



ST. CHARLES PARISH

OFFICE OF THE COUNCIL SECRETARY

P.O. BOX 302 • HAHNVILLE, LOUISIANA 70057
(985) 783-5125 • www.stcharlesparish.gov

COUNCIL OFFICE MEMORANDUM

DATE: JANUARY 21, 2026

TO: MR. MILES BINGHAM
PUBLIC WORKS DIRECTOR

FROM: MICHELLE IMPASTATO
COUNCIL SECRETARY 

RE: AMENDMENT NO. 1 TO ORDINANCE NO. 25-2-13
ALPHA TESTING AND INSPECTION, INC.
(PROJECT NO. P250107)

On January 12, 2026, the St. Charles Parish Council adopted Ordinance No. 26-1-8 approving and authorizing the execution of Amendment No. 1 to Ordinance No. 25-2-13, which approved a Professional Services Agreement with Alpha Testing and Inspection, Inc., for testing and inspection services for Capital Project Testing and Inspection (Project No. P250107), in the amount not to exceed \$250,000.00, increasing the overall contract value to \$500,000.00.

A copy of the ordinance is enclosed for your records. Please update in your records and/or software as desired. The agreement was fully executed through Administration's DocuSign software and should be available via DocuSign.

MI/mr

Enclosure

cc: ¹Parish Council
Ms. Samantha de Castro w/ordinance
Mr. Grant Dussom w/enclosure
Mr. Corey Oubre w/enclosure
Mr. Brandon Bernard w/enclosure
Alpha Testing and Inspection, Inc., w/enclosure

¹ Council Dept. retained 1 DocuSign copy for file

2025-0398

**INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT
(DEPARTMENT OF PUBLIC WORKS)**

ORDINANCE NO. 26-1-8

An ordinance approving and authorizing the execution of Amendment No. 1 to Ordinance 25-2-13, which approved the Professional Services Agreement with Alpha Testing and Inspection, Inc., for testing and inspection services for Capital Project Testing and Inspection (Project No. P250107), in the amount not to exceed \$250,000.00, increasing the overall contract value to \$500,000.00.

WHEREAS, Ordinance No. 25-2-13 adopted on February 24, 2025, by the St. Charles Parish Council, approved and authorized the execution of a Professional Services Agreement with Alpha Testing and Inspection, Inc., for testing and inspection services for the Capital Project Testing and Inspection (Project No. P250107), in the not to exceed amount of \$250,000.00; and,

WHEREAS, the funds of the original agreement have been expended through various task orders for multiple Capital Projects during the 2025 calendar year and therefore more funds are needed to accommodate testing and inspection of projects currently being bid and projects to bid in 2026; and,

WHEREAS, St. Charles Parish and Alpha Testing and Inspection, Inc., have mutually agreed to a not to exceed price of \$250,000.00 to complete the work, increasing the overall contract value to \$500,000.00; and,

WHEREAS, the Amendment No. 1 between St. Charles Parish and Alpha Testing and Inspection, Inc., described the details of the proposed services and compensation.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That Amendment No. 1 to the Professional Services Agreement between St. Charles Parish and Alpha Testing and Inspection, Inc., for continued testing and inspection services for Capital Project Testing and Inspection (Project No. P250107), in the amount not to exceed of \$250,000.00, increasing the overall contract value to \$500,000.00, is hereby approved and accepted.

SECTION II. That the Parish President is hereby authorized to execute said Amendment on behalf of St. Charles Parish.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, WILSON, SKIBA, PILIE, COMARDELLE,
O'DANIELS, FISHER, DEBRULER
NAYS: NONE
ABSENT: NONE

And the ordinance was declared adopted this 12th day of January, 2026, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: [Signature]
SECRETARY: [Signature]
DLVD/PARISH PRESIDENT: January 13, 2026
APPROVED: DISAPPROVED:

PARISH PRESIDENT: [Signature]
RETD/SECRETARY: January 14, 2026
AT: 2:27pm RECD BY: [Signature]

**AMENDMENT NO. 1
TO
PROFESSIONAL SERVICES AGREEMENT
FOR CAPITAL PROJECT TESTING AND
INSPECTION (PARISH PROJECT NO.
P250107)**

THIS AMENDMENT NO. 1 is made and entered into on this
1/15/2026

BY AND BETWEEN:

ST. CHARLES PARISH, represented herein by its duly authorized Parish President,
Matthew Jewell, (hereafter sometimes referred to as "OWNER"), and

