



St. Charles Parish

Meeting Agenda

Parish Council

Council Chairman Dick Gibbs
Councilmembers Wendy Benedetto, Paul J. Hogan,
Terrell D. Wilson, Mary K. Clulee, William Billy Woodruff,
Marilyn B. Bellock, Traci A. Fletcher, Julia Fisher-Perrier

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish-la.gov

Monday, April 9, 2018

6:00 PM

Council Chambers, Courthouse

Final

CALL TO ORDER

PRAYER / PLEDGE

Pastor Chris Housewright
Grace Point Church, Destrehan

APPROVAL OF MINUTES

Regular Meeting – March 26, 2018

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1 [2018-0081](#) In Recognition: Gary M. Matherne, Library Service District Board of Control
Sponsors: Ms. Fletcher
Attachments: [2018-0081 Gary Matherne](#)

- 2 [2018-0086](#) Proclamation: “Sexual Assault Awareness Month and Financial Literacy Month”
Sponsors: Mr. Gibbs
Attachments: [2018-0086 Sexual Assault-Financial Literacy](#)

- 3 [2018-0082](#) Proclamation: United Way of St. Charles Bridge Run Day
Sponsors: Ms. Fisher-Perrier
Attachments: [2018-0082 Bridge Run](#)

- 4 [2018-0083](#) Proclamation: “National Volunteer Week”
Sponsors: Mr. Cochran
Attachments: [2018-0083 Volunteer week](#)

- 5 [2018-0084](#) Proclamation: “Youth Wetlands Week”
- Sponsors:** Ms. Benedetto
- Attachments:** [2018-0084 Youth Wetlands Week](#)
- 6 [2018-0085](#) Proclamation: “St. Charles Parish First Responders Crawfish Cook-Off Day”
- Sponsors:** Ms. Clulee
- Attachments:** [2018-0085 Crawfish Cook-off](#)
- 7 [2018-0087](#) A resolution ordering and calling a special election to be held in the Parish of St. Charles, State of Louisiana, to authorize the levy of special taxes (Road, Health Unit, Programs for the Elderly, and Fire Protection) therein; making application to the State Bond Commission in connection therewith; and providing for other matters in connection therewith.
- Sponsors:** Mr. Cochran and Bond Counsel
- Attachments:** [2018-0094 Exhibit A and Certificate](#)

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

- [2018-0088](#) Department of Planning & Zoning/CZM

ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

Monday, April 23, 2018, 6:00 pm, Council Chambers, Courthouse, Hahnville

- 13 [2018-0089](#) An ordinance to approve and authorize the Execution of an Agreement with the St. Charles Parish Department of Community Services and the St. Charles Parish School Board for a Summer Food Service Program from June 4, 2018 through July 12, 2018.
- Sponsors:** Mr. Cochran and Department of Community Services
- Attachments:** [2018-0089 Summer Food Agreement](#)

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 19 [2018-0079](#) An ordinance approving and authorizing the execution of Change Order No. 1 for Parish Project No S030101 Killona Force Main Extension to decrease the contract amount by \$112,985.00 and increase the number of days by 160.
- Sponsors:** Mr. Cochran and Department of Public Works
- Attachments:** [2018-0079 C.O. No. 1-Killona](#)
- Legislative History**

| | | |
|---------|------------------|--|
| 3/26/18 | Parish President | Introduced |
| 3/26/18 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

- 23** [2018-0080](#) An ordinance to approve and authorize the execution of a professional service multi-phase project engineering contract with PRINCIPAL ENGINEERING, INC., for providing all necessary professional, engineering services to design and oversee the construction of Parish Project Number P180301- ST. ROSE DRAINAGE IMPROVEMENT FAIRFIELD & OAKLAND.

Sponsors: Mr. Cochran and Department of Public Works

Attachments: [2018-0080 P180301 Contract for Oakland and Fairfield PS's](#)

Legislative History

| | | |
|---------|------------------|--|
| 3/26/18 | Parish President | Introduced |
| 3/26/18 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

ORDINANCES/RESOLUTIONS WHICH HAVE BEEN TABLED

- 48** [2018-0068](#) An ordinance to approve and authorize the execution of Amendment No. 1 to Ordinance No. 17-7-4 to eliminate the compensation for “state” services, which approved an Agreement between Tauzin Consultants, LLC and St. Charles Parish for governmental affairs representation.

