



St. Charles Parish

Meeting Minutes

Parish Council

St. Charles Parish
Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish-la.gov

Final

Council Chairman Julia Fisher-Perrier
Councilmembers Wendy Benedetto, Paul J. Hogan,
Terrell D. Wilson, Mary K. Clulee, Dick Gibbs,
William Billy Woodruff, Marilyn B. Bellock, Traci A. Fletcher

Monday, March 25, 2019

6:00 PM

Council Chambers, Courthouse

ATTENDANCE

Present 8 - Wendy Benedetto, Paul J. Hogan, Terrell D. Wilson, Mary K. Clulee, John R. 'Dick' Gibbs, William Woodruff, Marilyn B. Bellock, and Julia Fisher-Perrier

Absent 1 - Traci A. Fletcher

Also Present

Parish President Larry Cochran, Executive Secretary Robin Delahoussaye, Legal Services Director Robert Raymond, Chief Administrative Officer Billy Raymond, Executive Director Darrin Duhe, Executive Director Dwayne LaGrange, Finance Director Grant Dussom, Public Works/Wastewater Director Clayton Fauchoux, Senior Projects Manager Sam Scholle, Planning & Zoning Director Michael Albert, Grants Officer Carla Chiasson, Waterworks Director Robbie Brou, Economic Development & Tourism Director Corey Fauchoux, Animal Control Officer Jena Troxler, R.S.V.P. Director Michelle Higgins, Interim Public Information Officer Adrienne Bourgeois, Justin Robert, Public Information Office

CALL TO ORDER

Meeting called to order at 6:02 pm.

PRAYER / PLEDGE

Reverend Michelle Harris
St. Charles United Methodist Church, Destrehan

Councilwoman Fletcher arrived in the meeting.

APPROVAL OF MINUTES

A motion was made by Councilmember Benedetto, seconded by Councilmember Fletcher, to approve the minutes from the regular meeting of February 18, 2019. The motion carried by the following vote:

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Chairman Fisher-Perrier announced that there would be no public hearing tonight on File No. 2019-0080 and File No. 2019-0081.

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

[2019-0085](#)

In Recognition: Louisiana Realtors®, 100th Year Anniversary

Sponsors: Ms. Benedetto

Read

[2019-0086](#)

Proclamation: "Need to Feed Month in St. Charles Parish"

Sponsors: Mr. Gibbs

Read

[2019-0087](#)

Proclamation: "Child Abuse Prevention Month"

Sponsors: Mr. Cochran

Read

[2019-0088](#)

Proclamation: "Sexual Assault Awareness Month and Financial Literacy Month"

Sponsors: Ms. Fisher-Perrier

Read

[2019-0089](#)

Proclamation: "Parkinson's Disease Awareness Month"

Sponsors: Ms. Benedetto

Read

[2019-0090](#)

Proclamation: "National Donate Life Month"

Sponsors: Mr. Cochran

Read

[2019-0097](#)

Proclamation: "Fair Housing Month in St. Charles Parish"

Sponsors: Mr. Cochran

Read

[2019-0091](#)

Proclamation: "National Service Recognition Day"

Sponsors: Mr. Cochran

Read

[2019-0092](#)

Proclamation: "The Arc of St. Charles Golf Classic"

Sponsors: Mr. Woodruff

Read

[2019-0093](#)

Proclamation: A Safe Space of St. Charles Domestic Violence Program
11th Annual Benefit Gala Day

Sponsors: Mr. Wilson

Read

[2019-0094](#)

Proclamation: United Way of St. Charles Bridge Run Day

Sponsors: Ms. Fisher-Perrier

Read

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)[2019-0095](#)

Animal Control

Animal Control Director Jena Troxler

Councilman Wilson spoke on the matter.

Ms. Troxler spoke on the matter.

Councilwoman Fletcher spoke on the matter.

Councilwoman Clulee spoke on the matter.

Reported

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN FISHER-PERRIER AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, APRIL 8, 2019, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2019-0096](#)

An ordinance to amend the St. Charles Parish Code of Ordinances, Chapter 2, Article I. In General, Section 2-2. Fees of copies of documents (a).

Sponsors: Mr. Cochran

Publish/Scheduled for Public Hearing to the Parish Council on April 8, 2019

[2019-0098](#)

An ordinance to approve and authorize the execution of a construction contract with Sealevel Construction, Inc. for Project No. P080502-22A, Engineer's Canal Pump Station Improvements, in the amount of \$1,014,305.00.

Sponsors: Mr. Cochran and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on April 8, 2019

[2019-0099](#)

An ordinance approving and authorizing the execution of an Act of Dedication and approval of the Final Plat for Oak Alley Subdivision.

