



St. Charles Parish

Meeting Agenda

Parish Council

Council Chairman Bob Fisher
Councilmembers Beth A. Billings, Holly Fonseca,
La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs,
Nicky Dufrene, Marilyn B. Bellock, Julia Fisher-Cormier

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish.gov

Monday, March 7, 2022

6:00 PM

Council Chambers, Courthouse

Final

CALL TO ORDER

PRAYER / PLEDGE

Pastor Chris Housewright
Grace Point Church, Destrehan

APPROVAL OF MINUTES

Regular Meeting – February 21, 2022

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1 [2022-0058](#) In Recognition: Destrehan High School Desty Darlings Competition Dance Team

Sponsors: Mr. Fisher

Attachments: [2022-0058 Desty Darlings.pdf](#)

- 2 [2022-0059](#) Proclamation: "Retired Teachers Day in St. Charles Parish"

Sponsors: Ms. Clulee

Attachments: [2021-0059 Retired Teachers Day.pdf](#)

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2022-0065](#) Library Board of Control

[2022-0066](#) Parish President Remarks/Report

Sponsors: Mr. Jewell

ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING**Monday, March 21, 2022, 6:00 pm, Council Chambers, Courthouse, Hahnville**

- 3 [2022-0060](#) An ordinance approving and authorizing the execution of Change Order No. 1 (Final) for Parish Project No. S181201, Lone Star Sewer Rehabilitation, to decrease the contract amount by \$34,100.00, and increase the contract time by 122 days.

Sponsors: Mr. Jewell and Department of Public Works/Wastewater

Attachments: [2022-0060 Lone Star change order 1](#)
 [2022-0060 Lone Star Sewer Lateral Lining 6-21-21](#)
 [2022-0060 Lone Star calendar days](#)

- 9 [2022-0061](#) An ordinance approving and authorizing the execution of Change Order No. 1 for Parish Project No S170601, Luling Oxidation Pond Rehabilitation and Upgrades, to increase the contract amount by \$489,238.60, and increase the contract time by 199 days.

Sponsors: Mr. Jewell and Department of Public Works/Wastewater

Attachments: [2022-0061 Luling Pond Change Order 1 Final w Signatures](#)

- 25 [2022-0062](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with C. H. Fenstermaker & Associates, LLC, to perform engineering services for Primrose Canal Cleaning and Improvements (Project No. P210202), in the amount not to exceed \$637,824.00.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2022-0062 P210202 - Primrose Canal Professional Services Contract](#)
 [2022-0062 Primrose Attachment A-1 Map](#)
 [2022-0062 Primrose Attachment C-1](#)
 [2022-0062 Primrose Corporate Resolution 2022](#)

- 48 [2022-0063](#) An ordinance approving and authorizing the execution of a contract with Sealevel Construction, Inc., for Project No. P080905-5F, CPRA Project No. BA-0244, Ellington Structures-Kellogg Pump Station T-Wall, as part of the West Bank Hurricane Protection Levee Project, in the amount of \$4,323,888.00.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2022-0063 Contract Ellington Structures-Kellogg Pump Station T-Wall \(Ordinan](#)
 [2022-0063 Kellogg Bid Tabulation.pdf](#)
 [2022-0063 Kellogg Bid Recommendation.pdf](#)
 [2022-0063 Ellington-Kellogg PS T-Wall bid extension.pdf](#)

Legislative History

2/22/22 Council Secretary Correspondence Sent
to Public Works/Wastewater Director Miles Bingham; on February 21,
2022 council office received fully executed mutual agreement between
Sealevel Construcion, Inc. and St. Charles Parish to hold the base bid
price of \$4,323,888.00 for an additional 30 days until April 15, 2022

- 60** [2022-0064](#) An ordinance approving and authorizing the execution of Amendment No. 1 to Ordinance No. 21-11-4, which approved the Professional Services Agreement with GIS Engineering, LLC, to perform engineering services for the Montz Pump Station No.2 (Parish Project Number P210806).

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2022-0064 P210806 - Montz PS No. 2 Amendment \(002\)](#)
[2022-0064 Montz PS No. 2 Amendment Corporate Resolution](#)

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 65** [2022-0030](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with All South Consulting Engineers, LLC, to perform engineering services for the Automated Meter Reading Installation Program (Project No. WWKS 106), not to exceed \$414,093.00.

Sponsors: Mr. Jewell and Department of Waterworks

Attachments: [2022-0030 Master Engineering -Professional Services Automated Meter Reading](#)
[2022-0030 Corporate resolution 2022 Tim.pdf](#)

Legislative History

| | | |
|---------|------------------|--|
| 2/21/22 | Parish President | Introduced |
| 2/21/22 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

- 80** [2022-0036](#) An ordinance approving and authorizing the execution of a contract with DRC Emergency Services, LLC, for Storm Debris Removal and Recovery 2021, (Project No. P210801).

