



# St. Charles Parish

## Meeting Agenda

### Parish Council

**Council Chairman Beth A. Billings**  
**Councilmembers Holly Fonseca, La Sandra Darensbourg Gordon,**  
**Mary K. Clulee, Dick Gibbs, Nicky Dufrene, Marilyn B. Bellock,**  
**Bob Fisher, Julia Fisher-Cormier**

St. Charles Parish Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
www.stcharlesparish.gov

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**Monday, October 9, 2023**

**6:00 PM**

**Council Chambers, Courthouse**

**Final**

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### CALL TO ORDER

### PRAYER / PLEDGE

*Reverend Michelle Harris*  
*St. Charles United Methodist Church, Destrehan*

### APPROVAL OF MINUTES

*Regular Meeting – September 25, 2023*

### SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1     [2023-0266](#)     In Recognition: Tabitha Ann Detillier, 2023 Miss Alligator Festival Queen  
**Sponsors:**     Ms. Clulee  
**Attachments:**   [2023-0266 Tabitha Detillier](#)
  
- 2     [2023-0267](#)     In Recognition: Stephanie Jo Newman, 2023 Teen Alligator Festival Queen  
**Sponsors:**     Ms. Clulee  
**Attachments:**   [2023-0267 Stephanie Newman](#)
  
- 3     [2023-0268](#)     Proclamation: "National Night Out in St. Charles Parish"  
**Sponsors:**     Mr. Jewell  
**Attachments:**   [2023-0268 National Night out in SCP](#)

- 4     [2023-0272](#)     A resolution indicating the intention of the Parish of St. Charles, State of Louisiana, to approve the two (2) year appointment of Parish President Matthew Jewell as a director to the board of the Louisiana Local Government Environmental Facilities and Community Development Authority (The “Authority”) as provided by Chapter 10-D of Title 33 of The Louisiana Revised Statues of 1950, as amended.

**Sponsors:**     Mr. Jewell and Bond Counsel

## REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

- [2023-0269](#)     River Parishes Tourist Commission
- [2023-0270](#)     Department of Economic Development & Tourism
- [2023-0271](#)     Parish President Remarks/Report

**Sponsors:**     Mr. Jewell

## ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

**Monday, October 23, 2023, 6:00 pm, Council Chambers, Courthouse, Hahnville**

*(No items for the regular Agenda)*

## ORDINANCE INTRODUCED FOR PUBLICATION / PUBLIC HEARING

**Tuesday, October 31, 2023, 9:00 am; Thursday, November 2, 2023, 1:00 pm;  
Monday, November 6, 2023, 6:00 pm, Council Chambers, Courthouse, Hahnville**

- 5     [2023-0121](#)     An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2024.

**Sponsors:**     Mr. Jewell and Department of Finance

**Attachments:**     [2024 Draft Data Budget Book](#)  
                           [2023-0121 CALENDAR OF OFFICIAL ACTION FOR 2024 BUDGET](#)  
                           [2023-0121 Exhibits](#)

### **Legislative History**

5/22/23     Parish Council                             Accepted

Reported:

Finance Department Recommended: Approval  
 Finance Director Grant Dussom spoke on the matter.

Public Hearings scheduled for: Tuesday, October 31, 2023 at 9 am;  
 Thursday, November 2, 2023 at 1 pm; and Monday, November 6, 2023 at 6 pm

Public comment opened; no public comment

5/22/23	Parish Council	Accepted
9/25/23	Parish President	Introduced
9/25/23	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

## PLANNING AND ZONING PETITIONS

- 9     [2023-0262](#)     An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from C-3 to R-1A on an approximately 16.5 acre portion of Tract 11, Ashton Plantation as requested by Louis M. Andolsek, Jr. for Ashton Plantation Estates, LLC.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

**Attachments:** [2023-0262 RECOMMENDATIONS AT A GLANCE](#)

[2023-0262 Minutes](#)

[2023-0262 Staff Report](#)

[2023-0262 Survey](#)

[2023-0262 AERIAL](#)

[2023-0262 ZONING](#)

[2023-0262 FLUM](#)

[2023-0262 Application Page 1](#)

### **Legislative History**

8/7/23	Department of Planning & Zoning	Received/Assigned PH
9/7/23	Department of Planning & Zoning	Recommended Approval to the Planning Commission
9/7/23	Planning Commission	Recommended Approval to the Parish Council
9/25/23	Parish President	Introduced
9/25/23	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 22    [2023-0263](#)    An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A to R-1A(M) on Lot 1B1, Square 6, Linda Lou Park Unit 2, 519 Willow Street, Boutte, as requested by Roger Landry.

**Sponsors:**    Mr. Jewell and Department of Planning & Zoning

**Attachments:**    [2023-0263 RECOMMENDATIONS AT A GLANCE](#)

[2023-0263 Minutes](#)

[2023-0263 Staff Report](#)

[2023-0263 Survey](#)

[2023-0263 AERIAL](#)

[2023-0263 ZONING](#)

[2023-0263 FLUM](#)

[2023-0263 Application Page 1](#)

**Legislative History**

7/31/23	Department of Planning & Zoning	Received/Assigned PH
9/7/23	Department of Planning & Zoning	Recommended Denial to the Planning Commission
9/7/23	Planning Commission	Recommended Approval to the Parish Council
9/25/23	Parish President	Introduced
9/25/23	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

**ORDINANCES SCHEDULED FOR PUBLIC HEARING  
(INTRODUCED AT PREVIOUS MEETING)**

- 36    [2023-0261](#)    An ordinance to amend the St. Charles Parish Code of Ordinances, Appendix C. St. Charles Parish Subdivision Regulations of 1981, Section IV. F. Miscellaneous regarding streetlight fixtures by changing the required light fixtures from high pressure sodium to LED and updating the required cash deposit.