Sponsors: Mr. Woodruff and Mr. Wilson

Attachments: [2018-0068 Tauzin - Amendment No. 1 to 17-7-4](#)

[This proposed ordinance was tabled on March 26, 2018 prior to the Public Hearing requirements being satisfied; therefore it must be re-introduced and re-advertised for Public Hearing prior to consideration by the Parish Council.]

Legislative History

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|---------|-------------------|--|
| 3/12/18 | Council Member(s) | Introduced |
| 3/12/18 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |
| 3/26/18 | Parish Council | Public Hearing Requirements Not Satisfied |
| 3/26/18 | Parish Council | Tabled. |
| 3/26/18 | Parish Council | Tabled. |

APPOINTMENTS[2018-0045](#)

A resolution to appoint a member to the Library Service District Board of Control as the District VI Representative.

Council Chairman will accept nomination from the District VI Councilmember to fill the vacancy caused by the resignation of the term of Mr. Gary M. Matherne. Unexpired term to begin immediately and expire April 1, 2022. [Deferred from the March 26, 2018 Parish Council Meeting]

Legislative History

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|---------|---|---------------------|
| 3/20/17 | Parish Council | Enacted Legislation |
| | Mr. Gary M. Matherne appointed to the Library Service District Board of Control, as the District VI Representative, on March 20, 2017 per Resolution No. 6275 | |
| | Term: April 1, 2017 - April 1, 2022 | |
| 2/26/18 | Parish Council | Vacancy Announced |
| 3/12/18 | Parish Council | Deferred |
| 3/26/18 | Parish Council | Deferred |

50 [2018-0090](#)

Accept resignation of Ms. Betty Portera - St. Charles Hospital Service District Board of Commissioners

Attachments: [2018-0090 Betty Portera Resignation](#)

Legislative History

| | | |
|--------|--|---------------------|
| 5/6/13 | Parish Council | Enacted Legislation |
| | Ms. Betty Portera appointed to the Hospital Service District on May 6, 2013, per Resolution No. 5992 | |
| | Term: May 22, 2013 - May 22, 2019 | |

[2018-0091](#)

A resolution to appoint a member to the Hospital Service District Board of Commissioners.

On April 23, 2018, Council Chairman will accept nominations to fill the vacancy caused by the resignation of the term of Ms. Betty Portera. Unexpired term to begin immediately and expire May 22, 2019.

Legislative History

| | | |
|--------|--|---------------------|
| 5/6/13 | Parish Council | Enacted Legislation |
| | Ms. Betty Portera appointed to the Hospital Service District on May 6, 2013, per Resolution No. 5992 | |
| | Term: May 22, 2013 - May 22, 2019 | |

[2018-0092](#)

A resolution to appoint a member to the St. Charles Parish Hospital Service District Board of Commissioners.

On April 23, 2018 the Council Chairman will accept nominations to fill the vacancy created by the expiration of the term of Mr. James "Jake" Lemmon. Six (6) year term to begin May 22, 2018 and expire May 22, 2024.

Legislative History

11/14/16 Parish Council Enacted Legislation
 Mr. James "Jake" Lemmon, appointed to the Hospital Service District Board of Commissioners on November 14, 2016, per Resolution No. 6250
 Term: November 14, 2016 - May 22, 2018

[2018-0093](#)

A resolution to appoint a member to the St. Charles Parish Hospital Service District Board of Commissioners.

On April 23, 2018 the Council Chairman will accept nominations to fill the vacancy created by the expiration of the term of Mr. Timothy J. Vial. Six (6) year term to begin May 22, 2018 and expire May 22, 2024.

Legislative History

2/1/16 Parish Council Enacted Legislation
 Mr. Timothy J. Vial appointed to the Hospital Service District Board of Commissioners on February 1, 2016, per Resolution No. 6201
 Term: February 1, 2016 - May 22, 2018

MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.

MEETINGS

COMMUNITY ACTION ADVISORY BOARD: Wednesday, 4/11/18, 7PM, Council Chambers

PONTCHARTRAIN LEVEE DISTRICT: Monday, 4/16/18, 6PM, Pontchartrain Levee District Headquarters Complex, 2069 Railroad Avenue, Litcher

ZONING BOARD OF ADJUSTMENT: Thursday, 4/19/18, 7PM, Council Chambers

ST. CHARLES PARISH COUNCIL: Monday, 4/23/18, 6PM, Council Chambers

Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.