



St. Charles Parish

Meeting Minutes

Parish Council

St. Charles Parish
Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish-la.gov

Final

Council Chairman Marilyn B. Bellock
Councilmembers Beth A. Billings, Holly Fonseca,
La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs,
Nicky Dufrene, Bob Fisher, Julia Fisher-Perrier

Monday, July 26, 2021

6:00 PM

Council Chambers, Courthouse

ATTENDANCE

Present 7 - Beth A. Billings, La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs, Nicky Dufrene, Marilyn B. Bellock, and Bob Fisher

Absent 2 - Holly Fonseca, and Julia Fisher-Perrier

Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Deputy Chief Administrative Officer Billy Raymond, Executive Director of Technology and Cybersecurity Anthony Ayo, Director of Communications/Public Information Officer Samantha de Castro, Finance Director Grant Dussom, Public Works/Wastewater Director Miles Bingham, Public Works Assistant Director Brandon Bernard, Wastewater Assistant Director David deGeneres, Planning & Zoning Director Michael Albert, Grants Officer Carla Chiasson, Dayna Parker, Personnel Officer, Eric Zurcher, Public Information Office

CALL TO ORDER

Meeting called to order at 6:03 pm.

PRAYER / PLEDGE

Reverend Marilyn Diggs
Mount Zion Community Church, Boutte

APPROVAL OF MINUTES

A motion was made by Councilmember Fisher, seconded by Councilmember Billings, to approve the minutes from the regular meeting of June 21, 2021. The motion carried by the following vote:

Yea: 7 - Billings, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

Nay: 0

Absent: 2 - Fonseca and Fisher-Perrier

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

1 2021-0202

In Recognition: Joseph Perilloux, Jr., 100th Birthday

Sponsors: Mr. Fisher

Read

2 2021-0203

In Recognition: Madalin Costella, Girl Scout Gold Award

Sponsors: Mr. Jewell

Read

3 2021-0204

In Recognition: Tatum Dugas, Girl Scout Gold Award

Sponsors: Mr. Jewell

Read

4 2021-0206

In Recognition: Remi Mato, Girl Scout Gold Award

Sponsors: Mr. Jewell

Read

5 2021-0205

In Recognition: Kennedy Ertel, Girl Scout Gold Award

Sponsors: Mr. Jewell

Read

6 2021-0194

Proclamation: "Vehicular Heatstroke Awareness Month"

Sponsors: Ms. Clulee

Read

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

2021-0189

Civil Service Board/Personnel Office

Dayna Parker, Personnel Officer

Reported

2021-0190

Parish President Remarks/Report

Sponsors: Mr. Jewell

Councilwoman Darenbourg Gordon spoke on the matter.

Parish President Matthew Jewell spoke on the matter.

Public Works/Wastewater Director Miles Bingham spoke on the matter.

Chairman Bellock spoke on the matter.

Director of Communications/Public Information Officer Samantha de Castro spoke regarding the Parish's new website.

Chairman Bellock spoke on the matter.

Reported

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN BELLOCK AUTHORIZED THAT THE ORDINANCE, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, IS TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING & ADOPTION TO BE HELD AT THE PUBLIC MEETING ON MONDAY, AUGUST 9, 2021, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

2021-0199

An ordinance adopting, setting forth, levying and imposing taxes on all property subject to taxation in the Parish of St. Charles, State of Louisiana, as required by Section 23 of Article VII of the Constitution of Louisiana and Revised Statute 47.1705(B) for General Parochial Purposes; constructing, acquiring, maintaining, operating, extending and/or improving levees, facilities and structures associated with outer flood protection systems within the Parish; constructing, maintaining, and operating the Parish Road Maintenance program, Parish Recreation program, Parish Fire Protection, Mosquito Control Program, E-911 Telephone System, Health Unit and Council on Aging program; Council on Aging Program (2); Road Lighting District No. 1; Library Service District No. 1; the ARC of St. Charles; paying any costs associated with acquiring, constructing, improving, maintaining and operating wastewater facilities and systems in the Parish.

Sponsors: Mr. Jewell and Department of Finance

Publish/Scheduled for Public Hearing to the Parish Council on August 9, 2021

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN BELLOCK AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, AUGUST 9, 2021, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

2021-0191

An ordinance approving and authorizing the execution of Change Order No. 1 (final) for the East Bank Transmission Line Repair/Replacement Project No. WWKS 101 to increase the contract amount by \$130,590.28, and to increase the contract time by one hundred sixty (160) days.

Sponsors: Mr. Jewell and Department of Waterworks

Publish/Scheduled for Public Hearing to the Parish Council on August 9, 2021

2021-0192

An ordinance approving and authorizing the execution of a Professional Services Agreement with Alpha Testing and Inspection, Inc., to perform all necessary testing services for the 5th Street Drainage Improvements Project (Parish Project No. P190506).

