



ST. CHARLES PARISH

OFFICE OF THE COUNCIL SECRETARY

P.O. BOX 302 • HAHNVILLE, LOUISIANA 70057
(985) 783-5125 • www.stcharlesparish.gov

COUNCIL OFFICE MEMORANDUM

DATE: JANAURY 20, 2026

TO: MR. MILES BINGHAM
PUBLIC WORKS DIRECTOR

FROM: MICHELLE IMPASTATO
COUNCIL SECRETARY 

RE: CHANGE ORDER NO.1
DEPUTY JEFF G. WATSON DR. ROADWAY EXTENSION
(PROJECT NO. P190102)

On January 12, 2026, the St. Charles Parish Council adopted Ordinance No. 26-1-1 approving and authorizing the execution of Change Order No. 1 for the Deputy Jeff G. Watson Dr. Roadway Extension (Project No. P190102), to decrease the contract amount by \$18,262.50.

A fully executed ordinance and change order have been recorded. A copy of the recorded ordinance and two (2) original change orders are enclosed for your records.

MI/mr

Enclosures

cc: ¹Parish Council
Ms. Samantha de Castro w/enclosure
Mr. Corey Oubre w/enclosure
Mr. Grant Dussom w/enclosure
Mr. Brandon Bernard w/enclosure
Byron E. Talbot Contractor, Inc. w/enclosure
Civil & Sports Design Engineering, LLC w/enclosure

¹ Council Dept. retained 1 original for file; 1 original filed in COC (2)

2025-0377

INTRODUCED BY: **MATTHEW JEWELL, PARISH PRESIDENT**
(DEPARTMENT OF PUBLIC WORKS)

ORDINANCE NO. 26-1-1

An ordinance approving and authorizing the execution of Change Order No. 1 for the Deputy Jeff G. Watson Dr. Roadway Extension (Project No. P190102), to decrease the contract amount by \$18,262.50.

WHEREAS, Ordinance No. 19-2-10 adopted on February 18, 2019, by the St. Charles Parish Council, approved and authorized the execution of a Professional Service Multi-Phase Project Contract with Civil & Sports Design Engineering, LLC (Formerly Civil & Environmental Consulting Engineers), for providing all necessary professional engineering services for a 1,270-foot road extension of the Rue La Cannes roadway. (Parish Project Number P190102), in the amount of \$43,305.00; and,

WHEREAS, Ordinance No. 24-7-14 adopted on July 22, 2024, by the St. Charles Parish Council, approved and authorized the execution of Amendment No. 1 to Ordinance No. 19-2-10 which approved the Professional Services Agreement with Civil & Sports Design Engineering, LLC (Formerly Danny J. Hebert, P.E., L.L.C. d.b.a. Civil & Environmental Consulting Engineers), to perform professional engineering services for the Deputy Jeff G. Watson Dr. Roadway Extension (Project No. P190102), formerly Rue La Cannes Road Extension in the amount of \$55,350.00; and,

WHEREAS, Ordinance No. 25-6-4 adopted on June 2, 2025, by the St. Charles Parish Council, approved and authorized the execution of a Contract with Byron E. Talbot Contractor, Inc. for Deputy Jeff G. Watson Dr. Roadway Extension (Project No. P190102), in the amount of \$1,438,242.25; and,

WHEREAS, it is necessary to amend the construction contract with Byron E. Talbot Contractor, Inc. for Deputy Jeff G. Watson Dr. Roadway Extension (Project No. P190102), to balance work items added during construction and items not utilized during construction; and,

WHEREAS, St. Charles Parish and Byron E. Talbot Contractor, Inc. have mutually agreed to decrease the contract amount by \$18,262.50 for the additional items, bringing the total construction cost to \$1,419,979.75.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That Change Order No. 1 for Deputy Jeff G. Watson Dr. Roadway Extension (Project No. P190102), to decrease the contract amount by \$18,262.50, bringing the total construction cost to \$1,419,979.75 is hereby approved and accepted.

SECTION II. That the Parish President is hereby authorized to execute said Change Order on behalf of St. Charles Parish.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, WILSON, SKIBA, PILIE, COMARDELLE, O'DANIELS, FISHER, DEBRULER
NAYS: NONE
ABSENT: NONE

And the ordinance was declared adopted this 12th day of January, 2026, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: *Matthew Jewell*
SECRETARY: *Michelle Dupontals*
DLVD/PARISH PRESIDENT: *January 13, 2026*
APPROVED: *[Signature]* DISAPPROVED: _____

PARISH PRESIDENT: *Matthew Jewell*
RETD/SECRETARY: *January 14, 2026*
AT: *2:27 pm* RECD BY: *[Signature]*

RECORDED IN THE ST. CHARLES PARISH
CLERK OF COURT OFFICE
ON *1/16/2026*
AS INSTRUMENT NO. *493749*
IN MORTGAGE/CONVEYANCE/OATH BOOK

SECTION 00806

CHANGE ORDER

No. 1 (FINAL)

DATE OF ISSUANCE November 13, 2025

EFFECTIVE DATE 11/13/26

Owner: St. Charles Parish Department of Public Works
Contractor: Byron E. Talbot Contractor, Inc.
Contract: Byron E. Talbot Contractor, Inc.
Project: Deputy Jeff G. Watson Dr. Roadway Extension
Owner's Contract No.: P190102 Engineer's Contract No.: N/A
ENGINEER: Civil & Sports Design Engineering LLC

You are directed to make the following changes in the Contract Documents:

Description: Increase of \$6,737.50 for miscellaneous items (see below) and decrease of (-\$25,000.00) for Relocation for Unforeseen Infrastructure Allowance. Total reduction in the contract amount of (-\$18,262.50).

