



# St. Charles Parish

## Meeting Minutes

### Parish Council

St. Charles Parish  
Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
[www.stcharlesparish.gov](http://www.stcharlesparish.gov)

### Final

**Council Chairman Bob Fisher**  
**Councilmembers Beth A. Billings, Holly Fonseca,**  
**La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs,**  
**Nicky Dufrene, Marilyn B. Bellock, Julia Fisher-Cormier**

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Monday, June 6, 2022

6:00 PM

Council Chambers, Courthouse

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### ATTENDANCE

**Present** 6 - Beth A. Billings, La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs, Marilyn B. Bellock, and Bob Fisher

**Absent** 3 - Holly Fonseca, Nicky Dufrene, and Julia Fisher-Cormier

### Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Legal Services Assistant Director Robert Raymond, Chief Administrative Officer Mike Palamone, Deputy Chief Administrative Officer Billy Raymond, Director of Communications/Public Information Officer Samantha de Castro, Finance Director Grant Dussom, Public Works Assistant Director Brandon Bernard, Wastewater Assistant Director David deGeneres, Senior Projects Manager Sam Scholle, Planning & Zoning Director Michael Albert, Grants Officer Carla Chiasson, Parks and Recreation Director Duane Foret, Blaine Faucheux, Public Information Office

### CALL TO ORDER

*Councilman Dufrene arrived in the meeting.*  
*Councilwoman Fonseca arrived in the meeting.*

### PRAYER / PLEDGE

Deacon Donnie Hills  
First Baptist Church of Paradis

*Councilwoman Fisher-Cormier arrived in the meeting.*

**APPROVAL OF MINUTES**

A motion was made by Councilmember Darensbourg Gordon, seconded by Councilmember Billings, to approve the minutes from the regular meeting of May 16, 2022 . The motion carried by the following vote:

**Yea:** 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

**SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)**

[2022-0157](#)

Proclamation: United Way of St. Charles 5K Bridge Run Day in St. Charles Parish

**Sponsors:** Ms. Fisher-Cormier

**Read**

[2022-0158](#)

Proclamation: “Juneteenth Day of Observance in St. Charles Parish”

**Sponsors:** Ms. Darensbourg Gordon and Ms. Bellock

**Read**

[2022-0151](#)

A resolution authorizing the application to the Louisiana Department of Environmental Quality by the Parish of St. Charles, State of Louisiana .

**Sponsors:** Mr. Jewell and Bond Counsel

Reported:

Bond Counsel Recommended: Approval  
Mr. Jason Akers, representing Foley & Judell, L.L.P, spoke on the matter.

Public comment opened; no public comment

**VOTE ON THE PROPOSED RESOLUTION**

**Yea:** 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

Enactment No: 6637

**REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)**

[2022-0152](#)

Communications District (911)

Retired Major Sam Zinna, President

Councilwoman Fonseca spoke on the matter.

Chairman Fisher spoke on the matter.

Major Zinna spoke on the matter.

**Reported**

[2022-0153](#)

Parish President Remarks/Report

**Sponsors:** Mr. Jewell

Councilwoman Fisher-Cormier spoke on the matter.

Parish President Matthew Jewell spoke on the matter.

Councilwoman Bellock spoke on the matter.

Planning & Zoning Director Michael Albert spoke on the matter.

Councilwoman Fonseca spoke on the matter.

**Reported**

**IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN FISHER AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, JUNE 20, 2022, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:**

[2022-0154](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A to R-1A(M) on Lot 8, Square 10, Village of Hahnville, 220 Hahn Street, Hahnville, as requested by Jonte Knight.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

**Publish/Scheduled for Public Hearing to the Parish Council on June 20, 2022**

[2022-0155](#)

An ordinance approving and authorizing the execution of Professional Services Agreement with Alpha Testing and Inspection, Inc., to perform testing services for, Heather Oaks Subdivision - Luling, Phase 2 (Project No. P180807) in the amount not to exceed \$35,000.00.

**Sponsors:** Mr. Jewell and Department of Public Works

**Publish/Scheduled for Public Hearing to the Parish Council on June 20, 2022**

[2022-0168](#)

An ordinance approving and authorizing the execution of Change Order No. 1 for the West Bank Yard Building, Project No. P190401, to decrease the contract amount by \$4,792.02.

