



# St. Charles Parish

## Meeting Agenda

### Parish Council

**Council Chairman Dennis Nuss**  
**Councilmembers Carolyn K. Schexnaydre, Terry Authement,**  
**Billy Raymond, Sr., Shelley M. Tastet, Wendy Benedetto,**  
**Paul J. Hogan, Larry Cochran, Marcus M. Lambert**

St. Charles Parish Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5125  
www.stcharlesparish.gov

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Monday, December 19, 2011

6:00 PM

Council Chambers, Courthouse

Final

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### Minutes

#### ATTENDANCE

#### CALL TO ORDER

#### PRAYER

#### PLEDGE

Bishop Otis Kenner  
Faith Praise & Deliverance Temple

#### APPROVAL OF MINUTES

#### SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1 [2011-0395](#) In Recognition: Bishop Otis Kenner  
**Sponsors:** Mr. Nuss
- 2 [2011-0400](#) In Recognition: Councilman Dennis Nuss, 2011 Council Chairman  
**Sponsors:** Ms. Benedetto
- 3 [2011-0401](#) In Recognition: Councilwoman Wendy Benedetto, 2011 Council Vice-Chairman  
**Sponsors:** Mr. Nuss
- 4 [2011-0403](#) Tribute: Honorable Terry Authement, Councilman-At-Large, Division B  
**Sponsors:** Ms. Schexnaydre
- 5 [2011-0404](#) Tribute: Honorable Billy Raymond, Councilman, District I  
**Sponsors:** Mr. Nuss

6 [2011-0405](#) Tribute: Honorable Marcus M. Lambert, Councilman, District VI

**Sponsors:** Ms. Benedetto

## REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2011-0399](#) South Louisiana Port Commission

[2011-0406](#) Year End Review

**Sponsors:** Mr. Nuss

[2011-0398](#) Parish President Remarks/Report

**Sponsors:** Mr. St. Pierre Jr.

## ORDINANCES/RESOLUTIONS INTRODUCED FOR PUBLICATION/PUBLIC HEARING

[2011-0393](#) An ordinance approving and authorizing the execution of Change Order No. 1 for Parish Project No P090103-9, Road Maintenance 2011, to balance the contract quantities with actual quantities resulting in a decrease of \$14,157.45.

**Sponsors:** Mr. St. Pierre Jr. and Department of Public Works

**Attachments:** [2011-0393 Change Order-F](#)

[2011-0393 Final Ord 12-1-1 with Change Order](#)

[2011-0402](#) An ordinance to amend the Code of Ordinances Appendix A, Section XXI. Sign Regulations, D. Signs to be Allowed Without a Permit, by amending (6).

**Sponsors:** Mr. Hogan

**Attachments:** [2011-0402 11-7-11 Memo to PZ](#)

[2011-0402 Failed Proposed Ordinance](#)

### **Legislative History**

11/7/11	Council Member(s)	Rcmd'nation Request Fwd'd to the Department of Planning & Zoning to the Planning & Zoning Director to initiate the process to have the referenced placed on the December 1, 2011 Planning Commission Agenda.
12/1/11	Department of Planning & Zoning	No Recommendation to the Planning Commission
12/1/11	Planning Commission	Recommended Denial to the Parish Council

[2011-0407](#) An ordinance approving and authorizing the execution of Change Order No. 1(Final) for Parish Project No. P090405 New Sarpy Station Auto Bar Screen Cleaners to decrease the contract amount by \$63,778.00 and decrease the contract time by nine (9) days.

**Sponsors:** Mr. St. Pierre Jr. and Department of Public Works

**Attachments:** [2011-0407 Change Order-F](#)  
[2011-0407 Final Ord 12-1-2 with Change Order](#)

[2011-0408](#) An ordinance to approve and authorize the execution of Change Order No. 1 (Final) for the construction of Federal Project No. 22-00876, Killona Park Development, Phase III, to increase the contract time by fifty-three (53) days.