1. Delete the Following Work Items:

- a. Contract Item: AL-1 (Relocation for Unforeseen Infrastructure Allowance) –
Reduction of (-\$25,000.00)

Total of Deducted Items = (-\$25,000.00)

2. Add the Following Work Items:

- a. New Contract Item: Removal and replacement of the sunk sidewalk section at Ashton Blvd.
Increase of \$1,050.00
- b. New Contract Item: Removal and replacement of the sidewalk in the parking lot to provide an ADA ramp.
Increase of \$1,200.00
- c. New Contract Item: Additional excavation and backfill to install the westbound guardrail by the Animal Shelter.
Increase of \$3,637.50
- d. New Contract Item: Provide and install a fire hydrant extension to relocate the fire hydrant.
Increase of \$850.00.

Total of Added Work Items = \$6,737.50

Total of Change (Decrease) in Work Items Quantity = (-\$18,262.50)

Reason for Change Order: List a reason for each Line Item listed above.

1. Deleted Work Items
 - a. Relocation for Unforeseen Infrastructure Allowance – not used.
2. Add Work Items
 - a. Removal and replacement of the existing sunk sidewalk section at Ashton Blvd.
 - b. Removal and replacement of the sidewalk in the parking lot to provide an ADA ramp.
 - c. Additional excavation and backfill to install the westbound guardrail by the Animal Shelter.
 - d. Additional costs related to placing the hydrant north of the road instead of south, as requested by SCP Waterworks.

Attachments: Change Order Request No. 1 from Byron E. Talbot Contractor, Inc.

CHANGE IN CONTRACT PRICE:
Original Contract Price \$1,438,242.25
Net Increase (Decrease) from previous Change Orders No. ___ to ___: \$N/A
Contract Price prior to this Change Order: \$1,438,242.25
Net decrease of this Change Order: \$(-18,262.50)
Contract Price with all approved Change Orders: \$1,419,979.75

CHANGE IN CONTRACT TIMES:
Original Contract Times: Substantial Completion: _____ Ready for final payment: _____ (days or dates)
Net change from previous Change Orders No. ___ to No. ___: Substantial Completion: _____ Ready for final payment: _____ (days)
Contract Times prior to this Change Order: Substantial Completion: _____ Ready for final payment: _____ (days or dates)
Net increase (decrease) this Change Order: Substantial Completion: _____ Ready for final payment: _____ (days)
Contract Times with all approved Change Orders: Substantial Completion: _____ Ready for final payment: _____ (days or dates)

RECOMMENDED:

By: *[Signature]*
ENGINEER (Authorized Signature)

Date: 11/24/25

APPROVED:

By: *[Signature]*
OWNER (Authorized Signature)

Date: 1/13/24

ACCEPTED:

By: *[Signature]*
CONTRACTOR (Authorized Signature)

Date: 11-20-25

The responsibilities between OWNER and CONTRACTOR for security, operation, safety, maintenance, heat, utilities, insurance and warranties and guarantees shall be as follows:

OWNER: HAS FULL USE AND MAINTENANCE RESPONSIBILITIES OF THE SITE.

CONTRACTOR: FINAL CLEANUP OF SITE AREA, PROVIDE WARRANTIES AND CLOSEOUT DOCUMENTS (REFER TO THE ATTACHED PUNCH LIST).

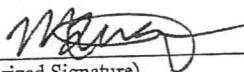
The following documents are attached to and made a part of this Certificate:
Punch List dated 11/13/2025

[For items to be attached see definition of Substantial Completion as supplemented and other specifically noted conditions precedent to achieving Substantial Completion as required by Contract Documents.]

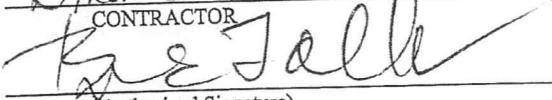
This certificate does not constitute an acceptance of Work not in accordance with the Contract Documents nor is it a release of CONTRACTOR's obligation to complete the Work in accordance with the Contract Documents. Submit 4 (four) original documents signed and dated by the Engineer and Contractor to St. Charles Parish Department of Public Works, 100 River Oaks Drive, Destrehan, LA 70047, for processing.

