



# St. Charles Parish

## Meeting Minutes

### Parish Council

St. Charles Parish  
Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
[www.stcharlesparish-la.gov](http://www.stcharlesparish-la.gov)

### Final

**Council Chairman Wendy Benedetto**  
**Councilmembers Paul J. Hogan,**  
**Terrell D. Wilson, Mary K. Clulee, Dick Gibbs,**  
**William Billy Woodruff, Marilyn B. Bellock,**  
**Traci A. Fletcher, Julia Fisher-Perrier**

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Monday, December 12, 2016

6:00 PM

Council Chambers, Courthouse

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### ATTENDANCE

**Present** 8 - Wendy Benedetto, Paul J. Hogan, Terrell D. Wilson, Mary K. Clulee, John R. 'Dick' Gibbs, William Woodruff, Marilyn B. Bellock, and Traci A. Fletcher  
**Absent** 1 - Julia Fisher-Perrier

### Also Present

Parish President Larry Cochran, Executive Secretary Robin Delahoussaye, Legal Services Director Robert Raymond, Chief Administrative Officer Billy Raymond, Executive Director of Procurement, Personnel, and Government Buildings Darrin Duhe, Executive Director of Community Affairs Dwayne LaGrange, Executive Director of Technology and Communications Anthony Ayo, Finance Director Grant Dussom, Public Works/Wastewater Director Clayton Faucheux, Planning & Zoning Director Michael Albert, Grants Officer Carla Chiasson, Public Information Officer Tristan Babin, Waterworks Director Robbie Brou, Community Services Director Joan Tonglet Diaz, Parks and Recreation Director Duane Foret, WIOA Director Tommy Scott

### CALL TO ORDER

### PRAYER / PLEDGE

Pastor Kenny Day  
Covenant Church, Destrehan

### APPROVAL OF MINUTES

**A motion was made by Councilmember Fletcher, seconded by Councilmember Wilson, to approve the minutes from the special meeting of October 27, 2016, the special meeting of November 1, 2016, and the regular meeting of November 14, 2016. The motion carried by the following vote:**

**Yea:** 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

**Nay:** 0

**Absent:** 1 - Fisher-Perrier

**SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)**

[2016-0422](#)

In Recognition: Carl Montet, St. Charles Parish Library

**Sponsors:** Ms. Fisher-Perrier

**Read**

[2016-0423](#)

In Recognition: Coach Stephen Robicheaux, Destrehan High School

**Sponsors:** Mr. Cochran

**Read**

[2016-0424](#)

In Recognition: Arkema, Inc., 2016 Manufacturer of the Year

**Sponsors:** Mr. Wilson

**Read**

[2016-0425](#)

In Recognition: Trash Bash Awards  
2016 Fall Trash Bash Photo Contest Winner:  
New Life Community Church  
2016 Fall Trash Bash Photo Contest Winner:  
Claire Picou

**Sponsors:** Mr. Cochran

**Read**

**REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)**

[2016-0361](#)

South Louisiana Port Commission

Mr. Paul Aucoin, Executive Director

Councilman Wilson spoke on the matter.  
Mr. Aucoin spoke on the matter.  
Councilwoman Clulee spoke on the matter.

**Reported**

[2016-0428](#)

Workforce Innovations and Opportunity Act (WIOA)

Workforce Innovation and Opportunity Act Program Director Tommy Scott

**Reported**

[2016-0429](#)

Department of Legal Services

Legal Services Director Robert Raymond

Councilman Hogan spoke on the matter.

Mr. Raymond spoke on the matter.

**Reported**

[2016-0430](#)

Parish President Remarks/Report

**Sponsors:** Mr. Cochran

Parish President Larry Cochran presented Finance Director Grant Dussom with the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award for 2016.

Finance Director Grant Dussom spoke on the matter.

**Reported**

**IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN BENEDETTO AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, JANUARY 9, 2017, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:**

[2016-0432](#)

An ordinance approving and authorizing the execution of Change Order No. 1 for Parish Project No P160302-1, Road Maintenance 2016, to balance the contract quantities with actual quantities resulting in an increase of \$218,790.12 and a decrease in time of twenty one (21) days.