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on August 9, 2021

2021-0193

An ordinance to approve and authorize the execution of a contract with LA Contracting Enterprise, LLC, of Thibodaux, LA, for the St. Charles Parish Memorial Plaza Project (Parish Project No. CMPK0418) located at the Edward A. Dufresne Community Center, 274 Judge Edward Dufresne, Luling, LA, in the amount of \$1,399,825.00.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Publish/Scheduled for Public Hearing to the Parish Council on August 9, 2021

2021-0196

An ordinance to approve and authorize the execution of Amendment No. 1 to Ordinance No. 20-7-6, which approved the Engineering Services Agreement with Principal Engineering, Inc., for providing all necessary services for the 2020 East Bank Master Drainage Plan (MDP) (Parish Project No. P200601).

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on August 9, 2021

2021-0201

An ordinance approving a Donation by St. Charles Parish to Entergy Louisiana, L.L.C. its successors and assigns to the Bayou Gauche Fire Department, in Des Allemands, Louisiana.

Sponsors: Mr. Jewell and Department of Legal Services

Publish/Scheduled for Public Hearing to the Parish Council on August 9, 2021

2021-0207

An ordinance approving and authorizing the execution of a Professional Services Agreement with Alpha Testing and Inspection, Inc. for the testing of Parish Project No. P210302 Asphalt Pavement Maintenance.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on August 9, 2021

2021-0208

An ordinance to approve and authorize the execution of Amendment No. 1 to Ordinance No. 20-7-7, which approved the Engineering Services Agreement with T. Baker Smith, LLC., for providing all necessary services for the 2020 West Bank Master Drainage Plan (MDP) (Parish Project No. P200602).

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on August 9, 2021

2021-0209

An ordinance approving and authorizing the execution of Change Order No. 002 for Parish Project No. S190901, Destrehan Wastewater Treatment Plant (UV Replacement), resulting in a decrease of \$10,000.00 in contract price.

Sponsors: Mr. Jewell and Department of Public Works/Wastewater

Publish/Scheduled for Public Hearing to the Parish Council on August 9, 2021

2021-0210

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, Appendix A, as amended, Section XIII., C., 7.d. and Section XIII., E., 3. and Section XX., D., 5.a.5. and Section XXIV, Fees to provide for recordation of variances with the Clerk of Court.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Publish/Scheduled for Public Hearing to the Parish Council on August 9, 2021

2021-0211

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, Appendix A, as amended, Section VI. in order to permit transmission towers in the OL zone as a Special Exception and in the R-1A, R-1A(M), R-1B, R-1M, and R-2 zoning districts as a Special Permit Use.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Publish/Scheduled for Public Hearing to the Parish Council on August 9, 2021

**ORDINANCES SCHEDULED FOR PUBLIC HEARING
(INTRODUCED AT PREVIOUS MEETING)**

7 2021-0173

An ordinance to amend the Code of Ordinances for the Parish of St. Charles, Appendix C, Subdivision Regulations of 1981, Section IV. Design standards. B. Sewer Systems. 3. Acceptance Test to include new language for testing of new wastewater infrastructure.

Sponsors: Mr. Jewell and Department of Public Works/Wastewater

Reported:

Public Works/Wastewater Department Recommended: Approval
Wastewater Assistant Director David deGeneres spoke on the matter.

Public Hearing Requirements Satisfied

Council Discussion

VOTE ON THE PROPOSED ORDINANCE

Yea: 7 - Billings, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

Nay: 0

Absent: 2 - Fonseca and Fisher-Perrier

Enactment No: 21-7-1

10 2021-0182

An ordinance to approve and authorize the execution of Amendment No. 1 to Ordinance No. 20-7-8 which approved a contract for Engineering Services between Meyer Engineering, Ltd. and St. Charles Parish for Phase 2 for the 2020 West Bank Sewer Master Plan, Project No. S200603.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Wastewater Assistant Director David deGeneres spoke on the matter.

Public Hearing Requirements Satisfied

VOTE ON THE PROPOSED ORDINANCE

Yea: 7 - Billings, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

Nay: 0

Absent: 2 - Fonseca and Fisher-Perrier

Enactment No: 21-7-2

17 2021-0184

An ordinance to approve and authorize the execution of Amendment No. 1 to Ordinance No. 20-7-9 which approved a contract for Engineering Services between Kyle Associates, LLC and St. Charles Parish for Phase 2 for the 2020 East Bank Sewer Master Plan (Destrehan Plant System), Project No. S200601.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Wastewater Assistant Director David deGeneres spoke on the matter.