Executed by ENGINEER on 11/24/25
Date

Marco Juarez, P.E.
ENGINEER

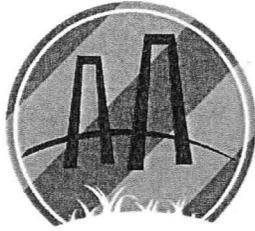
By: 
(Authorized Signature)

CONTRACTOR accepts this Certificate of Substantial Completion on 11-20-25
Date

BYRON E. TALBOT CONTRACTOR, INC.
CONTRACTOR
By: 
(Authorized Signature)

OWNER accepts this Certificate of Substantial Completion on _____
Date

OWNER
By: _____
(Authorized Signature)



Construction Observation Summary Report 10/16/25

Project: Deputy Jeff G. Watson Roadway Extension
Contractor: Byron E. Talbot Contractor, Inc.

To: Marco Juarez, CSDE
Julie Hebert, CSDE
Zach Pollock, St. Charles Parish Public Works
Stacey Rogers, St. Charles Parish Public Works
Jarrod Fanguy, Byron E. Talbot Contractor, Inc.

Inspector: Phil Dufrene, CSDE

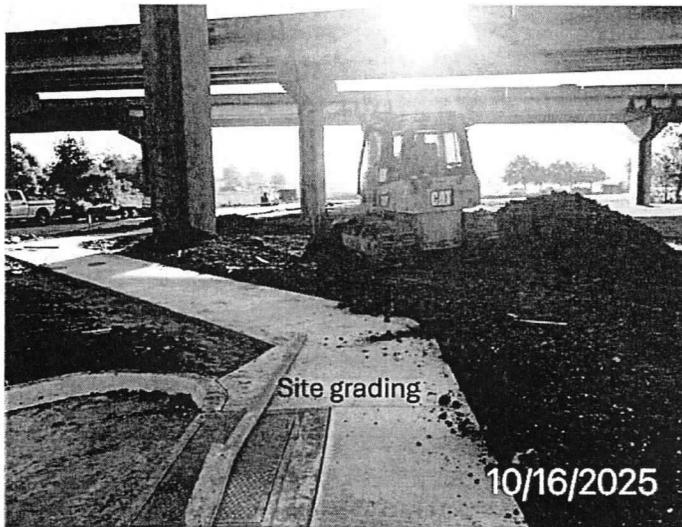
Today's Date:	10/16/25	Project No.	P190102
Hours:	3	Mileage:	7
Contractor Days Used:	74		
Site Conditions:	Weather: Clear skies in a.m.	Low Temp: 65	High Temp: 85
Dry	Mostly clear skies in p.m.		

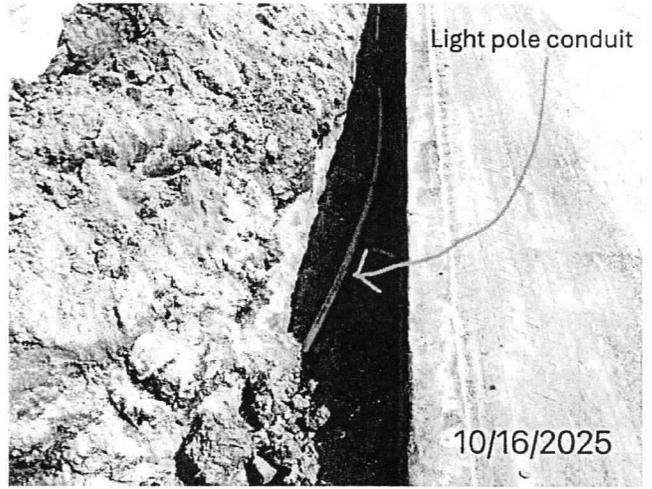
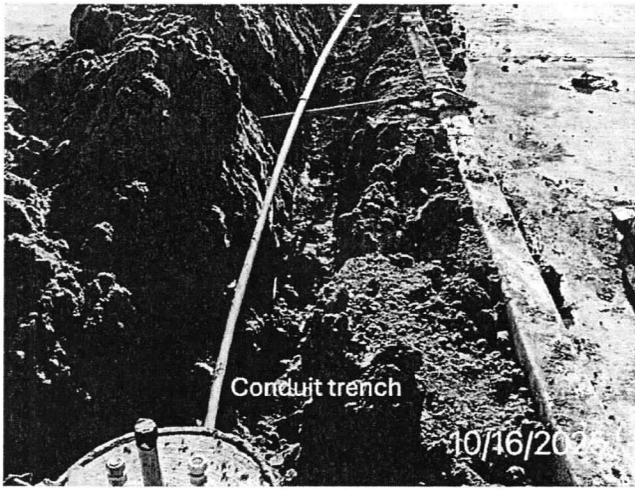
Report Summary:

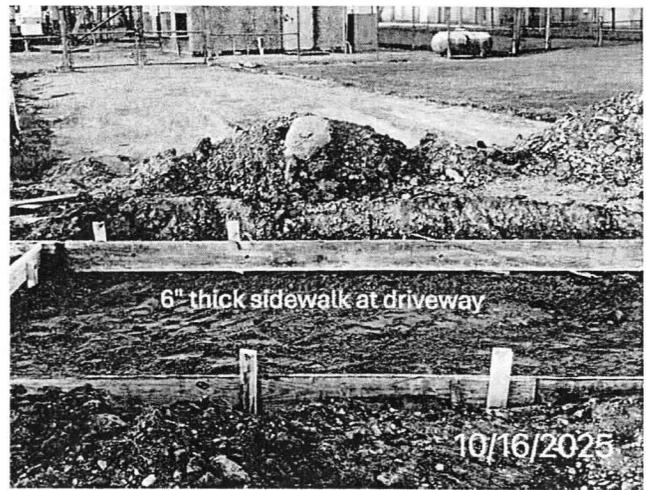
- The job site is dry.
- Continued site grading.
- Catch basin grate installed & temporary barriers removed by the parish at Ashton Blvd.
- All Star Electric began trenching for & installing light pole electrical conduit.
- Final sidewalk concrete forms being set.

Contractor/Subs	Number of Employees on Site	Equipment on Site
Byron Talbot Contractors	14	Excavator, dozer, FE loader, skid loader
		Street sweeper, tool shed
All Star Electric	8	2 excavators

Pictures with descriptions:









Construction Observation Summary Report 10/24/25

Project: Deputy Jeff G. Watson Roadway Extension
Contractor: Byron E. Talbot Contractor, Inc.

To: Marco Juarez, CSDE
Julie Hebert, CSDE
Zach Pollock, St. Charles Parish Public Works
Stacey Rogers, St. Charles Parish Public Works
Jarrod Fanguy, Byron E. Talbot Contractor, Inc.

Inspector: Phil Dufrene, CSDE

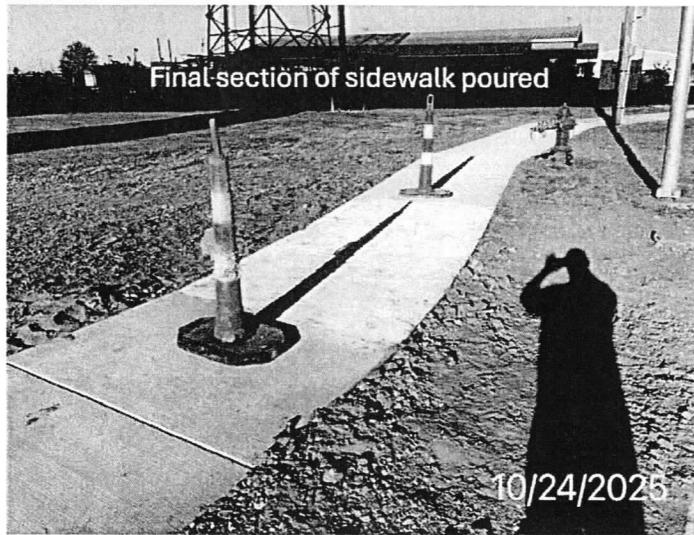
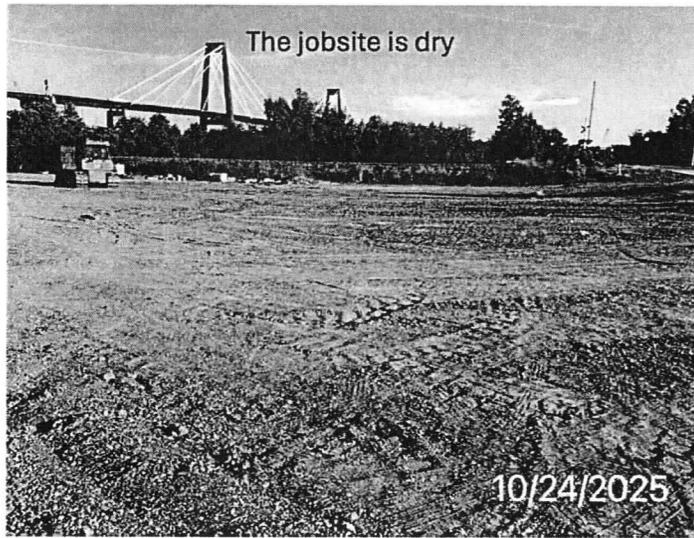
Today's Date:	10/24/25	Project No.	P190102
Hours:	3	Mileage:	7
Contractor Days Used:	82		
Site Conditions:	Weather:	Low Temp:	High Temp:
Dry	Clear skies a.m., partly cloudy p.m.	58	82

Report Summary:

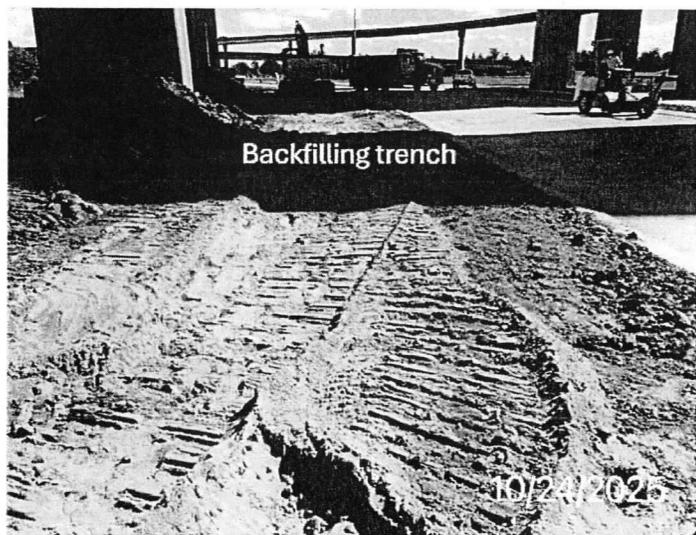
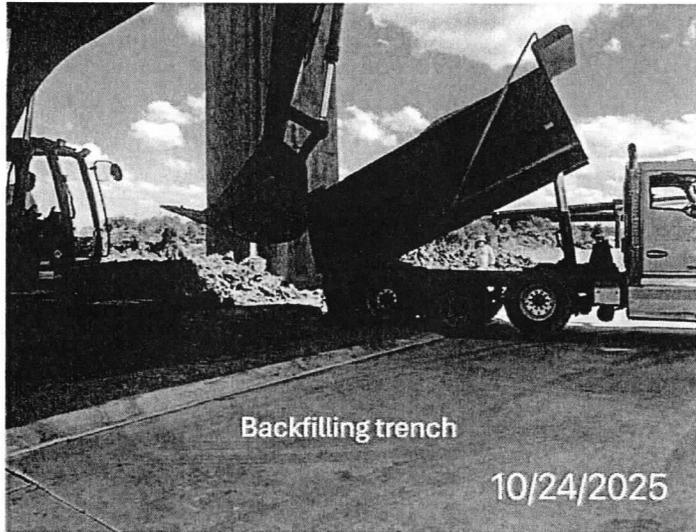
- The job site remains very dry.
- The final section of sidewalk has been poured.
- Continue prepping to seal expansion joints.
- Trenching at guardrail location on the railroad track side near the animal shelter.
- Backfilled guardrail trench with pump sand.
- Continued with general cleanup of concrete surfaces.

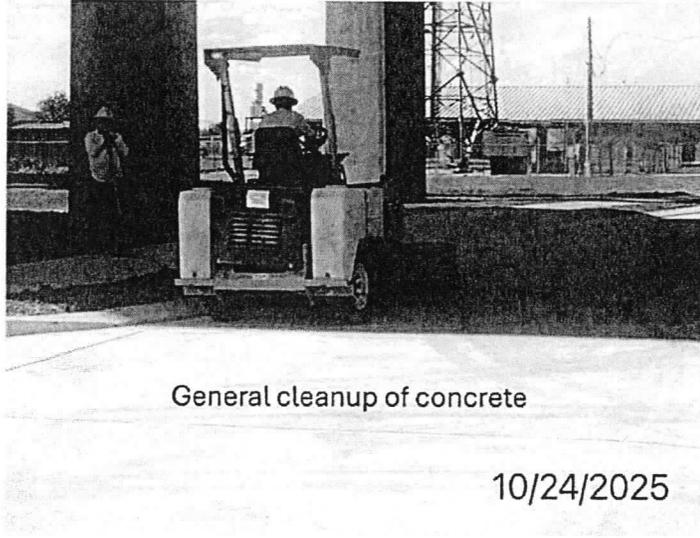
Contractor/Subs	Number of Employees on Site	Equipment on Site
Byron Talbot Contractors	8	Excavator, dozer, FE loader, skid loader
		Street sweeper, tool shed

Pictures with descriptions:











Construction Observation Summary Report 11/04/25

Project: Deputy Jeff G. Watson Roadway Extension
Contractor: Byron E. Talbot Contractor, Inc.

To: Marco Juarez, CSDE
Julie Hebert, CSDE
Zach Pollock, St. Charles Parish Public Works
Stacey Rogers, St. Charles Parish Public Works
Jarrod Fanguy, Byron E. Talbot Contractor, Inc.

Inspector: Phil Dufrene, CSDE

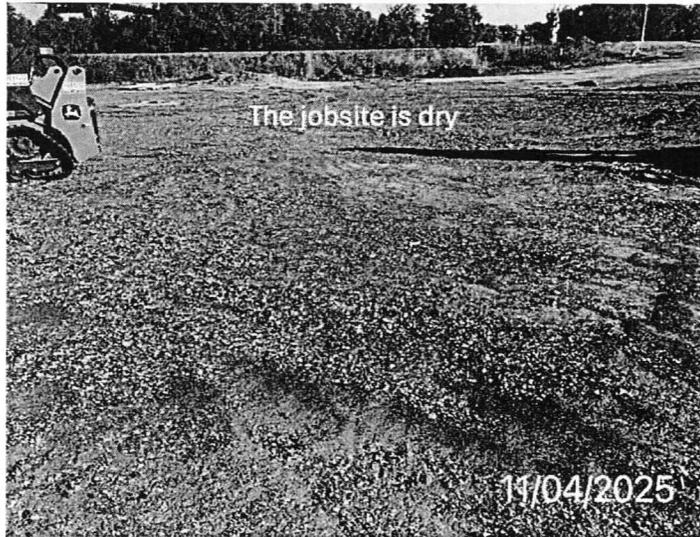
Today's Date:	11/04/25	Project No.	P190102
Hours:	4	Mileage:	7
Contractor Days Used:	93		
Site Conditions:	Weather:	Low Temp:	High Temp:
Dry	Clear skies all day	49	73