**Sponsors:** Mr. Cochran and Department of Public Works

**Publish/Scheduled for Public Hearing to the Parish Council on January 9, 2017**

Enactment No: 17-1-1

[2016-0433](#)

An ordinance to approve and authorize the execution of Change Order No. 3 for the West Regional Library Renovation located at 105 Lakewood Drive in Luling, to increase the contract amount by \$4,860.78 and to increase the contract time by eight (8) days.

**Sponsors:** Mr. Cochran

**Publish/Scheduled for Public Hearing to the Parish Council on January 9, 2017**

Enactment No: 17-1-2

[2015-0370](#)

An ordinance of the Parish of St. Charles providing that the Code of Ordinances, Parish of St. Charles, be amended by revising Chapter 16 Nuisances, Article III. Weeds, Grass, Etc., Section 16-26. Notice to Abate and Section 16-27. Abatement by parish to amend the abatement procedures related to the required notification period.

**Sponsors:** Mr. Hogan

**Publish/Scheduled for Public Hearing to the Parish Council on January 9, 2017**

[2016-0434](#)

An ordinance to amend the Code of Ordinances for St. Charles Parish, Chapter 11 Health & Sanitation, Article III. Open Outdoor Burning, to revise Section 11-31. Enforcement.

**Sponsors:** Mr. Hogan

**Publish/Scheduled for Public Hearing to the Parish Council on January 9, 2017**

## **ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)**

[2015-0341](#)

An ordinance to amend the Code of Ordinances for St. Charles Parish, Chapter 11 Health & Sanitation, Article III. Open Outdoor Burning, Section 11-29. Exceptions to prohibition against outdoor burning. (b) to provide specific restrictions for campfires, bonfires, and other fires and to amend Section 11-30. Violations and penalties. (b) to increase the fine for violations and penalties.

**Sponsors:** Mr. Hogan

**A motion was made by Councilmember Fletcher, seconded by Councilmember Wilson, to accept the second revised version of File No. 2015-0341 that was handed out to councilmembers. The motion carried by the following vote:**

**Yea:** 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

**Nay:** 0

**Absent:** 1 - Fisher-Perrier

Enactment No: 16-12-1

**Amended**

Enactment No: 16-12-1

[2015-0341](#)

An ordinance to amend the Code of Ordinances for St. Charles Parish, Chapter 11 Health & Sanitation, Article III. Open Outdoor Burning, Section 11-29. Exceptions to prohibition against outdoor burning. (b) to provide specific restrictions for campfires, bonfires, and other fires and to amend Section 11-30. Violations and penalties. (b) to increase the fine for violations and penalties.

**Sponsors:** Mr. Hogan

Reported:

Councilman Hogan Recommended: Approval

Speakers:

Mr. Stephen Hafkesbring, St. Rose

Ms. Anne Hafkesbring, St. Rose

**Public Hearing Requirements Satisfied**

Enactment No: 16-12-1

Council Discussion

**VOTE ON THE PROPOSED ORDINANCE AS AMENDED**

**Yea:** 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

**Nay:** 0

**Absent:** 1 - Fisher-Perrier

Enactment No: 16-12-1

[2016-0400](#)

An ordinance adopting the St. Charles Parish Council Road and Bridges Capital Program Budget for fiscal year 2017 through 2019 in accordance with the Parish Transportation Act.

**Sponsors:** Mr. Cochran and Department of Finance

Reported:

Finance Department Recommended: Approval

**Public Hearing Requirements Satisfied**

Enactment No: 16-12-2

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

**Nay:** 0

**Absent:** 1 - Fisher-Perrier

Enactment No: 16-12-2

[2016-0402](#)

An ordinance to approve and authorize the execution of a Cooperative Endeavor Agreement with the St. Charles Community C.A.R.E. Center Foundation, Inc. for the provision of services.

