



# St. Charles Parish

## Meeting Minutes

### Parish Council

St. Charles Parish  
Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
[www.stcharlesparish.gov](http://www.stcharlesparish.gov)

### Final

**Council Chairman Beth A. Billings**  
**Councilmembers Holly Fonseca, La Sandra Darensbourg Gordon,**  
**Mary K. Clulee, Dick Gibbs, Nicky Dufrene, Marilyn B. Bellock,**  
**Bob Fisher, Julia Fisher-Cormier**

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Monday, March 27, 2023

6:00 PM

Council Chambers, Courthouse

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### ATTENDANCE

**Present** 8 - Beth A. Billings, Holly Fonseca, Mary K. Clulee, Dick Gibbs, Nicky Dufrene, Marilyn B. Bellock, Bob Fisher, and Julia Fisher-Cormier

**Absent** 1 - La Sandra Darensbourg Gordon

### Also Present

Parish President Matthew Jewell, Chief Administrative Officer Mike Palamone, Chief Operations Officer Darrin Duhe, Executive Director of Technology and Cybersecurity Anthony Ayo, Director of Communications/Public Information Officer Samantha de Castro, Finance Director Grant Dussom, Public Works Director Miles Bingham, Planning & Zoning Director Michael Albert, Waterworks Director Gregory Gorden, Blaine Fauchoux, Public Information Office, Dawn Higdon, Legal Services Department

### CALL TO ORDER

### PRAYER / PLEDGE

Pastor Ronald Fortune  
Covenant Church, Destrehan

### APPROVAL OF MINUTES

**A motion was made by Councilmember Fisher, seconded by Councilmember Bellock, to approve the minutes from the regular meeting of March 13, 2023. The motion carried by the following vote:**

**Yea:** 8 - Billings, Fonseca, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

**Absent:** 1 - Darensbourg Gordon

**SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)**

[2023-0062](#)

Proclamation: "Child Abuse Prevention Month"

**Sponsors:** Mr. Jewell

**Read**

[2023-0063](#)

Proclamation: "Sexual Assault Awareness Month and Financial Literacy Month"

**Sponsors:** Ms. Billings

Councilwoman Clulee spoke on the matter.  
Mr. Mark Medina spoke on the matter.  
Councilwoman Fonseca spoke on the matter.

**Read**

[2023-0058](#)

Proclamation: "Autism Awareness & Acceptance Month and World Autism Awareness Day"

**Sponsors:** Ms. Clulee

**Read**

[2023-0060](#)

Proclamation: "National Public Safety Telecommunicators Week"

**Sponsors:** Ms. Billings

Parish President Matthew Jewell spoke on the matter.  
Councilman Fisher spoke on the matter.

**Read**

[2023-0061](#)

Proclamation: "St. Charles Parish First Responders Crawfish Cook-Off Day"

**Sponsors:** Ms. Clulee

**Read**

[2023-0064](#)

Proclamation: "Parkinson's Disease Awareness Month"

**Sponsors:** Ms. Billings

**Read**

[2023-0065](#)

Proclamation: "Fair Housing Month in St. Charles Parish"

**Sponsors:** Mr. Jewell

**Read**

[2023-0066](#)

Proclamation: "National Community Development Week"

**Sponsors:** Mr. Jewell

**Read**

**REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)**

[2023-0071](#)

New Orleans Aviation Board

Director of Aviation Kevin Dolliole reported.

Councilwoman Clulee spoke on the matter.

Mr. Dolliole spoke on the matter.

Councilwoman Fisher-Cormier spoke on the matter.

Parish President Matthew Jewell spoke on the matter.

**Reported**

[2023-0072](#)

Parish President Remarks/Report

**Sponsors:** Mr. Jewell

Parish President Matthew Jewell reported.

**Reported**

**IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN BILLINGS AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, APRIL 10, 2023, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:**

[2023-0067](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A to O-L on Lot K-1B as shown on the resubdivision map by Lucien C. Gassen, PLS dated November 28, 2006, municipal address 165 Vernons Lane, Ama, as requested by Michael Keller.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

**Publish/Scheduled for Public Hearing to the Parish Council on April 10, 2023**

[2023-0068](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from C-2 to C-3 on Lot 18, Block 23 and Lot A-2, Block 24, Townsite of Paradis as shown on the boundary survey by Mitchell L. McDonald, PLS dated December 6, 2022, municipal address 14910 Highway 90, Paradis, as requested by Ricardo Quiroz on behalf of Quinton Mayeux.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

**Publish/Scheduled for Public Hearing to the Parish Council on April 10, 2023**

[2023-0069](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A to O-L totaling approximately 3.6 acres and consisting of a portion of Lot A.R.-1 as shown on the resubdivision map of the Nina Champagne Tract by R.P. Bernard, PLS dated August 25, 2007, an undesignated 78 ft. by 800 ft. portion of the former Nina Champagne Tract, municipal address 141 Crooked R. Lane, Ama, and an approximately 1.5 acre undesignated portion of the former Nina Champagne Tract including a portion of Crooked R. Lane, as requested by Brennen and Melissa Friloux.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

**Publish/Scheduled for Public Hearing to the Parish Council on April 10, 2023**

[2023-0070](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from C-2 to C-3 on approximately 9,104 sq. ft. of the front portion of Lot P-A, and from C-2 and C-3 to M-1 on approximately 25,462 sq. ft. of the rear portion of Lot P-A and all of Tract 33-A, Almedia Plantation as shown on the survey by Cody A. DiMarco, PLS dated December 14, 2022, municipal address 10436 Airline Drive, St. Rose, as requested by Conrad Frey on behalf of Elitestor, LLC.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

**Publish/Scheduled for Public Hearing to the Parish Council on April 10, 2023**

[2023-0075](#)

An ordinance approving and authorizing the execution of a Contract with Byron E. Talbot Contractor, Inc., for the construction of the Lakewood Dr. Reconstruction, State Project No. H.014051, Federal Aid Project No. H014051, extending from East/West Heather Dr. to Highway 90 in the amount of \$5,979,591.63.

