contact Whipps, Inc. for assistance in filing the claim.

## **Installation, Inspection and Adjustment**

Installation supervision, inspection of installed equipment and certification of satisfactory initial operation are not included unless specifically indicated on the customer's purchase order and accepted by the company. Otherwise, Whipps, Inc. will provide this service at the standard published charges.

## **Field Issues**

If trouble develops either in the installation, operation or performance of the equipment, the installation manual and drawings should be checked to determine if the equipment has been installed properly. If proper performance or operation cannot be obtained and assistance from the factory is desired, please contact Whipps Inc or the local representative. Arrangements will be made to send a service technician to the job site if this is required. The service technician will make a thorough examination of the problem and if the equipment is faulty in workmanship or material, the necessary repairs will be made by the factory at no cost to the purchaser if within the warranty period.

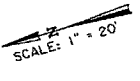
If, however, the problem is due to faulty installation or adjustment, the cost of the field service will be charged to the purchaser.

If repairs are made in the field by the purchaser or authorized by the purchaser, backcharges for these repairs will not be accepted by the company unless the company has been notified prior to the incurring of these costs and has accepted the responsibility for these repairs.

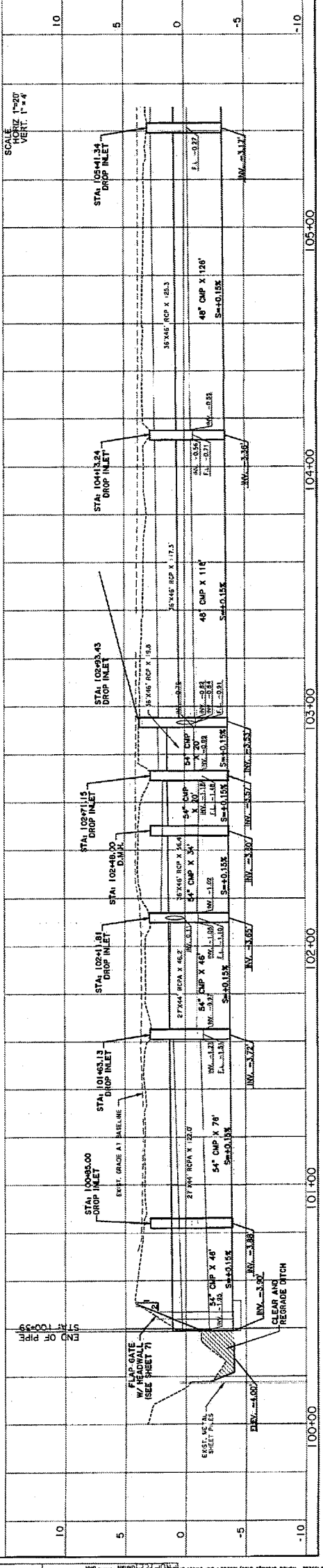
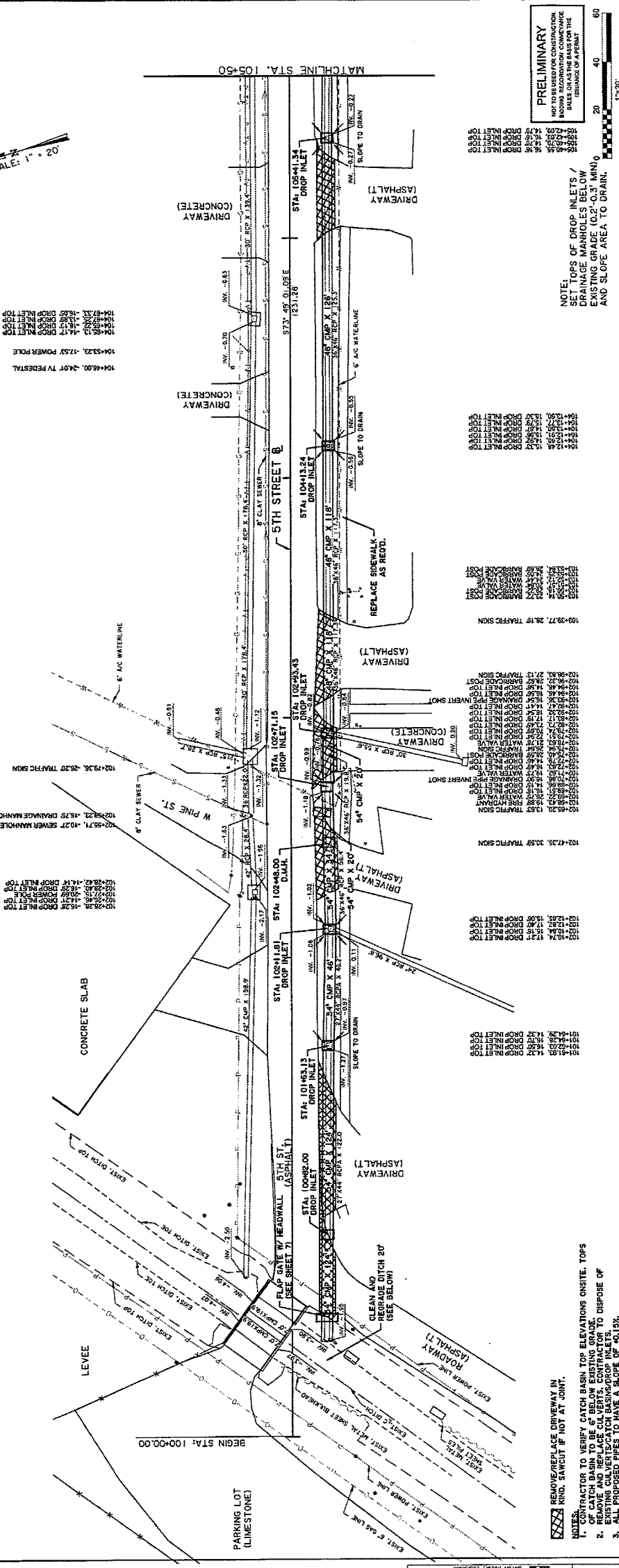
Whipps, Inc. will not be liable for contingent costs or costs of delays due to the faulty equipment and the repairs thereof.

## **Field Service Charges**

Field service charges begin from the time of departure until the return of the service person and include a daily rate plus travel and subsistence expenses. Premium day and hour rates will be charge on Saturdays, Sundays, and Holidays and for time spent before 6 a.m. or after 5 p.m., or over eight hours per day. A schedule of Field Service charges is available from the Whipps, Inc. Field Service Department.



100+00 101+00 102+00 103+00 104+00 105+00



**PRELIMINARY**  
NOT TO BE USED FOR CONSTRUCTION  
BIDDING OR AS THE BASIS FOR THE  
ISSUANCE OF A PERMIT.

NOTE:  
SET TOPS OF DROP INLETS /  
DRAINAGE MANHOLES BELOW  
EXISTING GRADE (0.2'-0.3' MIN)  
AND SLOPE AREA TO DRAIN.

- REMOVE/REPLACE DRIVEWAY IN  
KIND, SAWCUT IF NOT AT JOINT.
- NOTES:  
1. CONTRACTOR TO VERIFY CATCH BASIN TOP ELEVATIONS ONSITE. TOPS  
OF CATCH BASIN TO BE 6" BELOW EXISTING GRADE.  
2. CONTRACTOR TO VERIFY EXISTING CULVERTS AND TO DISPOSE OF  
EXISTING CULVERTS AND CATCH BASIN/DROP INLETS.  
3. ALL PROPOSED PIPES TO HAVE A SLOPE OF 4.15%.





# St. Charles Parish

St. Charles Parish  
Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
[www.stcharlesparish.gov](http://www.stcharlesparish.gov)

## Legislation Details

**File #:** 2022-0191    **Version:** 1    **Name:** Amend 2022 Budget-Amendment No. 1, to add revenues and transfers, a reduction of accumulated fund balance  
**Type:** Ordinance    **Status:** Public Hearing  
**File created:** 6/20/2022    **In control:** Parish Council  
**On agenda:** 7/5/2022    **Final action:**  
**Enactment date:**    **Yes**

**Title:** An ordinance to amend the 2022 Consolidated Operating and Capital Budget, Amendment No. 1, to add revenues and transfers totaling \$144,692,633, a reduction of accumulated fund balance of \$814,083 and expenditures, including transfers, totaling \$132,142,332 for all Governmental Funds for the purpose of adjusting beginning 2022 fund balances across all funds to match ending 2021 Final Budget balances and to re-apply various construction, architectural/engineering, and other fees unexpended in 2021 for Parish projects that were not completed during 2021 and apply them to 2022.

**Sponsors:** Matthew Jewell, Department of Finance

**Indexes:**

**Code sections:**

**Attachments:** [2022-0191 1st Amendment - Governmental Funds](#)

Date	Ver.	Action By	Action	Result
6/20/2022	1	Parish Council		
6/20/2022	1	Parish President	Introduced	

**ST. CHARLES PARISH**  
**GOVERNMENTAL FUNDS**  
**CONSOLIDATED OPERATING AND CAPITAL BUDGET SUMMARY STATEMENT**  
**FISCAL YEAR ENDING DECEMBER 31, 2022**

Description	2020		2021				2022		
	Prior Year Actual	Original Budget	Last Adopted Budget	Actual Year-to-Date (as of June 30th)	Estimated Remaining for Year	Projected Actual Result at Year End	% Change Last Adopted vs Projected Actual	Proposed Budget	% Change Projected Actual vs Proposed
<b>REVENUES:</b>									
Taxes:									
Ad Valorem taxes	\$ 29,945,867	\$ 29,006,000	\$ 29,006,000	\$ 31,105,246	\$ 701,550	\$ 31,806,796	9.66%	\$ 28,796,500	-9.46%
Sales taxes	35,558,162	30,253,589	36,269,325	16,060,179	22,181,901	38,242,080	5.44%	35,138,694	-8.12%
Other taxes	1,240,428	1,001,500	1,001,500	188,908	965,092	1,154,000	15.23%	1,240,000	7.45%
Licenses and permits	1,325,564	1,307,750	1,307,750	1,215,460	226,580	1,442,040	10.27%	1,322,850	-8.27%
Intergovernmental revenues	15,609,403	10,408,310	22,043,886	4,678,798	18,888,043	23,566,841	6.91%	65,038,513	175.97%
Fees, charges, and commissions	936,036	1,127,850	1,127,850	678,034	492,451	1,170,485	3.78%	1,172,050	0.13%
Fines and forfeitures	784,260	915,050	915,050	395,998	442,512	838,510	-8.36%	767,800	-8.43%
Investment earnings	1,709,657	1,094,550	1,094,550	251,765	648,612	900,377	-17.74%	1,149,104	27.62%
Miscellaneous	1,461,745	692,249	767,249	362,894	792,434	1,155,328	50.58%	940,319	-18.61%
<b>Total Revenues</b>	<b>88,571,122</b>	<b>75,806,848</b>	<b>93,533,160</b>	<b>54,937,282</b>	<b>45,339,175</b>	<b>100,276,457</b>		<b>135,565,830</b>	
<b>EXPENDITURES:</b>									
Personal Services	32,354,130	38,490,520	38,490,520	15,135,734	23,290,810	38,426,544	-0.17%	39,363,210	2.44%
Operating Services	13,779,187	16,285,061	16,456,361	5,731,259	13,670,912	19,402,171	17.90%	25,371,022	30.76%
Materials & Supplies	3,956,511	5,642,946	5,647,946	2,110,914	3,302,869	5,413,783	-4.15%	5,717,475	5.61%
Other Charges	112,867	811,770	806,770	166,229	505,932	672,161	-16.68%	852,203	26.79%
Debt Service	1,482,591	1,490,079	1,490,079	1,151,201	336,878	1,488,079	-0.13%	21,810,402	1365.68%
Capital Outlay	18,339,370	47,879,628	115,575,944	5,413,773	38,524,129	43,937,902	-61.98%	139,135,377	216.66%
Intergovernmental	3,933,995	6,232,331	9,782,331	991,493	4,252,199	5,243,692	-46.40%	14,382,846	174.29%
<b>Total Expenditures</b>	<b>73,958,651</b>	<b>116,832,335</b>	<b>188,249,951</b>	<b>30,700,603</b>	<b>83,883,729</b>	<b>114,584,332</b>		<b>246,632,535</b>	
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES									
	14,612,471	(41,025,487)	(94,716,791)	24,236,679	(38,544,554)	(14,307,875)		(111,066,705)	
<b>OTHER FINANCING SOURCES (USES):</b>									
Transfer in	7,629,659	5,796,369	26,276,705	1,193,339	8,170,842	9,364,181	-64.36%	88,951,500	849.91%
Transfer out	(9,891,270)	(7,514,869)	(27,995,205)	(1,193,339)	(10,539,806)	(11,733,145)	-58.09%	(90,789,000)	673.78%
Proceeds from the sale of assets	78,395	391,110	391,110	273,986	270,278	544,264	39.16%	80,000	-85.30%
Compensation for loss/damaged assets	-	-	-	12,325	-	12,325	0.00%	-	0.00%
Bond Proceeds	-	-	-	-	-	-	0.00%	32,056,951	0.00%
<b>Total Other Financing Sources</b>	<b>(2,183,216)</b>	<b>(1,327,390)</b>	<b>(1,327,390)</b>	<b>286,311</b>	<b>(2,098,686)</b>	<b>(1,812,375)</b>		<b>30,299,451</b>	
Net change in Fund Balance	12,429,255	(42,352,877)	(96,044,181)	24,522,990	(40,643,240)	(16,120,250)		(80,767,254)	
Fund Balance -Beginning	112,537,379	65,311,865	125,244,263			124,966,634		108,846,384	
<b>Fund Balance - Ending</b>	<b>\$ 124,966,634</b>	<b>\$ 22,958,988</b>	<b>\$ 29,200,082</b>			<b>\$ 108,846,384</b>		<b>\$ 28,079,130</b>	

**ST. CHARLES PARISH**  
**2022 CONSOLIDATED OPERATING AND CAPITAL BUDGET**  
June 20, 2022  
**REVISION SCHEDULE SUMMARY**  
**CONSOLIDATED BUDGET SUMMARY**

	PRESENT BUDGET SUMMARY	REVISION SUMMARY	REVISED BUDGET SUMMARY
<b>BEGINNING FUND BALANCE</b>	<b>109,660,467</b>	<b>(814,083)</b>	<b>108,846,384</b>
REVENUE	111,961,648	144,692,633	256,654,281
<b>TOTAL MEANS OF FINANCING</b>	<b>221,622,115</b>	<b>143,878,550</b>	<b>365,500,665</b>
<b>EXPENDITURES:</b>			
PERSONAL SERVICES	39,363,210	-	39,363,210
OPERATING SERVICES	19,046,022	6,325,000	25,371,022
MATERIALS & SUPPLIES	5,707,846	9,629	5,717,475
OTHER CHARGES	852,203	-	852,203
DEBT SERVICE	1,487,477	20,322,925	21,810,402
CAPITAL OUTLAY	97,931,556	41,203,821	139,135,377
INTERGOVERNMENTAL	14,382,846	-	14,382,846
TRANSFERS	26,408,043	64,380,957	90,789,000
<b>TOTAL EXPENDITURES</b>	<b>205,179,203</b>	<b>132,242,332</b>	<b>337,421,535</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<b>16,442,912</b>	<b>11,636,218</b>	<b>28,079,130</b>

**ST. CHARLES PARISH**  
**2022 CONSOLIDATED OPERATING AND CAPITAL BUDGET**  
 June 20, 2022  
**REVISION SCHEDULE SUMMARY**  
**GENERAL FUND**

	PRESENT BUDGET SUMMARY	REVISION SUMMARY	REVISED BUDGET SUMMARY
<b>BEGINNING FUND BALANCE</b>	<b>40,023,067</b>	<b>(750,578)</b>	<b>39,272,489</b>
REVENUES	34,468,151	14,914,191	49,382,342
<b>TOTAL MEANS OF FINANCING</b>	<b>74,491,218</b>	<b>14,163,613</b>	<b>88,654,831</b>
<b>EXPENDITURES:</b>			
PERSONAL SERVICES	18,144,133	-	18,144,133
OPERATING SERVICES	9,686,485	-	9,686,485
MATERIALS & SUPPLIES	1,700,861	-	1,700,861
OTHER CHARGES	703,465	-	703,465
DEBT SERVICES	2,500	-	2,500
CAPITAL OUTLAY	9,322,233	3,500,000	12,822,233
INTERGOVERNMENTAL	6,326,088	-	6,326,088
TRANSFERS	21,513,784	-	21,513,784
<b>TOTAL EXPENDITURES</b>	<b>67,399,549</b>	<b>3,500,000</b>	<b>70,899,549</b>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<b>7,091,669</b>	<b>10,663,613</b>	<b>17,755,282</b>

# GENERAL FUND REVENUES

## Summary Statement

Description	Proposed Budget	REVISION SUMMARY	REVISED BUDGET SUMMARY
Ad Valorem Taxes	4,721,000	-	4,721,000
General Sales Tax (1/2%)	8,979,000	-	8,979,000
General Sales Tax (3/8%)	6,823,000	-	6,823,000
Alcoholic Beverage Tax	40,000	-	40,000
Airport Expansion Agreement	500,000	-	500,000
Cable TV - Franchise Fees	700,000	-	700,000
Alcoholic Beverage - Low Content	4,600	-	4,600
Alcoholic Beverage - High Content	8,000	-	8,000
License - Occupational General	750,000	-	750,000
License - Insurance	560,000	-	560,000
License - Taxi Cabs	250	-	250
Civil Defense	30,000	-	30,000
Disaster Relief - Fema	-	6,919,191	6,919,191
Hazard Mitigation Grant	4,179,219	-	4,179,219
CSBG-Administration	19,395	-	19,395
CSBG-Program Activities	87,464	-	87,464
Summer Food Service Program	20,000	-	20,000
Energy Assistance	46,617	-	46,617
Home Program	83,526	-	83,526
Land Lease	22,000	-	22,000
Dept. of Health & Human Services	16,000	-	16,000
Mass Transit Assistance	75,000	-	75,000
Highway Fund #2	50,000	-	50,000
Dept. of Natural Resources	16,000	-	16,000
Economic Dev - Enterprise Fund	220,000	-	220,000
Severance Tax	800,000	-	800,000
Parish Royalty Fund	240,000	-	240,000
Video Poker	330,000	-	330,000
State Payment in Lieu of Taxes	71,000	-	71,000
SPILT - Community Services	30,000	-	30,000
LACAP - Share the Warmth	200	-	200
Court Costs, Fees, Charges	12,000	-	12,000
Zoning & Subdivision Fees	130,000	-	130,000
Sale of Maps & Publications	50	-	50
Bookkeeping & Admin Services	10,000	-	10,000
Miscellaneous Revenues	2,000	-	2,000
Motor Vehicle Transaction Fee	18,000	-	18,000
Driver's License Reinstatement Fee	1,800	-	1,800
ICC Inspection Fees	400,000	-	400,000

Continued

**REVENUES: (CONT.)**



# GENERAL FUND REVENUES

## Summary Statement

Description	Proposed Budget	REVISION SUMMARY	REVISED BUDGET SUMMARY
Weed & Grass Cutting Charges	5,000	-	5,000
Weed & Grass Cutting - Tax Roll	20,000	-	20,000
Animal Control	50,000	-	50,000
Coroner - Other Fees	15,000	-	15,000
Institutional Charges	40,000	-	40,000
Rental of Parks & Buildings	60,000	-	60,000
Summer Enrichment - Registration Fees	9,000	-	9,000
Concessions	500	-	500
Facility Use Fee	20,000	-	20,000
Court Fines	3,500	-	3,500
Witness Fees - Deputies	300	-	300
Criminal Jury Fees-Act 1031 of 2003	80,000	-	80,000
Juvenile Fees	15,000	-	15,000
Interest Earnings	270,000	-	270,000
Interest Earnings - Minimum Premium	40	-	40
Rents/Leases	48,000	-	48,000
Royalties	3,500	-	3,500
Gifts & Donations	118,000	-	118,000
Revenue for Indirect Cost -Comp.Units	400,000	-	400,000
Revenue for Indirect Cost -Tax Agencies	8,500	-	8,500
Refunds - Insurance	200,000	-	200,000
Proceeds from Sale of Assets	20,000	-	20,000
Transfer from 1/2% Reserve	140	-	140
Transfer from Roads and Drainage	-	7,995,000	7,995,000
Indirect Cost Allocation Reimbursement	3,085,550	-	3,085,550
<b>TOTAL REVENUES</b>	<b><u>34,468,151</u></b>	<b><u>14,914,191</u></b>	<b><u>49,382,342</u></b>

# GENERAL GOVERNMENT BUILDINGS

ACCOUNT NUMBER: 001-400640

Description	PRESENT BUDGET SUMMARY	REVISION SUMMARY	REVISED BUDGET SUMMARY
<b>EXPENDITURES:</b>			
<b>PERSONAL SERVICES</b>	<b>884,235</b>	-	<b>884,235</b>
<b>OPERATING SERVICES</b>	<b>2,810,185</b>		
<b>MATERIALS &amp; SUPPLIES</b>	<b>398,475</b>	-	<b>398,475</b>
<b>OTHER CHARGES</b>	<b>13,675</b>	-	<b>13,675</b>
<b>CAPITAL OUTLAY:</b>			
Gen Govt - Acquisition of Buildings	-	750,000	750,000
Gen Govt - Imp other than Buildings	7,235,065	2,600,000	9,835,065
Gen Govt - Acquisition of Vehicles	35,000	-	35,000
Gen Govt - Building, Ground & Plant	-	-	-
Gen Govt - Heavy Movable Equipment	16,000	-	16,000
Gen Govt - Office Equipment	40,000	-	40,000
Gen Govt - Major Repairs	323,000	-	323,000
Gen Govt - Architectural/Engineering	450,000	150,000	600,000
Gen Govt - Other Fees	-	-	-
<b>CAPITAL OUTLAY</b>	<b>8,099,065</b>	<b>3,500,000</b>	<b>11,599,065</b>
<b>INTERGOVERNMENTAL</b>	<b>404,250</b>	-	<b>404,250</b>
<b>TOTAL EXPENDITURES</b>	<b>12,609,885</b>	<b>3,500,000</b>	<b>13,299,700</b>