Public Hearing Requirements Satisfied

VOTE ON THE PROPOSED ORDINANCE

Yea: 7 - Billings, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

Nay: 0

Absent: 2 - Fonseca and Fisher-Perrier

Enactment No: 21-7-3

23 2021-0185

An ordinance to approve and authorize the execution of Amendment No. 1 to Ordinance No. 20-7-10 which approved a contract for Engineering Services between Linfield, Hunter & Junius, Inc. and St. Charles Parish for Phase 2 for the 2020 Luling Oxidation Pond Sewer Master Plan, Project No. S200602.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Wastewater Assistant Director David deGeneres spoke on the matter.

Public Hearing Requirements Satisfied

VOTE ON THE PROPOSED ORDINANCE

Yea: 7 - Billings, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

Nay: 0

Absent: 2 - Fonseca and Fisher-Perrier

Enactment No: 21-7-4

30 2021-0169

An ordinance to amend the 2021 Consolidated Operating and Capital Budget, Amendment No. 3, to add revenues totaling \$5,157,026 for the American Rescue Plan Act relief and apply these funds to Fund 401 (Wastewater) improvements other than buildings for the following projects: New Sarpy Booster Lift Station totaling \$1,800,000, install ten generators and transfer switches at various lift stations totaling \$1,525,000; Major repairs for pipe lining old sewer lines throughout the Parish totaling \$1,632,000, as well as \$200,000 for Architectural/Engineering for the New Sarpy Booster Lift Station.

Sponsors: Mr. Jewell and Department of Finance

Reported:

Finance Department Recommended: Approval
Chairman Bellock spoke on the matter.
Finance Director Grant Dusson spoke on the matter.
Wastewater Assistant Director David deGeneres spoke on the matter.

Public Hearing Requirements Satisfied

Council Discussion

Parish President Matthew Jewell spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 7 - Billings, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

Nay: 0

Absent: 2 - Fonseca and Fisher-Perrier

Enactment No: 21-7-5

34 2021-0167

An ordinance to amend the 2021 Consolidated Operating and Capital Budget, Amendment No. 4, to add revenues and transfers totaling \$27,792,982, accumulated fund balance of \$58,452,391 and expenditures, including transfers, totaling \$79,427,823 for all Governmental Funds for the purpose of adjusting beginning 2021 fund balances across all funds to match ending 2020 Final Budget balances and to re-apply various construction, architectural/engineering, and other fees unexpended in 2020 for Parish projects that were not completed during 2020 and apply them to 2021.

Sponsors: Mr. Jewell and Department of Finance

Reported:

Finance Department Recommended: Approval

Public Hearing Requirements Satisfied

Council Discussion

VOTE ON THE PROPOSED ORDINANCE

Yea: 7 - Billings, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

Nay: 0

Absent: 2 - Fonseca and Fisher-Perrier

Enactment No: 21-7-6

36 2021-0168

An ordinance to amend the 2021 Consolidated Operating and Capital Budget, Amendment No. 5, to recognize anticipated additional sales tax revenue based upon current receipts. The Parish is forecasting an additional 2% increase in collections over 2020 total collections thus this amendment will recognize \$2,763,544 Sales Tax Revenue for the General Fund and apply this total as follows: \$950,000 transferred to Roads and Drainage for capital improvements \$1,810,000 transferred to Recreation or Improvements other than buildings and architectural and engineering fees; and to allocate the additional sales tax collected in 2020 for the General Fund totaling \$937,216 (reflected in amendment #4), transfer this to Recreation via \$500,000 for the new Dog Park and \$400,000 for West Bank Bridge Park Upgrades. This amendment will also recognize the anticipated Gulf Restore Bill Grant for \$1,841,115, which is being applied to the West Bank Boat Launch as well as \$800,000 in grant revenue from the Louisiana Department of Treasury and applying \$500,000 of this amount to St. Charles Parish drainage improvements for Fund 112.

Sponsors: Mr. Jewell and Department of Finance

Reported:

Finance Department Recommended: Approval

Public Hearing Requirements Satisfied

Council Discussion

Parish President Matthew Jewell spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 7 - Billings, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

Nay: 0

Absent: 2 - Fonseca and Fisher-Perrier

Enactment No: 21-7-7

38 2021-0186

An ordinance to approve and authorize the execution of a Cooperative Endeavor Agreement with the South Central Planning & Development Commission for Building Code Plan Review and Inspections.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Public Hearing Requirements Satisfied

Council Discussion

Planning & Zoning Director Michael Albert spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 7 - Billings, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

Nay: 0

Absent: 2 - Fonseca and Fisher-Perrier

Enactment No: 21-7-8

RESOLUTIONS

43 2021-0197

A resolution to approve and authorize the execution of a letter by St. Charles Parish approving McKim & Creed, Inc. as assignee in title of GSA Consulting Engineers, Inc. in connection with the Contract for Engineering Services with GSA Consulting Engineers, Inc. for the Luling Oxidation Pond Rehab. & Upgrade.