**Sponsors:** Mr. Cochran, Ms. Benedetto, Mr. Hogan, Mr. Wilson, Ms. Clulee, Mr. Gibbs, Mr. Woodruff, Ms. Bellock, Ms. Fletcher and Ms. Fisher-Perrier

Reported:

Parish President Recommended: Approval

Councilwoman Benedetto Recommended: Approval

Councilman Hogan Recommended: Approval

Councilman Wilson Recommended: Approval

Councilwoman Clulee Recommended: Approval

Councilman Gibbs Recommended: Approval

Councilman Woodruff Recommended: Approval

Councilwoman Bellock Recommended: Approval

Councilwoman Fletcher Recommended: Approval

Councilwoman Fisher-Perrier Recommended: Approval

Chief Administrative Officer Billy Raymond spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 16-12-3

Council Discussion  
Mr. Raymond spoke on the matter.

Councilman Hogan motioned to amend the proposed ordinance in the Agreement in "Section 2-Duration" to change "...ending December 31, 2017, but may be renewed..." to read "...ending December 31, 2017, but shall be renewed...". Motion failed for lack of a second.

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 7 - Benedetto, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

**Nay:** 1 - Hogan

**Absent:** 1 - Fisher-Perrier

Enactment No: 16-12-3

[2016-0403](#)

An ordinance approving the re-establishment of a Regional Planning Commission to include the Parishes of St. Charles and St. John the Baptist jointly with the Parishes of Jefferson, Orleans, Plaquemines, St. Bernard, St. Tammany, and Tangipahoa.

**Sponsors:** Mr. Cochran

**A motion was made by Councilmember Fletcher, seconded by Councilmember Clulee, to accept the revised version of File No. 2016-0403. The motion carried by the following vote:**

**Yea:** 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

**Nay:** 0

**Absent:** 1 - Fisher-Perrier

Enactment No: 16-12-4

**Amended**

Enactment No: 16-12-4

[2016-0403](#)

An ordinance approving the re-establishment of a Regional Planning Commission to include the Parishes of St. Charles and St. John the Baptist jointly with the Parishes of Jefferson, Orleans, Plaquemines, St. Bernard, St. Tammany, and Tangipahoa.

**Sponsors:** Mr. Cochran

Reported:

Parish President Recommended: Approval  
Chief Administrative Officer Billy Raymond spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 16-12-4

Council Discussion

Mr. Raymond spoke on the matter.

Councilman Hogan motioned to postpone indefinitely File No. 2016-0403 and send to the Legislative Committee for review. Motion failed for lack of a second.

Further Council Discussion

Parish President Larry Cochran spoke on the matter.

Mr. Raymond spoke on the matter.

Public Works/Wastewater Director Clayton Fauchaux spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE AS AMENDED**

**Yea:** 7 - Benedetto, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

**Nay:** 1 - Hogan

**Absent:** 1 - Fisher-Perrier

Enactment No: 16-12-4

[2016-0407](#)

An ordinance to approve and authorize the execution of a Construction Contract with Frickey Brothers Construction, LLC, for the construction of Federal Project No. 22-00929, Rathborne Park Development, Phase II in the amount of \$647,070.95.

**Sponsors:** Mr. Cochran and Department of Parks and Recreation

Reported:

Parks & Recreation Department Recommended: Approval

Speakers:

Mr. Cory Savoie, Luling

**Public Hearing Requirements Satisfied**

Enactment No: 16-12-5

Council Discussion

Parks & Recreation Director Duane Foret spoke on the matter.

Councilwoman Benedetto spoke on Councilwoman Fisher-Perrier's behalf.

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

**Nay:** 0

**Absent:** 1 - Fisher-Perrier

Enactment No: 16-12-5



[2016-0416](#)

An ordinance to amend the 2016 Consolidated Operating and Capital Budget to adjust Beginning Fund Balances to Actuals and to adjust Revenues and Expenditures in various funds.

**Sponsors:** Mr. Cochran and Department of Finance

Reported:

Finance Department Recommended: Approval

**Public Hearing Requirements Satisfied**

Enactment No: 16-12-6

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

**Nay:** 0

**Absent:** 1 - Fisher-Perrier

Enactment No: 16-12-6

[2016-0417](#)

An ordinance to approve and authorize the execution of an Agreement between the State of Louisiana Department of Transportation and Development and St. Charles Parish for the funding of the St. Charles West Bank Levee Multi-Use Path, Phases IV and V, State Project No. H.011801, Federal Aid Project No. H011801.