# GENERAL GOVERNMENT BUILDINGS

**FUND NUMBER: 001-400640**

## NARRATIVE EXPLANATION OF CAPITAL OUTLAY

<b>CAPITAL OUTLAY:</b>	<b>AMOUNT</b>	<b>DETAILED DESCRIPTION</b>	<b>Sub-total</b>
Acquisition of Buildings	\$ 750,000	Hahnville Property (Adjacent to Courthouse)	\$ 750,000
Improvements other than Buildings	\$ 9,835,065	Clerk of Court Renovations	\$ 170,000
		Courthouse -AHU #5	100,065
		Courthouse -2nd Floor Renovation of Court Rooms	6,600,000
		Edward A Dufrene (Window Replacement)	300,000
		Edward A Dufrene (Canopy Stairway Improvements)	15,000
		Government Building Offices	40,000
		LSU Ag Building	10,000
		Miscellaneous Ida Repairs Projects	300,000
		Parishwide Library Ida Repair Projects	2,300,000
Acquisition of Vehicles	\$ 35,000	One (1) One-ton Tool Truck	\$ 35,000
Heavy Moveable Equipment	\$ 16,000	One (1) Zero-turn Mower	\$ 16,000
Office Equipment	\$ 40,000	Miscellaneous Office Equipment & Furniture	\$ 40,000
Major Repairs	\$ 323,000	Repairs to Elevators	\$ 59,850
		Repairs/Replace AC/Heating	36,225
		Repairs to Generators	18,375
		Repairs to Plumbing	18,375
		Repairs to Security Equipment & Systems	18,375
		Repairs/Replace Electrical	16,800
		Rekey Buildings	20,000
		Courthouse Pavers	35,000
		Westbank Yard Roof	100,000
Architectural/Engineering Fees	\$ 600,000	Courthouse AHU #1&3	\$ 300,000
		Courthouse Renovations	100,000
		Edward A Dufrene (Window Replacement)	50,000
		Miscellaneous Ida Repairs Projects	10,000
		Parishwide Library Ida Repair Projects	140,000

**Grand Total Requested: \$ 11,599,065**

**ST. CHARLES PARISH**  
**2021 CONSOLIDATED OPERATING AND CAPITAL BUDGET**  
 June 21, 2021  
**REVISION SCHEDULE SUMMARY**  
**TRANSFERS**  
**(001-480000)**

	<u>PRESENT BUDGET SUMMARY</u>	<u>REVISION SUMMARY</u>	<u>REVISED BUDGET SUMMARY</u>
<b>EXPENDITURES:</b>			
TRANSFERS:			
Transfer to Flood Protection	15,796,329	-	15,796,329
Transfer to Road & Drainage M&O	3,034,295	-	3,034,295
Transfer to RSVP	255,925	-	255,925
Transfer to Recreation	1,137,070	-	1,137,070
Transfer to Criminal Court	170,165	-	170,165
Transfer to Solid Waste	670,000	-	670,000
Transfer to Waterworks	300,000	-	300,000
Transfer to Wastewater	150,000	-	150,000
<b>TOTAL TRANSFERS</b>	<u>21,513,784</u>	-	<u>21,513,784</u>
<b>TOTAL EXPENDITURES</b>	<u><b>21,513,784</b></u>	-	<u><b>21,513,784</b></u>

**ST. CHARLES PARISH**  
**2022 CONSOLIDATED OPERATING AND CAPITAL BUDGET**  
June 20, 2022  
**REVISION SCHEDULE SUMMARY**  
**SPECIAL REVENUE FUNDS**

	PRESENT BUDGET SUMMARY	REVISION SUMMARY	REVISED BUDGET SUMMARY
<b>BEGINNING FUND BALANCE</b>	<u>64,921,067</u>	<u>(3,603,220)</u>	<u>61,317,847</u>
REVENUES	<u>75,599,280</u>	<u>63,721,831</u>	<u>139,321,111</u>
<b>TOTAL MEANS OF FINANCING</b>	<u>140,520,347</u>	<u>60,118,611</u>	<u>200,638,958</u>
<b>EXPENDITURES:</b>			
PERSONAL SERVICES	21,219,077	-	21,219,077
OPERATING SERVICES	9,359,267	6,325,000	15,684,267
MATERIALS & SUPPLIES	4,006,985	9,629	4,016,614
OTHER CHARGES	148,738	-	148,738
CAPITAL OUTLAY	84,862,992	22,471,470	107,334,462
INTERGOVERNMENTAL	8,056,758	-	8,056,758
TRANSFERS	<u>4,564,319</u>	<u>31,445,474</u>	<u>36,009,793</u>
<b>TOTAL EXPENDITURES</b>	<u>132,218,136</u>	<u>60,251,573</u>	<u>192,469,709</u>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<u>8,302,211</u>	<u>(132,962)</u>	<u>8,169,249</u>

**ST. CHARLES PARISH**  
**2022 CONSOLIDATED OPERATING AND CAPITAL BUDGET**  
 June 20, 2022  
**REVISION SCHEDULE SUMMARY**  
**PARISH TRANSPORTATION FUND**

Description	PRESENT BUDGET SUMMARY	REVISION SUMMARY	REVISED BUDGET SUMMARY
<b>FUND BALANCE</b>	<b>214,937</b>	<b>236,223</b>	<b>451,160</b>
<b>REVENUES:</b>			
Parish Road Funds	500,000	-	500,000
Interest Earnings	2,100	-	2,100
<b>TOTAL REVENUES</b>	<b>502,100</b>	<b>-</b>	<b>502,100</b>
<b>TOTAL MEANS OF FINANCING</b>	<b>717,037</b>	<b>236,223</b>	<b>953,260</b>
<b>EXPENDITURES:</b>			
<b>CAPITAL OUTLAY:</b>			
Paved Sts - Imp other than Buildings	500,000	-	500,000
Paved Sts - Architectural/Engineering	25,000	190,000	215,000
Paved Sts - Other Fees	-	75,000	75,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>525,000</b>	<b>265,000</b>	<b>790,000</b>
<b>TOTAL EXPENDITURES</b>	<b>525,000</b>	<b>265,000</b>	<b>790,000</b>
<b>EXCESS (DEFICIENCY) OF CURRENT REVENUES OVER EXPENDITURES</b>	<b>(22,900)</b>	<b>(265,000)</b>	<b>(287,900)</b>
<b>EXCESS (DEFICIENCY) OF MEANS OF FINANCING OVER EXPENDITURES</b>	<b>192,037</b>	<b>(28,777)</b>	<b>163,260</b>

# PARISH TRANSPORTATION FUND

FUND NUMBER: 102-420210

## NARRATIVE EXPLANATION OF CAPITAL OUTLAY

<b>CAPITAL OUTLAY:</b>	<b>AMOUNT</b>	<b>DETAILED DESCRIPTION</b>	<b>Sub-total</b>
Improvements other than Buildings	\$ 500,000	2022 Road Maintenance Program	500,000
Architectural/Engineering Fees	\$ 215,000	2022 Road Maintenance Program	215,000
Other Fees	\$ 75,000	Testing Road Maintenance Program	75,000

**Grand Total Requested:**

**\$ 790,000**

**ST. CHARLES PARISH**  
**2022 CONSOLIDATED OPERATING AND CAPITAL BUDGET**  
 June 20, 2022  
**REVISION SCHEDULE SUMMARY**  
**ROAD LIGHTING DISTRICT #1**

Description	PRESENT BUDGET SUMMARY	REVISION SUMMARY	REVISED BUDGET SUMMARY
<b>FUND BALANCE</b>	<b>3,403,855</b>	<b>313,691</b>	<b>3,717,546</b>
<b>TOTAL REVENUES</b>	<u>1,571,800</u>	<u>25,552</u>	<u>1,597,352</u>
<b>TOTAL MEANS OF FINANCING</b>	<u><b>4,975,655</b></u>	<u><b>339,243</b></u>	<u><b>5,314,898</b></u>
<b>EXPENDITURES:</b>			
PERSONAL SERVICES	74,625	-	74,625
OPERATING SERVICES	1,474,755	-	1,474,755
MATERIALS & SUPPLIES	61,175	-	61,175
OTHER CHARGES	22,000	-	22,000
CAPITAL OUTLAY	655,000	-	655,000
INTERGOVERNMENTAL	44,000	-	44,000
TRANSFERS	<u>60,000</u>	<u>-</u>	<u>60,000</u>
<b>TOTAL EXPENDITURES</b>	<u><b>2,391,555</b></u>	<u>-</u>	<u><b>2,391,555</b></u>
<b>EXCESS (DEFICIENCY) OF CURRENT REVENUES OVER EXPENDITURES</b>	<b>(819,755)</b>	<b>25,552</b>	<b>(794,203)</b>
<b>EXCESS (DEFICIENCY) OF MEANS OF FINANCING OVER EXPENDITURES</b>	<u><b>2,584,100</b></u>	<u><b>339,243</b></u>	<u><b>2,923,343</b></u>



**ST. CHARLES PARISH**  
**2022 CONSOLIDATED OPERATING AND CAPITAL BUDGET**  
 June 20, 2022  
**REVISION SCHEDULE SUMMARY**  
**WORKFORCE INVESTMENT ACT**

Description	PRESENT BUDGET SUMMARY	REVISION SUMMARY	REVISED BUDGET SUMMARY
<b>FUND BALANCE</b>	-	-	-
<b>TOTAL REVENUES</b>	<u>1,209,460</u>	<u>9,629</u>	<u>1,219,089</u>
<b>TOTAL MEANS OF FINANCING</b>	<u>1,209,460</u>	<u>9,629</u>	<u>1,219,089</u>
<b>EXPENDITURES:</b>			
PERSONAL SERVICES	890,070	-	890,070
OPERATING SERVICES	230,968	-	230,968
MATERIALS & SUPPLIES	72,422	9,629	82,051
OTHER CHARGES	6,000	-	6,000
CAPITAL OUTLAY	<u>10,000</u>	<u>-</u>	<u>10,000</u>
<b>TOTAL EXPENDITURES</b>	<u>1,209,460</u>	<u>9,629</u>	<u>1,219,089</u>
<b>EXCESS (DEFICIENCY) OF CURRENT REVENUES OVER EXPENDITURES</b>	-	-	-
<b>EXCESS (DEFICIENCY) OF MEANS OF FINANCING OVER EXPENDITURES</b>	<u>-</u>	<u>-</u>	<u>-</u>

**ST. CHARLES PARISH**  
**2022 CONSOLIDATED OPERATING AND CAPITAL BUDGET**  
 June 20, 2022  
**REVISION SCHEDULE SUMMARY**  
**CRIMINAL COURT FUND**

Description	PRESENT BUDGET SUMMARY	REVISION SUMMARY	REVISED BUDGET SUMMARY
<b>FUND BALANCE</b>	<b>4,990</b>	<b>1,271</b>	<b>6,261</b>
<b>TOTAL REVENUES</b>	<u>887,165</u>	<u>-</u>	<u>887,165</u>
<b>TOTAL MEANS OF FINANCING</b>	<u>892,155</u>	<u>1,271</u>	<u>893,426</u>
<b>EXPENDITURES:</b>			
PERSONAL SERVICES	355,465	-	355,465
OPERATING SERVICES	30,000	-	30,000
MATERIALS & SUPPLIES	7,200	-	7,200
INTERGOVERNMENTAL	492,000	-	492,000
TRANSFERS	<u>2,500</u>	<u>-</u>	<u>2,500</u>
<b>TOTAL EXPENDITURES</b>	<u>887,165</u>	<u>-</u>	<u>887,165</u>
<b>EXCESS (DEFICIENCY) OF CURRENT REVENUES OVER EXPENDITURES</b>	-	-	-
<b>EXCESS (DEFICIENCY) OF MEANS OF FINANCING OVER EXPENDITURES</b>	<u><u>4,990</u></u>	<u><u>1,271</u></u>	<u><u>6,261</u></u>

**ST. CHARLES PARISH**  
**2022 CONSOLIDATED OPERATING AND CAPITAL BUDGET**  
 June 20, 2022  
**REVISION SCHEDULE SUMMARY**  
**ROADS & DRAINAGE**

Description	PRESENT BUDGET SUMMARY	REVISION SUMMARY	REVISED BUDGET SUMMARY
<b>FUND BALANCE</b>	<b>31,535,620</b>	<b>(5,893,623)</b>	<b>25,641,997</b>
<b>REVENUES:</b>			
Ad Valorem Taxes	8,956,500	-	8,956,500
General Sales Tax - 1%	18,673,945	-	18,673,945
Hazard Mitigation Grant	-	211,935	211,935
Disaster Relief - Federal	-	26,396,668	26,396,668
Federal Highway Admin	-	2,083,000	2,083,000
Facility Planning & Control Grant	-	1,894,058	1,894,058
Department of Transportation & Development	-	5,200,000	5,200,000
Dept. of Community Development Grant	58,800	-	58,800
Conservation of Natural Resources	550,000	-	550,000
Flood Control Act	5,000	-	5,000
Dept. of Treasury	1,735,000	875,000	2,610,000
State Payment in Lieu of Taxes	46,176	-	46,176
Zoning & Subdivision Fees	18,000	-	18,000
Inspection Fees	25,000	-	25,000
Culvert Fees	25,000	-	25,000
Miscellaneous Fees	15,000	240,000	255,000
Interest Earnings	400,000	-	400,000
Royalties	7,000	-	7,000
Proceeds from Sales of Assets	50,000	103,527	153,527
Transfer from Hurricane Recovery Bond Fund	-	19,948,225	19,948,225
Transfer from Flood Protection Fund	-	3,179,224	3,179,224
Transfer from General Fund	3,034,295	-	3,034,295
<b>TOTAL REVENUES</b>	<b>33,599,716</b>	<b>60,131,637</b>	<b>93,731,353</b>
<b>TOTAL MEANS OF FINANCING</b>	<b>65,135,336</b>	<b>54,238,014</b>	<b>119,373,350</b>
<b>EXPENDITURES:</b>			
PERSONAL SERVICES	17,228,686	-	17,228,686
OPERATING SERVICES	5,092,071	6,325,000	11,417,071
MATERIALS & SUPPLIES	3,420,888	-	3,420,888
OTHER CHARGES	48,050	-	48,050
CAPITAL OUTLAY	35,428,204	19,857,425	55,285,629
INTERGOVERNMENTAL	1,135,508	-	1,135,508
TRANSFERS	1,750,000	28,266,250	30,016,250
<b>TOTAL EXPENDITURES</b>	<b>64,103,407</b>	<b>54,448,675</b>	<b>118,552,082</b>
<b>EXCESS (DEFICIENCY) OF CURRENT REVENUES OVER EXPENDITURES</b>	<b>(30,503,691)</b>	<b>5,682,962</b>	<b>(24,820,729)</b>
<b>EXCESS (DEFICIENCY) OF MEANS OF FINANCING OVER EXPENDITURES</b>	<b>1,031,929</b>	<b>(210,661)</b>	<b>821,268</b>

**FLOOD CONTROL**  
**FLOOD CONTROL**  
**ACCOUNT NUMBER: 112-410740**

Description	PRESENT BUDGET SUMMARY	REVISION SUMMARY	REVISED BUDGET SUMMARY
<b>EXPENDITURES:</b>			
<b>OPERATING SERVICES</b>			
Flood Control-Contractual Services	-	1,625,000	1,625,000
Flood Control-Professional Services	-	4,700,000	4,700,000
<b>TOTAL OPERATING SERVICES</b>	-	<b>6,325,000</b>	<b>6,325,000</b>
<b>MATERIALS &amp; SUPPLIES</b>	-	-	-
<b>TOTAL EXPENDITURES</b>	-	<b>6,325,000</b>	<b>6,325,000</b>

**ROAD & DRAINAGE**  
**PAVED STREETS**  
**ACCOUNT NUMBER: 112-420210**

Description	PRESENT BUDGET SUMMARY	REVISION SUMMARY	REVISED BUDGET SUMMARY
<b>EXPENDITURES:</b>			
<b>PERSONAL SERVICES</b>	<b>5,815,690</b>	-	<b>5,815,690</b>
<b>OPERATING SERVICES</b>	<b>1,376,470</b>	-	<b>1,376,470</b>
<b>MATERIALS &amp; SUPPLIES</b>	<b>1,288,225</b>	-	<b>1,288,225</b>
<b>OTHER CHARGES</b>	<b>13,050</b>	-	<b>13,050</b>
<b>CAPITAL OUTLAY:</b>			
Paved Sts - Imp other than Buildings	10,885,970	734,707	11,620,677
Paved Sts - Heavy Movable Equipment	1,030,000	(142,402)	887,598
Paved Sts - Office Equipment	37,500	-	37,500
Paved Sts - Major Repairs	100,000	(25,000)	75,000
Paved Sts - Architectural/Engineering	713,483	1,177,865	1,891,348
Paved Sts - Other Fees	161,573	127,346	288,919
<b>TOTAL CAPITAL OUTLAY</b>	<b>12,928,526</b>	<b>1,872,516</b>	<b>14,801,042</b>
<b>INTERGOVERNMENTAL</b>	<b>470,254</b>	-	<b>470,254</b>
<b>TRANSFERS</b>			
Transfer to General Fund - Indirect Cost	1,750,000	-	1,750,000
Transfer to General Fund	-	7,995,000	7,995,000
Transfer to Hurricane Recovery Bond Fund	-	20,271,250	20,271,250
<b>TOTAL TRANSFERS</b>	<b>1,750,000</b>	<b>28,266,250</b>	<b>30,016,250</b>
<b>TOTAL EXPENDITURES</b>	<b>23,642,215</b>	<b>30,138,766</b>	<b>53,780,981</b>

**ROAD & DRAINAGE  
PAVED STREETS  
FUND NUMBER: 112-420210**

**NARRATIVE EXPLANATION OF CAPITAL OUTLAY**

<b>CAPITAL OUTLAY:</b>	<b>AMOUNT</b>	<b>DETAILED DESCRIPTION</b>	<b>Sub-total</b>
Improvements other than Buildings	\$ 11,620,677	2021 Road Maintenance	\$ 750,000
		2022 Road Maintenance	1,000,000
		Concrete Road Maintenance	350,000
		Pave New Road -Rue Lacon (Road to New Dog Park)	541,200
		Kliner Road -Widening entrance	50,000
		Lakewood Resurfacing (\$500,000 GF Transfer)	6,500,000
		Paul Maillard Revitalization (LA52) Phase I	1,305,770
		Spillway Road Rehabilitation	153,707
		Traffic Calming Solutions -Willowdale Turn Lane	220,000
		WB Boat Launch Road	250,000
		Westbank Road Maintenance	200,000
		Eastbank Road Maintenance	300,000
		Heavy Moveable Equipment	\$ 887,598
One (1) Trailer for New Road Crew	20,000		
Four (4) DumpTrucks to replace:	380,000		
Unit #147 -2005 with 180,018 miles			
Unit #175 -2006 with 157,536 miles			
Unit #165 -2007 with 189,605 miles			
Unit #208 -2008 with 166,504 miles			
One (1) Fork Lift	32,852		
One (1) Excavator	141,013		
One (1) John Deere Tractor with boom mover to replace:	172,720		
Unit #986 -2007 with 5,810 hrs			
Office Equipment	\$ 37,500	Software Upgrade/Replacements	\$ 12,500
		Office Equipment	\$ 25,000
Major Repairs	\$ 75,000	Equipment Repairs	\$ 40,000
		Roadway Repairs	35,000
Architectural/Engineering Fees	\$ 1,891,348	2022 Road Maintenance (Engineering & \$45,000 Inspection)	\$ 215,000
		Judge Edward Dufrene Parkway Extension	984,850
		Lakewood Resurface	222,744
		Pave New Road -Rue Lacon (Road to New Dog Park)	68,275
		Paul Maillard Revitalization (LA52) Phase I	240,479
		Spillway Road Rehabilitation	75,000
		Willowdale Turn Lane	85,000
Other Fees	\$ 288,919	2021 Road Maintenance (3% of Construction)	\$ 58,999
		2022 Road Maintenance (3% of Construction)	95,000
		Lakewood Resurface	75,000
		Paul Maillard Revitalization (LA52) Phase I	51,920
		Willowdale Turn Lane	8,000

**Grand Total Requested: \$ 14,801,042**

**ROAD & DRAINAGE**  
**SIDEWALKS & CROSSWALKS**  
**ACCOUNT NUMBER: 112-420230**

Description	PRESENT BUDGET SUMMARY	REVISION SUMMARY	REVISED BUDGET SUMMARY
<b>EXPENDITURES:</b>			
<b>CAPITAL OUTLAY:</b>			
Sidewalks - Imp other than Buildings	2,137,179	83,000	2,220,179
Sidewalks - Architectural/Engineering	592,530	30,000	622,530
Sidewalks - Other Fees	117,050	10,000	127,050
<b>TOTAL CAPITAL OUTLAY</b>	<b>2,846,759</b>	<b>123,000</b>	<b>2,969,759</b>
<b>TOTAL EXPENDITURES</b>	<b>2,846,759</b>	<b>123,000</b>	<b>2,969,759</b>

**ROAD & DRAINAGE  
SIDEWALKS & CROSSWALKS  
FUND NUMBER: 112-430230  
NARRATIVE EXPLANATION OF CAPITAL OUTLAY**

<b>CAPITAL OUTLAY:</b>	<b>AMOUNT</b>	<b>DETAILED DESCRIPTION</b>	<b>Sub-total</b>
Improvements other than Buildings	\$ 2,220,179	Westbank Bicycle & Pedestrian Path (Phase IV & V) Paul Maillard Revitalization (LA52) Phase I	\$ 1,583,000 637,179
Architectural/Engineering Fees	\$ 622,530	Westbank Bicycle & Pedestrian Path (Phase IV & V) Paul Maillard Revitalization (LA52) Phase I	\$ 587,530 35,000
Other Fees	\$ 127,050	Westbank Bicycle & Pedestrian Path (Phase IV & V) Paul Maillard Revitalization (LA52) Phase I	\$ 52,050 75,000

**Grand Total Requested:**

<b>\$ 2,969,759</b>
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**ROAD & DRAINAGE**  
**DRAINAGE**  
**ACCOUNT NUMBER: 112-420260**

Description	PRESENT BUDGET SUMMARY	REVISION SUMMARY	REVISED BUDGET SUMMARY
<b>EXPENDITURES:</b>			
<b>PERSONAL SERVICES</b>	<b>11,412,996</b>	-	<b>11,412,996</b>
<b>OPERATING SERVICES</b>	<b>3,715,601</b>	-	<b>3,715,601</b>
<b>MATERIALS &amp; SUPPLIES</b>	<b>2,132,663</b>	-	<b>2,132,663</b>
<b>OTHER CHARGES:</b>	<b>35,000</b>	-	<b>35,000</b>
<b>CAPITAL OUTLAY:</b>			
Drainage - Acquisition of Land	-	711,760	711,760
Drainage - Acquisition of Buildings	-	298,952	298,952
Drainage - Improvements other than Bldgs	12,547,219	11,712,446	24,259,665
Drainage - Acquisition of Vehicles	105,000	(70,000)	35,000
Drainage - Buildings/Grounds/Plant	329,740	-	329,740
Drainage - Heavy Movable Equipment	739,000	340,369	1,079,369
Drainage - Office Equipment	70,000	-	70,000
Drainage - Major Repairs	1,165,000	-	1,165,000
Drainage - Architectural/Engineering Fees	4,176,467	4,068,153	8,244,620
Drainage - Other Fees	520,493	800,229	1,320,722
<b>TOTAL CAPITAL OUTLAY</b>	<b>19,652,919</b>	<b>17,861,909</b>	<b>37,514,828</b>
<b>INTERGOVERNMENTAL:</b>	<b>665,254</b>	-	<b>665,254</b>
<b>TOTAL EXPENDITURES</b>	<b>37,614,433</b>	<b>17,861,909</b>	<b>55,476,342</b>

