

2000-0481

INTRODUCED BY: BARRY MINNICH, COUNCILMAN, DISTRICT VII

RESOLUTION NO. 4848

A resolution officially establishing a confirmation questionnaire for nominees for all Boards or Commissions.

WHEREAS, on May 17, 1982 a motion was made and seconded that the Council initiate the procedure of forwarding a questionnaire to all nominees for all Boards, requesting that the form be returned to the Council prior to the release of the Council Agenda; and,

WHEREAS, it is the desire of the Parish Council to officially adopt said questionnaire by Resolution; and,

WHEREAS, Rule #17. of the Council Rules for St. Charles Parish requires that all nominees be required to complete the confirmation questionnaire and return it to the Office of the Council Secretary by 4:00 o'clock p.m. on the fourth business day preceding a Parish Council Meeting; failure to complete or return the questionnaire prior to the deadline shall automatically disqualify the nomination; and,

WHEREAS, on September 25, 2000, the Legislative Committee unanimously agreed to amend the confirmation questionnaire for Boards or Commissions to request information regarding any pending or past litigation against the Parish.

NOW, THEREFORE, BE IT RESOLVED, THAT WE, THE MEMBERS OF THE ST. CHARLES PARISH COUNCIL, do hereby officially establish a confirmation questionnaire for nominees for all Boards or Commissions.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: RAMCHANDRAN, FAUCHEUX, HILAIRE, FABRE, ABADIE, AUTHEMENT, BLACK, MINNICH

NAYS: NONE

ABSENT: MARINO

And the resolution was declared adopted this 9th day of October, 2000, to become effective five (5) days after publication in the Official Journal.

Confirmation Questionnaire for Boards & Commissions

CHAIRMAN: 

Acting

SECRETARY: 

DLVD/PARISH PRESIDENT: 10-10-00

APPROVED:  DISAPPROVED: _____

PARISH PRESIDENT: 

Acting

RETD/SECRETARY: 10-11-00 

AT: 3:30 PM RECD BY: MB

ST. CHARLES PARISH COUNCIL

CONFIRMATION QUESTIONNAIRE

IN CONSIDERATION
FOR APPOINTMENT TO

BOARD OR COMMISSION

1. Name: _____
Home Telephone: _____ Business Telephone: _____
(TELEPHONE NUMBERS WILL NOT BE MADE PUBLIC IF YOU SPECIFY)
2. Address: Current resident address: _____
Mailing address: _____
3. Date of Birth: _____ Place of Birth: _____
4. Education: List institutions, dates attended, degree received,
and date granted:

5. Employment Record: List all positions held since High School or
College, including the title or description of
job, name of employer, location of work, and
dates of inclusive employment:

6. Government Experiences: List any experience in or association
with federal, state, or local governments, including advisory,
consultative, honorary, or part-time service or positions:

7. Current Offices/Employment:

Complete the following chart for all current elective or appointive, full-time or part-time offices or employment. O/E (office/employment); G.N. (governmental entity); E/A (elective/appointive); F/P (full-time/part-time). If part-time office or employment, please give number of hours worked per week.

O/E	G.N.	E/A	F/P

8. Honors and Awards: List all scholarships, fellowships, honorary society memberships, and any other special recognitions for outstanding service or achievement:

9. State what, in your opinion, qualifies you to serve in the particular position to which you have been nominated.

10. Have you read this state's governmental ethics laws?

11. Are you aware of a law requiring your confirmation?

12. Are you in any way related to any member of the Council or the Parish President? If so, state the relationship.

13. Explain in writing how you will resolve any present or potential conflict of interest.

14. If you, personally, or any business enterprise which you have an interest of 10% or greater, has received income in excess of \$250.00 from the State of Louisiana or any political subdivision thereof, please list the sources and the amounts:

15. What will be your connections with your present employer, business firm, associations, or organizations if you are appointed to this Board?

16. Are you involved in any pending or past Litigation against St. Charles Parish and/or any Political Subdivision thereof?

I HEREBY CERTIFY THAT ALL ANSWERS TO QUESTIONS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Appointee's Signature

Date

Summary of Attorney General Opinion No. 82-648 dated August 16, 1982:

Inquiry on whether the "Confirmation Questionnaire" adopted by the St. Charles Parish Council for use in selecting persons to represent the Parish Council on local boards and commissions would be available to the public by virtue of the Louisiana Public Records Act.

SUMMARY

It is the opinion of this office that applications of public appointees should generally be shielded in toto if appointments are not made and the records are not used by the public body. If selected, data including addresses, date of birth, education, current and former employment, government experience, and other information concerning job suitability may be disclosed. Financial disclosure of assets received by the appointee or his business interests from public sources may be required. Telephone numbers need not be disclosed. Marital status and organizational memberships should be excised.

Please return by mail to: Council Secretary
St. Charles Parish
P. O. Box 302
Hahnville, LA 70057

or
Hand deliver to: Council Secretary
St. Charles Parish Courthouse
15045 River Road
Hahnville, LA 70057