



# ST. CHARLES PARISH

## OFFICE OF THE COUNCIL SECRETARY

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June 10, 2015

Honorable Dr. Michael A. Fitts, President  
Tulane University  
218 Gibson Hall  
6823 St. Charles Avenue  
New Orleans, LA 70118

Re: St. Charles Parish  
Civil Service Board

Dear President Fitts:

In accordance with Ordinance No. 81-6-7 which created and established a system of Classified Civil Service for St. Charles Parish, Section II.C.5. of said Ordinance provides that one member shall be filled by the appointment of the St. Charles Parish Council from a list of three persons submitted by the President of Tulane University in New Orleans.

The term of Ms. Sara Champion, the present appointee selected from your previous recommendation will expire August 1, 2015. We would appreciate you submitting a list of three persons to the Parish Council for the new term which will begin August 1, 2015, and expire August 1, 2018.

We sincerely appreciate your past and future cooperation in this regard.

Sincerely,

TIFFANY K. CLARK  
COUNCIL SECRETARY

TKC/vb

cc: Parish Council  
Ms. Sara Champion  
Mr. Buddy Boe, Chief Administrative Officer  
Ms. Sandy Zimmer, Personnel Officer  
Mr. Daniel Sullivan, Executive Vice President  
Louisiana Civil Service League

*bcc: Ms. Marcia Taylor*