



# St. Charles Parish

## Meeting Minutes

### Parish Council

St. Charles Parish  
Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
[www.stcharlesparish.gov](http://www.stcharlesparish.gov)

### Final

**Council Chairman Beth A. Billings**  
**Councilmembers Holly Fonseca, La Sandra Darensbourg Gordon,**  
**Mary K. Clulee, Dick Gibbs, Nicky Dufrene, Marilyn B. Bellock,**  
**Bob Fisher, Julia Fisher-Cormier**

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Monday, February 6, 2023

6:00 PM

Council Chambers, Courthouse

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### ATTENDANCE

**Present** 8 - Beth A. Billings, Holly Fonseca, La Sandra Darensbourg Gordon, Mary K. Clulee, Nicky Dufrene, Marilyn B. Bellock, Bob Fisher, and Julia Fisher-Cormier

**Absent** 1 - Dick Gibbs

### Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Legal Services Assistant Director Robert Raymond, Chief Administrative Officer Mike Palamone, Chief Operations Officer Darrin Duhe, Executive Director of Technology and Cybersecurity Anthony Ayo, Director of Communications/Public Information Officer Samantha de Castro, Finance Director Grant Dussom, Public Works Director Miles Bingham, Planning & Zoning Director Michael Albert, Waterworks Director Gregory Gorden, Parks and Recreation Director Duane Foret, Risk Management Officer Rechell Champagne, Eric Zurcher, Public Information Office

### CALL TO ORDER

### PRAYER / PLEDGE

Pastor Cody Cunningham  
First Baptist Church, Luling

### APPROVAL OF MINUTES

**A motion was made by Councilmember Bellock, seconded by Councilmember Fonseca, to approve the minutes from the regular meeting of January 23, 2023. The motion carried by the following vote:**

**Yea:** 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

**Absent:** 1 - Gibbs

**SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)**

[2023-0012](#)

Proclamation: "Krewe of G-Old Timers Day"

**Sponsors:** Mr. Jewell

**Read**

[2023-0013](#)

Proclamation: "Krewe of Montz Day"

**Sponsors:** Mr. Fisher

**Read**

[2023-0014](#)

In Recognition and Dedication: Charles "Chuck" Oubre, III

**Sponsors:** Ms. Fonseca

**Read**

[2023-0015](#)

Proclamation: "Krewe of Lul Day"  
Dedication to Mr. Charles "Chuck" Oubre, III

**Sponsors:** Ms. Clulee

**Read**

[2023-0016](#)

In Recognition: Mr. Russell Lauve and Mrs. Dianna Tucker Lauve -  
2023 King and Queen, Krewe of Lul

**Sponsors:** Mr. Jewell

**Read**

[2023-0017](#)

In Recognition: Ms. Wanda Lauve Candies - 2023 Grand Marshal,  
Krewe of Lul

**Sponsors:** Mr. Jewell

**Read**

[2023-0018](#)

Proclamation: "Krewe of Des Allemands Day"

**Sponsors:** Mr. Dufrene

**Read**

[2023-0019](#)

In Recognition: Mr. Fallan Hotard, Sr. and Mrs. Cynthia Cortez Hotard - 2023 King and Queen, Krewe of Des Allemands

**Sponsors:** Mr. Jewell

**Read**

[2023-0020](#)

In Recognition: Ms. Elaine Andry Ayo - 2023 Grand Marshal, Krewe of Des Allemands

**Sponsors:** Mr. Jewell

**Read**

[2023-0021](#)

In Recognition: Ms. Carol Leblanc Alvarez - 2023 Grand Marshal, Krewe of Des Allemands

**Sponsors:** Mr. Jewell

**Read**

[2023-0022](#)

Peanut Butter Collection Drive - Mr. Jarrett Fuselier, AVP Nursing Administrator and Ms. Lauren Holland, HR Business Partner, St. Charles Parish Hospital

**Sponsors:** Ms. Billings

**Read**

[2023-0023](#)

Proclamation: "Disability Awareness Month in St. Charles Parish"

**Sponsors:** Ms. Bellock

**Read**

[2023-0024](#)

Proclamation: "Lions Month in St. Charles Parish"

**Sponsors:** Mr. Dufrene

**Read**

[2023-0025](#)

Proclamation: "Problem Gambling Awareness Month"

**Sponsors:** Ms. Billings

**Read**

**REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)**

[2023-0026](#)

Risk Management/Safety

Risk Management Officer Rechell Champagne reported.

Councilwoman Clulee spoke on the matter.

Ms. Champagne spoke on the matter.

**Reported**

[2023-0027](#)

Parish President Remarks/Report

**Sponsors:** Mr. Jewell

Parish President Matthew Jewell reported.

Councilman Dufrene spoke on the matter.

President Jewell spoke on the matter.