**Sponsors:** Mr. Cochran, Grants Office and Mr. Wilson

Reported:

Grants Office Recommended: Approval

Councilman Wilson Recommended: Approval

Grants Officer Carla Chiasson spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 16-12-7

Council Discussion

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

**Nay:** 0

**Absent:** 1 - Fisher-Perrier

Enactment No: 16-12-7

[2016-0418](#)

An ordinance to approve and authorize the execution of Amendment No. 4 to Ordinance No. 06-12-23, which approved a Professional Services Contract with St. Charles Mosquito Control, Inc. for Mosquito Control Services in St. Charles Parish to exercise the extension provision of said contract.

**Sponsors:** Mr. Cochran and Department of Public Works

Reported:

Public Works Department Recommended: Approval

**Public Hearing Requirements Satisfied**

Enactment No: 16-12-8

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

**Nay:** 0

**Absent:** 1 - Fisher-Perrier

Enactment No: 16-12-8

[2016-0419](#)

An ordinance to amend the Code of Ordinances, Chapter 23, Article I. In General, Section 23-2. Water service charges. III. Charges: to amend No. (3) General fees: by adding Safe Drinking Water Fee \$12.00 annually.

**Sponsors:** Mr. Cochran and Department of Waterworks

Reported:

Waterworks Department Recommended: Approval

**Public Hearing Requirements Satisfied**

Enactment No: 16-12-9

Council Discussion

Waterworks Director Robbie Brou spoke on the matter.

Parish President Larry Cochran spoke on the matter.

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 7 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff and Bellock

**Nay:** 1 - Fletcher

**Absent:** 1 - Fisher-Perrier

Enactment No: 16-12-9

[2016-0420](#)

An ordinance to approve and authorize the execution of Amendment No. 1 to Ordinance No. 16-10-2 which approved an Intergovernmental Participation Agreement with Terrebonne Parish Consolidated Government for use of the Terrebonne Parish Juvenile Justice Complex.

**Sponsors:** Mr. Cochran

Reported:

Parish President Recommended: Approval  
Chief Administrative Officer Billy Raymond spoke on the matter.

**Public Hearing Requirements Satisfied**

Enactment No: 16-12-10

**VOTE ON THE PROPOSED ORDINANCE**

**Yea:** 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

**Nay:** 0

**Absent:** 1 - Fisher-Perrier

Enactment No: 16-12-10

**RESOLUTIONS**

[2016-0427](#)

A resolution authorizing the St. Charles Parish President to sign annual applications for the Low Income Home Energy Assistance Program (LIHEAP) Contract with the Louisiana Housing Corporation (LHC).

**Sponsors:** Mr. Cochran and Department of Community Services

Reported:

Community Services Department Recommended: Approval

Public comment opened; no public comment

**VOTE ON THE PROPOSED RESOLUTION**

**Yea:** 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

**Nay:** 0

**Absent:** 1 - Fisher-Perrier

Enactment No: 6254

**APPOINTMENTS**

[2016-0363](#)

A resolution appointing Ms. Olivia Tate to the Zoning Board of Adjustment as the District I Representative.

**VOTE ON THE APPOINTMENT OF MS. OLIVIA TATE**

**Yea:** 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

**Nay:** 0

**Absent:** 1 - Fisher-Perrier

Enactment No: 6255

[2016-0365](#)

A resolution appointing Mr. Cory Savoie to the Zoning Board of Adjustment as the District VII Representative.

**VOTE ON THE APPOINTMENT OF MR. CORY SAVOIE**

**Yea:** 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

**Nay:** 0

**Absent:** 1 - Fisher-Perrier

Enactment No: 6256

[2016-0385](#)

A resolution to appoint Ms. LaSandra Gordon to the Planning & Zoning Commission as the District I Representative.