# ROAD & DRAINAGE DRAINAGE

**FUND NUMBER: 112-420260**

## NARRATIVE EXPLANATION OF CAPITAL OUTLAY

CAPITAL OUTLAY:	AMOUNT	DETAILED DESCRIPTION	Sub-total
Acquisition of Land	\$ 711,760	Eastbank Land Acquisition (GF Transfer)	\$ 86,760
		Hahn Street Land Acquisition	350,000
		Westbank Land Acquisition	275,000
Acquisition of Building	\$ 298,952	Westbank Yard Building (\$385,000 GF Transfer)	\$ 298,952
Improvements other than Buildings	\$ 24,259,665	Ama Drainage Improvements (GF Transfer)	\$ 2,790,702
		Des Allemands Bulkhead (Emergency Repair)	1,908,020
		Des Allemands Bulkhead (Phase 2 -Permanent Repairs)	4,079,224
		Destrehan Pump Station #2 (Conveyance Improvements)	500,000
		Destrehan Pump Station #2 (Hydraulic Bottleneck)	2,291,175
		Engineer's Canal Stabilization	375,000
		Fairfield & Oakland Pump Station Discharge	1,350,000
		Fifth Street Drainage Improvements	275,000
		Lowe/Plantation Drainage Improvements (GF Transfer & \$260,000 Grant fundin	1,860,000
		Lakewood Drainage Improvements (Phase II -Hwy 90 to West Heather)	1,410,000
		Lakewood Drainage Improvements (GF Transfer)	100,000
		Montz Master Drainage Plan (Realign Coulee, Hwy61 Jack&Bore, Conv.)	1,651,000
		Mimosa Drainage Improvements	109,000
		Old Luling/Boutte Drainage Maintenance	439,000
		Paul Frederick & Kinler St (Demolition & Reconstruction)	233,333
		Paul Maillard Revitalization (LA52) Phase I	1,565,897
		PLD/Cross Bayou Cost Share (Escrow)	750,000
		Primrose Canal Stabilization	734,000
		Parishwide Canal Cleaning	400,000
		River Pointe/River Village Drainage Improvements	500,000
		Schexnaydre in Vicinity of CN Jack & Bore (West of Ormond)	606,593
		Telemetry & Electrical Services Upgrade	131,721
		Willowdale/David Plantation Drainage Improvements	100,000
		Parishwide Resurfacing Projects	100,000
Acquisition of Vehicles	\$ 35,000	One (1) F150 4x4 Pickup Track replacement for Davis Diversion	\$ 35,000
Building, Ground & Plant	\$ 329,740	Generator for River Structure at Davis Diversion	\$ 30,000
		Engine Upgrade at Davis/Barton Pump Station	172,500
		Two (2) Turbo Diesel Engines for Schexnayder Pump Station	127,240
Heavy Moveable Equipment	\$ 1,079,369	One (1) 15ft Cutter at Davis Diversion	\$ 16,250
		One (1) Lawn Mower replacement at Davis Diversion	20,000
		One (1) 20ft Cutter at Davis Diversion	17,750
		One (1) New John Deere Tractor with front loader	98,140
		One (1) New John Deere 15ft Bush Hog	20,950
		One (1) Excavator (Replacce Unit #192 -broke and run down unit)	278,000
		One (1) Case CX210D-LR 50' to clean canals/dig ponds	241,201
		One (1) T770 Bobcat Track Loader at Ellington Pump Station	61,375
		One (1) MS4 Oil Pump	47,519
		One (1) Mini Marsh Buggy	273,000
		Barrier Lifter	5,184
Office Equipment	\$ 70,000	Surveillance System	\$ 25,000
		Office Equipment	25,000
		Drainage & Other Major Software	20,000

CONTINUED

# ROAD & DRAINAGE DRAINAGE

**FUND NUMBER: 112-420260**

NARRATIVE EXPLANATION OF CAPITAL OUTLAY

CAPITAL OUTLAY:	AMOUNT	DETAILED DESCRIPTION	Sub-total
<b>Capital Continued:</b>			
Major Repairs	\$ 1,165,000	24-30" Pump Overhaul	\$ 60,000
		36-54" Pump Overhaul	90,000
		Engine Repairs	150,000
		Gearbox Repair/Replacement	175,000
		Gearbox Replacement at Sunset Drainage Pump Station	300,000
		Equipment Repairs	225,000
		Other Miscellaneous Repairs	165,000
Arch/Engineering Fees	\$ 8,244,620	Ama Drainage Improvements	\$ 177,123
		Barber Road Stabilization	243,028
		Carriage Canal Widening	507,628
		C&N Railroad Jack & Bore	232,075
		Destrehan Pump Station #2 (Coveyance Improvements)	181,332
		Destrehan Pump Station #2 (Hydraulic Bottleneck)	40,496
		Des Allemands Bulkhead	726,945
		Engineer's Canal Stabilization	109,884
		Evangeline Road & CN (Concrete Box Culverts)	177,656
		Fairfield & Oakland Pump Station Discharge	122,828
		Fifth Street Drainage Improvements	36,495
		Ormond Oaks & Hill Heights Drainage Improvements	327,623
		KCS Jack & Bore and new Canal in Montz	247,121
		Lakewood Drainage Improvements (Phase II -Hwy 90 to West Heather)	165,000
		Montz Master Drainage Plan (Realign Coulee, Hwy61 Jack&Bore, Conv.)	158,227
		Murray Hill & Destrehan Drive Drainage Improvements	161,438
		New Sarpy Pump Station	115,000
		Old Luling/Boutte Drainage Improvements	277,403
		Ormond Center Project	81,246
		Ormond Canal Improvements (Canal A Improvements)	115,695
		Ormond Canal Improvements (Drainage Structure for Carriage/Dunleith)	137,272
		Ormond Canal Improvements (Drainage Structure for Carriage, Houma and A )	216,880
		Paul Frederick & Kinler St Improvements	386,000
		Paul Maillard Revitalization (LA52) Phase I	54,592
		Paradis Canal Closure Structure	24,376
		Primrose Canal Stabilization	637,824
		Public Work's Office (Storm Improvements)	10,000
		Public Works Yard (Storm Shelter Building)	250,000
		Schexnaydre in Vicinity of CN Jack & Bore (West of Ormond)	376,112
		Schexnaydre Pump Station	100,805
		Turtle Pond Station Replacement	25,111
		Westbank Master Drainage Plan (Drainage Study)	642,190
		Eastbank Master Drainage Plan (Drainage Study)	828,853
		Westbank Levee (Flowage, Easements, Permitting, Litigation Support)	250,362
		Willowdale/Davis Plantation Improvements	100,000

CONTINUED

**ROAD & DRAINAGE**  
**DRAINAGE**  
**FUND NUMBER: 112-420260**  
**NARRATIVE EXPLANATION OF CAPITAL OUTLAY**

<b>CAPITAL OUTLAY:</b>	<b>AMOUNT</b>	<b>DETAILED DESCRIPTION</b>	<b>Sub-total</b>
<b>Capital Continued:</b>			
Other Fees	\$ 1,320,722	Ama Drainage Improvements	\$ 170,476
		Carriage Canal Widening	50,000
		Des Allemands Bulkhead	25,000
		Destrehan Pump Station #2 (Coveyance Improvements)	60,400
		Destrehan Pump Station #2 (Hydraulic Bottleneck)	37,650
		Fairfield & Oakland Pump Station Discharge	33,241
		C&N Railroad Jack & Bore	56,000
		Engineer's Canal Stabilization	99,000
		Fifth Street Drainage Improvements	24,000
		Hill Heights & Ormond Oaks Drainage Improvements	46,370
		Lakewood Drainage Improvements (Phase II -Hwy 90 to West Heather)	30,000
		Montz Master Drainage Plan (Realign Coulee, Hwy61 Jack&Bore, Conv.)	99,000
		New Sarpy Pump Station	65,000
		Ormond Center Project	25,000
		Ormond Canal Improvements (Canal A Improvements)	50,000
		Ormond Canal Improvements (Drainage Structure for Carriage/Dunleith)	50,000
		Ormond Canal Improvements (Drainage Structure for Carriage, Houma and A )	50,000
		Canal - Ormond Oaks Drainage Improvements)	
		Paul Maillard Revitalization (LA52) Phase I	75,000
		Primrose Canal Improvements	95,000
		PW Westbank Yard (New Building)	15,000
		Schexnaydre Pump Station	24,585
		Schexnaydre in Vicinity of CN Jack & Bore (West of Ormond)	115,000
		Turtle Pond Station Replacement	25,000

**Grand Total Requested:** **\$ 37,514,828**

**ST. CHARLES PARISH**  
**2022 CONSOLIDATED OPERATING AND CAPITAL BUDGET**  
 June 20, 2022  
**REVISION SCHEDULE SUMMARY**  
**RECREATION FUND**

Description	PRESENT BUDGET SUMMARY	REVISION SUMMARY	REVISED BUDGET SUMMARY
<b>FUND BALANCE</b>	<b>2,436,835</b>	<b>415,579</b>	<b>2,852,414</b>
<b>REVENUES:</b>			
Ad Valorem Taxes	4,402,000	-	4,402,000
Disaster Relief -FEMA	-	1,208,931	1,208,931
Dept of Treasury	350,000	2,000,000	2,350,000
National Park Service Grant	250,000	-	250,000
Restore Act	1,841,115	-	1,841,115
Local Corporate Grant	950,000	-	950,000
Miscellaneous Revenues	100	-	100
Rental of Parks & Buildings	25,000	-	25,000
Admission Fees	5,000	-	5,000
Reg Fees - Adult	4,200	-	4,200
Reg Fees - Miscellaneous	60,000	-	60,000
Reg Fees - Summer Camp	125,000	-	125,000
Reg Fees - Youth Tournaments	1,500	-	1,500
Youth/Senior Special Fees	20,000	-	20,000
Interest Earnings	8,500	-	8,500
Proceeds from Sales of Assets	10,000	-	10,000
Transfer from Recreation Facilities Construction Fund	-	96,000	96,000
Transfer from General Fund	1,137,070	-	1,137,070
<b>TOTAL REVENUES</b>	<b>9,189,485</b>	<b>3,304,931</b>	<b>12,494,416</b>
<b>TOTAL MEANS OF FINANCING</b>	<b>11,626,320</b>	<b>3,720,510</b>	<b>15,346,830</b>
<b>EXPENDITURES:</b>			
PERSONAL SERVICES	2,550,815	-	2,550,815
OPERATING SERVICES	1,024,235	-	1,024,235
MATERIALS & SUPPLIES	437,100	-	437,100
OTHER CHARGES	28,000	-	28,000
CAPITAL OUTLAY	6,876,805	2,866,000	9,742,805
INTERGOVERNMENTAL	124,000	-	124,000
TRANSFERS	150,000	-	150,000
<b>TOTAL EXPENDITURES</b>	<b>11,190,955</b>	<b>2,866,000</b>	<b>14,056,955</b>
<b>EXCESS (DEFICIENCY) OF CURRENT REVENUES OVER EXPENDITURES</b>	<b>(2,001,470)</b>	<b>438,931</b>	<b>(1,562,539)</b>
<b>EXCESS (DEFICIENCY) OF MEANS OF FINANCING OVER EXPENDITURES</b>	<b>435,365</b>	<b>854,510</b>	<b>1,289,875</b>

# RECREATION

ACCOUNT NUMBER: 113-450100

Description	PRESENT BUDGET SUMMARY	REVISION SUMMARY	REVISED BUDGET SUMMARY
<b>EXPENDITURES:</b>			
<b>PERSONAL SERVICES</b>	<b>2,550,815</b>	-	<b>2,550,815</b>
<b>OPERATING SERVICES</b>	<b>842,320</b>	-	<b>842,320</b>
<b>MATERIALS &amp; SUPPLIES</b>	<b>384,900</b>	-	<b>384,900</b>
<b>OTHER CHARGES</b>	<b>28,000</b>	-	<b>28,000</b>
<b>CAPITAL OUTLAY:</b>			
Drainage - Acquisition of Land	-	-	-
Drainage - Acquisition of Buildings	-	-	-
Drainage - Improvements other than Bldgs	6,036,185	2,866,000	8,902,185
Drainage - Acquisition of Vehicles	-	-	-
Drainage - Buildings/Grounds/Plant	-	-	-
Drainage - Heavy Movable Equipment	75,600	-	75,600
Drainage - Office Equipment	-	-	-
Drainage - Major Repairs	115,000	-	115,000
Drainage - Architectural/Engineering Fees	638,020	-	638,020
Drainage - Other Fees	12,000	-	12,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>6,876,805</b>	<b>2,866,000</b>	<b>9,742,805</b>
<b>INTERGOVERNMENTAL</b>	<b>124,000</b>	-	<b>124,000</b>
<b>TRANSFERS</b>	<b>150,000</b>	-	<b>150,000</b>
<b>TOTAL EXPENDITURES</b>	<b>10,956,840</b>	<b>2,866,000</b>	<b>13,822,840</b>

# RECREATION

FUND NUMBER: 113-450100

## NARRATIVE EXPLANATION OF CAPITAL OUTLAY

CAPITAL OUTLAY:	AMOUNT	DETAILED DESCRIPTION	Sub-total
Improvements other than Buildings	\$ 8,842,185	Bethune Park Improvements Boutte Park Improvements DA Boat Launch Dog Park EB Bridge Park Revitalization IMTT Park Improvements (\$75,000 Transfer from Fd302) Monsanto Linear Park (Grant Donation from Monsanto) St. Rose Trailhead Pavillion (\$21,000 Transfer from Fd302) Montz Park Improvements -Paving Norco Park (GF Transfer) Ormond Spray Park Revitaliation Rathborne Park Phase III & Parking Lot (Grant Funding) Red Church Park Improvements Various Field Improvements & Playground Equipment Veteran's Park WB & EB Bike Path -Benchs along Path WB & EB Park Improvements -Tennis Court Repairs WB Bridge Park Revitalization WB Boat Launch WB Splash Park & Parking (\$1,200,000 Grant Funding) Wetland Watcher Park Repairs Wetland Watcher Park Revitalization WPA Park Improvements	\$ 60,000 30,000 25,000 100,000 500,000 225,000 450,000 171,000 60,000 42,020 30,700 830,000 30,000 30,000 600,000 100,000 75,000 1,100,000 1,841,115 2,258,000 100,000 34,350 150,000
Heavy Moveable Equipment	\$ 75,600	One (1) Hustler X-mark (Unit #350, 353, 365 & 339) One (1) 2022 Smith Co (Replace EBBP Unit) One (1) John Deere Side-by-Side (Replace WBBP Unit)	\$ 33,600 22,000 20,000
Major Repairs	\$ 115,000	Miscellaneous Repairs	\$ 115,000
Architectural/Engineering Fees	\$ 698,020	Bayer/Monsanto Park Bridge Park Revitalization -Turf Fields Dog Park WB Boat Launch Rathborne Parking Veteran's Park WB Splash Park & Parking	\$ 46,200 250,000 50,000 171,820 45,000 60,000 75,000
Other Fees	\$ 12,000	Other Projects	\$ 12,000

Grand Total Requested: **\$ 9,742,805**

**ST. CHARLES PARISH**  
**2022 CONSOLIDATED OPERATING AND CAPITAL BUDGET**  
 June 20, 2022  
**REVISION SCHEDULE SUMMARY**  
**MOSQUITO CONTROL FUND**

Description	PRESENT BUDGET SUMMARY	REVISION SUMMARY	REVISED BUDGET SUMMARY
<b>FUND BALANCE</b>	<b>1,522,489</b>	<b>(121,731)</b>	<b>1,400,758</b>
TOTAL REVENUES	<u>1,609,600</u>	<u>236,039</u>	<u>1,845,639</u>
<b>TOTAL MEANS OF FINANCING</b>	<b><u>3,132,089</u></b>	<b><u>114,308</u></b>	<b><u>3,246,397</u></b>
<b>EXPENDITURES:</b>			
PERSONAL SERVICES	74,235	-	74,235
OPERATING SERVICES	1,411,309	-	1,411,309
MATERIALS & SUPPLIES	200	-	200
OTHER CHARGES	1,100	-	1,100
INTERGOVERNMENTAL	46,000	-	46,000
TRANSFERS	<u>16,000</u>	<u>-</u>	<u>16,000</u>
<b>TOTAL EXPENDITURES</b>	<b><u>1,548,844</u></b>	<b><u>-</u></b>	<b><u>1,548,844</u></b>
<b>EXCESS (DEFICIENCY) OF CURRENT REVENUES OVER EXPENDITURES</b>	<b>60,756</b>	<b>236,039</b>	<b>296,795</b>
<b>EXCESS (DEFICIENCY) OF MEANS OF FINANCING OVER EXPENDITURES</b>	<b><u><u>1,583,245</u></u></b>	<b><u><u>114,308</u></u></b>	<b><u><u>1,697,553</u></u></b>



**ST. CHARLES PARISH**  
**2022 CONSOLIDATED OPERATING AND CAPITAL BUDGET**  
 June 20, 2022  
**REVISION SCHEDULE SUMMARY**  
**RETIRED SENIOR VOLUNTEER PROGRAM FUND**

Description	PRESENT BUDGET SUMMARY	REVISION SUMMARY	REVISED BUDGET SUMMARY
<b>FUND BALANCE</b>	<b>16,623</b>	<b>1,185</b>	<b>17,808</b>
TOTAL REVENUES	348,625	204	348,829
<b>TOTAL MEANS OF FINANCING</b>	<b>365,248</b>	<b>1,389</b>	<b>366,637</b>
<b>EXPENDITURES:</b>			
PERSONAL SERVICES	284,365	-	284,365
OPERATING SERVICES	21,745	-	21,745
MATERIALS & SUPPLIES	8,000	-	8,000
OTHER CHARGES	43,588	-	43,588
<b>TOTAL EXPENDITURES</b>	<b>357,698</b>	<b>-</b>	<b>357,698</b>
<b>EXCESS (DEFICIENCY) OF CURRENT REVENUES OVER EXPENDITURES</b>	<b>(9,073)</b>	<b>204</b>	<b>(8,869)</b>
<b>EXCESS (DEFICIENCY) OF MEANS OF FINANCING OVER EXPENDITURES</b>	<b>7,550</b>	<b>1,389</b>	<b>8,939</b>

**ST. CHARLES PARISH**  
**2022 CONSOLIDATED OPERATING AND CAPITAL BUDGET**  
 June 20, 2022  
**REVISION SCHEDULE SUMMARY**  
**GOVERNMENTAL BUILDINGS M&O FUND**

Description	PRESENT BUDGET SUMMARY	REVISION SUMMARY	REVISED BUDGET SUMMARY
<b>FUND BALANCE</b>	-	-	-
TOTAL REVENUES	<u>1,518,000</u>	<u>-</u>	<u>1,518,000</u>
<b>TOTAL MEANS OF FINANCING</b>	<b><u>1,518,000</u></b>	<b><u>-</u></b>	<b><u>1,518,000</u></b>
<b>EXPENDITURES:</b>			
INTERGOVERNMENTAL	43,250	-	43,250
TRANSFERS	<u>1,474,750</u>	<u>-</u>	<u>1,474,750</u>
<b>TOTAL EXPENDITURES</b>	<b><u>1,518,000</u></b>	<b><u>-</u></b>	<b><u>1,518,000</u></b>
<b>EXCESS (DEFICIENCY) OF CURRENT REVENUES OVER EXPENDITURES</b>	-	-	-
<b>EXCESS (DEFICIENCY) OF MEANS OF FINANCING OVER EXPENDITURES</b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>

**ST. CHARLES PARISH**  
**2022 CONSOLIDATED OPERATING AND CAPITAL BUDGET**  
 June 20, 2022  
**REVISION SCHEDULE SUMMARY**  
**FLOOD PROTECTION FUND**

Description	PRESENT BUDGET SUMMARY	REVISION SUMMARY	REVISED BUDGET SUMMARY
<b>FUND BALANCE</b>	<b>25,785,718</b>	<b>1,444,185</b>	<b>27,229,903</b>
<b>REVENUES:</b>			
Ad Valorem Tax	6,057,000	-	6,057,000
Disaster Relief -FEMA	-	6,000	6,000
Coastal Protection & Restoration Authority	-	-	-
Dept of Interior -Gulf of Mexico	750,000	(750,000)	-
CPRA - GOMESA Funds	2,500,000	-	2,500,000
BP Oil Spill	-	757,839	757,839
Interest Earnings	60,000	-	60,000
Transfer from General Fund	15,796,329	-	15,796,329
<b>TOTAL REVENUES</b>	<b>25,163,329</b>	<b>13,839</b>	<b>25,177,168</b>
<b>TOTAL MEANS OF FINANCING</b>	<b>50,949,047</b>	<b>1,458,024</b>	<b>52,407,071</b>
<b>EXPENDITURES:</b>			
<b>CAPITAL OUTLAY:</b>			
Flood Prot. - Imp other than Buildings	31,250,000	(2,400,000)	28,850,000
Flood Prot. - Architectural/Engineering	3,551,643	819,542	4,371,185
Flood Prot. - Other Fees	6,566,340	1,063,503	7,629,843
<b>TOTAL CAPITAL OUTLAY</b>	<b>41,367,983</b>	<b>(516,955)</b>	<b>40,851,028</b>
<b>INTERGOVERNMENTAL:</b>			
Flood Prot. - Retirement Sys Deduction	169,500	-	169,500
Flood Prot. - Cost of Ad Valorem Tax Collection	2,500	-	2,500
Flood Prot. - Grants	6,000,000	-	6,000,000
<b>TOTAL INTERGOVERNMENTAL</b>	<b>6,172,000</b>	<b>-</b>	<b>6,172,000</b>
<b>TRANSFERS:</b>			
Transfer to General Fund -Indirect Cost	20,000	-	20,000
Transfer to Roads & Drainage Fund	-	3,179,224	3,179,224
Transfer to WBHPL Bond Sinking	1,091,069	-	1,091,069
<b>TOTAL TRANSFERS</b>	<b>1,111,069</b>	<b>3,179,224</b>	<b>4,290,293</b>
<b>TOTAL EXPENDITURES</b>	<b>48,651,052</b>	<b>2,662,269</b>	<b>51,313,321</b>
<b>EXCESS (DEFICIENCY) OF CURRENT REVENUES OVER EXPENDITURES</b>	<b>(23,487,723)</b>	<b>(2,648,430)</b>	<b>(26,136,153)</b>
<b>EXCESS (DEFICIENCY) OF MEANS OF FINANCING OVER EXPENDITURES</b>	<b>2,297,995</b>	<b>(1,204,245)</b>	<b>1,093,750</b>