Sponsors: Mr. Jewell and Department of Legal Services

Reported:

Legal Services Department Recommended: Approval

Public comment opened; no public comment

VOTE ON THE PROPOSED RESOLUTION

Yea: 7 - Billings, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

Nay: 0

Absent: 2 - Fonseca and Fisher-Perrier

Enactment No: 6571

46 2021-0198

A resolution to approve and authorize the execution of a letter by St. Charles Parish approving McKim & Creed, Inc. as assignee in title of GSA Consulting Engineers in connection with the Engineering Services Contract with GSA Consulting Engineers, for the East Bank C Plant Filter Upgrade (WWKS 96).

Sponsors: Mr. Jewell and Department of Legal Services

Reported:

Legal Services Department Recommended: Approval
Public comment opened; no public comment

Council Discussion

Public Works/Wastewater Director Miles Bingham spoke on the matter.

VOTE ON THE PROPOSED RESOLUTION

Yea: 7 - Billings, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

Nay: 0

Absent: 2 - Fonseca and Fisher-Perrier

Enactment No: 6572

49 2021-0200

A resolution supporting the application for funding of the Judge Edward Dufresne Parkway Extension Project Phase I through the Economic Development Administration's American Rescue Plan funding opportunity.

Sponsors: Mr. Jewell and Grants Office

Reported:

Grants Office Recommended: Approval
Public comment opened; no public comment

Council Discussion

Parish President Matthew Jewell spoke on the matter.

Grants Officer Carla Chiasson spoke on the matter.

VOTE ON THE PROPOSED RESOLUTION

Yea: 7 - Billings, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

Nay: 0

Absent: 2 - Fonseca and Fisher-Perrier

Enactment No: 6573

APPOINTMENTS**50** 2021-0183

A resolution to appoint Mr. Brett Terrebonne to the St. Charles Parish Civil Service Board.

VOTE ON THE APPOINTMENT OF MR. BRETT TERREBONNE

Yea: 7 - Billings, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

Nay: 0

Absent: 2 - Fonseca and Fisher-Perrier

Enactment No: 6574

2021-0187

A resolution to appoint a member to the St. Charles Parish Civil Service Board.

Councilmembers present nominated Ms. Sara Champion

Nomination(s) Accepted

A motion was made by Councilmember Fisher, seconded by Councilmember Billings, to Close Nomination(s) for File No. 2021-0187. The motion carried by the following vote:

Yea: 7 - Billings, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

Nay: 0

Absent: 2 - Fonseca and Fisher-Perrier

Nomination(s) Closed**51** 2021-0188

A resolution to appoint (Retired Major) Lieutenant Sam Zinna to the St. Charles Parish Communications District representing the St. Charles Parish Sheriff's Office.

VOTE ON THE APPOINTMENT OF (RETIRED MAJOR) LIEUTENANT SAM ZINNA

Yea: 7 - Billings, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

Nay: 0

Absent: 2 - Fonseca and Fisher-Perrier

Enactment No: 6575

52 2021-0195

A resolution to appoint Mr. Johnny Bourgeois to the St. Charles Parish Communications District representing the Firemen's Association.

VOTE ON THE APPOINTMENT OF MR. JOHNNY BOURGEOIS

Yea: 7 - Billings, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

Nay: 0

Absent: 2 - Fonseca and Fisher-Perrier

Enactment No: 6576

ADJOURNMENT

A motion was made by Councilmember Billings, seconded by Councilmember Gibbs, to adjourn the meeting at approximately 7:54 pm. The motion carried by the following vote:

Yea: 7 - Billings, Darensbourg Gordon, Clulee, Gibbs, Dufrene, Bellock and Fisher

Nay: 0

Absent: 2 - Fonseca and Fisher-Perrier

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.


Michelle Impastato
Council Secretary

The Parish of St. Charles

July 26, 2021

IN RECOGNITION

WHEREAS, Joseph Perilloux, Jr. was born the third child of seven in Montz, Louisiana, on July 5, 1921, to Clothilde Millet Perilloux and Joseph Perilloux, Sr. He moved to LaPlace after getting married; and,

WHEREAS, he married Inez Madere in 1940 and they were blessed with three sons, Ellis, Arlen, and Timmy; 5 grandchildren, Lisa Forsythe, Darlene Blake, Dana Fletcher, Rebecca Gréaud, and Spencer Perilloux, 11 great-grandchildren, and 5 great-great-grandchildren; and,

WHEREAS, he was drafted into the Army at the age of 23 and trained for an invasion of Japan, which never happened. He was sent to the Philippines and from there to Japan, for the occupation of Japan. His service lasted nearly two years; and,