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2022-0036 P210801 agenda attachments-Ex. A, C, notice of intent](#)
[2022-0036 P210801 Contract Documents \(Removal & Recovery\)](#)

Legislative History

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|---------|------------------|--|
| 2/21/22 | Parish President | Introduced |
| 2/21/22 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

- 101 [2022-0037](#) An ordinance approving and authorizing the execution of a contract with Debris Tech, LLC, for Storm Debris Monitoring 2021, (Project No. P210802).

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2022-0037 P210802 revised Exhibit A](#)
[2022-0037 P210802 agenda attachments-Ex. A, C, notice of intent](#)
[2022-0037 P210802 revised Contract Documents \(Monitoring\)](#)

Legislative History

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|---------|------------------------------|--|
| 2/21/22 | Parish President | Introduced |
| 2/21/22 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |
| | Revised Version of Exhibit A | |

- 112 [2022-0038](#) An ordinance approving and authorizing the execution of a contract with River Birch Renewable Energy, LLC, for Storm Debris Disposal 2021, (Project No. P210803).

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2022-0038 P210803 agenda attachments-Ex. A, C, notice of intent](#)
[2022-0038 P210803 Contract Documents \(Disposal\)](#)

Legislative History

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|---------|------------------|--|
| 2/21/22 | Parish President | Introduced |
| 2/21/22 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

- 119 [2022-0055](#) An ordinance approving and authorizing the execution of a Professional Services Contract Extension, to Ordinance No. 17-2-9, between St. Charles Parish and St. Charles Mosquito Control, LLC for Mosquito Control Services for an additional five (5) years, April 1, 2022 and ending March 31, 2027.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2022-0055 SCP Mosquito Control Extension Option Letter signed 2.14.22](#)
[2017-0036 Mosquito Control 2017 - NOIA Documents- P161201](#)

Legislative History

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|---------|------------------|--|
| 2/21/22 | Parish President | Introduced |
| 2/21/22 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

- 121 [2022-0056](#) An ordinance approving and authorizing the execution of Amendment No. 1 to Ordinance No. 21-8-13, which approved the Professional Services Agreement with All South Consulting Engineers, LLC, to perform engineering services for the Des Allemands Bulkhead (Parish Project No. P210601).

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2022-0056 DA Bulkhead P210601 - Amendment](#)
[2022-0056 DA Bulkhead P210601 - Amended Contract Attachments](#)
[2022-0056 DA Bulkhead ASCE 2021 Rate Sheet](#)
[2022-0056 DA Bulkhead current Corp Res 2021](#)

Legislative History

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|---------|------------------|--|
| 2/21/22 | Parish President | Introduced |
| 2/21/22 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

- 137 [2022-0057](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with Crescent Engineering & Mapping, LLC, to perform engineering services for the King and Hahn Street Drainage Improvements (Project No. P220202), in the amount not to exceed \$432,650.00.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2022-0057 P220202 - Hahnville I MDP Improvements Professional Services Co](#)
[2022-0057 Crescent Rate Schedule](#)
[2022-0057 Crescent Corporate Resolution Dennis Hymel](#)

Legislative History

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|---------|------------------|--|
| 2/21/22 | Parish President | Introduced |
| 2/21/22 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

RESOLUTIONS

- 161 [2022-0031](#) A resolution endorsing a waiver from Appendix C, Subdivision Regulations of 1981, Section III. Geometric Standards, E. Building Lines as requested by Bunge North America, Inc.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2022-0031 Recommendation At A Glance 2022-5-MIN.pdf](#)

[2022-0031 Minutes 2.3.22.pdf](#)

[2022-0031 LUR_2022-5-MIN Bunge.pdf](#)

[2022-0031 Submitted Plat Bunge.pdf](#)

[2022-0031 partially signed plat.bunge.pdf](#)

[2022-0031 Bunge Setback Map.pdf](#)

[2022-0031 Bunge Setback Map 2.pdf](#)

[2022-0031 AERIAL Bunge.pdf](#)

[2022-0031 ZONING.pdf](#)

[2022-0031 FLUM.pdf](#)

[2022-0031 Application \(003\).pdf](#)

[2022-0031 Postponed proposed Reso](#)