**Sponsors:** Mr. St. Pierre Jr. and Department of Parks and Recreation

**Attachments:** [2011-0408 Change Order-F](#)  
[2011-0408 Final Ord 12-1-3 with Change Order](#)

[2011-0409](#) An ordinance to approve and authorize the execution of Department of the Army License No. DACW29-3-11-128 to allow the continued maintenance of an existing drainage ditch parallel to the East Guide Levee of the Bonnet Carre' Spillway Norco.

**Sponsors:** Mr. St. Pierre Jr. and Department of Public Works

**Attachments:** [2011-0409 License-F](#)  
[2011-0409 Final Ord 12-1-4 with License](#)

[2011-0410](#) A ordinance to approve and authorize the execution of a Contract with Three C's Properties, Inc., for the construction of the St. Charles Parish East Bank Multi-Use Path, Phase IV, State Project No. H.007551 (formerly, State Project No. 744-45-0009), Federal Aid Project No. 4508(504), extending from Harding Street in New Sarpy to Apple Street in Norco.

**Sponsors:** Mr. St. Pierre Jr., Mr. Lambert and Department of Public Works

**Attachments:** [2011-0410 Contract-F](#)  
[2011-0410 Final Ord 12-1-5 with Contract](#)

[2011-0411](#) A ordinance to approve and authorize the execution of a Contract with Three C's Properties, Inc., for the construction of the St. Charles Parish East Bank Multi-Use Path, Phase V, State Project No. H.007553 (formerly, State Project No. 744-45-0011), Federal Aid Project No. 4510(501), extending from Apple Street in Norco to the East Guide Levee in the Bonnet Carre Spillway in Norco.

**Sponsors:** Mr. St. Pierre Jr., Mr. Lambert and Department of Public Works

**Attachments:** [2011-0411 Contract-F](#)  
[2011-0411 Final Ord 12-1-6 with Contract](#)

[2011-0412](#) A ordinance to place a temporary Moratorium on the issuance of Taxicab Licenses (Certificates of Public Need and Convenience) in St. Charles Parish through June 30, 2012.

**Sponsors:** Mr. St. Pierre Jr. and Department of Planning & Zoning

**Attachments:** [2011-0412 Final Ord 12-1-7](#)

## PLANNING AND ZONING PETITIONS

7 [2011-0389](#) An ordinance approving and authorizing the establishment of a Home Occupation under the operation of Theron Anderson, Sr. for special permission to operate as a home occupation - "Junior Services, LLC" - an a/c and heating business. The location will be at 317 Mockingbird Lane, St. Rose.

**Sponsors:** Mr. St. Pierre Jr. and Department of Planning & Zoning

**Attachments:** [Theron Anderson Recommendation at a Glance.doc](#)  
[Theron Anderson Overview.pdf](#)  
[Theron Anderson\\_LUR.pdf](#)  
[Theron Anderson Closeup View.pdf](#)  
[Theron Anderson Minutes](#)  
[2011-0389 Final Ord 11-12-6](#)

### **Legislative History**

10/17/11	Department of Planning & Zoning	Received/Assigned PH
12/1/11	Department of Planning & Zoning	Rcmd'd Approval w/Stip. to the Planning Commission <i>Approval with stipulation that there be no deliveries to the residence and no outdoor storage of materials, equipment, or waste associated with the business.</i>
12/1/11	Planning Commission	Rcmd'd Approval w/Stip. to the Parish Council <i>Approval with stipulation that there be no deliveries to the residence and no outdoor storage of materials, equipment, or waste associated with the business.</i>
12/5/11	Parish President	Introduced

- 12/5/11 Parish Council Publish/Scheduled for Public Hearing
- 8 [2011-0390](#) An ordinance approving and authorizing the establishment of a Home Occupation under the operation of Nikki Betz for special permission to operate the following home occupation - "Wildflowers" - a retail florist. The location will be at 110 Family Street, Des Allemands.

