



St. Charles Parish

Meeting Agenda

Parish Council

Council Chairman Holly Fonseca

**Councilmembers Michael A. Mobley, La Sandra D. Wilson,
Heather Skiba, Walter Pilié, Willie Comardelle, Michelle O'Daniels,
Bob Fisher, Michele deBruler**

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5125
www.stcharlesparish.gov

Monday, August 18, 2025

6:00 PM

Council Chambers, Courthouse

Final

CALL TO ORDER

PRAYER / PLEDGE

*Pastor Zachary Adams
Lord's House Community Church, Luling*

APPROVAL OF MINUTES

Regular Meeting – August 4, 2025

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1 [2025-0238](#) In Recognition: Peyton John Sumrall, Eagle Scout

Sponsors: Mr. Comardelle

Attachments: [2025-0238 Eagle Scout Peyton Sumrall](#)
 [2025-0238 Peyton John Sumrall](#)

- 2 [2025-0239](#) Proclamation: "Suicide Prevention Awareness Month" and "World
 Suicide Prevention Day"

Sponsors: Ms. Fonseca

Attachments: [2025-0239 Suicide Prevention Awareness Month](#)

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2025-0240](#) Grants Office

[2025-0241](#) Parish President Remarks/Report

Sponsors: Mr. Jewell

ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING**Monday, September 8, 2025, 6:00 pm, Council Chambers, Courthouse, Hahnville***(No items for the regular Agenda)***ORDINANCE SCHEDULED FOR PUBLIC HEARING AND ADOPTION AT THIS PUBLIC MEETING (INTRODUCED AT PREVIOUS MEETING)**

- 3 [2025-0198](#) An ordinance adopting, setting forth, levying and imposing taxes on all property subject to taxation in the Parish of St. Charles, State of Louisiana, as required by Section 23 of Article VII of the Constitution of Louisiana and Revised Statute 47.1705(B) for General Parochial Purposes; constructing, acquiring, maintaining, operating, extending and/or improving levees, facilities and structures associated with outer flood protection systems within the Parish; constructing, maintaining, and operating the Parish Road Maintenance program, Parish Recreation program, Parish Fire Protection, Mosquito Control Program, E-911 Telephone System, Health Unit and Council on Aging program; Council on Aging Program (2); Road Lighting District No. 1; Library Service District No. 1; the ARC of St. Charles; paying any costs associated with acquiring, constructing, improving, maintaining and operating wastewater facilities and systems in the Parish.

Sponsors: Mr. Jewell and Department of Finance

Attachments: [2025-0198 REVISED](#) [2025 ADVAL council updated](#)

Legislative History

8/4/25	Parish President	Introduced
8/4/25	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 8 [2025-0232](#) An ordinance approving and authorizing the execution of Amendment No. 2 to Ordinance 22-3-7, which approved the Professional Services Agreement with Crescent Engineering & Mapping, LLC, for the King and Hahn Street Drainage Improvements (Project No. P220202), in the amount not to exceed of \$52,767.00.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2025-0232 Crescent Engineering & Mapping - Amendment - July 29, 2025 \(1\)](#)
[2025-0232 Crescent Corporate Resolution \(2\)](#)

Legislative History

8/4/25	Parish President	Introduced
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8/4/25 Parish Council Publish/Scheduled for Public Hearing to the Parish Council

- 14 [2025-0233](#) An ordinance approving and authorizing the execution of Change Order No. 1 (Final) for the East Bank Water Intake Platform Repairs (Project No. WWKS 110), to increase the contract amount by \$133,715.51.

Sponsors: Mr. Jewell and Department of Waterworks

Attachments: [2025-0233 East Bank Water Intake Platform Repairs WWKS 110 Change Order](#)

Legislative History

8/4/25 Parish President Introduced

8/4/25 Parish Council Publish/Scheduled for Public Hearing to the Parish Council

- 18 [2025-0234](#) An ordinance to amend the St. Charles Parish Code of Ordinances, Chapter 2, Article II, Departments, Sec. 2-18. Department of emergency preparedness., to change the name of the Department of Emergency Preparedness to the Department of Homeland Security and Emergency Preparedness on the Chapter's title page as well as (a) and (c) of Sec. 2-18.

Sponsors: Mr. Jewell and Department of Emergency Preparedness

Legislative History

8/4/25 Parish President Introduced

8/4/25 Parish Council Publish/Scheduled for Public Hearing to the Parish Council

PERSONS TO ADDRESS THE COUNCIL

- 19 [2025-0246](#) Mr. Christian Bergeron: Elleanor Claire Memorial Foundation Introduction and memorial site in honor of Mason Kiley

Attachments: [2025-0246_Petition_Christian_Bergeron](#)

[2025-0246 Correspondence 08.08.2025](#)

RESOLUTIONS

- 30 [2025-0237](#) A resolution authorizing the St. Charles Parish President to send certification to GOHSEP waiving any land use regulations relative to permitting for temporary housing and shelter assistance during declared emergencies.