# FLOOD PROTECTION FUND

FUND NUMBER: 123-420260

## NARRATIVE EXPLANATION OF CAPITAL OUTLAY

<b>CAPITAL OUTLAY:</b>	<b>AMOUNT</b>	<b>DETAILED DESCRIPTION</b>	<b>Sub-total</b>
Improvements other than Buildings	\$ 28,850,000	Montz Pump Station -267 cfs	\$ 10,000,000
		Montz Pump Station -340 cfs	8,000,000
		Kellogg Pump Station T-Wall	1,450,000
		Ellington Pump Station	-
		Sunset Auto Bar Screens	7,000,000
		Sunset Pump Station Upgrades	2,000,000
		Westbank Hurricane Protection Levee	200,000
		Willowridge Clay Pit Closure	200,000
		Arch/Engineering Fees	\$ 4,371,185
		Cousin's Pump Station (T-Wall)	500,000
		Pipeline Crossing (Magnolia & Ellington)	500,000
		Montz Pump Station	1,461,148
		Sunset Pump Station (Automated Bar Screen Cleaners)	658,686
		Sunset Pump Station Upgrades	500,000
		Westbank Hurricane Protection Levee	439,351
		Willowridge Clay Pit Closure	12,000
Other Fees	\$ 7,629,843	Land (Acquisitions, Permitting, Surveying, Mitigation) 1.5%	\$ 2,227,392
		Lawsuit Settlements for Flowage Easements & Expropriations	2,500,000
		Inspections 3.5%	1,443,958
		Geotechnical 1%	652,968
		Testing (Vibration Monitoring, Compaction, Soil etc) 2%	805,525

**Grand Total Requested:**

**\$ 40,851,028**

**ST. CHARLES PARISH**  
**2022 CONSOLIDATED OPERATING AND CAPITAL BUDGET**  
 June 20, 2022  
**REVISION SCHEDULE SUMMARY**  
**DEBT SERVICE FUNDS**

	PRESENT BUDGET SUMMARY	REVISION SUMMARY	REVISED BUDGET SUMMARY
<b>BEGINNING FUND BALANCE</b>	<u>602,621</u>	<u>(702)</u>	<u>601,919</u>
REVENUES	<u>1,811,877</u>	<u>53,165,353</u>	<u>54,977,230</u>
<b>TOTAL MEANS OF FINANCING</b>	<u>2,414,498</u>	<u>53,164,651</u>	<u>55,579,149</u>
<b>EXPENDITURES:</b>			
OPERATING SERVICES	270	-	270
DEBT SERVICES	1,484,977	20,322,925	21,807,902
TRANSFERS	<u>329,440</u>	<u>32,005,176</u>	<u>32,334,616</u>
<b>TOTAL EXPENDITURES</b>	<u>1,814,687</u>	<u>52,328,101</u>	<u>54,142,788</u>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<u>599,811</u>	<u>836,550</u>	<u>1,436,361</u>

**ST. CHARLES PARISH**  
**2022 CONSOLIDATED OPERATING AND CAPITAL BUDGET**  
 June 20, 2022  
**REVISION SCHEDULE SUMMARY**  
**WESTBANK HURRICANE PROTECTION LEVEE SINKING FUND**

Description	PRESENT BUDGET SUMMARY	REVISION SUMMARY	REVISED BUDGET SUMMARY
<b>FUND BALANCE</b>	<b>3,346</b>	<b>(8)</b>	<b>3,338</b>
TOTAL REVENUES	<u>1,091,159</u>	<u>-</u>	<u>1,091,159</u>
<b>TOTAL MEANS OF FINANCING</b>	<b><u>1,094,505</u></b>	<b><u>(8)</u></b>	<b><u>1,094,497</u></b>
<b>EXPENDITURES:</b>			
DEBT SERVICE	<u>1,093,069</u>	<u>-</u>	<u>1,093,069</u>
<b>TOTAL EXPENDITURES</b>	<b><u>1,093,069</u></b>	<b><u>-</u></b>	<b><u>1,093,069</u></b>
<b>EXCESS (DEFICIENCY) OF CURRENT REVENUES OVER EXPENDITURES</b>	<b>(1,910)</b>	<b>-</b>	<b>(1,910)</b>
<b>EXCESS (DEFICIENCY) OF MEANS OF FINANCING OVER EXPENDITURES</b>	<b><u>1,436</u></b>	<b><u>(8)</u></b>	<b><u>1,428</u></b>

**ST. CHARLES PARISH**  
**2022 CONSOLIDATED OPERATING AND CAPITAL BUDGET**  
 June 20, 2022  
**REVISION SCHEDULE SUMMARY**  
**1/8% PUBLIC IMPROVEMENT SALES TAX BOND SINKING FUND**

Description	PRESENT BUDGET SUMMARY	REVISION SUMMARY	REVISED BUDGET SUMMARY
<b>FUND BALANCE</b>	<b>27,083</b>	<b>(159)</b>	<b>26,924</b>
TOTAL REVENUES	57,704	-	57,704
<b>TOTAL MEANS OF FINANCING</b>	<b>84,787</b>	<b>(159)</b>	<b>84,628</b>
<b>EXPENDITURES:</b>			
DEBT SERVICE	55,864	-	55,864
TRANSFERS	300	-	300
<b>TOTAL EXPENDITURES</b>	<b>56,164</b>	<b>-</b>	<b>56,164</b>
<b>EXCESS (DEFICIENCY) OF CURRENT REVENUES OVER EXPENDITURES</b>	<b>1,540</b>	<b>-</b>	<b>1,540</b>
<b>EXCESS (DEFICIENCY) OF MEANS OF FINANCING OVER EXPENDITURES</b>	<b>28,623</b>	<b>(159)</b>	<b>28,464</b>

**ST. CHARLES PARISH**  
**2022 CONSOLIDATED OPERATING AND CAPITAL BUDGET**  
 June 20, 2022  
**REVISION SCHEDULE SUMMARY**  
**1/2% PUBLIC IMPROVEMENT SALES TAX BOND FUND**

Description	PRESENT BUDGET SUMMARY	REVISION SUMMARY	REVISED BUDGET SUMMARY
<b>FUND BALANCE</b>	<b>60,861</b>	<b>(1,290)</b>	<b>59,571</b>
TOTAL REVENUES	357,966	-	357,966
<b>TOTAL MEANS OF FINANCING</b>	<b>418,827</b>	<b>(1,290)</b>	<b>417,537</b>
<b>EXPENDITURES:</b>			
OPERATING SERVICES	150	-	150
DEBT SERVICE	29,004	-	29,004
TRANSFERS	329,000	-	329,000
<b>TOTAL EXPENDITURES</b>	<b>358,154</b>	<b>-</b>	<b>358,154</b>
<b>EXCESS (DEFICIENCY) OF CURRENT REVENUES OVER EXPENDITURES</b>	<b>(188)</b>	<b>-</b>	<b>(188)</b>
<b>EXCESS (DEFICIENCY) OF MEANS OF FINANCING OVER EXPENDITURES</b>	<b>60,673</b>	<b>(1,290)</b>	<b>59,383</b>



**ST. CHARLES PARISH**  
**2022 CONSOLIDATED OPERATING AND CAPITAL BUDGET**  
 June 20, 2022  
**REVISION SCHEDULE SUMMARY**  
**3/8% PUBLIC IMPROVEMENT SALES TAX BOND SINKING FUND**

Description	PRESENT BUDGET SUMMARY	REVISION SUMMARY	REVISED BUDGET SUMMARY
<b>FUND BALANCE</b>	<b>153,327</b>	<b>(460)</b>	<b>152,867</b>
TOTAL REVENUES	304,908	-	304,908
<b>TOTAL MEANS OF FINANCING</b>	<b>458,235</b>	<b>(460)</b>	<b>457,775</b>
<b>EXPENDITURES:</b>			
OPERATING SERVICES	120	-	120
DEBT SERVICE	307,040	-	307,040
<b>TOTAL EXPENDITURES</b>	<b>307,160</b>	<b>-</b>	<b>307,160</b>
<b>EXCESS (DEFICIENCY) OF CURRENT REVENUES OVER EXPENDITURES</b>	<b>(2,252)</b>	<b>-</b>	<b>(2,252)</b>
<b>EXCESS (DEFICIENCY) OF MEANS OF FINANCING OVER EXPENDITURES</b>	<b>151,075</b>	<b>(460)</b>	<b>150,615</b>

**ST. CHARLES PARISH**  
**2022 CONSOLIDATED OPERATING AND CAPITAL BUDGET**  
 June 20, 2022  
**REVISION SCHEDULE SUMMARY**  
**1/2% PUBLIC IMPROVEMENT SALES TAX BOND RESERVE FUND**

Description	PRESENT BUDGET SUMMARY	REVISION SUMMARY	REVISED BUDGET SUMMARY
<b>FUND BALANCE</b>	<b>358,004</b>	<b>1,215</b>	<b>359,219</b>
TOTAL REVENUES	140	-	140
<b>TOTAL MEANS OF FINANCING</b>	<b>358,144</b>	<b>1,215</b>	<b>359,359</b>
<b>EXPENDITURES:</b>			
TRANSFERS	140	-	140
<b>TOTAL EXPENDITURES</b>	<b>140</b>	<b>-</b>	<b>140</b>
<b>EXCESS (DEFICIENCY) OF CURRENT REVENUES OVER EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EXCESS (DEFICIENCY) OF MEANS OF FINANCING OVER EXPENDITURES</b>	<b>358,004</b>	<b>1,215</b>	<b>359,219</b>

**ST. CHARLES PARISH**  
**2022 CONSOLIDATED OPERATING AND CAPITAL BUDGET**  
 June 20, 2022  
**REVISION SCHEDULE SUMMARY**  
**GOMESA REVENUE BOND**

Description	PRESENT BUDGET SUMMARY	REVISION SUMMARY	REVISED BUDGET SUMMARY
<b>FUND BALANCE</b>	-	-	-
<b>REVENUES:</b>			
Bond Revenue	-	12,056,951	12,056,951
Interest Earnings	-	2,800	2,800
Transfer from GOMESA Construction Fund	-	834,307	834,307
<b>TOTAL REVENUES</b>	-	<b>12,894,058</b>	<b>12,894,058</b>
<b>TOTAL MEANS OF FINANCING</b>	-	<b>12,894,058</b>	<b>12,894,058</b>
<b>EXPENDITURES:</b>			
<b>TRANSFERS:</b>			
Transfer to GOMESA Construction Fund	-	12,056,951	12,056,951
<b>TOTAL TRANSFERS</b>	-	<b>12,056,951</b>	<b>12,056,951</b>
<b>TOTAL EXPENDITURES</b>	-	<b>12,056,951</b>	<b>12,056,951</b>
<b>EXCESS (DEFICIENCY) OF CURRENT REVENUES OVER EXPENDITURES</b>	-	<b>837,107</b>	<b>837,107</b>
<b>EXCESS (DEFICIENCY) OF MEANS OF FINANCING OVER EXPENDITURES</b>	-	<b>837,107</b>	<b>837,107</b>

**ST. CHARLES PARISH**  
**2022 CONSOLIDATED OPERATING AND CAPITAL BUDGET**  
June 20, 2022  
**REVISION SCHEDULE SUMMARY**  
**HURRICANE RECOVERY BOND FUND**

Description	PRESENT BUDGET SUMMARY	REVISION SUMMARY	REVISED BUDGET SUMMARY
<b>FUND BALANCE</b>	-	-	-
<b>REVENUES:</b>			
Interest Earnings	-	45	45
Bond Revenue	-	20,000,000	20,000,000
Transfer from Roads & Drainage	-	20,271,250	20,271,250
<b>TOTAL REVENUES</b>	-	<b>40,271,295</b>	<b>40,271,295</b>
<b>TOTAL MEANS OF FINANCING</b>	-	<b>40,271,295</b>	<b>40,271,295</b>
<b>EXPENDITURES:</b>			
<b>DEBT SERVICE:</b>			
Debt Service - Bond Principal	-	20,000,000	20,000,000
Debt Service - Bond Interest	-	271,250	271,250
Debt Service - Fiscal Paying Agent	-	1,000	1,000
Debt Service - Expense of Bond Sale	-	50,675	50,675
<b>DEBT SERVICE</b>	-	<b>20,322,925</b>	<b>20,322,925</b>
<b>TRANSFERS:</b>			
Transfer to Roads & Drainage	-	19,948,225	19,948,225
<b>TOTAL TRANSFERS</b>	-	<b>19,948,225</b>	<b>19,948,225</b>
<b>TOTAL EXPENDITURES</b>	-	<b>40,271,150</b>	<b>40,271,150</b>
<b>EXCESS (DEFICIENCY) OF CURRENT REVENUES OVER EXPENDITURES</b>	-	<b>145</b>	<b>145</b>
<b>EXCESS (DEFICIENCY) OF MEANS OF FINANCING OVER EXPENDITURES</b>	-	<b>145</b>	<b>145</b>

**ST. CHARLES PARISH**  
**2022 CONSOLIDATED OPERATING AND CAPITAL BUDGET**  
 June 20, 2022  
**REVISION SCHEDULE SUMMARY**  
**CAPITAL PROJECTS FUNDS**

	PRESENT BUDGET SUMMARY	REVISION SUMMARY	REVISED BUDGET SUMMARY
<b>BEGINNING FUND BALANCE</b>	<u>4,113,712</u>	<u>3,540,417</u>	<u>7,654,129</u>
REVENUES	<u>82,340</u>	<u>12,891,258</u>	<u>12,973,598</u>
<b>TOTAL MEANS OF FINANCING</b>	<u>4,196,052</u>	<u>16,431,675</u>	<u>20,627,727</u>
<b>EXPENDITURES:</b>			
CAPITAL OUTLAY	3,746,331	15,232,351	18,978,682
TRANSFERS	<u>500</u>	<u>930,307</u>	<u>930,807</u>
<b>TOTAL EXPENDITURES</b>	<u>3,746,831</u>	<u>16,162,658</u>	<u>19,909,489</u>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES</b>	<u>449,221</u>	<u>269,017</u>	<u>718,238</u>

**ST. CHARLES PARISH**  
**2022 CONSOLIDATED OPERATING AND CAPITAL BUDGET**  
June 20, 2022  
**REVISION SCHEDULE SUMMARY**  
**RECREATION FACILITIES CONSTRUCTION FUND**

Description	PRESENT BUDGET SUMMARY	REVISION SUMMARY	REVISED BUDGET SUMMARY
<b>FUND BALANCE</b>	<b>568,095</b>	<b>(7,810)</b>	<b>560,285</b>
TOTAL REVENUES	1,750	-	1,750
<b>TOTAL MEANS OF FINANCING</b>	<b>569,845</b>	<b>(7,810)</b>	<b>562,035</b>
<b>EXPENDITURES:</b>			
CAPITAL OUTLAY	539,000	(96,000)	443,000
TRANSFERS:			
Transfer to Recreation	-	96,000	96,000
<b>TOTAL TRANSFERS</b>	<b>-</b>	<b>96,000</b>	<b>96,000</b>
<b>TOTAL EXPENDITURES</b>	<b>539,000</b>	<b>-</b>	<b>539,000</b>
<b>EXCESS (DEFICIENCY) OF CURRENT REVENUES OVER EXPENDITURES</b>	<b>(537,250)</b>	<b>-</b>	<b>(537,250)</b>
<b>EXCESS (DEFICIENCY) OF MEANS OF FINANCING OVER EXPENDITURES</b>	<b>30,845</b>	<b>(7,810)</b>	<b>23,035</b>

**ST. CHARLES PARISH**  
**2022 CONSOLIDATED OPERATING AND CAPITAL BUDGET**  
June 20, 2022  
**REVISION SCHEDULE SUMMARY**  
**WESTBANK HURRICANE PROTECTION LEVEE FUND**

Description	PRESENT BUDGET SUMMARY	REVISION SUMMARY	REVISED BUDGET SUMMARY
<b>FUND BALANCE</b>	<b>3,139,344</b>	<b>3,547,746</b>	<b>6,687,090</b>
<b>REVENUES:</b>			
Interest Earnings	80,000	-	80,000
<b>TOTAL REVENUES</b>	<b>80,000</b>	<b>-</b>	<b>80,000</b>
<b>TOTAL MEANS OF FINANCING</b>	<b>3,219,344</b>	<b>3,547,746</b>	<b>6,767,090</b>
<b>EXPENDITURES:</b>			
<b>CAPITAL OUTLAY:</b>			
Drainage - Imp other than Buildings	2,541,384	2,988,981	5,530,365
Drainage - Architectural/Engineering	254,212	95,987	350,199
Drainage - Other Fees	411,735	211,432	623,167
<b>TOTAL CAPITAL OUTLAY</b>	<b>3,207,331</b>	<b>3,296,400</b>	<b>6,503,731</b>
<b>TOTAL EXPENDITURES</b>	<b>3,207,331</b>	<b>3,296,400</b>	<b>6,503,731</b>
<b>EXCESS (DEFICIENCY) OF CURRENT REVENUES OVER EXPENDITURES</b>	<b>(3,127,331)</b>	<b>(3,296,400)</b>	<b>(6,423,731)</b>
<b>EXCESS (DEFICIENCY) OF MEANS OF FINANCING OVER EXPENDITURES</b>	<b>12,013</b>	<b>251,346</b>	<b>263,359</b>

# WESTBANK HURRICANE PROTECTION LEVEE FUND

FUND NUMBER: 310-420260

## NARRATIVE EXPLANATION OF CAPITAL OUTLAY

<b>CAPITAL OUTLAY:</b>	<b>AMOUNT</b>	<b>DETAILED DESCRIPTION</b>	<b>Sub-total</b>
Improvements other than Buildings	\$ 5,530,365	Paradis Gate (P080905-10A) Kellogg Pump Station T-Wall	\$ 1,330,365 4,200,000
Architectural/Engineering Fees	\$ 350,199	Kellogg Pump Station T-Wall	\$ 350,199
Other Fees	\$ 623,167	Testing (Vibration Monitoring, Compaction, Soil etc) 2% Inspection 3.5% Land (acquisitions, Permitting, Surveying, Mitigation) 1.5%	\$ 106,624 336,746 179,797

**Grand Total Requested:**

**\$ 6,503,731**



**ST. CHARLES PARISH**  
**2022 CONSOLIDATED OPERATING AND CAPITAL BUDGET**  
June 20, 2022  
**REVISION SCHEDULE SUMMARY**  
**GOMESA CONSTRUCTION FUND**

Description	PRESENT BUDGET SUMMARY	REVISION SUMMARY	REVISED BUDGET SUMMARY
<b>FUND BALANCE</b>	-	-	-
<b>REVENUES:</b>			
GOMESA Grant	-	786,007	786,007
Interest Earnings	-	48,300	48,300
Transfer from GOMESA Bond Fund	-	12,056,951	12,056,951
<b>TOTAL REVENUES</b>	-	<b>12,891,258</b>	<b>12,891,258</b>
<b>TOTAL MEANS OF FINANCING</b>	-	<b>12,891,258</b>	<b>12,891,258</b>
<b>EXPENDITURES:</b>			
<b>CAPITAL OUTLAY:</b>			
Drainage - Imp other than Buildings	-	9,510,337	9,510,337
Drainage - Architectural/Engineering	-	1,914,862	1,914,862
Drainage - Other Fees	-	606,752	606,752
<b>TOTAL CAPITAL OUTLAY</b>	-	<b>12,031,951</b>	<b>12,031,951</b>
<b>TRANSFERS:</b>			
Transfer to GOMESA Bond Fund	-	834,307	834,307
<b>TOTAL TRANSFERS</b>	-	<b>834,307</b>	<b>834,307</b>
<b>TOTAL EXPENDITURES</b>	-	<b>12,866,258</b>	<b>12,866,258</b>
<b>EXCESS (DEFICIENCY) OF CURRENT REVENUES OVER EXPENDITURES</b>	-	<b>25,000</b>	<b>25,000</b>
<b>EXCESS (DEFICIENCY) OF MEANS OF FINANCING OVER EXPENDITURES</b>	-	<b>25,000</b>	<b>25,000</b>

# GOMESA CONSTRUCTION FUND

FUND NUMBER: 312-420260

## NARRATIVE EXPLANATION OF CAPITAL OUTLAY

<b>CAPITAL OUTLAY:</b>	<b>AMOUNT</b>	<b>DETAILED DESCRIPTION</b>	<b>Sub-total</b>
Improvements other than Buildings	\$ 9,510,337	U.P. Railroad Drainage Ditch Outfall Improvements	\$ 530,568
		Lemoine Lane, Hirsch Street & St. Mark Street Improvements	424,000
		Engineer's Canal Pump Station Upgrades	2,239,569
		King & Hahn Street Drainage Improvements	1,598,000
		New Sarpy Pump Station	3,740,000
		Willowdale Pump Station Bottleneck	500,000
		Clayton's Ponds	478,200
Architectural/Engineering Fees	\$ 1,914,862	U.P. Railroad Drainage Ditch Outfall Improvements	\$ 194,931
		Lemoine Lane, Hirsch Street & St. Mark Street Improvements	194,931
		Engineer's Canal Pump Station Upgrades	600,000
		King & Hahn Street Drainage Improvements	300,000
		New Sarpy Pump Station	400,000
		Willowdale Pump Station Bottleneck	100,000
		Clayton's Ponds	125,000
Other Fees	\$ 606,752	U.P. Railroad Drainage Ditch Outfall Improvements	\$ 81,882
		Engineer's Canal Pump Station Upgrades	147,220
		King & Hahn Street Drainage Improvements	202,650
		New Sarpy Pump Station	75,000
		Willowdale Pump Station Bottleneck	25,000
		Clayton's Ponds	75,000

**Grand Total Requested:**

**\$ 12,031,951**

**ST. CHARLES PARISH**  
**2022 CONSOLIDATED OPERATING AND CAPITAL BUDGET**  
 June 20, 2022  
**REVISION SCHEDULE SUMMARY**  
**LCDBG PUBLIC FACILITIES CONSTRUCTION FUND**

Description	PRESENT BUDGET SUMMARY	REVISION SUMMARY	REVISED BUDGET SUMMARY
<b>FUND BALANCE</b>	-	-	-
TOTAL REVENUES	-	-	-
<b>TOTAL MEANS OF FINANCING</b>	-	-	-
<b>EXPENDITURES:</b>			
CAPITAL OUTLAY	-	-	-
<b>TOTAL EXPENDITURES</b>	-	-	-
<b>EXCESS (DEFICIENCY) OF CURRENT REVENUES OVER EXPENDITURES</b>	-	-	-
<b>EXCESS (DEFICIENCY) OF MEANS OF FINANCING OVER EXPENDITURES</b>	-	-	-

**ST. CHARLES PARISH**  
**2022 CONSOLIDATED OPERATING AND CAPITAL BUDGET**  
 June 20, 2022  
**REVISION SCHEDULE SUMMARY**  
**FRONT FOOT ASSESSMENT CAPITAL PROJECT FUNDS**

Description	PRESENT BUDGET SUMMARY	REVISION SUMMARY	REVISED BUDGET SUMMARY
<b>FUND BALANCE</b>	<b>406,273</b>	<b>481</b>	<b>406,754</b>
TOTAL REVENUES	590	-	590
<b>TOTAL MEANS OF FINANCING</b>	<b>406,863</b>	<b>481</b>	<b>407,344</b>
<b>EXPENDITURES:</b>			
TRANSFERS	500	-	500
<b>TOTAL EXPENDITURES</b>	<b>500</b>	<b>-</b>	<b>500</b>
<b>EXCESS (DEFICIENCY) OF CURRENT REVENUES OVER EXPENDITURES</b>	<b>90</b>	<b>-</b>	<b>90</b>
<b>EXCESS (DEFICIENCY) OF MEANS OF FINANCING OVER EXPENDITURES</b>	<b>406,363</b>	<b>481</b>	<b>406,844</b>



# St. Charles Parish

St. Charles Parish  
Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
[www.stcharlesparish.gov](http://www.stcharlesparish.gov)

## Legislation Details

**File #:** 2022-0192    **Version:** 1    **Name:** Professional Services Agreement with CSRS, LLC, to perform planning services for the Judge Edward Dufresne Parkway Extension Project (Project No. P210706)

**Type:** Ordinance    **Status:** Public Hearing

**File created:** 6/20/2022    **In control:** Parish Council

**On agenda:** 7/5/2022    **Final action:**

**Enactment date:**    **Yes**

**Title:** An ordinance approving and authorizing the execution of a Professional Services Agreement with CSRS, LLC, to perform planning services for the Judge Edward Dufresne Parkway Extension Project (Project No. P210706), in the not to exceed amount of \$984,850.00.