**Sponsors:** Mr. Jewell and Department of Public Works

**Publish/Scheduled for Public Hearing to the Parish Council on June 20, 2022**

[2022-0169](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Terracon Consultants, Inc., to perform engineering services for Roadway Boring - 2022 (Project No. P220502) in the amount not to exceed \$85,000.00.

**Sponsors:** Mr. Jewell and Department of Public Works

**Publish/Scheduled for Public Hearing to the Parish Council on June 20, 2022**

[2022-0170](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Hartman Engineering, Inc., to perform engineering services for Lemoine Lane, Hirsch Street and St. Mark Street Drainage Improvements Project (Project No. P220201), in the amount not to exceed \$194,931.00.

**Sponsors:** Mr. Jewell and Department of Public Works

**Publish/Scheduled for Public Hearing to the Parish Council on June 20, 2022**

[2022-0171](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Hartman Engineering, Inc., to perform engineering services for U.P. Railroad Drainage Ditch & Outfall Improvements Project (Project No. P220205), in the amount not to exceed \$194,931.00.

**Sponsors:** Mr. Jewell and Department of Public Works

**Publish/Scheduled for Public Hearing to the Parish Council on June 20, 2022**

[2022-0172](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Linfield, Hunter & Junius, Inc., to perform engineering services for the New Sarpy Pump Station Improvements Project (Project No. P220203), in the lump sum amount of \$113,215.00.

**Sponsors:** Mr. Jewell and Department of Public Works

**Publish/Scheduled for Public Hearing to the Parish Council on June 20, 2022**

[2022-0173](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Volkert, Inc., to perform planning services for the Engineers Canal Pump Station Improvements Project (Project No. P220206), in the lump sum amount of \$57,266.00.

**Sponsors:** Mr. Jewell and Department of Public Works

**Publish/Scheduled for Public Hearing to the Parish Council on June 20, 2022**

[2022-0174](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Professional Engineering Consultants Corporation, to perform engineering services for the Schexnaydre Pump Station Improvements Project (Project No. P220207), in the lump sum amount of \$20,500.00.

**Sponsors:** Mr. Jewell and Department of Public Works

**Publish/Scheduled for Public Hearing to the Parish Council on June 20, 2022**

[2022-0175](#)

An ordinance approving and authorizing the execution of a contract with NFT Group LLC, for St. Charles Parish Courthouse 2nd Floor Renovation, (Project No. GBCH0518), in the amount of \$6,179,000.00.

**Sponsors:** Mr. Jewell and General Government Buildings

**Publish/Scheduled for Public Hearing to the Parish Council on June 20, 2022**

**ORDINANCES SCHEDULED FOR PUBLIC HEARING  
(INTRODUCED AT PREVIOUS MEETING)**

[2022-0143](#)

An ordinance approving and authorizing the execution of a contract with Del-Con, LLC, for the St. Charles Parish Parks and Recreation IMTT Redesign project in the amount of \$223,940.00.

**Sponsors:** Mr. Jewell and Department of Parks and Recreation

Reported:

Parks and Recreation Department Recommended: Approval  
Parks and Recreation Director Duane Foret spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 22-6-1

Council Discussion  
Mr. Foret spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

Enactment No: 22-6-1

[2022-0150](#)

An ordinance approving and authorizing the execution of Amendment No. 8 to Ordinance No. 08-10-6, which approved the execution of a Professional Services Agreement with MB3 Inc. d/b/a Civix, formerly GCR, Inc. and GCR & Associates, Inc., for right-of-way acquisition and program management services for the West Bank Hurricane Protection Levee (Parish Project No. 080905-1D).

**Sponsors:** Mr. Jewell and Department of Public Works

Reported:

Department of Public Works Recommended: Approval  
Mr. Sam Scholle, Senior Projects Manager, spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 22-6-2

Council Discussion  
Mr. Scholle spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 9 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

Enactment No: 22-6-2

**RESOLUTIONS**

[2022-0165](#)

A resolution to approve and authorize the execution of a Cooperative Endeavor Agreement between the Louisiana Department of the Treasury and the State of Louisiana, and St. Charles Parish regarding the allocation of \$260,000.00 to be utilized for drainage improvements.

**Sponsors:** Mr. Jewell, Grants Office and Department of Public Works

Reported:

Grants Office Recommended: Approval

Public Works Department Recommended: Approval

Grants Officer Carla Chiasson spoke on the matter.