Sponsors: Mr. Jewell

- 31 [2025-0242](#) A resolution adopting the St. Charles Parish Hazard Mitigation Plan.

Sponsors: Mr. Jewell, Mr. Mobley, Ms. Fonseca, Ms. Wilson, Ms. Skiba, Mr. Pilié, Mr. Comardelle, Ms. O'Daniels, Mr. Fisher and Ms. deBruler

Attachments: [2025-0242 2025 St. Charles HM Plan - Draft](#)

- 214 [2025-0243](#) A resolution approving and authorizing St. Charles Parish to submit a grant application to the United States Department of Agriculture's Rural Housing Service Fiscal Year (FY) 2025 Housing Preservation Grant Program.

Sponsors:

Mr. Jewell and Grants Office

APPOINTMENTS

- 215 [2025-0220](#) A resolution appointing a member to the St. Charles Parish Coastal Zone Advisory Committee as Member 1.

Council Chairman will accept nominations to the St. Charles Parish Coastal Zone Advisory Committee to fill the vacancy caused by the resignation of the term of Ms. Sarah Thigpen. Two (2) year term to begin September 23, 2025 and expire September 23, 2027.

Legislative History

3/12/12	Parish Council	Enacted Legislation
	Ms. Sarah Thigpen, appointed to the St. Charles Parish Coastal Zone Advisory Committee on March 12, 2012, per Resolution No. 5898	

8/4/25	Parish Council	Vacancy Announced
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- 216 [2025-0222](#) A resolution appointing a member to the St. Charles Parish Coastal Zone Advisory Committee as Member 2.

Council Chairman will accept nominations to the St. Charles Parish Coastal Zone Advisory Committee to fill the vacancy caused by the resignation of the term of Mr. Charles A. Smith. Two (2) year term to begin September 23, 2025 and expire September 23, 2027.

Legislative History

4/6/81	Parish Council	Enacted Legislation
	Mr. Charles A. Smith, appointed to the St. Charles Parish Coastal Zone Advisory Committee on April 6, 1981, per Resolution No. 2225	

8/4/25	Parish Council	Vacancy Announced
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- 217 [2025-0224](#) A resolution appointing a member to the St. Charles Parish Coastal Zone Advisory Committee as Member 3.

Council Chairman will accept nominations to the St. Charles Parish Coastal Zone Advisory Committee to fill the vacancy caused by the resignation of the term of Mr. Ray Matherne. Three (3) year term to begin September 23, 2025 and expire September 23, 2028.

Legislative History

11/6/78	Parish Council	Enacted Legislation
	Mr. Ray Matherne, appointed to the St. Charles Parish Coastal Zone Advisory Committee on November 6, 1978, per Resolution No. 1613	

8/4/25	Parish Council	Vacancy Announced
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- 218 [2025-0226](#) A resolution appointing a member to the St. Charles Parish Coastal Zone Advisory Committee as Member 4.

Council Chairman will accept nominations to the St. Charles Parish Coastal Zone Advisory Committee to fill the vacancy caused by the resignation of the term of Mr. Craig N. Melancon. Three (3) year term to begin September 23, 2025 and expire September 23, 2028.

Legislative History

6/21/99	Parish Council	Enacted Legislation
	Mr. Craig N. Melancon, appointed to the St. Charles Parish Coastal Zone Advisory Committee on June 21, 1999, per Resolution No. 4678	

8/4/25	Parish Council	Vacancy Announced
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- 219 [2025-0227](#) A resolution appointing a member to the St. Charles Parish Coastal Zone Advisory Committee as Member 5.

Council Chairman will accept nominations to the St. Charles Parish Coastal Zone Advisory Committee to fill the vacancy created for the late Mr. Arthur W. Carlson, Jr. Four (4) year term to begin September 23, 2025 and expire September 23, 2029.

Legislative History

11/3/08	Parish Council	Enacted Legislation
	Mr. Arthur W. Carlson, Jr., appointed to the St. Charles Parish Coastal Zone Advisory Committee on November 3, 2008, per Resolution No. 5592	

8/13/23	SCP Coastal Zone Advisory Committee	Deceased
	On August 13, 2023, Mr. Arthur Carlson, Jr. passed away.	

8/4/25	Parish Council	Vacancy Announced
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- 220 [2025-0228](#) A resolution appointing a member to the St. Charles Parish Coastal Zone Advisory Committee as Member 6.