**Sponsors:** Matthew Jewell, Department of Public Works

**Indexes:**

**Code sections:**

**Attachments:** [2022-0192 P210706 - CSRS - Professional Services Agreement Attachments.pdf](#)  
[2022-0192 Attachment C-1 2022 CSRS Rates.pdf](#)  
[2022-0192 CSRS LLC Authorization Resolution for Judge Dufresne Ext TMG.pdf](#)

Date	Ver.	Action By	Action	Result
6/20/2022	1	Parish Council		
6/20/2022	1	Parish President	Introduced	

# PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT made and effective as of the \_\_\_\_ day of \_\_\_\_\_, 2022 by and between ST. CHARLES PARISH acting herein by and through its President, who is duly authorized to act on behalf of said Parish, hereinafter called the OWNER, and CSRS, LLC, a corporation and/or limited liability company acting herein by and through its Contracting Officer, hereinafter called CONSULTANT, duly authorized by corporate resolution or certificate of authority attached hereto and made a part hereof. Whereas the Owner desires to employ a professional consulting firm to perform consulting work and services for JUDGE EDWARD DUFRESNE PARKWAY EXTENSION Project No. P210706 as described in Ordinance No. \_\_\_\_\_ which is attached hereto and made a part hereof.

## 1.0 GENERAL TERMS

The Owner agrees to employ the Consultant and the Consultant agrees to perform professional services required for the project described above. Consultant will conform to the requirements of the Owner and to the standards of the agencies participating with the Owner in the Project. The Consultant will coordinate all work between the Owner and all participating agencies and regulating agencies, if needed. Written authorization to begin different phases of the project will be given to the Consultant by the Owner, including Conceptual, Preliminary Design, Final Design, Bidding Assistance and Construction and Services. The Owner may terminate the Contract by written notification and without cause per Section 11.0 during any phase of the project.

The Consultant shall at all times during this Agreement maintain a valid Louisiana Consulting License and any other applicable licenses necessary for performance of the Project.

All work shall be under the direction of the Owner, and all plans, specifications, etc. shall be submitted to the Owner and all approvals and administration of this contract shall be through the Owner.

## 2.0 PROJECT

2.1 The Owner hereby contracts with the CONSULTANT to perform all necessary professional services in connection with the project as defined as follows:

JUDGE EDWARD DUFRESNE PARKWAY EXTENSION  
Project No. P210706

2.2 The Project consist of the scope of services and work as defined in Attachment "A" hereto.

- 2.3 Consultant shall perform all scope of services and work in accordance with the Schedule as defined in Attachment “B” hereto unless otherwise mutually agreed upon by the parties in writing.
- 2.4 The Consultant agrees to comply with all Federal, State, and Local Laws and Ordinances applicable to the scope of services and work or in entering any other agreement with any another party to complete the work.

### **3.0 SERVICES OF CONSULTANT**

- 3.1 Consultant shall provide Owner professional work and services in all phases of the Project to which this Agreement applies and as hereinafter provided to properly plan and execute the work on the project(s) assigned to the Consultant. These services may include but may not be limited to serving as Owner’s professional consulting representative for the Project, providing professional consultation and advice, and furnishing customary civil, surveying, geotechnical, structural, mechanical, electrical, instrumentation and control consulting services and construction consulting and inspection.
- 3.2 Services provided by the Consultant shall be performed in accordance with generally accepted professional consulting practice at the time and the place where the services are rendered.
- 3.3 Consultant shall obtain from Owner authorization to proceed in writing for each phase of the Project.
- 3.4 Consultant shall provide minutes of all meetings with St. Charles Parish regarding any phase of the Project.
- 3.5 Consultant shall provide work and services to complete the project, including all necessary services described herein or usually implied as a prerequisite for the performance of the services whether or not specifically mentioned in this agreement, including attendance by the Consultant at project conferences and public hearings.
- 3.6 The Phases of the Project are as defined in Attachment “A”.

### **4.0 OWNERSHIP OF DOCUMENTS**

- 4.1 Documents including but not limited to plans, specifications, maps, basic survey notes, sketches, charts, computations and all other data prepared or obtained under the terms of this authorization shall become the property of the Owner and shall be made available for Owner’s inspection at any time during the Project and, shall be delivered to the Owner prior to termination or final completion of the Contract.

- 4.2 Consultant may retain a set of documents for its files.
- 4.3 Reuse of Documents. Any reuse of documents or materials without written authorization or adaptation by Consultant to the specific purpose intended will be at Owner's sole risk and without liability or legal exposure to Consultant or to Consultant's independent professional associates, subcontractors, and consultants.
- 4.4 No materials, to include but not limited to reports, maps or other documents produced as a result of this Contract, in whole or in part, shall be available to Consultant for copyright purposes. Any such materials produced as a result of this Contract that might be subject to copyright shall be the property of the Owner and all such rights shall belong to the Owner, and the Owner shall be sole and exclusive entity who may exercise such rights.

## **5.0 SUPPLEMENTARY SERVICES**

The Consultant shall provide, when requested in writing by the Owner, supplementary services not included in the basic work and services.

The compensation to the Consultant for the supplemental services, when performed by the Consultant, shall be in the form of a lump sum, billable hours, or "not to exceed" hourly rate which is mutually agreeable to the Owner and the Consultant in writing.

Such supplementary services may include the following:

- A. Soil investigations
- B. Laboratory inspection of materials and equipment
- C. Right-of-Way, easement and property acquisition surveys, plats, maps and documents
- D. Any major revisions for which the Consultant is not responsible, that are authorized by the Owner after the completion and approval of either the preliminary or final plans and specifications
- E. Services concerning replacement of any work damaged by fire or other causes during construction
- F. Services made necessary by the default of the contractor in the performance of the construction contract
- G. Services as an expert witness in connection with court proceedings
- H. Traffic consulting if necessary
- I. Topographic Survey
- J. Preparation of Environmental Assessment documents and/or Environmental Permits
- K. If all or part of the work is to be financed by a Federal or State Grant, the Consultant shall assist the Owner in the preparation of the Grant application and with the Grant Administration, unless otherwise specifically agreed upon previously herein.



## **6.0 DEFECTIVE WORK**

During such visits and on the basis of such observations, Consultant may disapprove of or reject Contractor's work while it is in progress if Consultant believes that such work will not produce a completed Project that conforms generally to the Contract Documents or that it will prejudice the integrity of the design concept of the Project as reflected in the Contract Documents

## **7.0 NOTICE TO PROCEED**

The Owner shall notify the Consultant in writing to undertake the services stated in this Agreement, and the Consultant shall commence the services within ten (10) days after receipt of such notification.

If the Owner desires to divide the Project into various parts, a Notice to Proceed shall be issued for each part, and the Owner and the Consultant shall mutually agree upon the period of time within which services for each part of the Project shall be performed.

The Consultant will be given time extensions for delays beyond their control or for those caused by tardy approvals of work in progress by various official agencies, but no additional compensation shall be allowed for such delays.

## **8.0 PAYMENTS**

8.1 Owner shall pay Consultant for the performance of work and services as outlined in Attachment "C" to this Agreement.

8.2 Payment for Consultant work and services on projects that do not require construction services, such as feasibility studies or drainage studies, shall be made based upon Consultant's estimate of the proportion of the services actually completed at the time of billing and shall be made in partial payments at monthly intervals.

8.3 If the Project, or any portion thereof, is not completed for any reason, the final fee for consulting work and services shall be negotiated between Owner and Contractor. If the final fee for work and services is not mutually agreed upon, either party may elect in writing to submit the dispute to mediation. If mediation is not mutually agreed upon, written notice will be submitted to the other party of the intent to submit the dispute to the 29<sup>th</sup> Judicial District Court of St. Charles Parish, State of Louisiana.

8.4 If authorized in writing by Owner, for the performance of, or for obtaining from others Additional Services which are not considered normal or customary consulting, the Owner shall pay Consultant based on monthly invoices submitted by the Consultant, within sixty (60) days of receipt of Consultant's invoice.

Consultant shall provide written notice to Owner when no services or work have been performed during a given month.

- 8.5 For Additional Authorized Services provided by the Consultant such as, but not limited to, wetlands permitting, land and right-of-way acquisition, surveying, NPDES and LADEQ permit renewal or acquisition work, etc. Owner shall pay Consultant based on an agreed upon hourly rate(s) between the Owner and Consultant. Payment shall be not-to-exceed based on hourly rates and actual hours worked.
- 8.6 The following documentation shall be required for payment to Consultant and shall be attached to the monthly invoice.
- a. A copy of the Owner's written authorization to perform the service.
  - b. Timesheets for all hours invoiced.
  - c. Invoice copies, logs or other substantiation of non-salary expenses.
- 8.7 For Additional Authorized Services that Consultant acquires from subcontractors and/or subconsultants, Owner shall pay Consultant a fixed sum previously agreed upon by Owner and Consultant, such sum to be established in each case when the scope of the work involved has been determined and before any of the Additional Services are provided. The use of subcontractors and/or subconsultants shall be subject to the provisions set forth in this Agreement. The following documentation shall be required for payment to Consultant and shall be attached to the monthly invoice:
- a. A copy of the Owner's written consent for the subcontractor and/or subconsultant to perform the service stating the Owner's and Consultant's agreed upon fixed sum established for the service performed.
  - b. Evidence that the subcontractor and/or subconsultant is insured as required by this Agreement.
- 8.8 For Supplementary Services described in Section 5, Owner shall pay Consultant for the fee negotiated at the time the work is assigned by the method stipulated in the contract amendment.

## **9.0 BUDGET LIMITATIONS**

The construction budget for this Project shall be determined by the Owner, and the Consultant shall be advised of the budget limitation in writing by the Owner and the Consultant shall indicate his acceptance of same in writing to the Owner. Any subsequent budget revisions shall be confirmed in writing.

If, at the completion of the Preliminary or Design Phase, the Consultant does not concur with the construction budget, he shall so notify the Owner, and the Consultant and Owner shall mutually agree on a revised construction budget prior to any work on the Design Phase.

If no bid is received within the budget limitation and a redesign of the project if required by the Owner, such redesign shall be accomplished by the Consultant at no additional cost to the Owner, provided, however, if the receipt of bids is, for any reason, delayed beyond a period of six (6) months from the date of the completion of the Design Phase the amount stated as the construction budget shall be adjusted, immediately prior to the time bids are received, by use of a construction cost index acceptable to both parties of this agreement.

## **10.0 FUNDS**

No work shall be authorized until funds are established for each individual task.

## **11.0 TERMINATION OR SUSPENSION**

- 11.1 This Agreement may be terminated for any reason by either party upon thirty (30) days written notice.
- 11.2 The Consultant, upon receipt of such notice, shall immediately discontinue all services in connection with the performance of this Agreement and shall proceed to cancel promptly all existing orders and contracts insofar as such orders or contracts are chargeable to this Agreement.
- 11.3 The Consultant shall, as soon as practicable after receipt of notice of termination, submit a statement showing in detail the services performed and payments received under this Agreement to the date of termination.
- 11.4 The Owner shall then pay the Consultant promptly that portion of the prescribed fee to which both parties agree.
- 11.5 Consultant fully acknowledges that no payment will be made for any work performed or expenses incurred after receipt of the termination by either party unless mutually agreed upon in writing.
- 11.6 Failure to meet agreed delivery dates or authorized extensions are considered substantial failures and breach of this contractual agreement by Consultant.
- 11.7 This agreement shall automatically terminate upon satisfactory completion of all services and obligations described herein or three (3) years from the date of its execution, whichever event occurs first.

## **12.0 INSURANCE**

- 12.1 The Consultant shall secure and maintain at his expense such insurance that will protect him and the Owner, from claims under Workmen's Compensation Acts and from claims for bodily injury, death or property damage which may arise from performance of services under this Agreement. Insurance for bodily injury or death shall be in the unencumbered amount of \$1,000,000.00 for one person and not less than \$1,000,000.00 for all injuries and/or deaths resulting from any one occurrence. The insurance for property damage shall be in the unencumbered amount of \$1,000,000.00 for each accident and not less than \$1,000,000.00 aggregate.
- 12.2 The Consultant shall also secure and maintain at his expense professional liability insurance in the unencumbered sum of \$1,000,000.00.
- 12.3 All certificates of insurance SHALL BE FURNISHED TO THE OWNER and shall provide that insurance shall not be cancelled without ten (10) days prior written notice to the Owner. The Owner may examine the policies.
- 12.4 Consultant shall include all subcontractors and/or subconsultants as insured under its policies or shall furnish separate certificates for each. All coverages for subcontractors and/or subconsultants shall be subject to all the requirements stated herein.
- 12.5 Contractor shall secure and maintain at his expense Comprehensive Automobile Liability - Bodily Injury Liability \$1,000,000 each person: \$1,000,000 each occurrence. Property Damage Liability \$1,000,000 each occurrence. The Comprehensive Automobile Liability policy must have coverage for loading and unloading and must include owned, hired and leased autos.
- 12.6 St Charles Parish shall be named as an additional insured on general liability insurance policies.
- 12.7 For all purposes under Louisiana law, the principals of this Contract shall be recognized as the statutory employer of all contract employees as provided in LSA-R.S. 23:1061.
- 12.8 Insurance policies shall be endorsed to provide for a waiver of subrogation in favor of St. Charles Parish for worker's compensation policies. The certificate of insurance shall reference the waiver of subrogation endorsement.
- 12.9 The Worker's Compensation Policy Territory Coverage must include Louisiana.

## **13.0 INDEMNIFICATION**

Consultant shall indemnify and hold harmless the Owner, its employees, agents and representatives, against any and all claims, demands, suits or judgments for sums of money

to any party for loss of life or injury or damages to person or property growing out of, resulting from or by any reason of any negligent act by the Consultant, its employees, agents, servants or representatives, while engaged upon or in connection with the services required or performed hereunder.

#### **14.0 WARRANTY**

- 14.1 Consultant warrants that it will perform its design services with the degree of skill and to the standard of care required of the consulting profession to meet all Federal, State and Local requirements.
- 14.2 If Consulting Services for project designed by Consultant does not meet those requirements noted herein above, then to the extent that this occurs as a direct result of Consultant's failure to meet the standard of care in its design services, Consultant will indemnify the Parish for Consultant's share of the costs incurred to bring Consulting Services for project to the limitations mandated.
- 14.3 The obligations expressed in Section 14 above in no way limit the Consultant's obligations expressed elsewhere in this Contract.

#### **15.0 EXCLUSIVE JURISDICTION AND VENUE**

For all claims arising out of or related to this agreement, CONSULTANT hereby consents and yields to the exclusive jurisdiction and venue of the Twenty-Ninth Judicial District Court for the Parish of St. Charles, State of Louisiana, and expressly waives any (a) pleas of jurisdiction based upon Consultant's residence and (b) right of removal to Federal Court based upon diversity of citizenship.

#### **16.0 COMPLIANCE WITH FEDERAL AND STATE LAWS**

CONSULTANT further agrees to comply with federal and state laws, including those identified in Attachment "D".

#### **17.0 OTHER**

This Agreement constitutes the entire agreement between the parties. There are no understandings, agreements, or representations, oral or written, not specified within this Agreement. This Agreement may not be modified, supplemented or amended in any manner, except by written agreement signed by both parties.

IN WITNESS WHEREOF, the parties to these presents have hereunto caused these presents to be executed the day, month and year first above mentioned.

WITNESSES:

\_\_\_\_\_

\_\_\_\_\_

WITNESSES:

\_\_\_\_\_

\_\_\_\_\_

ST. CHARLES PARISH

\_\_\_\_\_

By: Matthew Jewell  
Parish President

\_\_\_\_\_

Date:

CSRS, LLC

\_\_\_\_\_

By: Taylor Gravois, PE, PLS, PMP  
Principal

\_\_\_\_\_

Date:

**ATTACHMENT “A”  
PROJECT SCOPE**

**JUDGE EDWARD DUFRESNE PARKWAY EXTENSION  
Project No. (P210706)**

The Scope of Work is as follows:

Design of a 3-phased roadway connecting the existing Judge Edward Dufresne Parkway to Louisiana Highway 3127. Phase I will extend Rue Sucre south to a potential roundabout. Phase II will extend from the potential roundabout to LA Hwy. 3127. Phase III will connect Judge Edward Dufresne Parkway to the potential roundabout.

This contract covers full design of Phases I and II, and preliminary design of Phase III. All supplemental services listed in this contract cover all Phases in some aspect, with the exception of geotechnical services being undetermined now. This contract is to be amended at a later date to include geotechnical services and potentially further design for Phase III, as determined by the Owner.

**PART 1 – BASIC SERVICES**

**A. PRELIMINARY DESIGN PHASE**

Upon written authorization from OWNER, CONSULTANT shall:

- a. Prepare Preliminary Design Phase documents consisting of final design criteria, preliminary drawings, and outline specifications. Visit the Site, as needed, to prepare the Preliminary Design Phase documents.
- b. Coordinate all surveys and other investigations (see Additional Services) as may be required to prepare construction plans. Investigations and/or surveys shall locate existing utilities (private and public) affected by the project and shall locate and define such utilities sufficiently in the event that utilities have to be relocated.
- c. Prepare a program of borings and other soil investigations that may be required.
- d. Provide written notice to all utility companies (private and public) about the project and request utility “as-built” information from them.
- e. Advise OWNER if additional reports, data, information, and/or services not already identified in the Conceptual Phase which are necessary and assist OWNER in obtaining such reports, data, information, and/or services.
- f. Based on the information contained in the Preliminary Design Phase documents, prepare a revised opinion of probable Construction Cost.
- g. Obtain and review OWNER’s contract documents and OWNER specifications for inclusion within the final contract, plans and specifications. CONSULTANT shall

also consult with OWNER in regards to OWNER policies and practices in regard to contract administration and construction management.

- h. Furnish three review copies of the Preliminary Design Phase documents and revised opinion of probable Construction Cost to OWNER as well as submitting electronically to appropriate parties specified by OWNER. CONSULTANT's services under the Preliminary Design Phase will be considered complete on the date when CONSULTANT has delivered to OWNER the final Preliminary Design Phase documents and opinion of probable Construction Cost.

**B. FINAL DESIGN PHASE**

Upon written acceptance by OWNER of the final Preliminary Design Phase documents and upon written authorization from OWNER, CONSULTANT shall:

- a. Prepare Final Drawings and Specifications indicating the scope, extent, and character of the Work to be performed and furnished by CONTRACTOR.
- b. These Drawings shall include locations of all utilities affected, with ownership and rights-of-way where required. The existing and ownership of any existing utilities shall be determined by contacting each utility provider in writing to obtain such records as may be available and information from the survey. Coordinate with said utility companies on the adjustment, relocation, or removal of existing utility lines and structures within the project that are in conflict with the proposed improvements.
- c. Visit the Site as needed to assist in preparing the Final Drawings and Specifications.
- d. Prepare necessary applications for permits for submission for approval of local, state, and federal authorities.
- e. Prepare a detailed Final Cost Estimate.
- f. Furnish for review by OWNER three copies of the Final Drawings, Specifications, and Cost Estimate as well as submitting electronically to appropriate parties specified by OWNER. OWNER shall submit to CONSULTANT any comments regarding the furnished items, and any instructions for revisions. CONSULTANT's services under the Final Design Phase will be considered complete on the date when CONSULTANT has delivered to OWNER the Final Drawings, Specifications, and Cost Estimate.

**C. BID PHASE**

Upon acceptance by OWNER of the Final Drawings, Specifications, the most recent opinion of probable Construction Cost, and upon written authorization by OWNER to proceed, CONSULTANT shall:



- a. Assist OWNER in advertising for and obtaining bids or proposals for the Work, assist OWNER in issuing assembled design, contract, and bidding-related documents to prospective CONTRACTORS, and, where applicable, maintain a record of prospective CONTRACTORS to which documents have been issued, pre-bid conferences, if any, and receive and process CONTRACTOR deposits or charges for the issued documents.
- b. Prepare and issue Addenda as appropriate to clarify, correct, or change the issued documents.
- c. Consult with OWNER as to the qualifications of prospective CONTRACTORS. Consult with OWNER as to the qualifications of Subcontractors, suppliers, and other individuals and entities proposed by prospective CONTRACTORS, for those portions of the Work as to which review of qualifications is required by the issued documents.
- d. If the issued documents require, CONSULTANT shall evaluate and determine the acceptability of "or equals" and substitute materials and equipment proposed by prospective CONTRACTORS.
- e. Attend the bid opening, prepare bid tabulation sheets and recommendation of award to meet OWNER's schedule, and assist OWNER in evaluating bids or proposals, assemble final contracts for the Work for execution by OWNER and CONTRACTOR, and in issuing notices of award of such contracts.
- f. The Bid Phase will be considered complete upon commencement of the Construction Phase.