Sponsors: Mr. Cochran and Department of Planning & Zoning

Publish/Scheduled for Public Hearing to the Parish Council on April 8, 2019

[2019-0100](#)

An ordinance to approve and authorize the execution of an Engineering Services Contract between Huseman & Associates, LLC and St. Charles Parish to perform electrical and mechanical consulting engineering services associated with the replacement of the 2 HVAC units #2 and #4 at the St. Charles Parish Courthouse located at 15045 River Rd., Hahnville, LA 70057.

Sponsors: Mr. Cochran and General Government Buildings

Publish/Scheduled for Public Hearing to the Parish Council on April 8, 2019

[2019-0080](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A(M) and C-2 to C-3 on Lots WC-1 and A, Block 55A, Coteau de France Subdivision as requested by William Sigmon.

Sponsors: Mr. Cochran and Department of Planning & Zoning

Publish/Scheduled for Public Hearing to the Parish Council on April 8, 2019

[2019-0081](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from C-2 to C-3 on Lot D, Block 55, Coteau de France Subdivision as requested by Roy Dufrene for Max & Company, LLC.

Sponsors: Mr. Cochran and Department of Planning & Zoning

Publish/Scheduled for Public Hearing to the Parish Council on April 8, 2019

2019-0042

An ordinance of the Parish of St. Charles providing that the Code of Ordinances, Parish of St. Charles, be amended by revising Section 15-5, Motor Vehicles and Traffic, of said Code, to provide for the installation of “**NO PARKING**” signs along the southwest corner of Easy Street and Touchard Lane in Des Allemands.

Sponsors: Mr. Hogan

A motion was made by Councilmember Woodruff, seconded by Councilmember Fletcher, to Postpone Indefinitely from Introduction File No. 2019-0042. The motion carried by the following vote:

Yea: 7 - Benedetto, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 1 - Hogan

Absent: 1 - Wilson

Postponed Indefinitely from Intro.

PLANNING AND ZONING PETITIONS

[2019-0080](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A(M) and C-2 to R-3 on Lots WC-1 and A, Block 55A, Coteau de France Subdivision as requested by William Sigmon.

Sponsors: Mr. Cochran and Department of Planning & Zoning

Planning & Zoning Director Michael Albert requested that File No. 2019-0080 be postponed indefinitely and reintroduced for public hearing on April 8, 2019.

Public Hearing Requirements Not Satisfied

A motion was made by Councilmember Woodruff, seconded by Councilmember Fletcher, to Postpone Indefinitely and Reintroduce the revised version of File No. 2019-0080 for publication and public hearing on Monday, April 8, 2019. The motion carried by the following vote:

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

[2019-0080](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A(M) and C-2 to C-3 on Lots WC-1 and A, Block 55A, Coteau de France Subdivision as requested by William Sigmon.

Sponsors: Mr. Cochran and Department of Planning & Zoning

Postponed Indefinitely and Reintroduced

Councilman Hogan called for Point of Order stating that File No. 2019-0080 should be open for public hearing. Chairman Fisher-Perrier spoke on the matter.

[2019-0081](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from C-2 to R-3 on Lot D, Block 55, Coteau de France Subdivision as requested by Roy Dufrene for Max & Company, LLC.

Sponsors: Mr. Cochran and Department of Planning & Zoning

Planning & Zoning Director Michael Albert requested that File No. 2019-0081 be postponed indefinitely and reintroduced for public hearing on April 8, 2019.

Public Hearing Requirements Not Satisfied

A motion was made by Councilmember Woodruff, seconded by Councilmember Gibbs, to Postpone Indefinitely and Reintroduce the revised version of File No. 2019-0081 for publication and public hearing on Monday, April 8, 2019. The motion carried by the following vote:

Yea: 8 - Benedetto, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 1 - Hogan

[2019-0081](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from C-2 to C-3 on Lot D, Block 55, Coteau de France Subdivision as requested by Roy Dufrene for Max & Company, LLC.

Sponsors: Mr. Cochran and Department of Planning & Zoning

Postponed Indefinitely and Reintroduced

**ORDINANCES SCHEDULED FOR PUBLIC HEARING
(INTRODUCED AT PREVIOUS MEETING)**

[2019-0055](#)

An ordinance to approve and authorize the execution of a professional service contract with Murray Architects, for providing all necessary professional architectural services for a new electrical building behind the Public Works Office in Destrehan. (Parish Project Number P190203).

