

**EXECUTIVE ASSISTANT** 

## St. Charles Parish

## OFFICE OF THE PARISH PRESIDENT



Ms. Lauren Johnson St. Charles Community C.A.R.E Center 171 Keller Street Hahnville, LA 70057

Dear Ms. Johnson,

In accordance with Ordinance No. 19-12-13 of the St. Charles Parish Council approved on 12-16-2019, I am hereby renewing our intergovernmental Agreement for the period January 01, 2021 to December 31, 2021. The amount of our agreement for this term is Ten Thousand Dollars (\$10,000.00). Payments shall be made in three equal payments in the amount of Three Thousand Three Hundred Thirty-three Dollars and Thirty-three Cents (\$3,333.33) beginning on the 1<sup>st</sup> day of February 2021 and then on June 1, 2021 and November 1, 2021. If this meets with your approval, please indicate so by signing below and returning two originals for our files.

I want to take this opportunity to thank you and the members of the C.A.R.E. Center Foundation for your continued work in providing this most needed service to the citizens of St. Charles Parish.

Sincerely,

Matthew Jewell

Parish President

Approved:

Lauren Johnson

St. Charles Parish C.A.R.E Center

Cc: St. Charles Parish Council Cc: Mike Palamone-CAO Cc: Grant Dussom-Finance