D. CONSTRUCTION PHASE

Upon successful completion of the Bid Phase and upon written authorization from OWNER, CONSULTANT shall:

- a. Prepare formal contract documents for the execution of the construction contract.
- b. Pre-Construction Conference: Participate in a pre-construction conference prior to commencement of Work at the Site.
- c. Establish construction monuments, project baseline, and benchmarks as necessary.
- d. Coordinate with owners of utilities for relocation of their facilities to clear the site for construction.
- e. Require and review tests of materials necessary for the project.
- f. Verify and approve CONTRACTOR's Applications for Payment and schedules (Progress Schedules, Schedule of Submittals, and Schedule of Values) and submit to the OWNER.

- g. Prepare progress reports for the OWNER when requested and coordinate monthly progress meetings between OWNER, CONTRACTOR, CONSULTANT, and inspector, as necessary throughout the duration of the project.
- h. Review shop drawings and sampled for conformance with the design concept of the project and for compliance with the result required in the Contract Documents. Evaluate and determine the acceptability of substitute or “or-equal” materials and equipment proposed by CONTRACTOR.
- i. Prepare all necessary documentation required for construction RFIs (Requests for Information/Interpretation), Change Orders, and Work Change Directives.
- j. Attend Council meetings and other meetings necessary to discuss issues associated with the project.
- k. Record Drawings: The CONSULTANT shall furnish reproducible “RECORD” drawings, based on information provided by the CONTRACTOR, both printed on full size paper as well as electronically via AutoCAD.
- l. Receive from CONTRACTOR, review, and transmit to OWNER maintenance and operating instructions, schedules, guarantees, bonds, certificates or other evidence of insurance required by the Construction Contract Documents
- m. Make visits to the Site at intervals appropriate to the various stages of construction, as CONSULTANT deems necessary, to observe as an experienced and qualified design professional the progress of CONTRACTOR’s executed Work.
- n. Perform Substantial Completion walk through, generate Substantial Completion recommendation and accompanying Punch List. Perform final inspection and make a recommendation for acceptance.
- o. The Construction Phase will commence with the execution of the Notice of Intent to Award for the Project and will terminate upon written recommendation by CONSULTANT for final payment to CONTRACTORS.

**PART 2 – ADDITIONAL SERVICES**

A. **PRODUCT PIPELINE CROSSING AGREEMENTS**

CONSULTANT shall coordinate with all existing pipeline operators within the existing 150’ wide utility corridor. CONSULTANT shall determine the crossing agreements required for each utility and prepare applications and exhibits for said agreements. CONSULTANT shall keep an active log of communication with each utility for better tracking of application standing, and update OWNER on progress of each application. CONSULTANT shall submit the final crossing agreement requirements to the OWNER to include in the bid specifications for contractor compliance.

B. **GEOTECHNICAL INVESTIGATION**

CONSULTANT shall obtain a contract with a Licensed Louisiana Geotechnical firm to complete the work as outlines in the scope of geotechnical work the CONSULTANT developed in the Preliminary Design Phase of the project. The geotechnical investigation purpose is to determine the properties of the soil in the project area. The geotechnical investigation shall include the following elements:

1. (1) one to (2) two undisturbed soil borings located within proximity to the project location
2. The borings are to be classified and analyzed as necessary in accordance with accepted industry practices for foundation design
3. Subsurface exploration data to include soil profile, exploration logs, lab or in-situ test results, and ground water conditions
4. Engineering recommendations for design such as pile depth, sheet pile design, etc. and recommendations to be project specific
5. The boreholes are to be backfilled and road surfaces patched in accordance with DOTD requirements (Purple book or later).

C. USACE DELINEATION AND PERMITTING

CONSULTANT shall develop permit drawings, applications, supporting information and obtain all permits as required for the project, including, but not limited to, the following:

1. Wetland Delineation, submitting for a Jurisdictional Determination of any wetlands
2. U.S. Army Corps of Engineers (Section 404 permit)
3. LA Wildlife & Fisheries (Scenic Rivers permit)
4. LA Department of Environmental Quality (LDEQ)
5. Cultural Resources

CONSULTANT shall also attend permit meetings as necessary and address all questions and comments received from any agency to ensure receipt of all necessary approvals.

D. PHASE I ESA

CONSULTANT shall develop an Environmental Site Assessment (ESA) Report including all items as required by American Society for Testing and Materials (ASTM) E 1527. The report will also include a figure that shows locations of all listed sites within the ASTM-listed database radii distances from any portion of the project Right of Way (ROW). Due to the Phase I ESA only being good for one year, the CONSULTANT shall notify the OWNER when the ESA is set to expire. This notification is due to the OWNER within 3 months of

expiration. If updates, or an extension, to the ESA is required, the OWNER and CONSULTANT may negotiate terms for said scope at that time.

E. PUBLIC INVOLVEMENT AND COORDINATION

CONSULTANT shall participate in one (1) public meeting for each phase of the project. CONSULTANT shall prepare all necessary documentation for the meeting such as exhibits, power point presentations, and handouts that contain pertinent information for the project phase and the project as a whole. The OWNER will notify residents of the public meeting via use of the St. Charles Parish website and social media portals. CONSULTANT shall provide all information for the meeting to the OWNER prior to the meeting for review. CONSULTANT shall provide the specified number of handouts as determined by the OWNER. CONSULTANT shall be prepared to answer questions as they pertain to any piece of the project design scope, including supplemental services. CONSULTANT shall generate a brief set of “meeting minutes” based on major comments or concerns as expressed by members present at the meeting.

F. DOTD COORDINATION

CONSULTANT shall coordinate with the Louisiana Department of Transportation and Development (LA DOTD) in regards to the tie-in at Louisiana Highway 3127 (LA Hwy. 3127), which occurs at the end of Phase II. This coordination includes determining design criteria, providing submittals as required, completing a permit application, making any changes as necessary to the plans and specifications as a result of LA DOTD’s review, and completing a speed study to LA DOTD’s standards. If LA DOTD requires further traffic analysis, the OWNER and CONSULTANT will discuss scope and fee at that time. A meeting with the CONSULTANT, OWNER, and LA DOTD shall be coordinated early in the design process, so the OWNER is aware of LA DOTD’s standards throughout the course of design. CONSULTANT shall copy the OWNER on all LA DOTD submissions.

G. TOPOGRAPHIC SURVEY

CONSULTANT shall obtain a contract with a Licensed Professional Surveyor to complete the work as outlined in the scope of survey work the CONSULTANT developed in the Preliminary Design Phase of the project. The survey’s purpose is to locate all existing features both manmade and natural features, both above ground and subsurface within the project limits. The survey shall include the following elements:

1. Established baselines and temporary benchmarks along the project corridor and specified datums used,
2. Utilities as shown after contacting Louisiana One Call,
3. Descriptions, locations, depths, and sizes of all pipes within the project,
4. Descriptions, locations, diameters of all trees within the project,
5. Ground elevations within the project limits to properly develop contours,

6. Locations of all buildings, fences, and other structures,
7. Cross sections along roadways at 100-foot intervals minimum,
8. Cross sections along ditches at 50-foot intervals minimum,
9. Locations of all apparent rights-of-way and servitudes.

Survey shall be submitted to the Parish both in PDF and CAD format.

Data Collection and Processing:

1. Spatial data collected for projects shall be referenced to the updated NAD83 and NAVD88 reference datums established by NOAA (National Oceanic and Atmospheric Administration). Monumentation shall be set in an area outside the construction limits so as not to be disturbed during the construction phase. Existing control monumentation located within the vicinity may be used in lieu of setting new monuments. Field observations data must be processed and delivered to the Parish and comply with the specific deliverables requirements defined below.

Project Control:

1. Information on project control monuments that are applicable to the survey/project limits shall be provided by contractors, designers, engineers, or surveyors. This documentation should be labeled or clearly defined as Datum and Control.
2. Monument documentation must include source documentation such as Report of Survey Mark or NGS (National Geodetic Survey) Data Sheet and should remain in its original format as well as retain its original name as provided by the source. Monument maps may be scanned and the electronic scan treated as the source. PDF is the preferred format for scanned monument maps, although jpg and tif files are also acceptable.
3. All existing monuments used in the establishment of the project control network must have documentation as described above.
4. The Surveyor shall acquire the elevation and datum of all bench marks to be use in the survey. The elevation used shall be based on the updated NAD83 and NAVD88 reference datums.

Survey Data Deliverables:

1. A complete survey package as described below must be submitted by assembling all the appropriate electronic information used to conduct the survey. These documents should indicate the following (where applicable) for project control monuments:
  - a. Designation - the “name” of the mark used.

- b. CORS Identifier - the mark is either a Continuously Operational Reference Station (CORS) or is associated with one.
- c. PID - Permanent Identifier
- d. GEOID – Geoid model used (ex. 12B)
- e. Epoch – ex. 2010
- f. Latitude/Longitude – X,Y; Northing/Easting; State Plane Louisiana South FIPS1702 (Feet)
- g. Orthometric Height – Z (Feet)
- h. Horizontal Datum – ex. coordinates in North American Datum (NAD 1983)
- i. Vertical Datum – ex. North American Vertical Datum (NAVD 88) elevation (if measured)
- j. Horizontal and vertical accuracy
- k. Units
- l. Scale factor

H. RIGHT OF WAY MAPS

CONSULTANT shall provide a Right of Way Survey in compliance with Title 46, Professional and Occupational Standards, Part LXI, Chapter 29, Louisiana Standards of Practice for Boundary Surveys, Class D, and SS 2909 Route Surveys. CONSULTANT shall prepare Right of Way maps in a strip-map format with respect to the project alignment. Maps shall include all drainage servitudes and temporary construction servitudes. If the OWNER wants individual parcel maps or a final plat showing formal subdivision of the parent parcel, then the OWNER and CONSULTANT can agree on a scope and fee at that time.

1. Inclusions:

- a. Coordinates referenced to State Plan Coordinate System, Louisiana South Zone
- b. Legal descriptions for each parcel to be acquired delivered in PDF and Word format

2. Exclusions:

- a. Providing a surveyed acreage for remaining parcels, acreage will be shown per deed
- b. Setting monumentation on required right of way lines

- c. Subdivision, recording, and fees associated with the application for subdivision
- d. Locating utility features other than those specified
- e. Probing underground utilities and pipelines for locations

If any items listed in the exclusions list are determined necessary by the OWNER, the OWNER and CONSULTANT can agree on a scope and fee at that time.

I. RESIDENT PROJECT REPRESENTATIVE (RPR) (IF NECESSARY FOR PROJECT AND DESIRED BY OWNER)

CONSULTANT shall furnish a Resident Project Representative (“RPR”), at the request of the OWNER to assist CONSULTANT in observing progress and quality of the Work. The RPR may provide full time representation or may provide representation to a lesser degree. RPR is CONSULTANT’s representative at the Site and will act as directed by and under the supervision of CONSULTANT.

The duties and responsibilities of the RPR are as follows:

1. RPR’s dealings in matters pertaining to the Work in general shall be with CONSULTANT and CONTRACTOR. RPR’s dealings with Subcontractors shall only be through or with the full knowledge and approval of CONTRACTOR. RPR shall generally communicate with OWNER only with the knowledge of and under the direction of CONSULTANT.
2. Review the progress schedule, schedule of Shop Drawing and Sample submittals, schedule of values, and other schedules prepared by CONTRACTOR and consult with CONSULTANT concerning acceptability of such schedules.
3. Attend meetings such as preconstruction conferences, progress meetings, job conferences, and other Project-related meetings.
4. Comply with Site safety programs.
5. Serve as CONSULTANT’s liaison with CONTRACTOR. Assist CONSULTANT in serving as OWNER’s liaison with CONTRACTOR when CONTRACTOR’s operations affect OWNER’s On-Site operations.
6. Report to CONSULTANT whenever RPR believes that any part of the Work is defective under the terms and standards set forth in the Construction Contract Documents and provide recommendations as to whether such Work should be corrected, removed, and replaced, or accepted as provided in the Construction Contract Documents.
7. Verify that tests, equipment, and systems start-ups and operating and maintenance training are conducted in the presence of appropriate OWNER’s personnel, and that

CONTRACTOR maintains adequate records thereof. Observe, record, and report to CONSULTANT appropriate details relative to the test procedures and systems start-ups.

8. Prepare a daily report or keep a diary or log book, recording CONTRACTOR's hours on the Site, Subcontractors present at the Site, weather conditions, data relative to questions of Change Orders, Field Orders, Work Change Directives, or changed conditions, Site visitors, deliveries of equipment or materials, daily activities, decisions, observations in general, and specific observations in more detail as in the case of observing test procedures; and send copies to CONSULTANT.
9. Immediately inform CONSULTANT of the occurrence of any Site accidents, emergencies, acts of God endangering the Work, possible force majeure or delay events, damage to property by fire or other causes, or the discovery of any potential differing site condition or Constituent of Concern.
10. Review applications for payment with CONTRACTOR for compliance with the established procedure for their submission and forward with recommendations to CONSULTANT, noting particularly the relationship of the payment requested to the schedule of values, Work completed, and materials and equipment delivered at the Site but not incorporated in the Work.
11. Participate in CONSULTANT's and OWNER's visits to the Site regarding Substantial Completion, assist in the determination of Substantial Completion, and prior to the issuance of a Certificate of Substantial Completion submit a punch list of observed items requiring completion or correction.
12. Observe whether all items on the final punch list have been completed or corrected and make recommendations to CONSULTANT concerning acceptance.
13. Resident Project Representative shall not:
  - a. Authorize any deviation from the Construction Contract Documents or substitution of materials or equipment (including "or-equal" items).
  - b. Undertake any of the responsibilities of CONTRACTOR, Subcontractors, or Suppliers.
  - c. Advise on, issue directions relative to, or assume control over any aspect of the means, methods, techniques, sequences or procedures of the Work, by CONTRACTOR.
  - d. Advise on, issue directions regarding, or assume control over security or safety practices, precautions, and programs in connection with the activities or operations of OWNER or CONTRACTOR.



**ATTACHMENT “B”  
PROJECT SCHEDULE**

JUDGE EDWARD DUFRESNE PARKWAY EXTENSION  
Project No. (P210706)

The CONSULTANT shall complete the following phases of the project within the number of days shown after Notices to Proceed:

	<u>Number of Days to Complete (per Phase Design)</u>
Preliminary Design Phase	60
Final Design Phase	90
Bid Phase	45
Construction Phase	TBD

Time for Completion

1. If, through no fault of CONSULTANT, such periods of time or dates are changed, or the orderly and continuous progress of CONSULTANT’s services is impaired, or CONSULTANT’s services are delayed or suspended, then the time for completion of CONSULTANT’s services shall be adjusted equitably.
2. If OWNER authorizes changes in the scope, extent, or character of the Project or CONSULTANT’s services, then the time for completion of CONSULTANT’s services, and the rates and amounts of CONSULTANT’s compensation, shall be adjusted equitably.
3. If CONSULTANT fails, through its own fault, to complete the performance required in this Agreement within the time set forth, as duly adjusted, then OWNER shall be entitled, as its sole remedy, to the recovery of direct damages, if any, resulting from such failure.

**ATTACHMENT “C”  
PROJECT COMPENSATION**

**JUDGE EDWARD DUFRESNE PARKWAY EXTENSION  
Project No. (P210706)**

OWNER shall pay CONSULTANT on a Not to Exceed basis for Basic Services set forth in Attachment A as follows:

- a. The total compensation for basic services as described in Attachment A is estimated to be \$700,400.00 based on the following estimated distribution of compensation:

	Phase I	Phase II	Phase III
Preliminary Design Phase (30%)	\$68,100.000	\$123,300.00	\$62,400.00
Final Design Phase (40%)	\$90,800.00	\$164,400.00	TBD (if desired by OWNER)
Bid Phase (5%)	\$11,350.00	\$20,550.00	TBD (if desired by OWNER)
Construction Phase (25%)	\$56,750	\$102,750.00	TBD (if desired by OWNER)
Project Phase Total	\$227,000.00	\$411,000.00	\$62,400.00 + Future Phases of Basic Design (if desired by OWNER)

- b. CONSULTANT may, with OWNER’s consent, alter the distribution of compensation between individual phases of the Work noted herein to be consistent with services actually rendered, but shall not exceed the total estimated compensation amount unless approved in writing by OWNER.
- c. The amounts billed for CONSULTANT’s services under this Agreement will be based on the cumulative hours charged to the Project during the billing period by each class of CONSULTANT’s employees times Standard Hourly Rates for each applicable billing class, plus CONSULTANT’s SUBCONSULTANT’s charges.
- d. The Standard Hourly Rates charged by CONSULTANT constitute full and complete compensation for CONSULTANT’s services, including labor costs, overhead, and profit; the Standard Hourly Rates do not include CONSULTANT’s SUBCONSULTANT’s charges.
- e. CONSULTANT’s Standard Hourly Rates are attached to this Agreement as Attachment C-1.

OWNER shall pay CONSULTANT on a Not to Exceed basis for Additional Services set forth in Attachment A as follows:

- a. Product Pipeline Crossing Agreements \$50,000.00
- b. Geotechnical Exploration \$TBD
- c. USACE Delineation and Permitting, broken down by Phase as shown below:
  - 1. Phase I \$30,800.00
  - 2. Phase II \$45,650.00
  - 3. Phase III \$27,500.00
- d. Phase I ESA \$5,500.00
- e. Public Involvement and Coordination \$12,000.00
- f. DOTD Coordination \$35,000.00 (Phase II Only)
- g. Topographic Survey, broken down by Phase as shown below:
  - 1. Phase I \$30,000.00
  - 2. Phase II \$18,000.00
  - 3. Phase III N/A, previously completed
- h. Right of Way Maps \$30,000.00

OWNER shall pay CONSULTANT, if necessary for project and desired by OWNER, for Resident Project Representative Basic Services as follows:

- 1. Resident Project Representative Services: For services of CONSULTANT's Resident Project Representative, if requested, as outlined in Part 2.D of Attachment A, a total amount of \$TBD, at the hourly rate as listed in Attachment C-1.
- 2. Resident Project Representative Schedule: The total amount set forth above is based on full-time RPR services on an eight-hour workday Monday through Friday over a TBD-day construction schedule.

**ATTACHMENT D**  
**Compliance Provisions for Federally Assisted Professional Services Contracts**

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5. SECTION 504 OF THE REHABILITATION ACT OF 1973, AS AMENDED
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EQUIPMENT OR SERVICES (2 C.F.R. § 200.216) - Applies to all contracts

**1. EQUAL EMPLOYMENT OPPORTUNITY (Equal Opportunity Clause)**

During the performance of this contract, the Contractor agrees as follows:

- A. The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or veteran status. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or veteran status. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.
- B. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or veteran status.
- C. The Contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided by the agency contracting officer, advising the labor union or workers' representative of the Contractor's commitment under Section 202 of Executive Order No. 11246 of September 24, 1965, as amended, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- D. The Contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, as amended, and the rules, regulations, and relevant orders of the Secretary of Labor.
- E. The Contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, as amended, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and others.
- F. In the event of the Contractor's noncompliance with the non-discrimination clauses of this contract or with any such rules, regulations, or orders, this contract may be cancelled, terminated, or suspended in whole or in part and the Contractor may be declared ineligible for further Government contracts in

accordance with procedures authorized in Executive Order 11246 of September 24, 1965, as amended, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

G. The Contractor will include the provisions of the sentence immediately preceding paragraph A and the provisions of paragraphs A through G in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 24, 1965, as amended, so that such provisions will be binding upon each subcontractor or vendor. The Contractor will take such action with respect to any subcontract or purchase order as may be directed by the Secretary of Labor as a means of enforcing such provisions, including sanctions for noncompliance: Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction, the Contractor may request the United States to enter into such litigation to protect the interest of the United States.

2. **CERTIFICATION OF NONSEGREGATED FACILITIES**

(Applicable to contracts and subcontracts in excess of \$10,000)

By the submission of this bid, the bidder, offeror, applicant or subcontractor certifies that he/she does not maintain or provide for his/her establishments, and that he/she does not permit employees to perform their services at any location, under his/her control, where segregated facilities are maintained. He/she certifies further that he/she will not maintain or provide for employees any segregated facilities at any of his/her establishments, and he/she will not permit employees to perform their services at any location under his/her control where segregated facilities are maintained. The bidder, offeror, applicant or subcontractor agrees that a breach of this certification is a violation of the equal opportunity clause of this contract.

As used in this certification, the term "segregated facilities" means any waiting rooms, work areas, rest rooms and wash rooms, restaurants and other eating areas, time clocks, locker rooms, and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation and housing facilities provided for employees which are segregated by explicit directive or are, in fact, segregated on the basis of race, creed, color, religion, or national origin because of habit, local custom, or any other reason.

The Contractor further agrees that (except where he/she has obtained identical certifications from proposed Subcontractors for specific time periods) he/she will obtain identical certification from proposed subcontractors prior to the award of subcontracts exceeding \$10,000 which are not exempt from the provisions of the equal opportunity clause; that he/she will retain such certifications in his/her files; and that he/she will forward the following notice to such proposed subcontractors (except where

proposed subcontractors have submitted identical certifications for specific time periods).

*NOTICE TO PROSPECTIVE SUBBUILDERS OF REQUIREMENT FOR CERTIFICATION OF NON-SEGREGATED FACILITIES. A certification of Non-segregated facilities as required by the 9 May 1967 order on Elimination of Segregated Facilities, by the Secretary of Labor (32 Fed. Reg. 7439, 19 May 1967), must be submitted from the provisions either for each subcontract or for all subcontracts during a period (i.e. quarterly, semi-annually or annually).*

*NOTE: Whoever knowingly or willfully makes any false, fictitious or fraudulent representation may be liable to criminal prosecution under 18 U.S.C. 1001.*

### **3. CIVIL RIGHTS**

The Contractor shall comply with the provisions of Title VI of the Civil Rights Act of 1964. No person shall, on the grounds of race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or veteran status, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any programs and activities receiving federal financial assistance.

### **4. SECTION 503 OF THE REHABILITATION ACT OF 1973 (29 USC 793)**

(Applicable to contracts and subcontracts over \$10,000)

#### **AFFIRMATIVE ACTION FOR HANDICAPPED WORKERS**

- A. The contractor will not discriminate against any employee or applicant for employment because of physical or mental handicap in regard to any position for which the employee or applicant for employment is otherwise qualified. The contractor agrees to take affirmative action to employ, advance in employment and otherwise treat qualified handicapped individuals without discrimination based upon their physical or mental handicap in all employment practices such as the following: employment upgrading, demotion or transfer, recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.
- B. The Contractor agrees to comply with the rules, regulations, and relevant orders of the Secretary of Labor issued pursuant to the Act.
- C. In the event of the Contractor's noncompliance with the requirements of this clause, actions for noncompliance may be taken in accordance with the rules, regulations, and relevant orders of the Secretary of Labor issued pursuant to the Act.
- D. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices in a form to be prescribed by the



Director, provided by or through the contracting officer. Such notices shall state the Contractor's obligation under the law to take affirmative action to employ and advance in employment qualified handicapped employees and applicants for employment, and the rights of applicants and employees.