**VOTE ON THE APPOINTMENT OF MS. LASANDRA GORDON**

**Yea:** 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

**Nay:** 0

**Absent:** 1 - Fisher-Perrier

Enactment No: 6257

[2016-0408](#)

A resolution appointing a member to the South Central Louisiana Human Services Authority Board.

**A motion was made by Councilmember Benedetto, seconded by Councilmember Wilson, to defer File No. 2016-0408. The motion carried by the following vote:**

**Yea:** 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

**Nay:** 0

**Absent:** 1 - Fisher-Perrier

**Deferred**

[2016-0409](#)

Council Ex-Officio Appointment to the Housing Authority.

Nominee:

Councilman Gibbs nominated Councilwoman Fisher-Perrier

**Nomination(s) Accepted**

**A motion was made by Councilmember Fletcher, seconded by Councilmember Wilson, to Close Nomination(s) for File No. 2016-0409. The motion carried by the following vote:**

**Yea:** 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

**Nay:** 0

**Absent:** 1 - Fisher-Perrier

**Nomination(s) Closed**

[2016-0411](#)

A resolution to appoint a member to the Library Service District Board of Control as the District I Representative.

Nominee:

Councilman Wilson nominated Ms. Charlene Alexander-Armstrong

**Nomination(s) Accepted**

Enactment No: 6261

**A motion was made by Councilmember Benedetto, seconded by Councilmember Fletcher, to Close Nomination(s) for File No. 2016-0411. The motion carried by the following vote:**

**Yea:** 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

**Nay:** 0

**Absent:** 1 - Fisher-Perrier

Enactment No: 6261

**Nomination(s) Closed**

Enactment No: 6261

[2016-0426](#)

A resolution to appoint Mr. Craig Petit to the St. Charles Parish Communications District representing the St. Charles Parish President's Office.

**Sponsors:** Mr. Cochran

**VOTE ON THE APPOINTMENT OF MR. CRAIG PETIT**

**Yea:** 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

**Nay:** 0

**Absent:** 1 - Fisher-Perrier

Enactment No: 6258

**SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL**

[2016-0401](#)

**Adopt 2017 Parish Council Meeting Schedule**

Amendment: to amend the proposed Parish Council Meeting Schedule to change November 6th and November 20th Parish Council Meetings to November 13th and November 27th; change December 4th Parish Council Meeting to December 11th and remove December 18th.

**A motion was made by Councilmember Benedetto, seconded by Councilmember Fletcher, to amend File No. 2016-0401. The motion carried by the following vote:**

**Yea:** 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

**Nay:** 0

**Absent:** 1 - Fisher-Perrier

**Amended**

**A motion was made to Adopt the 2017 Parish Council Meeting Schedule as Amended. The motion carried by the following vote:**

**Yea:** 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

**Nay:** 0

**Absent:** 1 - Fisher-Perrier

**Adopted**

[2016-0405](#)

Council Appointment of Councilman Terrell D. Wilson as Presiding Officer for 2017; Chairman, St. Charles Parish Council

**VOTE ON THE APPOINTMENT OF COUNCILMAN TERRELL D. WILSON**

**Yea:** 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

**Nay:** 0

**Absent:** 1 - Fisher-Perrier

[2016-0406](#)

Council Appointment of Councilwoman Traci A. Fletcher as Presiding Officer for 2017; Vice-Chairman, St. Charles Parish Council

**VOTE ON THE APPOINTMENT OF COUNCILWOMAN TRACI A. FLETCHER**

**Yea:** 7 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Bellock and Fletcher

**Nay:** 1 - Woodruff

**Absent:** 1 - Fisher-Perrier

**ADJOURNMENT**

**A motion was made by Councilmember Fletcher, seconded by Councilmember Wilson, to adjourn the meeting at approximately 7:49 pm. The motion carried by the following vote:**

**Yea:** 8 - Benedetto, Hogan, Wilson, Clulee, Gibbs, Woodruff, Bellock and Fletcher

**Nay:** 0

**Absent:** 1 - Fisher-Perrier

**I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.**

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**Tiffany K. Clark**  
**Council Secretary**