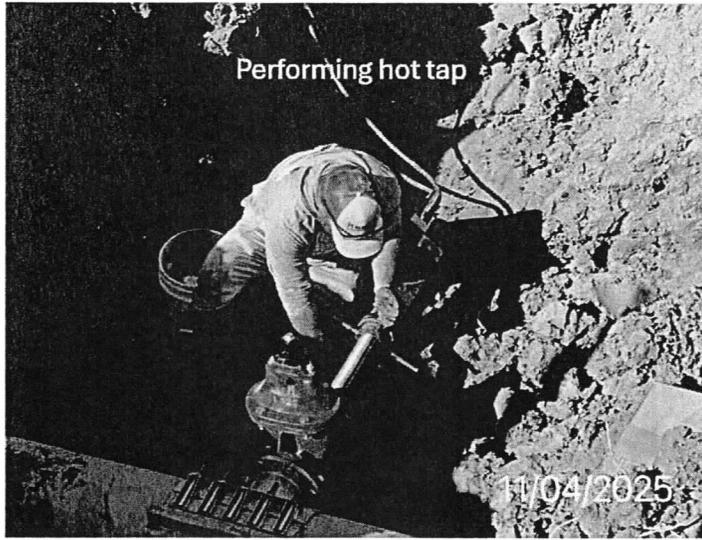
Report Summary:

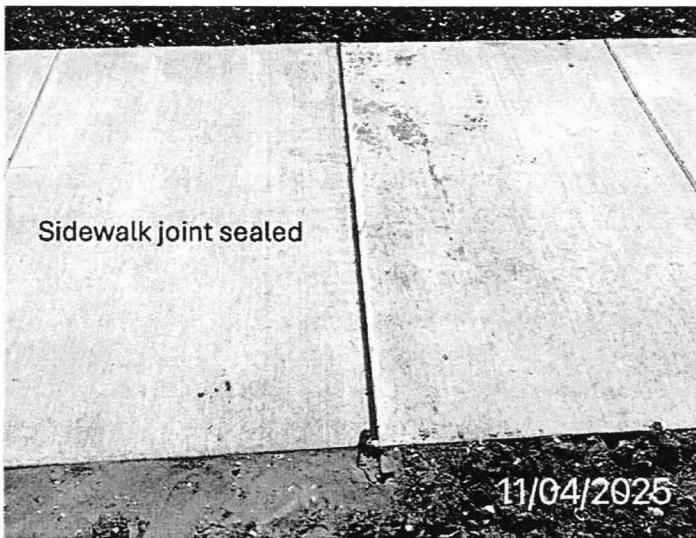
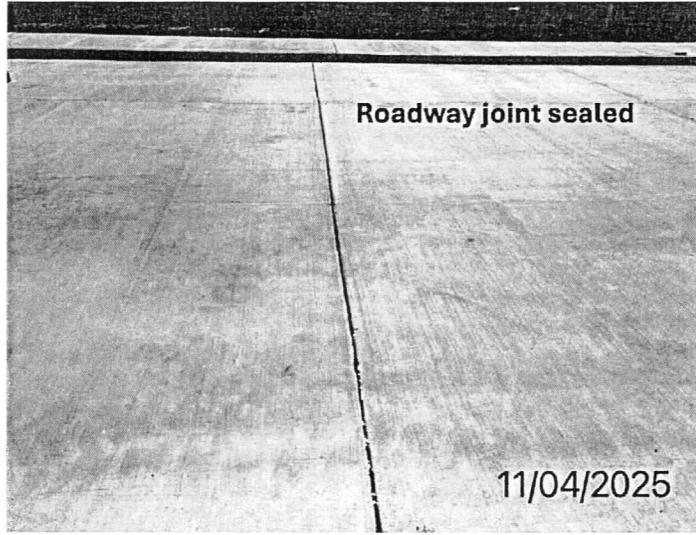
- The job site continues to be dry.
- The bi-weekly progress meeting was conducted on-site.
- Performed hot tap & fire hydrant installation near Ashton Blvd.
- Continued with expansion joint sealant.
- Marked locations for traffic signs.
- Started cleaning debris & vegetation from railroad ditch.

