



St. Charles Parish

Meeting Agenda

Parish Council

Council Chairman Holly Fonseca

**Councilmembers Michael A. Mobley, La Sandra D. Wilson,
Heather Skiba, Walter Pilié, Willie Comardelle, Michelle O'Daniels,
Bob Fisher, Michele deBruler**

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5125
www.stcharlesparish.gov

Monday, June 2, 2025

6:00 PM

Council Chambers, Courthouse

Final

CALL TO ORDER

PRAYER / PLEDGE

*Deacon Donnie Hills
First Baptist Church, Paradis*

APPROVAL OF MINUTES

Regular Meeting – May 19, 2025

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1 [2025-0155](#) In Recognition: 2025 St. Charles Parish 10U All-Star AA Biddy Basketball World Champions
Sponsors: Mr. Jewell
Attachments: [2025-0155 10U All-Star Boys World Champions](#)
- 2 [2025-0156](#) Proclamation: "World Elder Abuse Awareness Day"
Sponsors: Mr. Jewell
Attachments: [2025-0156 World Elder Abuse Awareness Day](#)
- 3 [2025-0157](#) Proclamation: "Juneteenth National Independence Day in St. Charles Parish"
Sponsors: Ms. Wilson
Attachments: [2025-0157 Juneteenth National Independence Day](#)

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

- [2025-0158](#) Communications District (911)
Attachments: [2025-0158 911 Communications 2025 Presentation for Parish Council AM](#)

[2025-0159](#) General Government Buildings

Attachments: [2025-0159 Government Buildings Presentation to Council 6-2-25](#)

[2025-0160](#) Parish President Remarks/Report

Sponsors: Mr. Jewell

ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

Monday, June 16, 2025, 6:00 pm, Council Chambers, Courthouse, Hahnville

(No items for the regular Agenda)

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 4 [2025-0147](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, Appendix A, as amended, Section XX. Flood damage prevention. E. *Provisions for Flood Hazard Reduction*: 2. Specific Standards: a. Residential construction:, to allow wet floodproofing residential accessory buildings up to 600 sq. ft.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2025-0147 RECOMMENDATIONS AT A GLANCE](#)
[2025-0147 Minutes](#)
[2025-0147 2025-04-ORD Staff Report](#)

Legislative History

5/1/25	Department of Planning & Zoning	Recommended Approval to the Planning Commission
5/1/25	Planning Commission	Recommended Approval to the Parish Council
5/19/25	Parish President	Introduced
5/19/25	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 9 [2025-0148](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, Appendix A, as amended, Section VI. Zoning district criteria and regulations., F. *Wetlands District*: [I.] W-1. *Wetlands District*: 2. Spatial Requirements: to add spatial requirements.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2025-0148 RECOMMENDATIONS AT A GLANCE](#)
[2025-0148 Minutes](#)
[2025-0148 2025-05-ORD Staff Report](#)
[2025-0148 Map](#)

Legislative History

5/1/25	Department of Planning & Zoning	Recommended Approval to the Planning Commission
5/1/25	Planning Commission	Recommended Approval to the Parish Council
5/19/25	Parish President	Introduced
5/19/25	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 14** [2025-0149](#) An ordinance approving and authorizing the execution of a Construction Manager at Risk (CMAR) Pre-Construction Services Agreement (Contract) with Woodward Design + Build, LLC, for the Hahnville Branch Library Construction Project, in the amount of \$1,550,000.00.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2025-0149 CMAR Agreement and its Exhibits GHC](#)
[2025-0149 Exhibit A - CMAR General Conditions-Legal Edits GHC edits](#)
[2025-0149 Exhibit B - Project Program - Legal Edits - 1 ghc edit](#)
[2025-0149 Exhibit C.1 - Section 00470 Attestation Clause](#)
[2025-0149 Exhibit C.2 - Section 00475 Employment Status Verification](#)
[2025-0149 Exhibit C.3 - Section 00480 Non Collusion Affidavit](#)

Legislative History

5/19/25	Parish President	Introduced
5/19/25	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 107** [2025-0151](#) An ordinance approving and authorizing the execution of a Contract with Byron E. Talbot Contractor, Inc. for Deputy Jeff G. Watson Dr. Roadway Extension (Project No. P190102), in the amount of \$1,438,242.25.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2025-0151 P190102 Contract - Partially Executed](#)
[2025-0151 P190102 Dep. Watson Ext. NOIA - Byron E. Talbot](#)
[2025-0151 P190102 Corporate Resolution](#)
[2025-0151 Itemized Bid Tab](#)
[2025-0151 Signed Bid Tab](#)
[2025-0151 Letter from SCP - Resolution No 6814 - Deputy Jeff G Watson Road](#)
[2025-0151 2025 05 14 SCP Acceptance of Assignment of Contract](#)

