



St. Charles Parish

Meeting Minutes

Parish Council

St. Charles Parish
Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5125
www.stcharlesparish.gov

Final

Council Chairman Holly Fonseca
Councilmembers Michael A. Mobley, La Sandra D. Wilson,
Heather Skiba, Walter Pilié, Willie Comardelle, Michelle O'Daniels,
Bob Fisher, Michele deBruler

Monday, June 2, 2025

6:00 PM

Council Chambers, Courthouse

ATTENDANCE

Present 7 - Michael A. Mobley, Holly Fonseca, Heather Skiba, Walter Pilié, Michelle O'Daniels, Bob Fisher, and Michele deBruler

Absent 2 - La Sandra D. Wilson, and Willie Comardelle

Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Legal Services Assistant Director Robert Raymond, Chief Administrative Officer Mike Palamone, Deputy Chief Administrative Officer Samantha de Castro, Executive Director of Technology and Cybersecurity Anthony Ayo, Finance Director Grant Dussom, Public Works Director Miles Bingham, Planning & Zoning Director Michael Albert, Marny Stein, Planning Administrator, General Government Buildings Facilities Manager Bob Messerly

CALL TO ORDER

PRAYER / PLEDGE

Deacon Donnie Hills
First Baptist Church, Paradis

APPROVAL OF MINUTES

A motion was made by Councilmember Skiba, seconded by Councilmember deBruler, to approve the minutes from the regular meeting of May 19, 2025. The motion carried by the following vote:

Yea: 7 - Mobley, Fonseca, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 2 - Wilson and Comardelle

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

1 [2025-0155](#)

In Recognition: 2025 St. Charles Parish 10U All-Star AA Biddy Basketball
World Champions

Sponsors: Mr. Jewell

Read

2 [2025-0156](#)

Proclamation: "World Elder Abuse Awareness Day"

Sponsors: Mr. Jewell

Read

3 [2025-0157](#)

Proclamation: "Juneteenth National Independence Day in St. Charles
Parish"

Sponsors: Ms. Wilson

Read

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2025-0158](#)

Communications District (911)

Retired Major Sam Zinna, Communications District President, reported.

Parish President Matthew Jewell spoke on the matter.

Retired Major Zinna spoke on the matter.

Reported

[2025-0159](#)

General Government Buildings

General Government Buildings Facilities Manager Bob Messerly reported.

Chairman Fonseca spoke on the matter.

Reported

[2025-0160](#)

Parish President Remarks/Report

Sponsors: Mr. Jewell

Parish President Matthew Jewell reported.

Chairman Fonseca spoke on the matter.

President Jewell spoke on the matter.

Reported

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN FONSECA AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, JUNE 16, 2025, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2025-0162](#)

An ordinance to approve and authorize the Parish President to execute an Act of Sale from Anthony J. Zeller, Sr. for the purchase of property designated as Lot 16, Block C, Oak Ridge Park Subdivision (Parcel Assessment No. 103200C00016), for the Kinler and Paul Frederick Roadway and Drainage Improvements.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on June 16, 2025

[2025-0163](#)

An ordinance to approve and authorize the Parish President to execute an Act of Sale from HX3, LLC for a portion of Lot B-41, Boutte Estates Subdivision, bearing municipal address 150 Boutte Estates Drive, Boutte, in the amount of \$5,225.00.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on June 16, 2025

**ORDINANCES SCHEDULED FOR PUBLIC HEARING
(INTRODUCED AT PREVIOUS MEETING)**

4 [2025-0147](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, Appendix A, as amended, Section XX. Flood damage prevention. E. *Provisions for Flood Hazard Reduction: 2. Specific Standards: a. Residential construction:, to allow wet floodproofing residential accessory buildings up to 600 sq. ft.*

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Planning Commission Recommended: Approval

Planning & Zoning Director Michael Albert spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-6-1

Council Discussion

VOTE ON THE PROPOSED ORDINANCE

Yea: 7 - Mobley, Fonseca, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 2 - Wilson and Comardelle

Enactment No: 25-6-1

5 [2025-0148](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, Appendix A, as amended, Section VI. Zoning district criteria and regulations., F. *Wetlands District*: [I.] *W-1. Wetlands District*: 2. Spatial Requirements: to add spatial requirements.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Planning Commission Recommended: Approval

Planning & Zoning Director Michael Albert spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-6-2

VOTE ON THE PROPOSED ORDINANCE

Yea: 7 - Mobley, Fonseca, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 2 - Wilson and Comardelle

Enactment No: 25-6-2

6 [2025-0149](#)

An ordinance approving and authorizing the execution of a Construction Manager at Risk (CMAR) Pre-Construction Services Agreement (Contract) with Woodward Design + Build, LLC, for the Hahnville Branch Library Construction Project, in the amount of \$1,550,000.00.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval

Chief Administrative Officer Mike Palamone spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-6-3

Council Discussion

Parish President Matthew Jewell spoke on the matter.

