



St. Charles Parish

Meeting Minutes

Parish Council

St. Charles Parish
Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish.gov

Final

Council Chairman Holly Fonseca
Councilmembers Michael A. Mobley, La Sandra D. Wilson,
Heather Skiba, Walter Pilié, Willie Comardelle, Michelle O'Daniels,
Bob Fisher, Michele deBruler

Monday, January 6, 2025

6:00 PM

Council Chambers, Courthouse

ATTENDANCE

Present 9 - Michael A. Mobley, Holly Fonseca, La Sandra D. Wilson, Heather Skiba, Walter Pilié, Willie Comardelle, Michelle O'Daniels, Bob Fisher, and Michele deBruler

Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Legal Services Assistant Director Robert Raymond, Chief Administrative Officer Mike Palamone, Chief Operations Officer Darrin Duhe, Executive Director of Technology and Cybersecurity Anthony Ayo, Finance Director Grant Dussom, Public Works Director Miles Bingham, Planning & Zoning Director Michael Albert, Waterworks Director Gregory Gorden, Parks and Recreation Director Duane Foret, Luis Martinez, GIS Specialist, Blaine Fauchaux, Public Information Office

CALL TO ORDER

Chairman Fonseca made a statement extending sympathy and prayers for those who were impacted by the devastating tragedy that occurred on the morning of New Year's Day in the City of New Orleans.

PRAYER / PLEDGE

Pastor Charles Johnson, Sr.
Mount Zion Community Church, Boutte

APPROVAL OF MINUTES

A motion was made by Councilmember Fisher, seconded by Councilmember Wilson, to approve the minutes from the regular meeting of December 16, 2024. The motion carried by the following vote:

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

[2024-0426](#)

In Recognition: Councilman Bob Fisher, 2024 Council Chairman

Sponsors: Ms. Fonseca

Read

[2024-0427](#)

In Recognition: Councilwoman Holly Fonseca, 2024 Council Vice-Chairman

Sponsors: Mr. Pilié

Councilman Fisher thanked Councilwoman Fonseca for her year as the 2024 Council Vice-Chairman.

Read

[2024-0428](#)

Proclamation: Martin Luther King, Jr. Day

Sponsors: Ms. Wilson

Read

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2024-0436](#)

GIS (Geographic Information Systems)

Mr. Luis Martinez, Geographic Information System Specialist, reported.

Councilman Pilié spoke on the matter.

Mr. Martinez spoke on the matter.

Councilman Fisher spoke on the matter.

Parish President Matthew Jewell spoke on the matter.

Chairman Fonseca spoke on the matter.

Reported

[2024-0437](#)

Parish President Remarks/Report

Sponsors: Mr. Jewell

Parish President Matthew Jewell reported.

Reported

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN FONSECA AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, JANUARY 27, 2025, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2024-0441](#)

An ordinance approving and authorizing the execution of Amendment No. 1 to Ordinance No. 22-1-2, which approved a Professional Services Agreement with EJES Inc., to perform engineering services for Kinler and Paul Frederick Roadway and Drainage Improvements (Project No. P210704), in the not to exceed amount of \$547,877.00.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on January 27, 2025

[2025-0001](#)

An ordinance approving and authorizing the execution of Amendment No. 3 to Ordinance No. 22-7-2, which approved the Professional Services Agreement with Digital Engineering & Imaging, Inc., to perform planning services for Road Maintenance 2022-23 (Project No. P220501), in the amount of \$90,086.00.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on January 27, 2025

Chairman Fonseca made statement thanking Councilman Fisher for his year as the 2024 Council Chairman.

**ORDINANCES SCHEDULED FOR PUBLIC HEARING
(INTRODUCED AT PREVIOUS MEETING)**

[2024-0419](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with McKim & Creed, Inc., to perform engineering services for the Water System Modeling (Project No. WWKS 115), in the amount of \$253,278.00.

Sponsors: Mr. Jewell and Department of Waterworks

Reported:

Waterworks Department Recommended: Approval
Waterworks Director Gregory Gorden spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-1-1

Council Discussion

Mr. Gorden spoke on the matter.

Parish President Matthew Jewell spoke on the matter.