**Sponsors:**    Mr. Jewell and Department of Planning & Zoning

**Attachments:**    [2023-0261 RECOMMENDATIONS AT A GLANCE](#)

[2023-0261 Minutes](#)

[2023-0261 2023-2-ORD Staff Report](#)

**Legislative History**

9/7/23	Department of Planning & Zoning	Recommended Approval to the Planning Commission
9/7/23	Planning Commission	Recommended Approval to the Parish Council
9/25/23	Parish President	Introduced

- |           |                            |  |  |
|-----------|----------------------------|--|--|
|           | 9/25/23                    | Parish Council   | Publish/Scheduled for Public Hearing to the Parish Council |
| <b>40</b> | <a href="#">2023-0264</a>  | An ordinance to provide for the installation of “ <b>ALL-WAY STOP</b> ” signs at the intersection of Stanton Hall Drive, Panther Run, and Nottaway Drive, in Ormond Country Club Estates Subdivision in Destrehan.   |  |
|           | <b><u>Sponsors:</u></b>    | Ms. Billings   |  |
|           |                            | <b><u>Legislative History</u></b>  |  |
|           | 9/25/23                    | Council Member(s)  | Introduced   |
|           | 9/25/23                    | Parish Council   | Publish/Scheduled for Public Hearing to the Parish Council |
| <b>41</b> | <a href="#">2023-0265</a>  | An ordinance approving and authorizing the execution of a Professional Services Agreement with Alpha Testing and Inspection, Inc., to perform testing services for the Des Allemands Bulkhead (Project No. P210601), in the not to exceed amount of \$57,000.00. |  |
|           | <b><u>Sponsors:</u></b>    | Mr. Jewell and Department of Public Works  |  |
|           | <b><u>Attachments:</u></b> | <a href="#">2023-0265 P210601 Testing Professional Services Contract &amp; Attachments</a><br><a href="#">2023-0265 Bulkhead - Attachment C-1</a><br><a href="#">2023-0265 Corporate Resolution</a>  |  |
|           |                            | <b><u>Legislative History</u></b>  |  |
|           | 9/25/23                    | Parish President   | Introduced   |
|           | 9/25/23                    | Parish Council   | Publish/Scheduled for Public Hearing to the Parish Council |

## PERSONS TO ADDRESS THE COUNCIL

- |           |                            |  |
|-----------|----------------------------|--|
| <b>77</b> | <a href="#">2023-0273</a>  | Mr. Jeff Grayson: Council / P&Z Code - Ordinance Error - Need's Review                                   |
|           | <b><u>Attachments:</u></b> | <a href="#">2023-0273 Petition to Address the Council J. Grayson 10.9.2023 Meeting</a>                   |
| <b>78</b> | <a href="#">2023-0274</a>  | Ms. Reanda Pierre: Additional use of existing space / permit to incorporate - sale of food and beverages |
|           | <b><u>Attachments:</u></b> | <a href="#">2023-0274 R. Pierre Petition</a>   |

## MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.

### MEETINGS

*CIVIL SERVICE BOARD: Tuesday, 10/10/23, 6:30PM, Council Chambers*  
*COMMUNITY ACTION ADVISORY BOARD: Wednesday, 10/11/23, 5PM, Council Chambers*  
*PLANNING & ZONING COMMISSION: Thursday, 10/12/23, 6PM, Council Chambers*  
*PONTCHARTRAIN LEVEE DISTRICT: Monday, 10/16/23, 6PM, Pontchartrain Levee District Headquarters Complex, 2069 Railroad Avenue, Lutcher*  
*BOARD OF ADJUSTMENT (ZBA): Thursday, 10/19/23, 6PM, Council Chambers*  
*ST. CHARLES PARISH COUNCIL: Monday, 10/23/23, 6PM, Council Chambers*

## ANNOUNCEMENTS

### *IMPORTANT DATES FOR THE OCTOBER 14, 2023 ELECTION*

- \*Tuesday, October 10, 2023 – Last Day to request Absentee by Mail Ballots*
- \*Friday, October 13, 2023 - Last day for Registrar to receive voted Absentee Ballot*
- \*Saturday, October 14, 2023 - Election Day – 7:00 am – 8:00 pm*

### *IMPORTANT DATES FOR THE NOVEMBER 18, 2023 ELECTION:*

- \*Wednesday, October 18, 2023 - Last Day to Register to Vote in Person or by mail*
- \*Saturday, October 28, 2023 - Last Day to Register to Vote Online at [geauxvote.com](http://geauxvote.com)*
- \*Tuesday, November 14, 2023 – Last Day to request Absentee by Mail Ballots*
- \*Early Voting: Friday, November 3 and Saturday, November 4, 2023, Monday, November 6 – Thursday, November 9, 2023, CLOSED Friday, November 10, 2023, Saturday, November 11, 2023: 8:30 am - 6:00 pm - Westbank – Courthouse, 15045 River Rd. Hahnville; Eastbank – Arterbury Building, 14564 River Rd. New Sarpy*
- \*Friday, November 17, 2023 - Last day for Registrar to receive voted Absentee Ballot*
- \*Saturday, November 18, 2023 - Election Day – 7:00 am – 8:00 pm*

*Public Hearings to consider the Proposed 2024 Capital and Consolidated Operating Budget:*

- Tuesday, October 31, 2023, 9AM*
- Thursday, November 2, 2023, 1PM*
- Monday, November 6, 2023, 6PM*

## Accommodations for Disabled

**St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.**