Legislative History

5/19/25	Parish President	Introduced
5/19/25	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 129 [2025-0152](#) An ordinance approving and authorizing the execution of a Contract with Barriere Construction Co., LLC, for the Murray Hill and Destrehan Drive Drainage Improvements (Project No. P201001), in the amount of \$2,112,258.00.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2025-0152 Revised - Edits - Section 00500 Contract BCC Executed](#)
[2025-0152 P201001 - 2025.05.08 - Notice of Intent to Award - Executed](#)
[2025-0152 Corporate Resolution](#)
[2025-0152 Award Recommendation](#)
[2025-0152 Signed Bid Tab](#)

Legislative History

5/19/25	Parish President	Introduced
5/19/25	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 147 [2025-0153](#) An ordinance to amend the 2025 Consolidated Operating and Capital Budget, Amendment No. 1, to add revenues and transfers totaling \$33,691,489, an addition of accumulated fund balance of \$16,475,210 and expenditures, including transfers, totaling \$45,075,920 for all Governmental Funds for the purpose of adjusting beginning 2025 fund balances across all funds to match ending 2024 Final Budget balances and to re-apply various construction, architectural/engineering, and other fees unexpended in 2024 for Parish projects that were not completed during 2024 and apply them to 2025.

Sponsors: Mr. Jewell and Department of Finance

Attachments: [Exhibit A - 1st Amendment - Rollover \(April2025\)](#)

Legislative History

5/19/25	Parish President	Introduced
5/19/25	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 150 [2025-0154](#) An ordinance approving and authorizing the execution of Amendment No. 1 to Ordinance No. 24-6-15, which approved the Professional Services Agreement with Evans-Graves Engineers, Inc., to provide engineering services for the LA 52 Phase 2 (Blueberry Hill - US 90) (Project No. P140201), in the not to exceed amount of \$343,330.00, for a total contract price of \$589,233.00.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2025-0154 Evans-Graves Engineers, Inc. - Amendment - April 28, 2025](#)
[2025-0154 Evans-Graves Engineers Corporate Resolution 2025](#)

Legislative History

5/19/25	Parish President	Introduced
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5/19/25

Parish Council

Publish/Scheduled for Public Hearing to the
Parish Council**APPOINTMENTS****157** [2025-0120](#)

A resolution appointing a member to the St. Charles Parish Planning & Zoning Commission as the District III Representative.

Attachments:[2025-0120 Correspondence 05.09.2025](#)

Council will confirm nomination to the St. Charles Parish Planning & Zoning Commission from the District III Councilmember to fill the vacancy created by the expiration of the term of Mr. Webb Jay. Four (4) year term to begin May 31, 2025 and expire May 31, 2029.

Nominee: Mr. Webb Jay

Legislative History

12/16/24	Parish Council	Enacted Legislation
	Mr. Webb Jay appointed to the Planning & Zoning Commission on December 16, 2025, per Resolution No. 6812	
	Term: December 16, 2024 - May 31, 2025	
4/21/25	Parish Council	Vacancy Announced
5/5/25	Parish Council	Deferred
	Councilman Pilié requested File No. 2025-0120 be deferred.	
	Chairman Fonseca stated that File No. 2025-0120 will be deferred to the May 19, 2025 council meeting.	
5/19/25	Parish Council	Nomination(s) Accepted
	Chairman Fonseca spoke on the matter.	
	Councilman Pilié spoke on the matter.	
	Legal Services Director Corey Oubre spoke on the matter.	
	Planning & Zoning Director Michael Albert spoke on the matter.	
	Nominee:	
	Councilman Pilié nominated Mr. Webb Jay	
5/19/25	Parish Council	Close Nomination(s) for
5/19/25	Parish Council	Nomination(s) Closed

MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.**MEETINGS**

LAFOURCHE BASIN LEVEE DISTRICT: Wednesday, 6/4/25, 6PM, Lafourche Basin Levee District Office, 21380 Highway 20, Vacherie

PLANNING & ZONING COMMISSION: Thursday, 6/5/25, 6PM, Council Chambers

COMMUNICATIONS DISTRICT (911): Monday, 6/9/25, 5PM, Council Chambers

CIVIL SERVICE BOARD: Tuesday, 6/10/25, 6:30PM, Council Chambers

COMMUNITY ACTION ADVISORY BOARD: Wednesday, 6/11/25, 5PM, Council Chambers

PONTCHARTRAIN LEVEE DISTRICT: Monday, 6/16/25, 6PM, Pontchartrain Levee District Headquarters Complex, 2069 Railroad Avenue, Litcher

ST. CHARLES PARISH COUNCIL: Monday, 6/16/25, 6PM, Council Chambers

SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL

- 163** [2025-0145](#) A resolution appointing an Official Journal to serve the Parish Council of St. Charles Parish for the period June 2025 through June 2026.

Attachments: [2025-0145 for Agenda Official Journal Selection Process.2025](#)

[RS 43 141 - 43 149 Official Journal](#)

Legislative History

5/19/25 Parish Council Authorized

5/19/25 Parish Council Authorized

- 171** [2025-0161](#) Calendar of Official Action for the 2026 Budget: Set Public Hearing Dates

Sponsors: Mr. Jewell and Department of Finance

Attachments: [2025-0161 CALENDAR OF OFFICIAL ACTION FOR 2026 BUDGET](#)

Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5125 to discuss the particular accommodations needed.