Alpha Testing and Inspection, Inc. represented herein by Brandon Devillier, duly
authorized by Corporate Resolution attached hereto (hereafter sometimes referred to
as "consulting"):

WHEREAS, Ordinance No. 25-2-13 adopted on February 24, 2025, by the St.
Charles Parish Council, approved and authorized the execution of a Professional Services
Agreement with Alpha Testing and Inspection, Inc., for testing and inspection services for
Capital Project Testing and Inspection (Project No. P250107) in the not to exceed amount
of \$250,000.00; and,

WHEREAS, the funds of the original agreement have been expended through
various task orders for multiple Capital Projects during the 2025 calendar year and therefore
more funds are needed to accommodate testing and inspection of projects currently being
bid and projects to be bid in 2026; and,

WHEREAS, St. Charles Parish and Alpha Testing and Inspection, Inc., have
mutually agreed to a not to exceed price of \$250,000.00 to complete the work, increasing
the overall contract value to \$500,000.00; and,

WHEREAS, the Amendment No. 1 between St. Charles Parish and Alpha Testing
and Inspection, Inc., described the details of the proposed services and compensation.

Changes to the Contract Attachments are as follows:

ATTACHMENT "A"

No Changes to Scope

ATTACHMENT "B"

No Changes to Schedule

ATTACHMENT "C"

OWNER shall pay CONSULTANT on a Not to Exceed basis for Basic Services set forth in the existing Attachment A as follows:

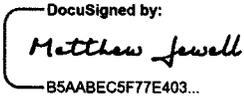
- a. The total compensation for testing services as described in Attachment A is estimated to be \$500,000.00.
- b. The amounts billed for CONSULTANT's services under this Agreement will be based on the cumulative hours charged to the Project during the billing period by each class of CONSULTANT's employees times Standard Hourly Rates for each applicable billing class.
- c. The Standard Hourly Rates charged by CONSULTANT constitute full and complete compensation for CONSULTANT's services, including labor costs, overhead, and profit.
- d. CONSULTANT's Standard Hourly Rates have not changed as of this Amendment. Refer to the original Agreement's Attachment C-1 for Standard Hourly Rates.

THUS DONE AND SIGNED in the presence of the undersigned competent witnesses, on this 1/15/2026

ALPHA TESTING AND INSPECTION

ST. CHARLES PARISH

By:  Signed by:
72C946B3F2754E...

By:  DocuSigned by:
B5AABEC5F77E403...

Name: Brandon Devillier

Name: Matthew Jewell

Title: Vice President

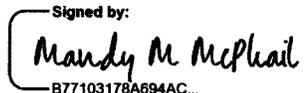
Title: Parish President

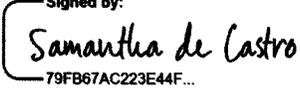
Date:

Date:

WITNESS

WITNESS

By:  Signed by:
B77103178A694AC...

By:  Signed by:
79FB67AC223E44F...

Name: Mandy M McPhail

Name: Samantha de Castro

Title: Office Manager

Title: Deputy CAO

Date: 1/15/2026

Date: 1/15/2026

ALPHA TESTING AND INSPECTION, INC.



338 HIGHWAY 3160, HAHNVILLE, LOUISIANA 70057 TEL: 985-783-0771 FAX: 985-783-0774

CERTIFICATE OF CORPORATE RESOLUTION AUTHORIZING ENTERPRISE PROJECT APPLICATION

I, Michael A. Devillier, President of Alpha Testing and Inspection, Inc., organized and

existing under the laws of Louisiana and having its principal place of business at

338 Highway 3160 Hahnville, LA 70057, hereby certify that the following is a true copy

of a resolution adopted by the Board of Directors of the Corporation at a meeting convened and held on

January 1st 2024 at which a quorum was present and voting throughout and that such resolution is

now in full force and effect and is in accordance with the provisions of the charter and by-laws of the

Corporation.

RESOLVED: That the President or Vice President of the Corporation is hereby authorized to sign on behalf of the Corporation any contracts or forms for the Enterprise Project Application;

RESOLVED FURTHER: That the President or Vice President are hereby authorized and directed to certify to any interested party that this resolution has been duly adopted, is in full force and effect, and is in accordance with the provisions of the charter and by-laws of the Corporation.

I further certify that this Corporation is duly organized and existing, and has the power to take the action called for by the foregoing resolution.

DIRECTORS

Michael A. Devillier
President

5/21/24
Date

Brenda Ell
Vice President

5/21/24
Date