- E. The Contractor will notify each labor union or representative of workers with which it has a collective bargaining agreement or other contract understanding, that the Contractor is bound by the terms of Section 503 of the Rehabilitation Act of 1973, and is committed to take affirmative action to employ and advance in employment physically and mentally handicapped individuals.
- F. The Contractor will include the provisions of this clause in every subcontract or purchase order of \$10,000 or more unless exempted by rules, regulations, or orders of the Secretary issued pursuant to Section 503 of the Act, so that such provisions will be binding upon each subcontractor or vendor. The Contractor will take such action with respect to any subcontract or purchase order as the Director of the Office of Federal Contract Compliance Programs may direct to enforce such provisions, including action for noncompliance.

**5. SECTION 504 OF THE REHABILITATION ACT OF 1973, AS AMENDED**

The Contractor agrees that no otherwise qualified individual with a disability in the United States shall, solely by reason of his disability, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

**6. AGE DISCRIMINATION ACT OF 1975**

The Contractor shall comply with the provisions of the Age Discrimination Act of 1975. No person in the United States shall, on the basis of age, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under, any program or activity receiving federal financial assistance.

**7. ACCESS TO RECORDS - MAINTENANCE OF RECORDS**

The State of Louisiana, the Federal agency providing the assistance for this contract, the Comptroller General of the United States, St. Charles Parish, or any of their duly authorized representatives, shall have access to any books, documents, papers, and records of the Contractor which are directly pertinent to this specific contract, for the purpose of audits, examinations, and making excerpts and transcriptions. All records connected with this contract will be maintained in a central location by the Contractor and St. Charles Parish, respectively, for a period of five (5) years from the date of submission of the grantee's final expenditure report.

**8. INSPECTION**

The authorized representative and agents of the State of Louisiana and the Federal agency providing the assistance for this contract shall be permitted to inspect all work, materials, payrolls, records of personnel, invoices of materials, and other relevant data and records.

**9. REPORTING REQUIREMENTS**

The Contractor shall complete and submit all reports, in such form and according to such schedule, as may be required by the Owner.

**10. CONFLICT OF INTEREST**

- A. No officer or employee of the local jurisdiction or its designees or agents, no member of the governing body, and no other public official of the locality during his/her tenure or for one year thereafter, shall have any interest, direct or indirect, in any contract or subcontract, or the proceeds thereof, for work to be performed. Further, the Contractor shall cause to be incorporated in all subcontracts the language set forth in this paragraph prohibiting conflict of interest.
- B. No member of or delegate to Congress, or Resident Commissioner, shall be admitted to any share or part of this contract or to any benefit that may arise therefrom, but this provision shall not be construed to extend to this contract if made with a corporation for its general benefit.

**11. ACTIVITIES AND CONTRACTS NOT SUBJECT TO EXECUTIVE ORDER 11246, AS AMENDED**

(Applicable to contracts and subcontracts of \$10,000 and under)

During the performance of this contract, the Contractor agrees as follows:

- A. The Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or veteran status. The Contractor shall take affirmative action to ensure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or veteran status. Such action shall include, but not be limited to, the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

- B. The Contractor shall post in conspicuous places, available to employees and applicants for employment, notices to be provided by Contracting Officer setting forth the provisions of this non-discrimination clause. The Contractor shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or veteran status.
- C. Contractors shall incorporate foregoing requirements in all subcontracts.

**12. PATENTS**

- A. The Contractor shall hold and save the Owner and its officers, agents, servants, and employees harmless from liability of any nature or kind, including cost and expenses for, or on account of any patented or unpatented invention, process, article, or appliance manufactured or used in the performance of the contract including its use by the Owner, unless otherwise specifically stipulated in the Contract Document.
- B. License or Royalty Fees: License and/or Royalty Fees for the use of a process which is authorized by the Owner of the project must be reasonable, and paid to the holder of the patent, or his authorized license, direct by the Owner and not by or through the Contractor.
- C. If the Contractor uses any design device or materials covered by letters, patent or copyright, he shall provide for such use by suitable agreement with the owner of such patented or copy-righted design, device, or material. It is mutually agreed and understood, that without exception the contract prices shall include all royalties or costs arising from the use of such design, device or materials, in any way involved in the work. The Contractor and/or his Sureties shall indemnify and save harmless the Owner of the project from any and all claims for infringement by reason of the use of such patented or copy-righted design, device or materials or any trademark or copy-right in connection with work agreed to be performed under this contract, and shall indemnify the Owner for any cost, expense, or damage which it may be obliged to pay by reason of such infringement at any time during the prosecution of the work or after completion of the work.

**13. COPYRIGHT**

No materials, to include but not limited to reports, maps, or documents produced as a result of this contract, in whole or in part, shall be available to the Contractor for copyright purposes. Any such materials produced as a result of this contract that might

be subject to copyright shall be the property of the Owner and all such rights shall belong to the Owner.

**14. TERMINATION FOR CAUSE**

(Applicable to all contracts in excess of \$10,000)

If, through any cause, the Contractor shall fail to fulfill in a timely and proper manner his obligations under this contract, or if the Contractor shall violate any of the covenants, agreements, or stipulations of this contract, the Owner shall thereupon have the right to terminate this contract by giving written notice to the Contractor of such termination and specifying the effective date thereof, at least five (5) days before the effective date of such termination. In such event, all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, and reports prepared by the Contractor under this contract shall, at the option of the Owner, become the Owner's property and the Contractor shall be entitled to receive just and equitable compensation for any work satisfactorily completed hereunder. Notwithstanding the above, the Contractor shall not be relieved of liability to the Owner for damages sustained by the Owner by virtue of any breach of the contract by the Contractor, and the Owner may withhold any payments to the Contractor for the purpose of set-off until such time as the exact amount of damages due the Owner from the Contractor is determined.

**15. TERMINATION FOR CONVENIENCE**

(Applicable to all contracts in excess of \$10,000)

The Owner may terminate this contract at any time by giving at least ten (10) days notice in writing to the Contractor. If the contract is terminated by the Owner as provided herein, the Contractor will be paid for the time provided and expenses incurred up to the termination date.

**16. ENERGY EFFICIENCY**

The Contractor shall comply with mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan (LA R.S. 40:1730.49) issued in compliance with the Energy Policy and Conservation Act (Public Law 94-163, as amended).

**17. SUBCONTRACTS**

- A. The Contractor shall not enter into any subcontract with any subcontractor who has been debarred, suspended, declared ineligible, or voluntarily excluded from participating in contracting programs by any agency of the United States Government or the State of Louisiana.
- B. The Contractor shall be as fully responsible to the Owner for the acts and omissions of the Contractor's subcontractors, and of persons either directly or

indirectly employed by them, as he is for the acts and omissions of persons directly employed by the Contractor.

C. The Contractor shall cause appropriate provisions to be inserted in all subcontracts relative to the work to bind subcontractor to the Contractor by the terms of the contract documents insofar as applicable to the work of subcontractors and to give the Contractor the same power as regards terminating any subcontract that the Owner may exercise over the Contractor under any provision of the contract documents.

D. Nothing contained in this contract shall create any contractual relation between any subcontractor and the Owner.

**18. UNIQUE ENTITY IDENTIFIER (UEI) REQUIREMENTS**

All contractors and sub-contractors must have an active UEI Number, as verified on <https://www.sam.gov>, prior to the award of the contract and maintain an active SAM registration with current information at all times during which it has a contract funded by federal assistance.

**19. DEBARMENT, SUSPENSION, AND INELIGIBILITY**

The Contractor represents and warrants that it and its Subcontractors are not debarred, suspended, or placed in ineligibility status under the provisions of the provisions of E.O.s 12549 and 12689. To ascertain whether a Contractor or Subcontractor has been excluded from participating in a contract or subcontract receiving Federal financial assistance, a search of excluded parties can be conducted using the System for Award Management provided by the General Services Administration at <https://www.sam.gov>.

The Contractor must notify the Owner in the event of it and its Subcontractors being debarred, suspended, or declared ineligible by any department or agency of the Federal Government, or upon receipt of a notice of a proposed debarment or suspension, either prior to or after execution of a contract.

Upon notice of debarment, suspension, or declaration of ineligibility, the Contractor and/or its Subcontractors is/are ineligible to enter into contracts with the Owner, any department, or agency of the Federal Government. The Owner reserves the right to review cause for said debarment, suspension, or declaration of ineligibility, and to terminate this contract according to the terms of this section.

**20. BREACH OF CONTRACT TERMS**

Any violation or breach of terms of this contract on the part of the Contractor or the Contractor's subcontractors may result in the suspension or termination of this contract or such other action that may be necessary to enforce the rights of the parties of this

contract. The duties and obligations imposed by the contract documents and the rights and remedies available thereunder shall be in addition to and not a limitation of any duties, obligations, rights and remedies otherwise imposed or available by law.

**21. PROVISIONS REQUIRED BY LAW DEEMED INSERTED**

Each and every provision of law and clause required by law to be inserted in this contract shall be deemed to be inserted herein and the contract shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted, or is not correctly inserted, then upon the application of either party the contract shall forthwith be physically amended to make such insertion or correction.

**22. CHANGES**

The Owner may, from time to time, request changes in the scope of the services of the Contractor to be performed hereunder. Such changes, including any increase or decrease in the amount of the Contractor's compensation which are mutually agreed upon by and between the Owner and the Contractor, shall be incorporated in written and executed amendments to this Contract.

**23. PERSONNEL**

The Contractor represents that it has, or will secure at its own expense, all personnel required in performing the services under this Contract. Such personnel shall not be employees of or have any contractual relationship with the Owner.

All the services required hereunder will be performed by the Contractor or under its supervision, and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under State and local law to perform such services.

No person who is serving sentence in a penal or correctional institution shall be employed on work under this Contract.

**24. ASSIGNABILITY**

The Contractor shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation) without prior written approval of the Owner provided that claims for money due or to become due the Contractor from the Owner under this Contract may be assigned to a bank, trust company, or other financial institution, or to a Trustee in Bankruptcy, without such approval. Notice of any such assignment or transfer shall be furnished promptly to the Owner.

**25. INTEREST OF CONTRACTOR**

The Contractor covenants that he presently has no interest and shall not acquire any interest direct or indirect in the above described project or any parcels therein or any other interest which would conflict in any manner or degree with the performance of his services hereunder. The Contractor further covenants that in the performance of this Contract that no person having any such interest shall be employed.

**26. POLITICAL ACTIVITY**

The Contractor will comply with the provisions of the Hatch Act (5 U.S.C. 1501 et seq.), which limits the political activity of employees.

**27. COMPLIANCE WITH THE OFFICE OF MANAGEMENT AND BUDGET**

The parties agree to comply with the regulations, policies, guidelines, and requirements of the Office of Management and Budget, Circulars A-95, A-102, A-133, and A-54, as they relate to the use of Federal funds under this contract.

**28. DISCRIMINATION DUE TO BELIEFS**

No person with responsibilities in operation of the project to which this grant relates will discriminate with respect to any program participant or any applicant for participation in such program because of political affiliation or beliefs.

**29. CONFIDENTIAL FINDINGS**

All of the reports, information, data, etc., prepared or assembled by the contractor under this contract are confidential, and the contractor agrees that they shall not be made available to any individual or organization without prior written approval of the owner.

**30. LOBBYING**

The Contractor certifies, to the best of his or her knowledge and belief that:

- A. No federally appropriated funds have been paid or will be paid, by or on behalf of the contractor, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

- B. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the contractor shall complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

**31. DRUG-FREE WORKPLACE**

(Applicable to all contracts in excess of Simplified Acquisition Threshold (\$250,000))

The Contractor and its Subcontractors will comply with the Drug-Free Workplace Act of 1988, as amended, in accordance with 48 FAR 23.500 *et seq.*, and 48 CFR 52.223-6. The Contractor, if other than an [individual](#), shall - within 30 days after award (unless a longer period is agreed to in writing for contracts of 30 days or more performance duration); or as soon as possible for contracts of less than 30 days performance duration

—

- A. Publish a statement notifying its employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the contractor's workplace and specifying the actions that will be taken against employees for violations of such prohibition;
- B. Establish an ongoing drug-free awareness program to inform such employees about - The dangers of drug abuse in the workplace; The contractor's policy of maintaining a drug-free workplace; Any available drug counseling, rehabilitation, and employee assistance programs; and The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.
- C. Provide all employees engaged in performance of the contract with a copy of the statement required by subparagraph (A) of this clause;
- D. Notify such employees in writing in the statement required by subparagraph (A) of this clause that, as a condition of continued employment on this contract, the employee will abide by the terms of the statement; and Notify the employer in writing of the employee's conviction under a criminal drug statute for a violation occurring in the workplace no later than 5 days after such conviction.
- E. Notify the Contracting Officer in writing within 10 days after receiving notice under subdivision (D) of this clause, from an employee or otherwise receiving actual notice of such conviction. The notice shall include the position title of the employee;
- F. Within 30 days after receiving notice under subdivision (D) of this clause of a



conviction, take one of the following actions with respect to any employee who is convicted of a drug abuse violation occurring in the workplace:

Taking appropriate personnel action against such employee, up to and including termination; or Require such employee to satisfactorily participate in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency; and

- G. Make a good faith effort to maintain a drug-free workplace through implementation of subparagraphs (A) through (F) of this clause.
- H. The Contractor, if an individual, agrees by award of the contract or acceptance of a purchase order, not to engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance while performing this contract.
- I. In addition to other remedies available to the Government, the Contractor's failure to comply with the requirements of this clause may, pursuant to FAR 23.506, render the Contractor subject to suspension of contract payments, termination of the contract for default, and suspension or debarment.

**32. PROHIBITION ON CONTRACTING FOR COVERED TELECOMMUNICATIONS EQUIPMENT OR SERVICES (2 C.F.R. § 200.216)**

(Applies to all contracts)

- A. Definitions. As used in this clause, the terms backhaul; covered foreign country; covered telecommunications equipment or services; interconnection arrangements; roaming; substantial or essential component; and telecommunications equipment or services have the meaning as defined in FEMA Policy 405-143-1, Prohibitions on Expending FEMA Award Funds for Covered Telecommunications Equipment or Services (Interim), as used in this clause—
- B. Prohibitions.
  - 1. Section 889(b) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. No. 115-232, and 2 C.F.R. § 200.216 prohibit the head of an executive agency on or after Aug.13, 2020, from obligating or expending grant, cooperative agreement, loan, or loan guarantee funds on certain telecommunications products or from certain entities for national security reasons.
  - 2. Unless an exception in paragraph (c) of this clause applies, the contractor and its subcontractors may not use grant, cooperative agreement, loan, or

loan guarantee funds from the Federal Emergency Management Agency to:

- i. Procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system;
- ii. Enter into, extend, or renew a contract to procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system;
- iii. Enter into, extend, or renew contracts with entities that use covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system; or
- iv. Provide, as part of its performance of this contract, subcontract, or other contractual instrument, any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.

C. Exceptions.

1. This clause does not prohibit contractors from providing—
  - i. A service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or
  - ii. Telecommunications equipment that cannot route or redirect user data traffic or permit visibility into any user data or packets that such equipment transmits or otherwise handles.
2. By necessary implication and regulation, the prohibitions also do not apply to:
  - i. Covered telecommunications equipment or services that: i. Are not used as a substantial or essential component of any system; and ii. Are not used as critical technology of any system.
  - ii. Other telecommunications equipment or services that are not considered covered telecommunications equipment or services.

D. Reporting requirement.

1. In the event the contractor identifies covered telecommunications equipment or services used as a substantial or essential component of any system, or as critical technology as part of any system, during contract performance, or the contractor is notified of such by a subcontractor at any tier or by any other source, the contractor shall report the information in paragraph (d)(2) of this clause to the recipient or subrecipient, unless elsewhere in this contract are established procedures for reporting the information.
  2. The Contractor shall report the following information pursuant to paragraph (d)(1) of this clause:
    - i. Within one business day from the date of such identification or notification: The contract number; the order number(s), if applicable; supplier name; supplier unique entity identifier (if known); supplier Commercial and Government Entity (CAGE) code (if known); brand; model number (original equipment manufacturer number, manufacturer part number, or wholesaler number); item description; and any readily available information about mitigation actions undertaken or recommended.
    - ii. Within 10 business days of submitting the information in paragraph (d)(2)(i) of this clause: Any further available information about mitigation actions undertaken or recommended. In addition, the contractor shall describe the efforts it undertook to prevent use or submission of covered telecommunications equipment or services, and any additional efforts that will be incorporated to prevent future use or submission of covered telecommunications equipment or services.
- E. Subcontracts. The Contractor shall insert the substance of this clause, including this paragraph (e), in all subcontracts and other contractual instruments.”

## Attachment C-1

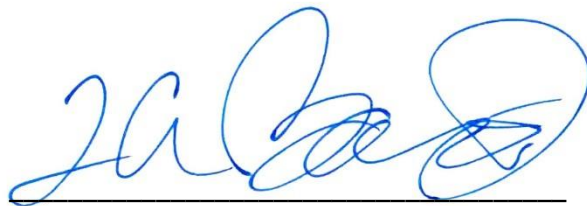
**2022 CSRS Bill Rate Schedule**

<b>Category</b>	<b>HOURLY RATE</b>
Administrative Coordinator	\$ 85.00
Architect I	\$ 150.00
Architect II	\$ 165.00
Architect Intern I	\$ 115.00
Architect Intern II	\$ 130.00
CAD Draftsman I	\$ 75.00
CAD Draftsman II	\$ 90.00
CAD Technician I	\$ 100.00
CAD Technician II	\$ 115.00
Engineer I	\$ 150.00
Engineer II	\$ 165.00
Engineering Designer I	\$ 80.00
Engineering Designer II	\$ 100.00
Engineer Intern I	\$ 115.00
Engineer Intern II	\$ 130.00
GIS Specialist I	\$ 100.00
GIS Specialist II	\$ 115.00
Land Surveyor Intern	\$ 105.00
Landscape Architect	\$ 150.00
Principal	\$ 325.00
Professional Land Surveyor	\$ 170.00
Program Manager I	\$ 250.00
Program Manager II	\$ 275.00
Project Coordinator I	\$ 100.00
Project Coordinator II	\$ 115.00
Project Engineer I	\$ 195.00
Project Engineer II	\$ 205.00
Project Manager I	\$ 185.00
Project Manager II	\$ 225.00
Right of Way Agent I	\$ 110.00
Right of Way Agent II	\$ 125.00
Right of Way Manager	\$ 155.00
Site Planner	\$ 150.00
Survey CAD Technician	\$ 105.00
Survey Coordinator I	\$ 115.00
Survey Coordinator II	\$ 130.00
Survey Party (1 Man w/Stat)	\$ 125.00
Survey Party (1 Man w/Stat) - Overtime	\$ 165.00
Survey Party (2 Man)	\$ 170.00
Survey Party (2 Man) - Overtime	\$ 230.00
Survey Party (3 Man)	\$ 195.00
Survey Party (3 Man) - Overtime	\$ 255.00
Student Intern - Engineering	\$ 85.00

**LIMITED LIABILITY COMPANY AUTHORIZATION RESOLUTION**

I, Tim Barfield, certify that I am the manager of, or a member designated to act on behalf of CSRS, LLC, a limited liability company, organized and existing under the laws of the State of Louisiana and domiciled in the City of Baton Rouge, Louisiana, and that Taylor Gravois, Principal of CSRS, LLC, be, and is hereby authorized and empowered to execute any and all proposals, contracts, documents and agreements of whatever kind on behalf of the Limited Liability Company for professional services related to the Request for Proposals for Judge Edward Dufresne Extension – LA Hwy 3127 Connector Road – Stage 0, St. Charles Parish, State of Louisiana.

**IN TESTIMONY WHEREOF**, I have hereunto set my hand this 16<sup>th</sup> day of June 2022.



\_\_\_\_\_  
Tim Barfield, Manager



# St. Charles Parish

St. Charles Parish  
Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
www.stcharlesparish.gov

## Legislation Details

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**File #:** 2022-0195    **Version:** 1    **Name:** Certifying SCP has complied with the bidding procedures of LA R.S. 38:2211, et. seq., for the construction of the Kellogg Pump Station T-Wall (BA-0244)

**Type:** Resolution    **Status:** In Council - Resolutions

**File created:** 7/5/2022    **In control:** Parish Council

**On agenda:** 7/5/2022    **Final action:**

**Enactment date:**    **Yes**

**Title:** A resolution certifying that St. Charles Parish has complied with the bidding procedures of Louisiana Revised Statutes 38:2211, et. seq., for the construction of the Kellogg Pump Station T-Wall (BA-0244).

**Sponsors:** Matthew Jewell, Grants Office

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
7/5/2022	1	Parish President	Introduced	



# St. Charles Parish

St. Charles Parish  
Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
www.stcharlesparish.gov

## Legislation Details

**File #:** 2022-0196    **Version:** 1    **Name:** CEA w/State of LA for funding to complete the Paul Fredrick and Kinler Street Demolition and Reconstruction project (Facility Planning and Control Project No. 50-J45-21-03)

**Type:** Resolution    **Status:** In Council - Resolutions

**File created:** 7/5/2022    **In control:** Parish Council

**On agenda:** 7/5/2022    **Final action:**

**Enactment date:**    **Yes**

**Title:** A resolution to approve and authorize the execution of a Cooperative Endeavor Agreement between the State of Louisiana and St. Charles Parish for funding to complete the Paul Fredrick and Kinler Street Demolition and Reconstruction project (Facility Planning and Control Project No. 50-J45-21-03).

**Sponsors:** Matthew Jewell, Grants Office

**Indexes:**

**Code sections:**

**Attachments:** [2022-0196 CEA 50-J45-21-03 Paul Fredrick Street and Kinler Street Demolition and ...](#)

Date	Ver.	Action By	Action	Result
7/5/2022	1	Parish President	Introduced	

**Facility Planning and Control**  
**State of Louisiana**  
Division of Administration

JOHN BEL EDWARDS  
GOVERNOR



JAY DARDENNE  
COMMISSIONER OF ADMINISTRATION

March 10, 2022

Mr. Matthew Jewell  
Parish President  
St. Charles Parish  
P.O. Box 302  
Hahnville, La 70057  
Email: cchiasson@stcharlesgov.net

Re: Paul Fredrick Street and Kinler Street  
Demolition and Reconstruction  
(St. Charles)  
FP&C Project No. 50-J45-21-03

Dear Mr. Jewell:

I am pleased to advise you that the referenced project has received State Capital Outlay funding. The Capital Outlay Act requires that appropriations for Non-State Entities be administered by the Office of Facility Planning and Control (FPC) under Cooperative Endeavor Agreements (CEA).

Attached you will find the CEA for the above referenced project, including a State Funding Summary. Please note the following:

- Please verify that the name of the signatory on behalf of St. Charles Parish is spelled correctly.
- FPC requires your Federal Tax Identification Number before it will process invoices for payment. Please verify that this number as shown on the State Funding Summary of Project Funding is correct.