WHEREAS, he retired from GATX after 30 years, where he worked in the tank car repair division in Good Hope. He then went to work for Norco Construction where he did carpentry work. After retiring from Norco Construction around the age of 62, he helped his youngest son Timmy a great deal on his farm in Montz; and,

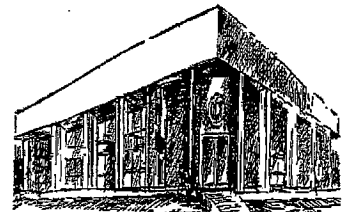
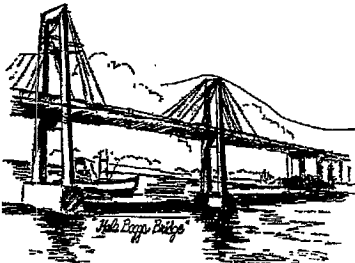
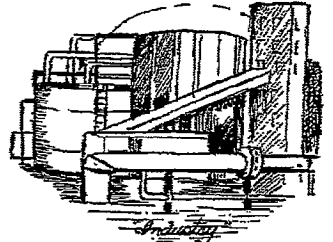
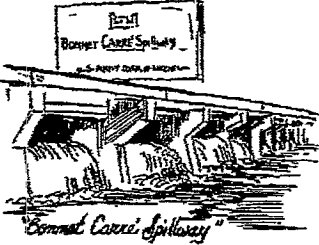
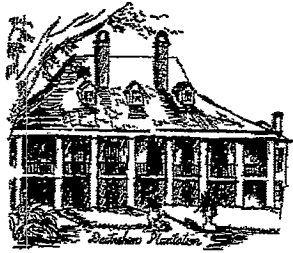
WHEREAS, he lives a very active lifestyle; he cooks, drives, cuts his own grass, pays bills, and goes to the grocery store three times a week. He was still picking vegetables at the age of 94, and still currently helps with small tasks. He helps the Destrehan High School baseball team clean hundreds of bunches of shallots for their annual fundraiser. He is very "old-school". He started in the stock market in 1995, he does not have a cell phone, only a home phone; and,

WHEREAS, Joseph celebrated his 100th birthday on July 3, 2021. He did not drive his own truck to his party because his family rented a 1931 Model A Ford limousine to escort him on his special day.

NOW, THEREFORE, BE IT RESOLVED, THAT WE, THE MEMBERS OF THE ST. CHARLES PARISH COUNCIL AND THE PARISH PRESIDENT, do hereby offer this tribute and recognition to

JOSEPH PERILLOUX, JR. ON HIS 100TH BIRTHDAY

*"PARISH OF PLenty"
created in 1807 from the county of the
"German Coast", a parish of
unprecedented economic and social
development, known for its
hospitality, rural living and sporting
opportunities... with the added
distinction of being located
on both sides of the
Mighty Mississippi River.*



Matthew Jewell
MATTHEW JEWELL
PARISH PRESIDENT

Dick Gibbs
DICK GIBBS
COUNCILMAN, DISTRICT III

Beth A. Billings
BETH A. BILLINGS
COUNCILWOMAN AT LARGE, DIV. A

Nicky Dufrene
NICKY DUFRENE
COUNCILMAN, DISTRICT IV

Holly Fonseca
HOLLY FONSECA
COUNCILWOMAN AT LARGE, DIV. B

Marilyn B. Bellock
MARILYN B. BELLLOCK
COUNCILWOMAN, DISTRICT V

La Sandra Darenbourg Gordon
LA SANDRA DARENSBOURG GORDON
COUNCILWOMAN, DISTRICT I

Bob Fisher
BOB FISHER
COUNCILMAN, DISTRICT VI

Mary K. Clulee
MARY K. CLULEE
COUNCILWOMAN, DISTRICT II

Julia Fisher-Perrier
JULIA FISHER-PERRIER
COUNCILWOMAN, DISTRICT VII

The Parish of St. Charles

July 26, 2021

IN RECOGNITION

WHEREAS, Madalin Costella is a resident of St. Charles Parish residing in Luling, Louisiana, with her parents Tina and Cory Costella and her brother Hunter; and,

WHEREAS, Madalin is a 2020 graduate of Hahnville High School and currently attends the University of Southern Mississippi where she is studying Art; and,

WHEREAS, Madalin is a Girl Scout Ambassador with Luling Troop 21346. She received the Gold Award in 2020 for her project, "Artisan Elite", an online platform intended to give young local artists a place to share and connect; and,

WHEREAS, Madalin is one of four local Girl Scouts who have recently earned the Girl Scout Gold Award, the highest honor a Senior or Ambassador can achieve; and,