**Sponsors:** Mr. St. Pierre Jr. and Department of Planning & Zoning

**Attachments:** [Nikki Betz Aerial 1 \(2\).pdf](#)  
[Nikki Betz Closeup.pdf](#)  
[Nikki Betz LUR.pdf](#)  
[Nikki Betz Recommendation at a Glance.doc](#)  
[Nikki Betz Minutes](#)  
[2011-0390 Final Ord 11-12-7](#)

**Legislative History**

10/27/11	Department of Planning & Zoning	Received/Assigned PH
12/1/11	Department of Planning & Zoning	Rcmd'd Approval w/Stip. to the Planning Commission <i>Approval with the stipulation that there be No outdoor storage of materials, equipment, or waste associated with the business that can be seen from Family Street.</i>
12/1/11	Planning Commission	Rcmd'd Approval w/Stip. to the Parish Council <i>Approval with the stipulation that there be No outdoor storage of materials, equipment, or waste associated with the business that can be seen from Family Street.</i>
12/5/11	Parish President	Introduced
12/5/11	Parish Council	Publish/Scheduled for Public Hearing

**ORDINANCES SCHEDULED FOR PUBLIC HEARING  
(INTRODUCED AT PREVIOUS MEETING)**

- 9 [2011-0385](#) An ordinance to amend the 2011 Consolidated Operating and Capital Budget to adjust Beginning Fund Balances to Actuals and to adjust Revenues and Expenditures in various funds.

**Sponsors:** Mr. St. Pierre Jr. and Department of Finance

**Attachments:** [2011Budget - Exhibit A B.pdf](#)  
[2011-0385 Final Ord 11-12-8 with Exhibits](#)

**Legislative History**

12/5/11	Parish President	Introduced
12/5/11	Parish Council	Publish/Scheduled for Public Hearing

- 12**    [2011-0386](#)    An ordinance adopting the St. Charles Parish Council Road and Bridges Capital Program Budget for fiscal year 2012 through 2014 in accordance with the Parish Transportation Act.
- Sponsors:**    Mr. St. Pierre Jr. and Department of Finance
- Attachments:**    [Road Bridges Exhibit A.pdf](#)  
[2011-0386 Final Ord 11-12-9 with Exhibit](#)
- Legislative History**
- |         |                  |                                      |
|---------|------------------|--------------------------------------|
| 12/5/11 | Parish President | Introduced                           |
| 12/5/11 | Parish Council   | Publish/Scheduled for Public Hearing |
- 14**    [2011-0387](#)    An ordinance to approve and authorize the execution of a Professional Services Contract with CH2M Hill Engineers, Inc. to provide environmental services required for Parish Project No. P100801, Municipal Storm Sewer Systems Compliance (MS4).
- Sponsors:**    Mr. St. Pierre Jr. and Department of Public Works
- Attachments:**    [Municipal Storm Sewer Systems.pdf](#)  
[2011-0387 Final Ord 11-12-10 with Contract](#)
- Legislative History**
- |         |                  |                                      |
|---------|------------------|--------------------------------------|
| 12/5/11 | Parish President | Introduced                           |
| 12/5/11 | Parish Council   | Publish/Scheduled for Public Hearing |
- 30**    [2011-0391](#)    An ordinance to approve and authorize the execution of a contract with Gilmore & Son Construction Corporation for project P090201-4 Replace Culverts Willowdale and Beaupre Crossings in the amount of \$312,000.00.
- Sponsors:**    Mr. St. Pierre Jr., Department of Public Works and Mr. Tastet
- Attachments:**    [Contract Agreement.pdf](#)  
[Certified BidTab for Willowdale and Beaupre 12-2-11.pdf](#)  
[2011-0391 Contract-F](#)  
[2011-0391 Final Ord 11-12-11 with Contract](#)  
[2011-0391 Completion-F](#)
- Legislative History**
- |         |                  |                                      |
|---------|------------------|--------------------------------------|
| 12/5/11 | Parish President | Introduced                           |
| 12/5/11 | Parish Council   | Publish/Scheduled for Public Hearing |

- 36**    [2011-0392](#)    An ordinance to approve and authorize the execution of Amendment No. 1 to Ordinance No. 06-12-23, which approved a Professional Services Contract with St. Charles Mosquito Control, Inc. for Mosquito Control Services in St. Charles Parish to extend said contract through June 30, 2012.

