



ST. CHARLES PARISH


OFFICE OF THE COUNCIL SECRETARY

P.O. BOX 302 • HAHNVILLE, LOUISIANA 70057
(985) 783-5125 • www.stcharlesparish.gov

COUNCIL OFFICE MEMORANDUM

DATE: AUGUST 8, 2025

TO: MR. MILES BINGHAM
PUBLIC WORKS DIRECTOR

FROM: MICHELLE IMPASTATO
COUNCIL SECRETARY 

RE: PROFESSIONAL SERVICES AGREEMENT
RIVERBEND SUBSURFACE DRAINAGE
(PROJECT NO. P250702)

On August 4, 2025, the St. Charles Parish Council adopted Ordinance No. 25-8-5 approving and authorizing the execution of a Professional Services Agreement with Crescent Engineering & Mapping, LLC, for the Riverbend Subsurface Drainage (Project No. P250702), in the lump sum amount of \$86,544.40.

A copy of the ordinance is enclosed for your records. The agreement has been routed to you via DocuSign on August 7, 2025 to handle execution. Please forward to us a fully executed copy once available.

MI/ag

Enclosure

cc: Parish Council
Ms. Samantha de Castro w/enclosure
Mr. Corey Oubre w/enclosure

2025-0202

**INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT
(DEPARTMENT OF PUBLIC WORKS)**

ORDINANCE NO. 25-8-5

An ordinance approving and authorizing the execution of a Professional Services Agreement with Crescent Engineering & Mapping, LLC, for the Riverbend Subsurface Drainage (Project No. P250702), in the lump sum amount of \$86,544.40.

WHEREAS, St. Charles Parish would like to authorize Crescent Engineering & Mapping, LLC, to perform surveying and engineering services on the Riverbend Subsurface Drainage project; and,

WHEREAS, the Riverbend Subsurface Drainage project entails the surveying and engineering to provide a solution that will help alleviate some of the drainage issue that is being seen on Riverbend Drive in St. Rose; and,

WHEREAS, St. Charles Parish and Crescent Engineering & Mapping, LLC, have mutually agreed upon a lump sum amount of \$86,544.40 to complete the Riverbend Subsurface Drainage (Project No. P250702).

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That the Professional Services Agreement between St. Charles Parish and Crescent Engineering & Mapping, LLC, for the Riverbend Subsurface Drainage (Project No. P250702), in the lump sum amount of \$86,544.40 is hereby approved and accepted.

SECTION II. That the Parish President is hereby authorized to execute said Agreement on behalf of St. Charles Parish.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, WILSON, SKIBA, PILIE, O'DANIELS, FISHER

NAYS: NONE

ABSENT: COMARDELLE, DEBRULER

And the ordinance was declared adopted this 4th day of August, 2025, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: Nelly Fonseca

SECRETARY: Michelle DiPietro

DLVD/PARISH PRESIDENT: August 5, 2025

APPROVED: ✓

DISAPPROVED: _____

PARISH PRESIDENT: Matthew Jewell

RETD/SECRETARY: August 7, 2025

AT: 3:16 pm RECD BY: [Signature]