Legislative History

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|---------|---|--|
| 1/14/22 | Department of Planning & Zoning | Received/Assigned PH |
| 2/3/22 | Department of Planning & Zoning | Rcmd'd Approval w/Stip. to the Planning Commission |
| | Approval, provided a waiver from the required yards and building setbacks are approved. | |
| 2/3/22 | Planning Commission | Rcmd'd Approval w/Stip. to the Parish Council |
| | Approval, provided a waiver from the required yards and building setbacks are approved. | |
| 2/21/22 | Parish President | Introduced |
| 2/21/22 | Parish Council | Postponed Indefinitely |
| | Chairman Fisher stated that on behalf of the applicant, Administration has requested that File No. 2022-0031 be postponed indefinitely. | |
| | Public comment opened | |
| | Mr. Kyle Greer, Bunge North America, Inc. | |
| 2/21/22 | Parish Council | Postponed Indefinitely |

- 175 [2022-0067](#) A resolution supporting Rules for Regular Meetings of the St. Charles Parish Zoning Board of Adjustment.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2022-0067 ZBA adopted signed Res and Rules](#)
[2022-0067 Res 2022-01 RECOMMENDATIONS AT A GLANCE](#)

Legislative History

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|---------|---------------------------------|--|
| 2/17/22 | Department of Planning & Zoning | Recommended Approval to the Zoning Board of Adjustment |
| 2/17/22 | Zoning Board of Adjustment | Recommended Approval to the Parish Council |

APPOINTMENTS

- 180 [2022-0026](#) A resolution to appoint a member to the St. Charles Parish Planning & Zoning Commission as the District III Representative.

Council Chairman will accept nomination from the District III Councilmember to fill the vacancy caused by the resignation of the term of Mr. David P. Schexnaydre, Sr. Unexpired term to begin immediately and expire May 31, 2025. [Deferred from the February 21, 2022 Parish Council Meeting]

Legislative History

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|---------|----------------|---|
| 5/17/21 | Parish Council | Enacted Legislation Mr. David P. Schexnaydre, Sr., appointed to the Planning & Zoning Commission on May 17, 2021, per Resolution No. 6563 Term: May 31, 2021 - May 31, 2025 |
| 2/7/22 | Parish Council | Deferred Chairman Fisher stated that File No. 2022-0026 will be deferred to the February 21, 2022 council meeting. |
| 2/21/22 | Parish Council | Deferred Chairman Fisher stated that File No. 2022-0026 will be deferred to the March 7, 2022 council meeting. |

- 181 [2022-0054](#) A resolution to appoint a member to the St. Charles Parish Library Board of Control as the District VI Representative.

Council Chairman will accept nomination from the District VI Councilmember to fill the vacancy caused by the expiration of the term of Ms. Lori Lyons. Five (5) year term to begin April 1, 2022 and expire April 1, 2027.

Legislative History

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|---------|----------------|---|
| 5/21/18 | Parish Council | Enacted Legislation Ms. Lori Lyons appointed to the Library Board of Control, as the District VI Representative, on May 21, 2018 per Resolution No. 6345 Term: May 21, 2018 - April 1, 2022 |
| 2/21/22 | Parish Council | Vacancy Announced |

MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.

MEETINGS

COMMUNITY ACTION ADVISORY BOARD: Wednesday, 3/9/22, 5PM, Council Chambers

COMMUNICATIONS DISTRICT (911): Monday, 3/14/22, 5PM, Council Chambers

LIBRARY BOARD OF CONTROL: Tuesday, 3/15/22, 6PM, Council Chambers

BOARD OF ADJUSTMENT (ZBA): Thursday, 3/17/22, 6PM, Council Chambers

PONTCHARTRAIN LEVEE DISTRICT: Monday, 3/21/22, 6PM, Pontchartrain Levee District Headquarters Complex, 2069 Railroad Avenue, Litcher

ST. CHARLES PARISH COUNCIL: Monday, 3/21/22, 6PM, Council Chambers

ANNOUNCEMENTS

IMPORTANT DATES FOR THE APRIL 30, 2022 SCHOOL BOARD SPECIAL ELECTION:

**Wednesday March 30, 2022 - Last Day to Register to Vote in Person or by mail*

**Saturday April 9, 2022 - Last Day to Register to Vote Online at geauxvote.com*

**Tuesday April 26, 2022 – Last Day to request Absentee by Mail Ballots*

**Early Voting: Saturday April 16, Monday April 18 – Saturday April 23, 2022: 8:30 am - 6:00 pm - Westbank – Courthouse, 15045 River Rd. Hahnville; Eastbank – Arterbury Building, 14564 River Rd. New Sarpy*

**Friday April 29, 2022 - Last day for Registrar to receive voted Absentee Ballot*

**Saturday April 30, 2022 - Election Day – 7:00 am – 8:00 pm*

Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.