**Reported**

**IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN BILLINGS AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, FEBRUARY 27, 2023, 6:00 PM, EDWARD A. DUFRESNE COMMUNITY CENTER MEETING ROOM, 274 JUDGE EDWARD DUFRESNE PARKWAY, LULING, TO BE CONSIDERED FOR FINAL PASSAGE:**

[2023-0028](#)

An ordinance to amend the Code of Ordinances, Chapter 21 Roads, Bridges, Etc., Article V. Parades, Motorcades on Public Streets, Section 21-58.5 Prohibitions, Section 21-59 Application, Section 21-60 Standards for issuance, and Section 21-61 Notice of rejection.

**Sponsors:** Mr. Jewell

**Publish/Scheduled for Public Hearing to the Parish Council on February 27, 2023**

[2023-0029](#)

An ordinance approving and authorizing the execution of Amendment No. 1 to Ordinance No. 22-3-4 which approved a Contract with River Birch Renewable Energy, LLC, for Storm Debris Disposal 2021 (Project No. P210803).

**Sponsors:** Mr. Jewell and Department of Public Works

**Publish/Scheduled for Public Hearing to the Parish Council on February 27, 2023**

[2023-0030](#)

An ordinance approving and authorizing the execution of a Professional Services Contract by and between St. Charles Parish and CSRS Disaster Recovery Management, LLC to perform Program Administrative/Management Services in the implementation of the St. Charles Parish CDBG - Disaster Recovery Program in the amount of \$159,900.00.

**Sponsors:** Mr. Jewell and Grants Office

**Publish/Scheduled for Public Hearing to the Parish Council on February 27, 2023**

[2023-0031](#)

An ordinance approving and authorizing the execution of an Amendment No. 1 to Ordinance No. 22-5-9 which approved the Professional Services Agreement with McKim & Creed, Inc., to perform engineering services for the Luling Pond Lift Station and Upgrades Project (Project No. S211204), in the not to exceed amount of \$470,092.00.

**Sponsors:** Mr. Jewell and Department of Wastewater

**Publish/Scheduled for Public Hearing to the Parish Council on February 27, 2023**

[2023-0032](#)

An ordinance approving and authorizing the execution of an Amendment No. 2 to Ordinance No. 21-11-4 which approved the Professional Services Agreement with GIS Engineering, LLC, to perform engineering services for the Montz Pump Station No. 2 (Parish Project Number P210806).

**Sponsors:** Mr. Jewell and Department of Public Works

**Publish/Scheduled for Public Hearing to the Parish Council on February 27, 2023**

**PLANNING AND ZONING PETITIONS**

[2023-0011](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from M-1 to M-2 on approximately 300 acres adjacent to the IMTT facility located at 11842 River Road, St. Rose, between the Canadian National Railroad and Airline Drive, as shown on the maps by BRIS Engineering, LLC dated December 1, 2022, as requested by International-Matex Tank Terminals, LLC.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval  
Planning Commission Recommended: Approval  
Planning & Zoning Director Michael Albert spoke on the matter.

Speakers:

Ms. Traci Johnson, New Orleans, Vice President of Environmental Health, and Safety, IMTT in St. Rose

**Public Hearing Requirements Satisfied**

Enactment No: 23-2-1

Council Discussion  
Councilman Fisher invited Ms. Johnson to the podium to answer questions.  
Ms. Johnson spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

**Absent:** 1 - Gibbs

Enactment No: 23-2-1

**ORDINANCES SCHEDULED FOR PUBLIC HEARING  
(INTRODUCED AT PREVIOUS MEETING)**

[2023-0006](#)

An ordinance to approve and authorize the execution of a contract with Pedal Valves, Inc. for the Automated Water Meter Reading Installation Program (Project No. WWKS 106) in the amount of \$687,155.00.

**Sponsors:** Mr. Jewell and Department of Waterworks

Reported:  
Waterworks Department Recommended: Approval  
Waterworks Director Gregory Gorden spoke on the matter.

Council Discussion  
Mr. Gorden spoke on the matter.

Chairman Billings opened public hearing.

**Public Hearing Requirements Satisfied**

Enactment No: 23-2-2

Further Council Discussion  
Mr. Gorden spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 8 - Billings, Fonseca, Darensbourg Gordon, Clulee, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

**Absent:** 1 - Gibbs

Enactment No: 23-2-2

**ADJOURNMENT**

**A motion was made by Councilmember Fisher, seconded by Councilmember Bellock, to adjourn the meeting at approximately 7:16 pm. The motion carried by the following vote:**

**Yea:** 8 - Billings, Fonseca, Darenbourg Gordon, Clulee, Dufrene, Bellock, Fisher and Fisher-Cormier

**Nay:** 0

**Absent:** 1 - Gibbs

**I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.**

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**Michelle Impastato  
Council Secretary**