**Sponsors:** Mr. Jewell and Department of Public Works

**Publish/Scheduled for Public Hearing to the Parish Council on April 10, 2023**

**ORDINANCES SCHEDULED FOR PUBLIC HEARING  
(INTRODUCED AT PREVIOUS MEETING)**

[2023-0052](#)

An ordinance approving and authorizing the execution of a contract with Pintail Contracting Services, LLC, for the East Bank "C" Plant Filter Upgrade (Project No. WWKS-96) in the amount of \$2,023,900.00.

**Sponsors:** Mr. Jewell and Department of Waterworks

Reported:

Waterworks Department Recommended: Approval  
Waterworks Director Gregory Gorden spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 23-3-4

Council Discussion  
Mr. Gorden spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 8 - Billings, Fonseca, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

**Absent:** 1 - Darenbourg Gordon

Enactment No: 23-3-4

[2023-0053](#)

An ordinance approving and authorizing the execution of an Amendment No. 2 to Ordinance No. 20-7-7 which approved the Professional Services Agreement with T. Baker Smith, LLC, to perform engineering services for the 2020 West Bank Master Drainage Plan (MDP) (Project No. P200602), in the amount not to exceed \$506,218.25.

**Sponsors:** Mr. Jewell and Department of Public Works

Reported:

Department of Public Works Recommended: Approval  
Public Works Director Miles Bingham spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 23-3-5

Council Discussion  
Mr. Bingham spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 8 - Billings, Fonseca, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

**Absent:** 1 - Darensbourg Gordon

Enactment No: 23-3-5

[2023-0054](#)

An ordinance to approve a purchase and/or expropriation of a 1,482 sq. ft. perpetual sewer servitude and a 2,223 sq. ft. temporary construction servitude over property owned by John T. Lambert, Jr. and Michael C. Melancon designated as Lot 1A of the John Lambert Tract for the St. Rose Sewer Network Upgrade Project.

**Sponsors:** Mr. Jewell and Department of Wastewater

Reported:

Wastewater Department Recommended: Approval  
Chief Administrative Officer Mike Palamone spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 23-3-6

Council Discussion  
Mr. Palamone spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 8 - Billings, Fonseca, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

**Absent:** 1 - Darensbourg Gordon

Enactment No: 23-3-6

[2023-0055](#)

An ordinance to approve a purchase and/or expropriation of a 1,477 sq. ft. perpetual sewer servitude and a 2,214 sq. ft. temporary construction servitude over property owned by Martha King Lambert, Edward W. Lambert, Jr., Sally Lambert Schexnaydre, and Mary Jane Lambert, and/or all other owners of record, as their interests may appear, designated as Lot 7 of the John Lambert Tract for the St. Rose Sewer Network Upgrade Project.

**Sponsors:** Mr. Jewell and Department of Wastewater

Reported:

Wastewater Department Recommended: Approval  
Chief Administrative Officer Mike Palamone spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 23-3-7

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 8 - Billings, Fonseca, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

**Absent:** 1 - Darensbourg Gordon

Enactment No: 23-3-7

[2023-0051](#)

An ordinance approving and authorizing the execution of a contract with Pintail Contracting Services, LLC, for Hurricane Ida Repairs and Reconstruction, Department of Waterworks, West Bank Facilities (Project Numbers WWKS 107 & WWKS 108-334) in the amount of \$1,432,000.00.

**Sponsors:** Mr. Jewell and Department of Waterworks

Reported:

Waterworks Department Recommended: Approval  
Waterworks Director Gregory Gorden spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 23-3-8

Council Discussion  
Mr. Gorden spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 8 - Billings, Fonseca, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier



**Nay:** 0

**Absent:** 1 - Darensbourg Gordon

Enactment No: 23-3-8

## RESOLUTIONS

### [2023-0073](#)

A resolution adopting a Louisiana Compliance Questionnaire as a required part of St. Charles Parish’s annual financial and compliance audit.

**Sponsors:** Mr. Jewell and Department of Finance

Reported:

Finance Department Recommended: Approval  
Finance Director Grant Dussom spoke on the matter.

Public comment opened; no public comment

#### **VOTE ON THE PROPOSED RESOLUTION**

**Yea:** 8 - Billings, Fonseca, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

**Absent:** 1 - Darensbourg Gordon

Enactment No: 6689

## APPOINTMENTS

### [2023-0038](#)

A resolution to appoint Ms. Sarah H. Sacra to the St. Charles Parish Library Board of Control as the District VII Representative.

#### **VOTE ON THE APPOINTMENT OF MS. SARAH H. SACRA**

**Yea:** 8 - Billings, Fonseca, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

**Absent:** 1 - Darensbourg Gordon

Enactment No: 6690

### [2023-0074](#)

A resolution to appoint a member to the St. Charles Parish Planning & Zoning Commission as the District V Representative.

**Vacancy Announced**

## ADJOURNMENT

A motion was made by Councilmember Bellock, seconded by Councilmember Fisher, to adjourn the meeting at approximately 7:21 pm. The motion carried by the following vote:

**Yea:** 8 - Billings, Fonseca, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

**Absent:** 1 - Darensbourg Gordon

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

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**Michelle Impastato**  
**Council Secretary**