WHEREAS, the Girl Scout Gold Award inspires girls to find the greatness inside themselves and share their ideas and passions with their communities. It requires the completion of a combination of several leadership journeys, which involve activities allowing the Girl Scout to discover herself and her values, team with others, and take action in the community. Upon completion of these requirements, she must plan and execute a community service project that reaches beyond the Girl Scout organization and provides a sustainable, lasting benefit to the community; and,

WHEREAS, Madalin spent a minimum of 80 hours developing www.artisan-elite.weebly.com, setting personal deadlines, working with others, and becoming a full member of her community to give a small art community a place to grow near the world-renowned art scene of New Orleans; and,

WHEREAS, the Girl Scout Gold Award gives **Madalin** the chance to show her prestigious honor of being a leader who is organized and dedicated to improving her community. Earning the award puts her among an exceptional group of girls who have changed the world for good by tackling issues dear to their hearts while driving lasting change in their communities and beyond.

NOW, THEREFORE, BE IT RESOLVED, THAT WE, THE MEMBERS OF THE ST. CHARLES PARISH COUNCIL AND THE PARISH PRESIDENT, do hereby offer this tribute and recognition to

Madalin Costella

PARISH OF PLENTY
created in 1807 from the county of the
"German Coast", a parish of
unprecedented economic and social
development, known for its
hospitality, rural living and sporting
opportunities... with the added
distinction of being located
on both sides of the
Mighty Mississippi River.

Matthew Jewell

MATTHEW JEWELL
PARISH PRESIDENT

Beth A. Billings

BETH A. BILLINGS
COUNCILWOMAN AT LARGE, DIV. A

Holly Fonseca

HOLLY FONSECA
COUNCILWOMAN AT LARGE, DIV. B

La Sandra Darenbourg Gordon

LA SANDRA DARENSBOURG GORDON
COUNCILWOMAN, DISTRICT I

Mary K. Clulee

MARY K. CLULEE
COUNCILWOMAN, DISTRICT II

Dick Gibbs

DICK GIBBS
COUNCILMAN, DISTRICT III

Nicky Duferne

NICKY DUFRÉNE
COUNCILMAN, DISTRICT IV

Marilyn B. Bellock

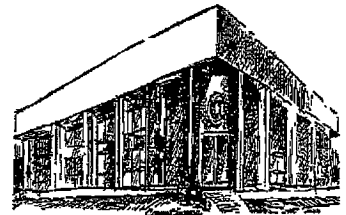
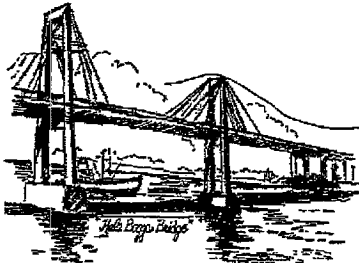
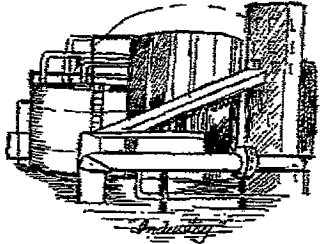
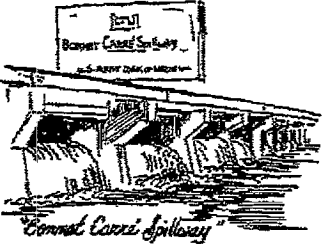
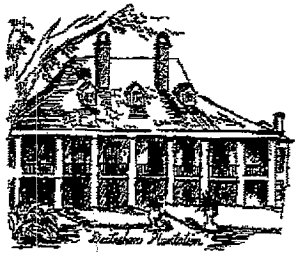
MARILYN B. BELLOCK
COUNCILWOMAN, DISTRICT V

Bob Fisher

BOB FISHER
COUNCILMAN, DISTRICT VI

Julia Fisher-Perrier

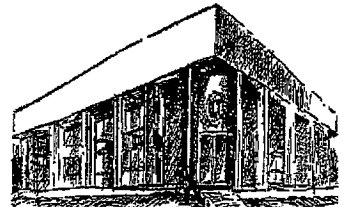
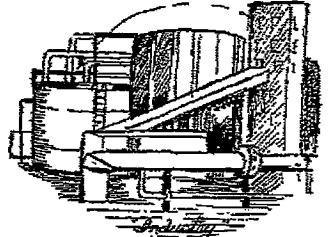
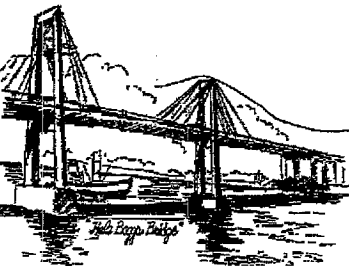
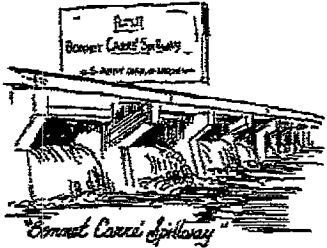
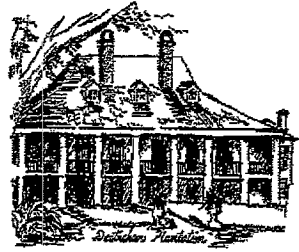
JULIA FISHER-PERRIER
COUNCILWOMAN, DISTRICT VII