Mr. Palamone spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 6 - Mobley, Fonseca, Skiba, O'Daniels, Fisher and deBruler

Nay: 1 - Pilié

Absent: 2 - Wilson and Comardelle

Enactment No: 25-6-3

99 [2025-0151](#)

An ordinance approving and authorizing the execution of a Contract with Byron E. Talbot Contractor, Inc. for Deputy Jeff G. Watson Dr. Roadway Extension (Project No. P190102), in the amount of \$1,438,242.25.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Public Works Director Miles Bingham spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-6-4

Council Discussion
Mr. Bingham spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 7 - Mobley, Fonseca, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 2 - Wilson and Comardelle

Enactment No: 25-6-4

107 [2025-0152](#)

An ordinance approving and authorizing the execution of a Contract with Barriere Construction Co., LLC, for the Murray Hill and Destrehan Drive Drainage Improvements (Project No. P201001), in the amount of \$2,112,258.00.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Public Works Director Miles Bingham spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-6-5

Council Discussion
Parish President Matthew Jewell spoke on the matter.
Mr. Bingham spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 7 - Mobley, Fonseca, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 2 - Wilson and Comardelle

Enactment No: 25-6-5

Chairman Fonseca paused to allow recipients to accept Proclamation related to File No. 2025-0157 "Juneteenth National Independence Day in St. Charles Parish", which was read by Councilwoman deBruler during the regular order of agenda.

115 [2025-0153](#)

An ordinance to amend the 2025 Consolidated Operating and Capital Budget, Amendment No. 1, to add revenues and transfers totaling \$33,691,489, an addition of accumulated fund balance of \$16,475,210 and expenditures, including transfers, totaling \$45,075,920 for all Governmental Funds for the purpose of adjusting beginning 2025 fund balances across all funds to match ending 2024 Final Budget balances and to re-apply various construction, architectural/engineering, and other fees unexpended in 2024 for Parish projects that were not completed during 2024 and apply them to 2025.

Sponsors: Mr. Jewell and Department of Finance

Reported:

Finance Department Recommended: Approval
Finance Director Grant Dussom spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-6-6

VOTE ON THE PROPOSED ORDINANCE

Yea: 7 - Mobley, Fonseca, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 2 - Wilson and Comardelle

Enactment No: 25-6-6

118 [2025-0154](#)

An ordinance approving and authorizing the execution of Amendment No. 1 to Ordinance No. 24-6-15, which approved the Professional Services Agreement with Evans-Graves Engineers, Inc., to provide engineering services for the LA 52 Phase 2 (Blueberry Hill - US 90) (Project No. P140201), in the not to exceed amount of \$343,330.00, for a total contract price of \$589,233.00.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Public Works Director Miles Bingham spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-6-7

Council Discussion
Parish President Matthew Jewell spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 7 - Mobley, Fonseca, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 2 - Wilson and Comardelle

Enactment No: 25-6-7

APPOINTMENTS

125 [2025-0120](#)

A resolution appointing Mr. Webb Jay to the St. Charles Parish Planning & Zoning Commission as the District III Representative.

VOTE ON THE APPOINTMENT OF MR. WEBB JAY

Yea: 7 - Mobley, Fonseca, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 2 - Wilson and Comardelle

Enactment No: 6833

SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL126 [2025-0145](#)

A resolution appointing the St. Charles Herald-Guide as Official Journal to serve the Parish Council of St. Charles Parish for the period June 2025 through June 2026.

The Parish Council Office received sealed bid from the St. Charles Herald-Guide on May 21, 2025.

Chairman Fonseca opened the sealed bid and read the bid received from St. Charles Herald-Guide.

Public comment opened; no public comment

VOTE ON THE APPOINTMENT OF THE ST. CHARLES HERALD-GUIDE

Yea: 7 - Mobley, Fonseca, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 2 - Wilson and Comardelle

Enactment No: 6834

[2025-0161](#)

Calendar of Official Action for the 2026 Budget: Set Public Hearing Dates

Sponsors: Mr. Jewell and Department of Finance

Reported:

Finance Department Recommended: Approval
Finance Director Grant Dussom spoke on the matter.

Public Hearings scheduled for: Tuesday, October 28, 2025 at 9 am; Thursday, October 30, 2025 at 1 pm; and Monday, November 3, 2025 at 6 pm

Public comment opened; no public comment

Accepted the Calendar of Official Action for the 2026 Budget; carried by the following vote:

Yea: 7 - Mobley, Fonseca, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 2 - Wilson and Comardelle

Accepted

ADJOURNMENT

A motion was made by Councilmember O'Daniels, seconded by Councilmember Skiba, to adjourn the meeting at approximately 7:22 pm. The motion carried by the following vote:

Yea: 7 - Mobley, Fonseca, Skiba, Pilié, O'Daniels, Fisher and deBruler

Nay: 0

Absent: 2 - Wilson and Comardelle

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

Michelle Impastato
Council Secretary