Sponsors: Mr. Cochran and Department of Public Works

Reported:

Public Works Department Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 19-3-5

Council Discussion

Public Works/Wastewater Director Clayton Fauchaux spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 19-3-5

[2019-0056](#)

An ordinance to approve and authorize the Parish President to acquire a 0.009- acre temporary construction servitude for use in the construction of the US 61 (Railroad Overpass to LA 50) Culvert Installation Project over property identified as Parcel No. 5-1, portion of Lot 38, Almedia Plantation, Sec. 40, T12S - R9E St. Rose, now or formerly owned by George Saba Ellis, Jr. Et Al.

Sponsors: Mr. Cochran and Department of Public Works

Reported:

Public Works Department Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 19-3-6

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 19-3-6

[2017-0260](#)

An ordinance to authorize the sales by Waterworks District No. 1 of St. Charles Parish for property located at Lots 11, 12 & Pt. 13 Barreca St., Norco (Barreca Tower Site), Lot 119 Gordon St., Destrehan (Gordon Tower Site), Lot A Diane Pl., St. Rose (Dianne Place Tower Site), and Lots 45 & 47 Gordon St., Destrehan (Gordon Booster Station); and to approve and authorize the attached Listing Agreement with Sperry Van Ness/Gilmore Auction & Realty Company to act as Waterworks District No. 1 of St. Charles Parish's designated agent/auctioneer for the sales.

Sponsors: Mr. Cochran and Department of Waterworks

Reported:

Waterworks Department Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 19-3-7

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 19-3-7

[2019-0076](#)

An ordinance to approve and authorize the execution of a Professional Services Agreement with GCR, Inc., for land program management and right-of-way acquisition services for Public Works and Wastewater projects and to allow for term extensions in one (1) year increments for a maximum of three (3) years with a maximum compensation total of \$75,000 per contract year.

Sponsors: Mr. Cochran and Department of Public Works

Reported:

Public Works Department Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 19-3-8

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 19-3-8

[2019-0077](#)

An ordinance to approve and authorize the execution of a professional service multi-phase project contract with Shread-Kuyrkendall & Associates, Inc., for providing all necessary professional engineering services for an approximately 4,100-foot sheet pile wall along the southeastern-side of Engineer's Canal. (Engineer's Canal Bank Stabilization Parish Project Number P190301).

Sponsors: Mr. Cochran and Department of Public Works

Reported:

Public Works Department Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 19-3-9

Public Works/Wastewater Director Clayton Fauchaux requested that the proposed contract be amended in the "Task Order - Exhibit A" by changing "Civil & Environmental Engineers" to "Shread-Kuyrkendall & Associates, Inc." in the signature.

A motion was made by Councilmember Hogan, seconded by Councilmember Wilson, to Amend the proposed contract. The motion carried by the following vote:

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 19-3-9

Amended

Enactment No: 19-3-9

Council Discussion

Mr. Fauchaux spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE AS AMENDED

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 19-3-9

[2019-0078](#)

An ordinance to amend the 2018 Consolidated Operating and Capital Budget to adjust Beginning Fund Balances to Actuals and to adjust Revenues and Expenditures in various funds.

Sponsors: Mr. Cochran and Department of Finance

Reported:

Finance Department Recommended: Approval

A motion was made by Councilmember Wilson, seconded by Councilmember Gibbs, to accept the revised version of Exhibit B. The motion carried by the following vote:

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 19-3-10

Amended

Enactment No: 19-3-10

Public Hearing Requirements Satisfied

Enactment No: 19-3-10

VOTE ON THE PROPOSED ORDINANCE AS AMENDED

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 19-3-10

[2019-0079](#)

An ordinance to approve and authorize the execution of an Engineering Services Contract with Linfield, Hunter & Junius, Inc, for providing all necessary professional engineering services for a linear park along and near Paul Maillard Road.

Sponsors: Mr. Cochran and Department of Parks and Recreation

Reported:

Parks & Recreation Department Recommended: Approval
Economic Development & Tourism Director Corey Faucheux spoke on the matter.

Speakers:

Ms. Reanda Pierre, Luling, Paul Maillard Community Development Corporation

Public Hearing Requirements Satisfied

Enactment No: 19-3-11

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 19-3-11

[2019-0082](#)

An ordinance to approve and authorize the execution of a Professional Services Contract by and between St. Charles Parish and Solutient Corporation to perform Program Administrative/Management Services in the implementation of the St. Charles Parish Elevations Program in the amount of \$11,500.00 per structure elevated.