The Parish of St. Charles

July 26, 2021

IN RECOGNITION



WHEREAS, Tatum Dugas is a resident of St. Charles Parish residing in Luling, Louisiana. She is the daughter of Danielle and Garrett Dugas, and has a younger brother named Wyatt; and,
WHEREAS, Tatum is a 2020 graduate of Hahnville High School and currently attends Louisiana State University majoring in Pre-Med; and,
WHEREAS, Tatum is a Girl Scout Ambassador with Luling Troop 21346, where her grandmother, Linda Dugas has served as her Troop Leader for 13 years. She received the Gold Award in 2020 for her project, "You, Me & Gluten Free: The Game Plan", a cookbook inspired by a friend of hers who was diagnosed with Celiac Disease; and,
WHEREAS, Tatum is one of four local Girl Scouts who have recently earned the Girl Scout Gold Award, the highest honor a Senior or Ambassador can achieve; and,
WHEREAS, the Girl Scout Gold Award inspires girls to find the greatness inside themselves and share their ideas and passions with their communities. It requires the completion of a combination of several leadership journeys, which involve activities allowing the Girl Scout to discover herself and her values, team with others, and take action in the community. Upon completion of these requirements, she must plan and execute a community service project that reaches beyond the Girl Scout organization and provides a sustainable, lasting benefit to the community; and,
WHEREAS, Tatum spent a minimum of 80 hours developing a recipe book with simple gluten free recipes with a quick guide to gluten free grocery store brands and restaurant chains with gluten free options. She hosted a seminar where she provided an informative presentation on gluten allergies and provided a cookbook to attendees in an effort to educate the members of her community on gluten allergies and how to live with or become advocates for affected individuals; and,
WHEREAS, the Girl Scout Gold Award gives **Tatum** the chance to show her prestigious honor of being a leader who is organized and dedicated to improving her community. Earning the award puts her among an exceptional group of girls who have changed the world for good by tackling issues dear to their hearts while driving lasting change in their communities and beyond.

NOW, THEREFORE, BE IT RESOLVED, THAT WE, THE MEMBERS OF THE ST. CHARLES PARISH COUNCIL AND THE PARISH PRESIDENT, do hereby offer this tribute and recognition to

Tatum Dugas

*"PARISH OF PLENTY"
 created in 1807 from the county of the
 "German Coast", a parish of
 unprecedented economic and social
 development, known for its
 hospitality, rural living and sporting
 opportunities... with the added
 distinction of being located
 on both sides of the
 Mighty Mississippi River.*