**Sponsors:**    Mr. St. Pierre Jr.

**Attachments:**    [Amendment No 1.doc](#)  
[2011-0392 Amendment-F](#)  
[2011-0392 Final Ord 11-12-12 with Amendment](#)

**Legislative History**

12/5/11	Parish President	Introduced
12/5/11	Parish Council	Publish/Scheduled for Public Hearing

## ORDINANCES/RESOLUTIONS WHICH HAVE BEEN TABLED

- [2011-0366](#)    An ordinance placing a MORATORIUM on the installation of raised rumble strips on any/all streets in St. Charles Parish until December 31, 2012.

**Sponsors:**    Mr. Hogan

**Attachments:**    [2011-0366 Failed Proposed Ordinance](#)  
[2011-0366 12-7-11 PH ltr Sheriff](#)

**Legislative History**

11/21/11	Council Member(s)	Introduced
11/21/11	Parish Council	Publish/Scheduled for Public Hearing
12/5/11	Parish Council	Public Hearing Requirements Satisfied

***Reported:***

*Councilman Hogan Recommended:    Approval*

***Speakers:***

*Mr. Sterling Lane, St. Rose*

12/5/11	Parish Council	Tabled.
<i>Discussion: to table File No. 2011-0366 until the new Council is installed</i>		
12/7/11	Council Member(s)	Correspondence Sent to Sheriff Greg Champagne, from District IV Councilman Paul J. Hogan, PE, to review the proposed ordinance, as well as documentation from the Risk Management Office regarding speed humps and provide your opinion and position regarding the installation of raised rumble strips on the streets of St. Charles Parish.

## RESOLUTIONS

- 38 [2011-0394](#) A resolution to approve and authorize the execution of a contract with the Louisiana Division of Administration for the FY 2011 - 2012 Local Government Assistance Program for funding in the amount of \$138,700.00 for the construction of a restroom building at the West Bank Bridge Park in Luling.

**Sponsors:** Mr. St. Pierre Jr. and Grants Office

**Attachments:** [2011-0394 Final Reso 5868 with Contract](#)

## APPOINTMENTS

[2011-0396](#) Accept resignation of Mr. Terrell D. Wilson - Zoning Board of Adjustment

**Legislative History**

1/20/09	Parish Council	Enacted Legislation <i>Mr. Terrell D. Wilson appointed to the Zoning Board of Adjustment as the District I Representative on January 20, 2009, per Resolution No. 5615 Term: December 7, 2008 - December 7, 2012</i>
11/22/11	SCP Zoning Board of Adjustment	Resigned <i>Correspondence received from Mr. Terrell D. Wilson notifying the Parish Council of his resignation due to his election as District I Councilman. Resignation effective December 31, 2011.</i>

[2011-0397](#) A resolution to appoint a member to the Zoning Board of Adjustment as the District I Representative.

**Attachments:** [2011-0397 Final Reso 5874](#)

*On January 10, 2012, Council Chairman will accept nomination from the District I Councilmember to fill the vacancy caused by the resignation of the term of Mr. Terrell D. Wilson. Unexpired term to begin immediately and expire December 7, 2012.*

**Legislative History**

1/20/09	Parish Council	Enacted Legislation <i>Terrell Wilson appointed to the Zoning Board of Adjustment on January 20, 2009, per Resolution No. 5615 Term: December 7, 2008 - December 7, 2012</i>
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## ADJOURNMENT

## MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.

### MEETINGS

*HOSPITAL BOARD: Wednesday, 12/21/11, 9AM, Council Chambers  
HOUSING AUTHORITY BOARD: Tuesday, 12/27/11, 6PM, Council Chambers  
PLANNING & ZONING COMMISSION: Thursday, 1/5/12, 7PM, Council Chambers*

**ANNOUNCEMENTS**

*PARISH HOLIDAY: Friday, December 23, 2011 and Monday, December 26, 2011 - Christmas*

*PARISH HOLIDAY: Monday, January 2, 2012 - New Year's*

*\*\*\*PLEASE NOTE THAT THERE WILL BE A THREE (3) WEEK LAPSE BETWEEN COUNCIL MEETINGS. THE NEXT REGULAR COUNCIL MEETING WILL BE HELD ON TUESDAY, JANUARY 10, 2012, COUNCIL CHAMBERS, COURTHOUSE.*

**Accommodations for Disabled**

**St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5125 to discuss the particular accommodations needed.**