Sponsors: Mr. Cochran and Grants Office

Reported:

Grants Office Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 19-3-12

Council Discussion

Grants Officer Carla Chiasson spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 19-3-12

[2019-0084](#)

An ordinance to amend the Code of Ordinances, Appendix A, St. Charles Parish Zoning Ordinance of 1981, Section III. Definitions., Section VI. Zoning district criteria and regulations. B. Residential districts, [VIII]. R-3, Multi-family residential: 1. Use Regulations and 4. Special Provisions: b.1. Townhouses., and Section VII. Supplemental use and performance regulations. Townhouses., to clarify the definition and regulations for townhouse building and townhouse developments.

Sponsors: Mr. Cochran and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Planning Commission Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 19-3-13

Council Discussion

Amendment: to amend the proposed ordinance in "SECTION IV., Townhouses, d. Drives, Parking, and Utilities, i." "Where allies are provided, off-street parking facilities..." to read "Where alleys are provided, off-street parking facilities..."

A motion was made by Councilmember Hogan, seconded by Councilmember Wilson, to Amend File No. 2019-0084. The motion carried by the following vote:

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 19-3-13

Amended

Enactment No: 19-3-13

[2019-0084](#)

An ordinance to amend the Code of Ordinances, Appendix A, St. Charles Parish Zoning Ordinance of 1981, Section III. Definitions., Section VI. Zoning district criteria and regulations. B. Residential districts, [VIII]. R-3, Multi-family residential: 1. Use Regulations and 4. Special Provisions: b.1. Townhouses., and Section VII. Supplemental use and performance regulations. Townhouses., to clarify the definition and regulations for townhouse building and townhouse developments.

Sponsors: Mr. Cochran and Department of Planning & Zoning

VOTE ON THE PROPOSED ORDINANCE AS AMENDED

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 19-3-13

ORDINANCES/RESOLUTIONS WHICH HAVE BEEN TABLED

[2019-0049](#)

A resolution requesting that the Administration hire a firm to conduct a Phase I Environmental Study on the property proposed for donation for the new Des Allemands Boat Launch, that it advises the Council of who is selected to perform the study upon the selection being made, that it advises of the date they are released to begin the study, and that it provides a copy of the completed study upon it being provided to the administration, and provided there are no significant findings, that the administration immediately takes the steps needed to hire a surveyor to perform a land survey of the property and that it advises the Council of the surveyor selected once one has been selected.

Sponsors: Mr. Hogan

File No. 2019-0049 Postponed Indefinitely per Parish Council Rule 8. #8.
Ordinances/Resolutions Which Have Been Tabled [Shall only appear on two (2) subsequent regular meeting Agendas]

Postponed Indefinitely (Council Rule 8)

RESOLUTIONS

[2019-0069](#)

A resolution to amend the Parish Council Rules to add Rule 40. The microphone system within the council chambers is required to remain in the on position prior to Call to Order through the completion of Adjournment with the exception of a recess or executive session.

Sponsors: Mr. Hogan

Reported:

Councilman Hogan Recommended: Approval

Public comment opened; no public comment

Council Discussion

Proposed resolution failed for lack of a majority by the following vote:

Yea: 1 - Hogan

Nay: 8 - Benedetto, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Failed

[2019-0070](#)

A resolution to amend the Parish Council Rules to revise Rule 14. to add in part, that no member may speak until he has been recognized by the Chair following the member’s activation of the “request to speak” function of the Granicus voting system and shall be given the floor in the order in which members activate the function.

Sponsors: Mr. Hogan

Reported:

Councilman Hogan Recommended: Approval

Public comment opened; no public comment

Council Discussion

Proposed resolution failed for lack of a majority by the following vote:

Yea: 1 - Hogan

Nay: 8 - Benedetto, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Failed

[2019-0071](#)

A resolution to amend the Parish Council Rules to revise Rule 16. to state, should the Request to Speak function of the Granicus Voting system be out of commission during a meeting and two or more members request the floor at the same time, the presiding officer shall name the member who is to speak first.

Sponsors: Mr. Hogan

Councilman Hogan spoke on the matter.

A motion was made by Councilmember Hogan, seconded by Councilmember Benedetto, to Postpone Indefinitely File No. 2019-0071. The motion carried by the following vote:

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Postponed Indefinitely

APPOINTMENTS

[2019-0047](#)

A resolution to appoint Ms. Tammy Morales Windmann to the St. Charles Parish Library Board of Control as the District V Representative.

VOTE ON THE APPOINTMENT OF MS. TAMMY MORALES WINDMANN

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

Enactment No: 6400

ADJOURNMENT

A motion was made by Councilmember Fletcher, seconded by Councilmember Bellock, to adjourn the meeting at approximately 7:48 pm. The motion carried by the following vote:

Yea: 9 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock, Fletcher and Fisher-Perrier

Nay: 0

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

Michelle Impastato
Council Secretary