Council Chairman will accept nominations to the St. Charles Parish Coastal Zone Advisory Committee to fill the vacancy. Four (4) year term to begin September 23, 2025 and expire September 23, 2029.

Legislative History

8/4/25	Parish Council	Vacancy Announced
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- 221 [2025-0229](#) A resolution appointing a member to the St. Charles Parish Coastal Zone Advisory Committee as Member 7.

Council Chairman will accept nominations to the St. Charles Parish Coastal Zone Advisory Committee to fill the vacancy. Four (4) year term to begin September 23, 2025 and expire September 23, 2029.

Legislative History

8/4/25	Parish Council	Vacancy Announced
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[2025-0235](#)

A resolution appointing a member to the Industrial Development Board of the Parish of St. Charles.

On Monday, September 8, 2025, the Council Chairman will accept nominations to the Industrial Development Board to fill the vacancy created by the expiration of the term of Mr. Jeffery Lemoine, Jr., Six (6) year term to begin October 1, 2025 and expire October 1, 2031.

Legislative History

9/23/19 Parish Council Enacted Legislation
Mr. Jeffery Lemoine, Jr., appointed to the Industrial Development Board of the Parish of St. Charles on September 23, 2019, per Resolution No. 6442
Term: October 1, 2019 - October 1, 2025

[2025-0236](#)

A resolution appointing a member to the Industrial Development Board of the Parish of St. Charles.

On Monday, September 8, 2025, the Council Chairman will accept nominations to the Industrial Development Board to fill the vacancy created by the expiration of the term of Mr. Zachary "Zack" Young. Six (6) year term to begin October 1, 2025 and expire October 1, 2031.

Legislative History

11/18/19 Parish Council Enacted Legislation
Mr. Zachary "Zack" Young appointed to the Industrial Development Board of the Parish of St. Charles on November 18, 2019, per Resolution No. 6455
Term: Immediately - October 1, 2025

222 [2025-0244](#)

Accept resignation of Mr. Corey Faucheux - Industrial Development Board of the Parish of St. Charles

Attachments: [2025-0244 C.Faucheux Resignation](#)

Legislative History

11/1/21 Parish Council Enacted Legislation
Mr. Corey Faucheux, appointed to the Industrial Development Board of the Parish of St. Charles on November 1, 2021, per Resolution No. 6593

[2025-0245](#)

A resolution appointing a member to the Industrial Development Board of the Parish of St. Charles.

On Monday, September 8, 2025, the Council Chairman will accept nominations to the Industrial Development Board to fill the vacancy created by the resignation of the term of Mr. Corey Faucheux. Unexpired term to begin immediately and expire October 1, 2027.

Legislative History

11/1/21 Parish Council Enacted Legislation
Mr. Corey Faucheux appointed to the Industrial Development Board of the Parish of St. Charles on November 1, 2021, per Resolution No. 6593
Term: November 1, 2021 - October 1, 2027

MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.**MEETINGS**

BOARD OF ADJUSTMENT (ZBA): Thursday, 8/21/25, 6PM, Council Chambers
HOUSING AUTHORITY: Tuesday, 8/26/25, 6PM, Council Chambers
HOSPITAL SERVICE DISTRICT NO. 1: Wednesday, 8/27/25, 2PM, Council Chambers
LAFOURCHE BASIN LEVEE DISTRICT: Wednesday, 9/3/25, 6PM, Lafourche Basin
Levee District Office, 21380 Highway 20, Vacherie
PLANNING & ZONING COMMISSION: Thursday, 9/4/25, 6PM, Council Chambers
COMMUNICATIONS DISTRICT (911): Monday, 9/8/25, 5PM, 911 Center, 222 Joe Louis Lane, Hahnville
ST. CHARLES PARISH COUNCIL: Monday, 9/8/25, 6PM, Council Chambers

ANNOUNCEMENTS

PARISH HOLIDAY: Monday, September 1, 2025 - Labor Day

****PLEASE NOTE THAT THERE WILL BE A THREE (3) WEEK LAPSE BETWEEN COUNCIL MEETINGS. THE NEXT REGULAR COUNCIL MEETING WILL BE HELD ON MONDAY, SEPTEMBER 8, 2025, COUNCIL CHAMBERS, COURTHOUSE.*

Board of Review: Parish Council will be sitting as a Board of Review September 24 – October 8, 2025

2025 Assessment List

Written or Oral Protests must be received by the Parish Council Office by September 29, 2025 – 4:00 pm

Public Hearings to consider the Proposed 2026 Capital and Consolidated Operating Budget:

Tuesday, October 28, 2025, 9AM

Thursday, October 30, 2025, 1PM

Monday, November 3, 2025, 6PM

Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5125 to discuss the particular accommodations needed.