Chief Administrative Officer Mike Palamone spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 25-1-1

[2024-0420](#)

An ordinance approving and authorizing the execution of Change Order No. 1 (Final) for the St. Charles Parish West Bank Spray Park (Project No. WBSP2112) and additional parking located at the Edward Dufresne Community Center, to decrease the contract amount by \$48,348.60 and increase the contract time 148 days.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Reported:

Parks and Recreation Department Recommended: Approval
Parks and Recreation Director Duane Foret spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-1-2

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 25-1-2

[2024-0421](#)

An ordinance approving and authorizing the execution of Amendment No. 3 to Ordinance No. 22-7-2, which approved the Professional Services Agreement with Digital Engineering & Imaging, Inc., to perform planning services for Road Maintenance 2022-23 (Project No. P220501), in the amount of \$52,306.00.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Public Works Director Miles Bingham stated that Administration requested that File No. 2024-0421 be postponed indefinitely.

Public Hearing Requirements Satisfied

A motion was made by Councilmember Fisher, seconded by Councilmember Comardelle, to Postponed Indefinitely File No. 2024-0421. The motion carried by the following vote:

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Postponed Indefinitely

[2024-0422](#)

An ordinance approving and authorizing the execution of Change Order No. 2 with Kass Bros., Inc., for Concrete Maintenance 2023-24 (Project No. P230803), to increase the contract amount by \$328,314.80 and to increase the contract time by sixty (60) days.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Public Works Director Miles Bingham spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-1-3

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 25-1-3

[2024-0423](#)

An ordinance of the Parish of St. Charles providing that the Code of Ordinances, Parish of St. Charles, be amended by revising Section 15-5, Motor Vehicles and Traffic, of said Code, to provide for the installation of “**NO OVERNIGHT PARKING**” signs on the south side of Carriage Lane from the property line dividing 98 and 96 Carriage Lane and along the entire length of Dunleith Court as it transitions from Dunleith Drive to the dead end at the Carriage Canal in Destrehan.

Sponsors: Mr. Pilié

Reported:

Councilman Pilié Recommended: Approval
Councilman Pilié spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-1-4

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 25-1-4

[2024-0424](#)

An ordinance to approve a purchase and/or expropriate the heirs of a certain 20.776 acre parcel of property owned by Clyde J. Melancon, et al to St. Charles Parish located along the Southern side of the Hahn Street Extension, being partially adjacent to the Department of Public Works site at 166 Scorpio Street and the Hahnville Sewer Treatment Plant.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Legal Services Assistant Director Robert Raymond spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-1-5

Council Discussion

Mr. Raymond spoke on the matter.

Councilwoman O'Daniels called for a Point of Order to make an Amendment to proposed ordinance.

Amendment: To amend the proposed ordinance adding the word "from" after the word "expropriate", add an "s" at the end of acre in the summary paragraph and adding the word acres in Section 1 paragraph after 20.776.

A motion was made by Councilmember Skiba, seconded by Councilmember deBruler, to Amend File No. 2024-0424. The motion carried by the following vote:

Yea: 9 - Moblely, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 25-1-5

Amended

Enactment No: 25-1-5

[2024-0424](#)

An ordinance to approve a purchase and/or expropriate from the heirs of a certain 20.776 acres parcel of property owned by Clyde J. Melancon, et al to St. Charles Parish located along the Southern side of the Hahn Street Extension, being partially adjacent to the Department of Public Works site at 166 Scorpio Street and the Hahnville Sewer Treatment Plant.

Sponsors: Mr. Jewell and Department of Public Works

Public Hearing Requirements Satisfied

Enactment No: 25-1-5

Council Discussion

Parish President Matthew Jewell spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE AS AMENDED

Yea: 9 - Moblely, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 25-1-5

[2024-0425](#)

An ordinance revoking a Special Permit Use for automobile sales in a C-2 zoning district on Lot 1, Autin Subdivision, 16830 Highway 90, Des Allemands.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Planning Commission Recommended: Approval

Planning & Zoning Director Michael Albert spoke on the matter.

Speakers:

Mike Nabut, Boutte

Khawaja Omer, Kenner

Brian Arthur, Des Allemands

Kandy Arthur, Des Allemands

Public Hearing Requirements Satisfied

Council Discussion

A motion was made by Councilmember O'Daniels, seconded by Councilmember Skiba, to Table File No. 2024-0425. The motion carried by the following vote:

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Tabled.

