



ST. CHARLES PARISH


OFFICE OF THE COUNCIL SECRETARY

P.O. BOX 302 • HAHNVILLE, LOUISIANA 70057
(985) 783-5125 • www.stcharlesparish.gov

MEMORANDUM

DATE: NOVEMBER 21, 2025

TO: MR. DAVID DEGENERES
WASTEWATER DIRECTOR

FROM: MICHELLE IMPASTATO
COUNCIL SECRETARY 

RE: CERTIFICATE OF SUBSTANTIAL COMPLETION
RIVER OAKS LIFT STATION REPLACEMENT (PROJECT NO. S230501)

Transmitted herewith for your files are two (2) fully executed/recorded originals of the referenced Certificate of Substantial Completion.

MI/mr

Enclosures

cc: ¹Parish Council
Ms. Samantha de Castro w/enclosure
Mr. Corey Oubre w/enclosure
Mr. Grant Dussom w/enclosure
Fairway Consulting & Engineering, LLC w/original enclosure
PLJ Construction, LLC w/original enclosure

¹ Council Dept. retained 1 original for file; 1 original filed in COC (2)

SECTION 00808

CERTIFICATE OF SUBSTANTIAL COMPLETION

DATE OF ISSUANCE September 30, 2025

OWNER St. Charles Parish Government
CONTRACTOR RLJ Construction, LLC
Contract: 488474
Project: River Oaks Lift Station Replacement (Project. No. S230501)

OWNER's Project No. S230501

ENGINEER's Project No. _____

This Certificate of Substantial Completion applies to all Work under the Contract Documents or to the following specified parts thereof:

All Work
Project S230501
River Oaks Lift Station Replacement Project

To St. Charles Parish Government
OWNER

And To RLJ Construction, LLC
CONTRACTOR

The Work to which this Certificate applies has been inspected by authorized representatives of OWNER, CONTRACTOR and ENGINEER, and that Work is hereby declared to be substantially complete in accordance with the Contract Documents on

September 29, 2025
DATE OF SUBSTANTIAL COMPLETION

A tentative list of items to be completed or corrected is attached hereto. This list may not be all-inclusive, and the failure to include an item in it does not alter the responsibility of CONTRACTOR to complete all the Work in accordance with the Contract Documents. The items in the tentative list shall be completed or corrected by CONTRACTOR within 30 days of the above date of Substantial Completion.

The responsibilities between OWNER and CONTRACTOR for security, operation, safety, maintenance, heat, utilities, insurance and warranties and guarantees shall be as follows:

OWNER: No warranties or guarantees will be assumed by the OWNER until the one – year warranty/guarantee period has ended, in full accordance with the requirements of the Contract Documents.

CONTRACTOR: CONTRACTOR shall remain responsible for security of equipment and materials, safety, and maintenance during completion of the punch list items. CONTRACTOR shall maintain all warranties and guarantees for a period of one year after the date of Substantial Completion, all in accordance with the requirements of the Contract Documents.

The following documents are attached to and made a part of this Certificate:

Contractor's Punch List

This certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of CONTRACTOR's obligation to complete the Work in accordance with the Contract Documents. **Submit 6 (six) original documents signed and dated by the Engineer and Contractor to Dept of Public Works, 100 River Oaks Dr., Destrehan, La 70047 for processing.**

Executed by ENGINEER on 10/20/2025
Date

Fairway Consulting & Engineering, LLC
ENGINEER
By: [Signature]
(Authorized Signature)
DAVID ALAN MARTIN

CONTRACTOR accepts this Certificate of Substantial Completion on 10/27/25
Date

RLJ Construction, LLC
CONTRACTOR
By: [Signature]
(Authorized Signature)

OWNER accepts this Certificate of Substantial Completion on 11/12/25

St. Charles Parish Government
OWNER
By: [Signature]
(Authorized Signature)

RECORDED IN THE ST. CHARLES PARISH
CLERK OF COURT OFFICE

ON 11-18-2025
AS INSTRUMENT NO. 492706

IN MORTGAGE/CONVEYANCE/OATH BOOK



Project Punch List

List No. 01

Project River Oaks Lift Station Replacement (Project. No. S230501) Sheet All Sheets

Location Destrehan, Louisiana Date September 29, 2025

Inspection was conducted at above project by See Below at 8:30 o'clock this date 09/29/2025

Contractor: RLJ Construction, LLC

Owner: St. Charles Parish

Project Mgr./Engr.: David A Martin, P.E.

Resident Project Rep: Wade Dufrene, Richie Runnels

The inspection was conducted by: David A. Martin, P.E. – Fairway, David deGeneres, Director – Wastewater for St. Charles Parish, Wade Dufrene – Quality Assurance for St. Charles Parish, Rodney Jumonville – Contractor.

The following items are to be corrected or completed to comply with the contract documents:

Table 1: Punch List Items:

No.	Item	Value	Spec. Section	Sheet No.	Date Complete	Engr. Sign off
1.	Deliver 3" Plug Valve to St. Charles Parish Department of Wastewater	\$1,000	43 30 24	M3		
2	Deliver 2" Combination Wastewater Air Release Valve to St. Charles Parish Department of Wastewater	\$1,000	43 30 52	M3		
3	Provide Contractor's Red-line Drawings	\$500	01 77 00	N/A		
4	Provide Start-up Report	\$500	43 25 06	N/A		
5	Provide Operations and Maintenance Manuals	\$500	01 33 00	N/A		