

The following ordinance was introduced by Mr. Phillip Gouaux in regular session convened on March 14, 2006.

**PROPOSED ORDINANCE**

The following ordinance, having been previously introduced and published, was offered for final adoption by Mr. Phillip Gouaux, seconded by Mr. Mark Atzenhoffer.

**ORDINANCE NO. 3771  
ESTABLISHING A FEE SCHEDULE AND POLICY FOR REPRODUCTION OF  
DOCUMENTS AND TIME USED TO FULFILL PUBLIC INFORMATION  
REQUESTS.**

**WHEREAS**, Louisiana Revised Statute 44:32 states that a member of the public may request reproductions of a public record, and that the custodian of record may charge a fee for such reproduction; and

**WHEREAS**, retrieving records for public information requests removes an employee from their normal daily duties; and

**NOW, THEREFORE BE IT ORDAINED**, by the Lafourche Parish Council, convened in Regular Session on March 28, 2006, that;

**SECTION 1.** Reproduction Fee Schedule:

| Item                      | Cost                               |
|---------------------------|------------------------------------|
| Letter Sized Reproduction | Twenty-five cents (\$.25) per page |
| Legal Sized Reproduction  | Twenty-five cents (\$.25) per page |

The parish policy states that public information requests shall be honored in the most expeditious manner balancing the cost to the citizen with the schedule and knowledge of the parish employees. The effected Department Head shall determine how many and which employees will be used to gather and reproduce the information and whether overtime is necessary to accomplish the request. When overtime is necessary, this cost shall be borne by the citizen requesting the information plus the 1.5 multiplier.

**SECTION 2.** If any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not effect other provisions, items or application of this ordinance which can be given affect without the invalid provisions, items or application, and to this end the provisions of this ordinance are declared severable.

**SECTION 3.** All Ordinances by the Lafourche Parish Council conflicting with or inconsistent with the provisions of these regulations are hereby repealed.

**SECTION 4.** This Ordinance shall be published in the Official Journal of the Lafourche Parish Council in the manner provided by law.

**SECTION 5.** This Ordinance, having been submitted in writing, having been read and adopted by sections at a public meeting of said council, was then submitted to an official vote as a whole, the

**SECTION 6.** This Ordinance shall become effective on the tenth day after final publication.

/s/ Brent Callais  
**BRENT CALLAIS, CHAIRMAN**  
**LAFOURCHE PARISH COUNCIL**

/s/ Sheila B. Boudreaux  
**SHEILA B. BOUDREAUX, COUNCIL CLERK**  
**LAFOURCHE PARISH COUNCIL**

\* \* \* \* \*

**Delivered to the Parish President on**

**April 4, 2006, at 2:00 p. m.**

**APPROVED:   X**

**VETOED:**

/s/ Charlotte A. Randolph  
**Lafourche Parish President**

**Returned to the Council Clerk on**

**April 7, 2006, at 11:00 a. m.**

\* \* \* \* \*

I, SHEILA B. BOUDREAUX, Council Clerk for the Lafourche Parish Council, do hereby certify that the foregoing is a true and correct copy of Ordinance No. 3771 enacted by the Assembled Council in Regular Session on March 28, 2006, at which meeting a quorum was present, and was finally adopted on April 7, 2006.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS 7TH, DAY OF APRIL, 2006.

/s/ Sheila B. Boudreaux  
**SHEILA B. BOUDREAUX, COUNCIL CLERK**  
**LAFOURCHE PARISH COUNCIL**