Contractor/Subs	Number of Employees on Site	Equipment on Site
Byron Talbot Contractors	1	Excavator, street sweeper, skid loader, dozer
Muddy Pipeworks	3	
Traffic Control Products	1	
Triple T Striping	4	

Pictures with descriptions:











Notice to Proceed	August 4, 2025
Completion Date	January 1, 2026
Days Added to Project	0
New Completion Date	January 1, 2026

Progress Meeting #7 Minutes

Project: St. Charles Parish Deputy Jeff G. Watson Roadway Extension
Date: November 4, 2025
Next Meeting: November 13, 2025 at 8:00 am (Substantial Completion Walkthrough)

1. Sign-in sheet is Attached

2. Construction Progress/Schedule

- A. The guardrails have been installed. BETCO encountered large pieces of broken concrete when installing the westbound guardrail around STA 10+00. Betco excavated this area and brought in structural fill to install the guardrail in this area.
- B. The hot-tap for the relocated fire hydrant is being installed today. The relocation of the fire hydrant should also be finished today.
- C. BETCO started sealing the pavement joints yesterday.
- D. Striping and installation of the parking bumpers are starting this week (early next week at the latest).
- E. Signage will be installed at the end of this week (Nov. 7th).
- F. BETCO started sweeping the railroad ditch.
- G. BETCO will start fine grading the site this week.
- H. Discussed traffic flagging to stripe the crosswalk at Ashton Plantation Blvd.
- I. Hydroseeding will be applied once all other site work items are complete.
- J. The Substantial Completion walkthrough is scheduled for Nov. 13th at 8 a.m. The Parish is scheduling a ribbon-cutting ceremony on Dec. 1st.
- K. The light poles are scheduled to ship around Jan. 10th, 2026.

3. Status of Change Order Requests

			Original Contract Sum	\$1,438,242.25
No.	Date	Description	Status	Change
N/A	N/A	N/A	N/A	N/A
			New Contract Sum	\$1,438,242.25

Pending COR requests from BETCO for the sidewalk replacement and excavation and backfill for the guardrails.

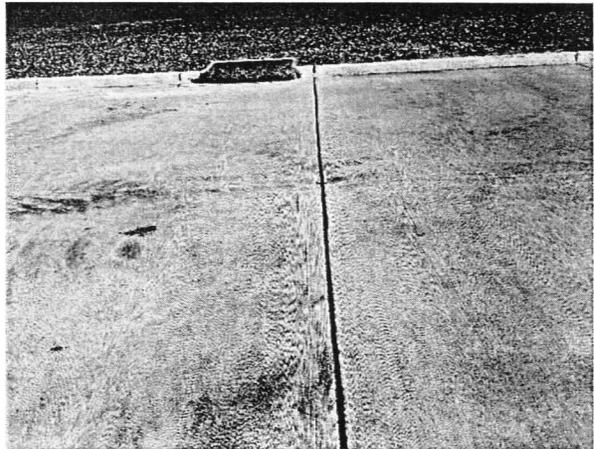
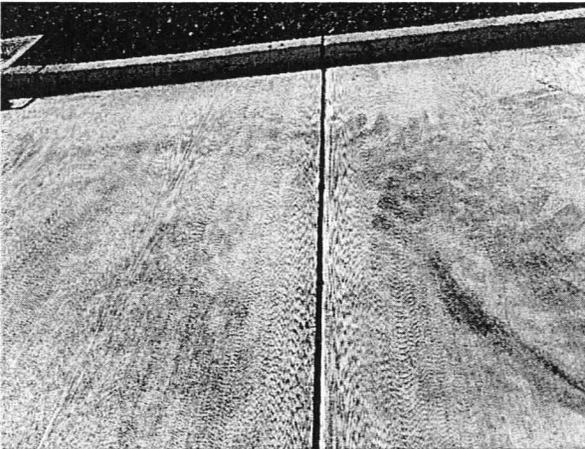
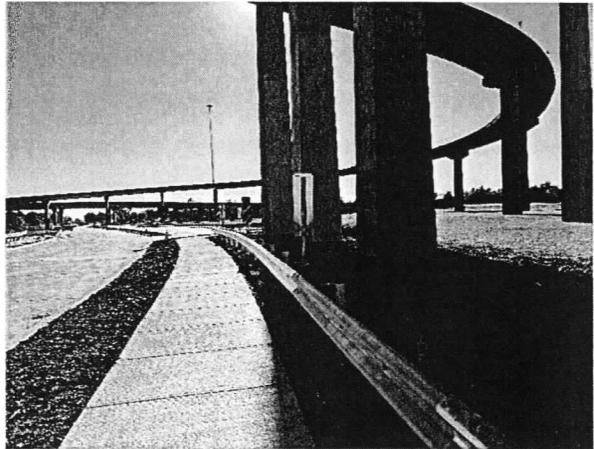
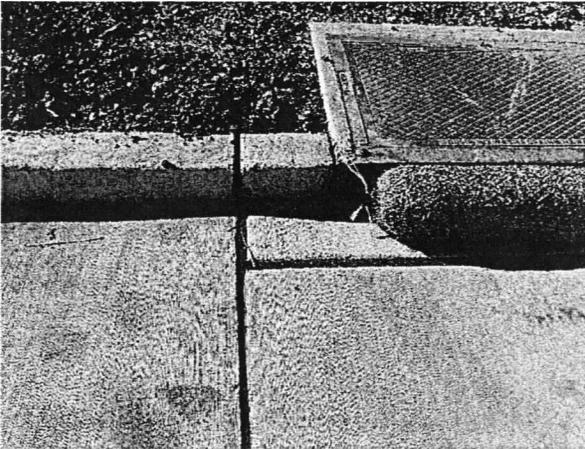
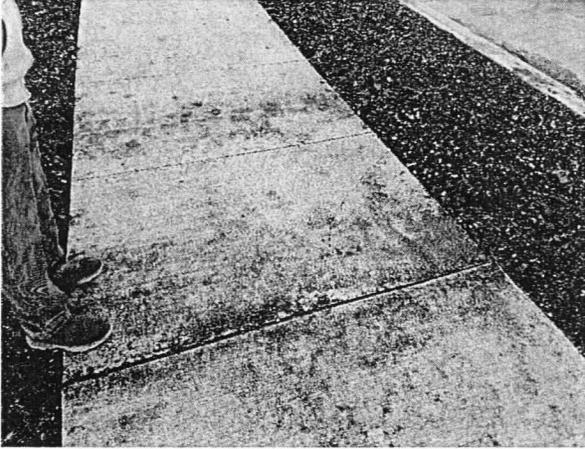
4. Status of Submittals