Public comment opened; no public comment

Council Discussion

**VOTE ON THE PROPOSED RESOLUTION**

**Yea:** 9 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

Enactment No: 6638

[2022-0167](#)

A resolution to approve and authorize the execution of an Intergovernmental Agreement between the State of Louisiana through the Coastal Protection and Restoration Authority and St. Charles Parish regarding the construction of the Des Allemands Boat Launch (BA-0237) project.

**Sponsors:** Mr. Jewell and Grants Office

Reported:

Grants Office Recommended: Approval

Grants Officer Carla Chiasson spoke on the matter.

Public comment opened; no public comment

**VOTE ON THE PROPOSED RESOLUTION**

**Yea:** 9 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

Enactment No: 6639



**APPOINTMENTS**

[2022-0120](#)

A resolution to appoint a member to the St. Charles Parish Planning & Zoning Commission as the District VII Representative.

Nominee:

Councilwoman Fisher-Cormier nominated Ms. Michele deBruler

**Nomination(s) Accepted**

**A motion was made by Councilmember Fisher-Cormier, seconded by Councilmember Dufrene, to Close Nomination(s) for File No. 2022-0120. The motion carried by the following vote:**

**Yea:** 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

**Nomination(s) Closed**

[2022-0159](#)

Accept resignation of Bishop Otis Kenner - Regional Planning Commission

**Resignation Accepted by the following vote:**

**Yea:** 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

**Resignation Accepted**

[2022-0160](#)

A resolution to appoint a member to the Regional Planning Commission.

**Vacancy Announced**

[2022-0161](#)

A resolution to appoint an Ad-Hoc member, with a health professional background, to the Board of Directors for the Arc of St. Charles.

Nominee:

Councilwoman Fisher-Cormier nominated Dr. Jeffrey S. Kuo, M.D.

**Nomination(s) Accepted**

**A motion was made by Councilmember Fisher-Cormier, seconded by Councilmember Fonseca, to Close Nomination(s) for File No. 2022-0161. The motion carried by the following vote:**

**Yea:** 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

**Nomination(s) Closed**[2022-0162](#)

A resolution to appoint Mr. Huey Marcel to the St. Charles Parish Communications District representing Emergency Medical Services as requested by the Hospital Service District No. 1, Parish of St. Charles, Board of Commissioners.

**VOTE ON THE APPOINTMENT OF MR. HUEY MARCEL**

**Yea:** 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

Enactment No: 6640

[2022-0163](#)

A resolution to appoint Mr. Armond Bourque to the St. Charles Parish Communications District representing the St. Charles Parish President's Office.

**VOTE ON THE APPOINTMENT OF MR. ARMOND BOURQUE**

**Yea:** 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

Enactment No: 6641

[2022-0164](#)

A resolution to appoint a member to the St. Charles Parish Communications District representing the St. Charles Parish Council.

**Vacancy Announced**

**SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL**

[2022-0149](#)

A resolution appointing the St. Charles Herald-Guide as Official Journal to serve the Parish Council of St. Charles Parish for the period June 2022 through June 2023.

The Parish Council Office received sealed bid from the St. Charles Herald-Guide on May 25, 2022.

Chairman Fisher opened and read the bid.

Public comment opened; no public comment

**VOTE ON THE APPOINTMENT OF THE ST. CHARLES HERALD-GUIDE**

**Yea:** 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

Enactment No: 6642

[2022-0166](#)

Calendar of Official Action for the 2023 Budget: Set Public Hearing Dates

**Sponsors:** Mr. Jewell and Department of Finance

Reported:

Finance Department Recommended: Approval  
Finance Director Grant Dussom spoke on the matter.

Public Hearings scheduled for: Tuesday, November 1, 2022 at 9 am; Thursday, November 3, 2022 at 1 pm; and Monday, November 7, 2022 at 6 pm

Public comment opened; no public comment

Council Discussion

**Accepted the Calendar of Official Action for the 2023 Budget; carried by the following vote:**

**Yea:** 9 - Billings, Fonseca, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

**Accepted**

## ADJOURNMENT

**A motion was made by Councilmember Bellock, seconded by Councilmember Billings, to adjourn the meeting at approximately 7:12 pm. The motion carried by the following vote:**

**Yea:** 9 - Billings, Fonseca, Darenbourg Gordon, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

**I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.**

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**Michelle Impastato**  
**Council Secretary**