Please return the following items to our office at your earliest convenience:

- Two (2) duplicate originals of the CEA, being careful to sign, include two (2) witness signatures, and date each agreement. Please print single-sided and on legal size paper.
- Two (2) copies of the State Funding Summary, one attached to each CEA.
- A signed W-9 form
- A copy of a Resolution designating an individual from St. Charles Parish, to act on behalf of St. Charles Parish, in all matters pertaining to this project, including certifying requests for State disbursements. This individual must be an official of St. Charles Parish, and not a contracted consultant. This resolution is a prerequisite for the disbursement of State funds.

Please forward the requested documents to:

Daina Kroll  
Office of Facility Planning and Control  
Post Office Box 94095  
Baton Rouge, LA 70804-9095

Upon final execution of the CEA, a fully executed original will be returned to St. Charles Parish.

The **Non-State Entity Capital Outlay Administrative Guidelines** are available online on the FPC website at <https://www.doa.la.gov/doa/fpc/project-administration-non-state/>. You will need this guide as a reference during the CEA development process, as well as throughout the term of the project. The **“Capital Outlay Guidelines”** by reference will become part of the CEA between St. Charles Parish and FPC. Please follow the directions as described in the cover letters of the material sent to you.



Please understand that while funding has been granted, St. Charles Parish does **not** have full use of, nor statutory authority to spend or obligate any of the funds until such time as the CEA has been fully executed and all of the CEA's provisions met, including all contractual pre-approvals required by FPC's project manager.

If you have not already done so, please register with the State as a Vendor in order to receive funds. To do so, log-on to the FPC website at: <https://www.doa.la.gov/doa/fpc/> and under **Quick Links**, click on **LaGov Vendor Self-Registration**. There you will find the information on how to self-register your entity. If you need help with the registration process, please call (225) 342-8010 or send an email to [vendr\\_inq@la.gov](mailto:vendr_inq@la.gov).

If you have any questions, please feel free to contact Michael McLean, 225-342-2634 or michael.mclean2@la.gov.

Sincerely,



Daina Kröll  
Administrative Director

DK:jlb

Enclosures

c: Marc Parenti, via email w/attachments  
Michael McLean, via email w/attachments



**COOPERATIVE ENDEAVOR AGREEMENT BETWEEN  
THE STATE OF LOUISIANA and  
ST. CHARLES PARISH  
Paul Fredrick Street and Kinler Street Demolition and Reconstruction  
(St. Charles)  
FP&C Project No. 50-J45-21-03**

In accordance with Article VII, Section 14 of the 1974 Constitution of the State of Louisiana (Constitution), the **STATE OF LOUISIANA** (State), herein represented by **JASON D. SOOTER, DIRECTOR, FACILITY PLANNING AND CONTROL, DIVISION OF ADMINISTRATION (DOA)**, and **ST. CHARLES PARISH** (Entity), a political subdivision of the State, herein represented by **MATTHEW JEWELL, PARISH PRESIDENT** do hereby enter into a Cooperative Endeavor Agreement (Agreement) to serve the public for the purposes hereinafter declared.

**ARTICLE I**

**1.1 WHEREAS**, the Capital Outlay Act (Act), adopted in accordance with Article VII, Section 6 of the Constitution, is the comprehensive capital outlay budget required by said Article VII, Section 6, and contains an appropriation for the Entity for the Project Number and Project Description (Project) as set forth in a State Funding Summary ("Funding Summary") attached hereto for reference only; and

**1.2 WHEREAS**, the Omnibus Bond Act of the Louisiana Legislature (OBA), adopted in accordance with Article VII, Section 6 of the Louisiana Constitution of 1974, provides for the issuance by the State Bond Commission of State General Obligation Bonds for certain of the projects contained in the Act, including the Project, which bonds are to be secured by a pledge of the full faith and credit of the State, as well as by monies dedicated to and paid into the Security and Redemption Fund as provided in Article VII, Section 9 of the Constitution, which authorization includes the issuance, **if applicable**, of State General Obligation Bonds for the Project (Project Bonds) as set forth in the Funding Summary; and

**1.3 WHEREAS, if applicable**, the Entity has supplied the State with evidence of the availability and commitment of Local, Federal or Non-State Matching Funds for the Project, as set forth in the Funding Summary; and

**1.4 WHEREAS**, the State appropriated State General Fund (Direct) or other sources of cash for the Project or the Bond Commission did grant a cash line of credit and/or a non-cash line of credit for the Project in the amount(s) as stated in the Funding Summary; and

**1.5 WHEREAS**, the Act provides that all of the funds appropriated, in the absence of express language to the contrary, shall be considered as having been appropriated directly to FP&C and shall be administered by FP&C under Cooperative Endeavor Agreements;

**IT IS HEREBY AGREED** by the State and the Entity that:

**ARTICLE II  
PURPOSE**

**2.1** The purpose of this Agreement is to set forth the terms of administering the Project by FP&C. FP&C will administer this Project in accordance with the Non-State Entity Capital Outlay Administrative Guidelines, January, 2019 ed. (the "Guidelines"), which is incorporated herein and made a part of this Agreement. As required by Section 147(e) of the Internal Revenue Code of 1986, as amended. The Entity hereby understands and agrees that, in addition to requirements of the Guidelines, no proceeds of the Project Bonds can or will be used for airplanes, skyboxes or luxury private boxes, health club facilities, facilities primarily used for gambling, or any store the principal business of which is the sale of alcoholic beverages for consumption off premises.

**ARTICLE III  
SCOPE**

**3.1** As provided in the Act, the State funds for this Project are limited to capital improvements for the Project, in the Parish, and in the amounts set forth in the Funding Summary.

**3.2** If the Entity enters into a contract prior to receipt of funding and prior to execution of a Cooperative Endeavor Agreement, then payments under such contracts are prohibited from capital outlay appropriations and are the sole responsibility of the Entity.

**3.3** The Entity hereby acknowledges and confirms that this Project constitutes a **Public Purpose** and will fulfill a public need within the parish in which the Project is to be located, all in accordance with Article VII, Section 14 of the Constitution.

**3.4** Allowable costs shall not include the operating expenses of the Entity. In no case shall the total of any of the allowable costs exceed the amount shown in the Funding Summary.

#### **ARTICLE IV USE OF FUNDS**

**4.1** The Entity hereby acknowledges and agrees that the funds provided by the State to the Entity shall be used solely for the purposes authorized and permitted in the Act and in accordance with all provisions of law affecting the Project, as well as the constitutional and statutory restrictions on the use of State funds for public purposes. The Entity acknowledges that any funds not used in accordance with the terms of this Agreement and state law will be reimbursed to the State.

**4.2** The Entity shall not execute any contracts or agreements that would expend or commit State funds in excess of the amount for which lines of credit were granted pursuant to the Act. The Entity shall be solely responsible for any amount that exceeds the amount appropriated by the State.

**4.3** If the Project is authorized to be funded through the issuance of Project Bonds, the Entity shall not take any action which would have the effect of impairing the tax exempt status of the Project Bonds. The Entity agrees that the proceeds will not be used directly or indirectly in any trade or business carried on by any person other than a governmental unit. The Entity further agrees that the proceeds will not be used directly or indirectly to provide a facility used by any person other than the Entity pursuant to a lease, management contract, requirements contract or other arrangement granting, directly or indirectly, an interest in or special legal entitlement to the Project to a person other than the Entity, unless the State receives an opinion from a nationally recognized bond counsel that such contract will not adversely affect the tax-exempt status of the Project Bonds. The Entity shall immediately notify the State prior to entering into any such contract.

**4.4** The Entity shall make no changes in its local laws, bylaws, charter or other organizational documents which would allow use of the Project for any purpose other than a public purpose.

#### **ARTICLE V ADMINISTRATIVE COSTS**

**5.1** Notwithstanding any provision of this contract to the contrary, FP&C may use up to six percent of each State fund line item contained in the Funding Summary for costs associated with administering the Project, all in accordance with the provisions of the Act.

#### **ARTICLE VI PUBLIC BID LAWS**

**6.1** The Entity will solicit bids for the services, labor and materials needed to construct said Project in accordance with the public bid laws of the State, including, but not limited to R.S. 38:2211, *et seq.*, applicable to political subdivisions of the State. The Entity will also keep a procurement file relative to the necessary acquisition of services, labor and materials needed to complete said Project which will be subject to review by the State at any time.

#### **ARTICLE VII COORDINATION**

**7.1** It is the responsibility of the Entity to administer the Project according to all applicable laws, rules and regulations and to ensure that the work is the best obtainable within established trade practice. The submittal of documentation to FP&C as required by this Agreement shall be for the purpose of verifying that the funds are spent in accordance with this Agreement and the applicable legislation, providing evidence of the progress of the Project and verifying that such documentation is being produced. FP&C will not provide extensive document review for the Project or take the responsibility for determining whether or not this documentation is complete and accurate.

**7.2** The participation by FP&C in the Project shall in no way be construed to make FP&C a party to any contract between the Entity and its contractors.

#### **ARTICLE VIII CHANGE ORDERS**

**8.1** A change order for the Project shall be subject to the approval of FP&C. However, as per R.S. 39:126, one or more change orders that cause an excess in the aggregate of **One Hundred Thousand Dollars (\$100,000)** per month

shall also require the approval of the Joint Legislative Committee on the Budget (“Committee”) and the Commissioner of Administration or his designee. Any change order in excess of fifty thousand dollars but less than one hundred thousand dollars shall be submitted to the Joint Legislative Committee on the Budget for review but shall not require Committee approval.

## **ARTICLE IX** **HOLD HARMLESS AND INDEMNITY**

**9.1** The Entity agrees and obligates itself, its successors and assigns to defend, indemnify and save harmless and provide a defense for the State, its officials, officers and employees against any and all claims, demands, suits, actions (*ex contractu*, *ex delictu*, quasi-contractual, statutory or otherwise), judgments of sums of money, attorney’s fees and court costs to any party or third person including, but not limited to amounts for loss of life or injury or damage to persons, property or damages to contractors, subcontractors, suppliers, laborers or other agents or contractors of the Entity or any of the above, growing out of, resulting from or by reason of any violation of the requirements of the Act and OBA or any other State law, or any negligent act or omission, operation or work of the Entity, its employees, servants, contractors or any person engaged upon or in connection with the engineering services, construction and construction engineering required or performed by the Entity hereunder including, but not limited to any omissions, defects or deficiencies in the plans, specifications or estimates, or by virtue of any extra work, delays, disruptions, inefficiencies or nonpayment of any engineering, construction or construction engineering cost incurred, or any other claim of whatever kind or nature arising from, out of or in any way connected with the Project, to the extent permitted by law.

**9.2** Nothing herein is intended, nor shall be deemed to create a third party beneficiary to or for any obligation by FP&C herein or to authorize any third person to have any action against FP&C arising out of this Agreement.

**9.3** The Entity further agrees and obligates itself, its successors and assigns, to indemnify and hold harmless the State for any monetary consequences resulting any Project Bonds issued by the State or interest therein being declared taxable as a result of the Entity’s actions or inactions hereunder.

## **ARTICLE X** **DISBURSEMENT OF FUNDS**

**10.1** After execution of this Agreement in accordance with the terms hereof and the Act, the State, through FP&C, shall provide the Entity, identified under the Federal Tax Identification Number as set forth in the Funding Summary, with funds on an *as-needed* basis as approved by FP&C, but not to exceed the total Capital Outlay Cash, less FP&C Administration fee, as set forth in the Funding Summary. The Entity shall not be entitled to reimbursement of any expenditures made prior to the issuance of a cash line of credit or receipt of cash funding.

**10.2** If the Project is authorized to be funded through the issuance of Project Bonds, the Entity agrees to use its best efforts to expend all of the funds subject to this Agreement within two (2) years from the date of the issuance of the Project Bonds. FP&C agrees that it will notify the Entity of the date the Project Bonds are issued within one (1) month from the issuance thereof. The Entity understands and agrees that if the funds subject to this Agreement are not totally expended within two (2) years from the issuance of the Project Bonds, FP&C can close the Project and recommend that the Legislature reallocate any unexpended proceeds to other projects.

**10.3** The Entity recognizes and agrees that the receipt of the State monies is contingent upon the receipt, pledge and expenditure of Local/Federal Matching Funds by the Entity in the amount stated in the Funding Summary. The Entity acknowledges and agrees that the requisite amount of matching funds has been received, pledged, and/or expended on the Project.

**10.4** In the event funds subject to this Agreement represent a non-cash line of credit as set forth in the Funding Summary, the Entity understands that the funds so designated represent a non-cash line of credit and that no monies can be withdrawn from the Treasury for the non-cash line of credit unless and until the State Bond Commission has either issued bonds or a cash line of credit therefor.

## **ARTICLE XI** **OWNERSHIP OF PROPERTY**

**11.1** The Entity hereby covenants that it owns, will acquire title to, or obtain servitudes for the property upon which the Project is to be located and that it shall not, while any of the Project Bonds remain outstanding, or during the term of this Agreement, transfer, convey, sell, lease, mortgage, assign or otherwise alienate its ownership or servitude rights in the land or real property and appurtenances which constitute the Project except as provided in Section 4.3. Projects to be located by permits on existing property of the State or a political subdivision of the State are exempt from these ownership requirements.

**11.2** The Entity shall not sell, transfer, or otherwise dispose of any of the facilities financed with the Project Bond proceeds prior to the end of the Term, except such minor parts or portions thereof as may be disposed of due to normal wear and tear and obsolescence.

**ARTICLE XII**  
**INSURANCE**

**12.1** If State funds for this Project are used in whole or in part towards construction of fixed insurable improvements, then upon completion of construction, the Entity shall, for the term of this Agreement, maintain or cause to be maintained property insurance issued by a company or companies admitted to do business in the State of Louisiana, in an amount equal to 100% of the replacement cost of such improvements.

**12.2** If the property is located in a Special Flood Hazard Area, flood insurance equal to 100% of the value of the building or up to a minimum of \$500,000 as allowed by National Flood Insurance Program (NFIP) shall be obtained on this property. This includes properties shown on a Flood Insurance Rate Map (FIRM) issued by FEMA as Zone A, AO, A1-30, AE, A99, AH, VO, V1-30, VE,V, ZM, or E.

**ARTICLE XIII**  
**PLEDGE OF LEASE REVENUES**

**13.1** If the Project is authorized to be funded through the issuance of Project Bonds, the Entity hereby covenants and agrees that it shall not, while any portion of the Project Bonds issued by the State to fund the Project remain outstanding, enter into any agreement or otherwise covenant to directly pledge to the State any lease revenues from any lessee, its successors or assigns, for the payment of principal, interest or other requirements with respect to the Project Bonds, nor shall the Entity deposit any such lease revenues into the Bond Security and Redemption Fund of the State unless the State receives an opinion from a nationally recognized bond counsel that such contract and/or deposit of funds will not adversely affect the tax-exempt status of the Project Bonds.

**ARTICLE XIV**  
**TERM**

**14.1** The provisions of this Agreement shall be effective from the date of execution hereof and shall be binding upon all parties and shall remain in effect until FP&C determines that the project(s) for which funds are appropriated is completed or for as long as any Project Bonds issued for the Project, or any refunding bonds therefor, remain outstanding.

**ARTICLE XV**  
**TERMINATION**

**15.1** FP&C may terminate this Agreement for cause based upon the failure of Entity to totally spend all funds subject to this Agreement within two years from the execution of this Agreement or, if applicable, within two years from the issuance of any Project Bonds or for any act by the Entity that the State determines to be unlawful or in violation of this Agreement.

**15.2** FP&C may terminate this Agreement at any time without penalty by giving thirty (30) days written notice to the Entity of such termination. Entity shall be entitled to payment for deliverables in progress to the extent work has been approved by FP&C and subject to the availability of funds.

**ARTICLE XVI**  
**AVAILABILITY OF FUNDS**

**16.1** The availability of funds set forth in the Funding Summary are subject to and contingent upon appropriation of funds by the legislature and, if applicable, issuance of a line of credit by the State Bond Commission.

**ARTICLE XVII**  
**ASSIGNMENT**

**17.1** Entity shall not assign any interest in this contract and shall not transfer any interest in same (whether by assignment or novation), without prior written consent of the FP&C.

**ARTICLE XVIII**  
**AUDIT**

**18.1** As provided in the Act, the Entity agrees to comply with the provisions of R.S. 24:513. The Act provides that no funds shall be released or provided to the Entity if, when and for as long as the Entity fails or refuses to comply with R.S. 24:513.

**18.2** The Entity shall maintain appropriate financial records, and the State reserves the right to audit these records or require the Entity to provide an audit at any time. The Entity agrees to retain all books, records, and other

documents relevant to this Agreement and the funds expended hereunder for at least three years after maturity of any Project Bonds, including bonds issued by the State to refinance such Project Bonds (such term of Project Bonds is expected to be not less than 20 years).

**18.3** The Entity agrees to comply with the provisions of La. R.S 24:513 (H)(2)(a) and shall designate an individual who shall be responsible for filing annual financial reports with the legislative auditor and shall notify the legislative auditor of the name and address of the person so designated.

**ARTICLE XIX**  
**REQUIRED MATCH**

**19.1** Pursuant to LA R.S. 39:112(E)(2), Entity agrees to provide a match of not less than twenty-five (25) percent of the total requested amount of funding except as provided in LA R.S. 39:112(E)(2)(a) or (b).

**ARTICLE XX**  
**AMENDMENT OF AGREEMENT**

**20.1** Any alteration, variation, modification, or waiver of provisions of this Agreement shall be valid only when they have been reduced to writing, duly signed. No amendment shall be valid until it has been executed by all parties.

**ARTICLE XXI**  
**REVISIONS TO STATE FUNDING SUMMARY**

**21.1** FP&C may revise the Funding Summary based on the appropriation in the most current Capital Outlay Act and, if applicable, the issuance of a line of credit by the State Bond Commission.

**ARTICLE XXII**  
**PROJECT CLOSEOUT**

**22.1** The Entity shall submit to FP&C a final Request for Disbursement with all invoices, payment applications, change order, etc., on any contract for which FP&C has obligated funding. The Entity shall also submit to FP&C a statement that no additional funds are due to the Entity under this appropriation. Said final Request for Disbursement and statement shall be submitted not later than eighteen (18) months after the date of substantial completion or acceptance of the project.

**22.2** Should the Entity fail to submit the final Request for Disbursement within the time period specified in Section 22.1, then FP&C will consider all obligations as being paid in full to the Entity and the project will be closed.

**THUS DONE AND SIGNED**, this \_\_\_\_\_ day of \_\_\_\_\_, 2022,  
at \_\_\_\_\_, Louisiana.

**WITNESSES:**

**STATE OF LOUISIANA**

\_\_\_\_\_  
FP&C Witness #1 Sign Here

BY: \_\_\_\_\_  
**JASON D. SOOTER**  
**FP&C DIRECTOR**  
**DIVISION OF ADMINISTRATION**

\_\_\_\_\_  
FP&C Witness #2 Sign Here

**THUS DONE AND SIGNED**, this \_\_\_\_\_ day of \_\_\_\_\_, 2022,  
at \_\_\_\_\_, Louisiana.

**WITNESSES:**

**ST. CHARLES PARISH**

\_\_\_\_\_  
Entity Witness #1 Signature

BY: \_\_\_\_\_  
**MATTHEW JEWELL**  
**PARISH PRESIDENT**

\_\_\_\_\_  
Entity Witness #1 Printed Name

\_\_\_\_\_  
Entity Witness #2 Signature

\_\_\_\_\_  
Entity Witness #2 Printed Name

**FUNDING SUMMARY**  
**THE STATE OF LOUISIANA and**  
**St. Charles Parish**  
**Paul Fredrick Street and Kinler Street Demolition and Reconstruction**  
**(St. Charles)**  
**FP&C Project No. 50-J45-21-03**

REVISION NO. \_\_\_\_\_ Date: \_\_\_\_\_

ACT #	YEAR	DESCRIPTION	STATE CASH	STATE NON-CASH LINE OF CREDIT	OTHER	TOTAL FUNDING
485	2021	G.O. Bonds	\$175,000			\$175,000
<b>TOTAL</b>			<b>\$175,000</b>		<b>\$58,333</b>	<b>\$233,333</b>
		<b>FPC ADMIN.</b>	<b>\$7,875</b>			

Federal Tax Identification for Entity: 72-6001208

- Notes:
1. Planning costs shall not exceed 10% of Construction costs. Miscellaneous costs shall not exceed 5% of Construction costs.
  2. Capital Outlay Cash includes General Funds, NRP Bonds, Cash Line of Credit and/or Bonds sold.
  3. Total in "Other" column equals required 25% match as reflected in Article XIX.
  4. The estimated cost of construction is \$1,900,000.00 per the 2021-22 Capital Outlay Request.





# St. Charles Parish

St. Charles Parish  
Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
www.stcharlesparish.gov

## Legislation Details

**File #:** 2022-0160    **Version:** 1    **Name:** Appoint a member to the Regional Planning Commission  
**Type:** Appointment    **Status:** In Council - Appointments  
**File created:** 6/6/2022    **In control:** Parish Council  
**On agenda:** 6/6/2022    **Final action:**  
**Enactment date:**    **Yes**

**Title:** A resolution to appoint a member to the Regional Planning Commission.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
6/20/2022	1	Parish Council		
6/20/2022	1	Parish Council		
6/20/2022	1	Parish Council		
6/6/2022	1	Parish Council	Vacancy Announced	
1/8/2018	1	Parish Council	Enacted Legislation	



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985-783-5000  
www.stcharlesparish.gov

## Legislation Details

**File #:** 2022-0164    **Version:** 1    **Name:** Appoint a member to the St. Charles Parish Communications District representing the St. Charles Parish Council

**Type:** Appointment    **Status:** In Council - Appointments

**File created:** 6/6/2022    **In control:** Parish Council

**On agenda:** 6/6/2022    **Final action:**

**Enactment date:**    **Yes**

**Title:** A resolution to appoint a member to the St. Charles Parish Communications District representing the St. Charles Parish Council.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
6/20/2022	1	Parish Council		
6/20/2022	1	Parish Council		
6/20/2022	1	Parish Council		
6/6/2022	1	Parish Council	Vacancy Announced	
8/6/2018	1	Parish Council	Enacted Legislation	



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Hahnville, LA 70057  
985-783-5000  
www.stcharlesparish.gov

## Legislation Details

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**File #:** 2022-0179    **Version:** 1    **Name:** Appoint a member to the St. Charles Parish Civil Service Board  
**Type:** Appointment    **Status:** In Council - Appointments  
**File created:** 6/20/2022    **In control:** Parish Council  
**On agenda:** 6/20/2022    **Final action:**  
**Enactment date:**    **Yes**

**Title:** A resolution to appoint a member to the St. Charles Parish Civil Service Board.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
6/20/2022	1	Parish Council		
7/22/2019	1	Parish Council	Enacted Legislation	