PERSONS TO ADDRESS THE COUNCIL

[2024-0438](#)

Chief Matthew Allshouse: General update of Fire Dept., funding and personnel

A motion was made by Councilmember Fisher, seconded by Councilmember Wilson, to extend Chief Allhouse's time an additional three minutes. The motion carried by the following vote:

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Time Extended

Heard

RESOLUTIONS[2024-0439](#)

A resolution approving and authorizing the execution of a letter by St. Charles Parish approving Civil & Sports Design Engineering, LLC, as the assignee of Civil & Environmental Consulting Engineers, regarding the Multiphase Project Contract for engineering services with Civil & Environmental Consulting Engineers for the St. Charles Parish Dog Park project.

Sponsors: Mr. Jewell and Department of Legal Services

Reported:

Legal Services Department Recommended: Approval
Legal Services Director Corey Oubre spoke on the matter.

Public comment opened; no public comment

VOTE ON THE PROPOSED RESOLUTION

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 6813

[2024-0440](#)

A resolution approving and authorizing the execution of a letter by St. Charles Parish approving Civil & Sports Design Engineering, LLC, as the assignee of Civil & Environmental Consulting Engineers, regarding Ordinance No. 19-2-10, Professional Service Multi-Phase Project Contract with Civil & Environmental Consulting Engineers for providing all necessary professional engineering services for 1,270-foot road extension of the Rue La Cannes roadway (Parish Project No. P190102) and executed February 20, 2019; and Ordinance No. 24-7-14, Amendment No. 1 to Professional Services Agreement with Danny J. Hebert, P.E., LLC d.b.a. Civil & Environmental Consulting Engineers, to perform professional engineering services for the Deputy Jeff G. Watson Dr. Roadway Extension (Project No. P190102) formerly Rue La Cannes Road Extension executed July 31, 2024.

Sponsors: Mr. Jewell and Department of Legal Services

Reported:

Legal Services Department Recommended: Approval
Legal Services Director Corey Oubre spoke on the matter.

Public comment opened; no public comment

VOTE ON THE PROPOSED RESOLUTION

Yea: 9 - Moblely, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 6814

APPOINTMENTS

[2024-0429](#)

Council Ex-Officio Appointment of Holly Fonseca to the St. Charles Parish Library Board of Control.

Chairman Fonseca stated she will remain as the Ex-Officio Member to the St. Charles Parish Library Board of Control.

Confirmed

[2024-0430](#)

Council Ex-Officio Appointment to the St. Charles Parish Housing Authority.

Nominee:

Councilwoman Michelle O'Daniels nominated Councilwoman Michele deBruler

Nomination(s) Accepted

A motion was made by Councilmember O'Daniels, seconded by Councilmember Comardelle, to Close Nomination(s) for File No. 2024-0430. The motion carried by the following vote:

Yea: 9 - Moblely, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Nomination(s) Closed

[2024-0430](#)

Council Ex-Officio Appointment of Councilwoman Michele deBruler to the St. Charles Parish Housing Authority.

VOTE ON THE APPOINTMENT OF COUNCILWOMAN MICHELE DEBRULER

Yea: 9 - Moblely, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Confirmed

SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL

[2024-0431](#)

Appointment of Chairman to the Operations, Maintenance, and Construction Management Committee

Council Chairman named Councilman Pilie' to act as Chairman.

Confirmed

[2024-0432](#)

Appointment of Chairman to the Legislative Committee

Council Chairman named Councilman Fisher to act as Chairman.

Confirmed

[2024-0433](#)

Appointment of Chairman to the Contract/Finance and Administrative Committee

Council Chairman named Councilwoman O'Daniels to act as Chairman.

Confirmed

[2024-0434](#)

Appointment of Chairman to the Special Projects/Public Safety, Health, and Environmental Committee

Council Chairman named Councilman Comardelle to act as Chairman.

Confirmed

[2024-0435](#)

Appointment of Chairman to the Hurricane Protection Projects Committee

Council Chairman named Councilwoman Fonseca to act as Chairman.

Confirmed

Councilwoman O'Daniels called for a Point of Personal Privilege to make a statement acknowledging the Fire Department.

Chairman Fonseca made statement acknowledging the Fire Department.

ADJOURNMENT

A motion was made by Councilmember Skiba, seconded by Councilmember Fisher, to adjourn the meeting at approximately 7:27 pm. The motion carried by the following vote:

Yea: 9 - Moblely, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

Michelle Impastato
Council Secretary