No.	Submittal Description	Date Received in Office	Date Ret'd. to Contractor	Notes
1	Schedule of Suppliers	6/9/2025	6/16/2025	No Exceptions Taken
2	Concrete Mixes	6/10/2025	6/16/2025	Approved as Noted
3	Drain Structures and Headwalls	6/10/2025	6/16/2025	Revise & Resubmit
3a	Drain Structures and Headwalls	6/17/2025	6/19/2025	Approved as Noted
4	Water Line and Appurtenances	6/20/2025	6/24/2025	Approved as Noted
5	Electrical	6/25/2025	7/8/2025	Approved as Noted
6	Concrete Embeds	6/25/2025	8/19/2025	Approved as Noted
7	Guard Rail Terminal	9/17/2025	9/17/2025	Approved as Noted



Notice to Proceed	August 4, 2025
Completion Date	January 1, 2026
Days Added to Project	0
New Completion Date	January 1, 2026

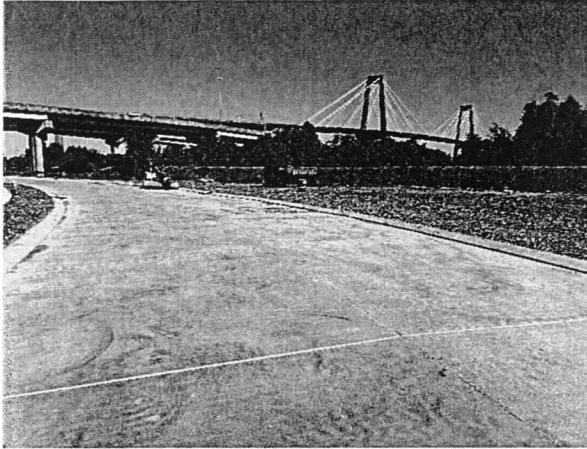
5. Site Photos

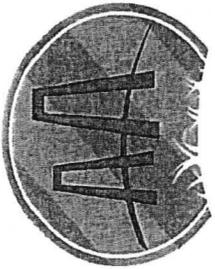




**CIVIL & SPORTS
DESIGN ENGINEERING**
YOUR TEAM OF CHOICE

Notice to Proceed	August 4, 2025
Completion Date	January 1, 2026
Days Added to Project	0
New Completion Date	January 1, 2026





**CIVIL & SPORTS
DESIGN ENGINEERING**
YOUR TEAM OF CHOICE

St. Charles Parish
Deputy Jeff G. Watson Dr. Roadway Extension
Parish Project No. P190102
Progress Meeting #7 Sign-In Sheet
November 4, 2025, 8:00 a.m.

No.	Name	Organization/Address	Phone	E-mail	Signature
1	Marco J. Juarez	Civil & Environmental Consulting Engineers 14433 River Rd., Hahnville, LA 70057	985-785-2380	mjuarez@hebertengineering.com	
2	Zach Pollock	St. Charles Parish Dept. of Public Works 100 River Oaks Dr., Destrehan, LA 70047	985-331-4473	zpollock@stcharlesgov.net	
3	Stacey Rogers	St. Charles Parish Dept. of Public Works 100 River Oaks Dr., Destrehan, LA 70047		srogers@stcharlesgov.net	
4	Jarrold Fanguy	Byron E. Talbot Contractor, Inc. 24288 Hwy. 190, Robert, LA 70455		jfanguy@byronetalbot.com	
5	Caleb Gomez	Alpha Testing 338 Highway 3160, Hahnville, LA 70057	985-783-0771	caleb@alphacmt.com	
6	Phil Dufrene	Civil & Environmental Consulting Engineers 14433 River Rd., Hahnville, LA 70057		philjam75@gmail.com	
7	Jordon DeJean	St. Charles Parish Dept. of Public Works 100 River Oaks Dr., Destrehan, LA 70047	985-703-1190	jdejean@stcharlesgov.net	
8	Justin Tassin	St. Charles Parish, Contract Monitor 100 River Oaks Dr., Destrehan, LA 70047			
9					