Matthew Jewell

**MATTHEW JEWELL
 PARISH PRESIDENT**

Beth A. Billings

**BETH A. BILLINGS
 COUNCILWOMAN AT LARGE, DIV. A**

Holly Fonseca

**HOLLY FONSECA
 COUNCILWOMAN AT LARGE, DIV. B**

La Sandra Darenbourg Gordon

**LA SANDRA DARENSBOURG GORDON
 COUNCILWOMAN, DISTRICT I**

Mary K. Clulee

**MARY K. CLULEE
 COUNCILWOMAN, DISTRICT II**

Dick Gibbs

**DICK GIBBS
 COUNCILMAN, DISTRICT III**

Nicky DuFrene

**NICKY DUFRENE
 COUNCILMAN, DISTRICT IV**

Marilyn B. Bellock

**MARILYN B. BELLOCK
 COUNCILWOMAN, DISTRICT V**

Bob Fisher

**BOB FISHER
 COUNCILMAN, DISTRICT VI**

Julia Fisher-Perrier

**JULIA FISHER-PERRIER
 COUNCILWOMAN, DISTRICT VII**

The Parish of St. Charles

July 26, 2021

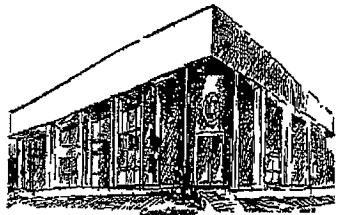
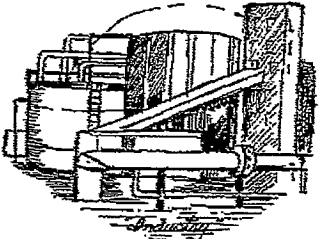
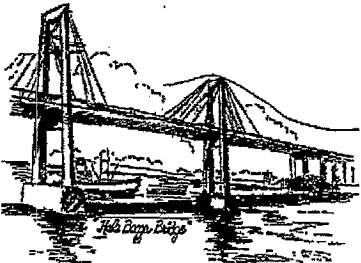
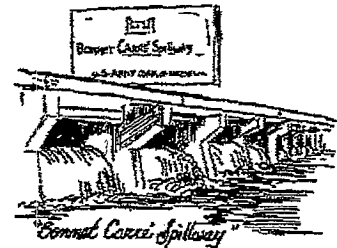
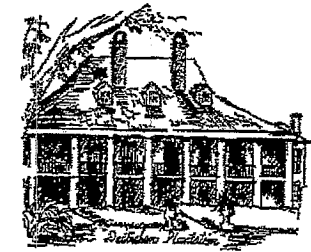
IN RECOGNITION

WHEREAS, Remi Mato is a resident of St. Charles Parish residing in Luling, Louisiana, with her parents Sharon and Joe Mato, Jr., and her siblings, Tori, Kayli, and Rylli; and,
WHEREAS, Remi is a 2020 graduate of Hahnville High School and currently attends Louisiana State University majoring in physical therapy; and,
WHEREAS, Remi, is a Girl Scout Ambassador with Luling Troop 21346. She received the Gold Award in 2020 for her project, "We Walk for Life, One Step at a Time," an event for cancer patients and their caregivers at Patrick F. Taylor Hope Lodge; and,
WHEREAS, Remi is one of four local Girl Scouts who have recently earned the Girl Scout Gold Award, the highest honor a Senior or Ambassador can achieve; and,
WHEREAS, the Girl Scout Gold Award inspires girls to find the greatness inside themselves and share their ideas and passions with their communities. It requires the completion of a combination of several leadership journeys, which involve activities allowing the Girl Scout to discover herself and her values, team with others, and take action in the community. Upon completion of these requirements, she must plan and execute a community service project that reaches beyond the Girl Scout organization and provides a sustainable, lasting benefit to the community; and,
WHEREAS, Remi spent a minimum of 80 hours lending a listening ear to patients and growing a stronger voice for cancer advocacy by organizing and hosting the event, complete with bingo, food and prizes, by raising money through local 4-H clubs, school clubs, and other cancer advocacy organizations in her community; and,
WHEREAS, the Girl Scout Gold Award gives Remi the chance to show her prestigious honor of being a leader who is organized and dedicated to improving her community. Earning the award puts her among an exceptional group of girls who have changed the world for good by tackling issues dear to their hearts while driving lasting change in their communities and beyond.

NOW, THEREFORE, BE IT RESOLVED, THAT WE, THE MEMBERS OF THE ST. CHARLES PARISH COUNCIL AND THE PARISH PRESIDENT, do hereby offer this tribute and recognition to

Remi Mato

PARISH OF PLENTY
 created in 1807 from the county of the "German Coast", a parish of unprecedented economic and social development, known for its hospitality, rural living and sporting opportunities... with the added distinction of being located on both sides of the Mighty Mississippi River.



Matthew Jewell

MATTHEW JEWELL
 PARISH PRESIDENT

Beth A. Billings

BETH A. BILLINGS
 COUNCILWOMAN AT LARGE, DIV. A

Holly Fonseca

HOLLY FONSECA
 COUNCILWOMAN AT LARGE, DIV. B

La Sandra Darenbourg Gordon

LA SANDRA DARENSBOURG GORDON
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NICKY DUFRÈNE
 COUNCILMAN, DISTRICT IV

Marilyn B. Belluck

MARILYN B. BELLUCK
 COUNCILWOMAN, DISTRICT V

Bob Fisher

BOB FISHER
 COUNCILMAN, DISTRICT VI

Julia Fisher-Perrier

JULIA FISHER-PERRIER
 COUNCILWOMAN, DISTRICT VII

The Parish of St. Charles

July 26, 2021

IN RECOGNITION

WHEREAS, Kennedy Ertel is a resident of St. Charles Parish residing in Luling, Louisiana, with her parents Stacey and Daniel Ertel; and,

WHEREAS, Kennedy is a 2021 graduate of University View Academy and is currently a student at the University of New Orleans; and,

WHEREAS, Kennedy is a Girl Scout Senior with Girl Scout Troop 20019. She received the Gold Award in 2021 for her project "Community Sharing Libraries" by constructing a free library at the St. Anthony of Padua Catholic Church in Luling; and,

WHEREAS, Kennedy is one of four local Girl Scouts who have recently earned the Girl Scout Gold Award, the highest honor a Senior or Ambassador can achieve; and,

WHEREAS, the Girl Scout Gold Award inspires girls to find the greatness inside themselves and share their ideas and passions with their communities. It requires the completion of a combination of several leadership journeys, which involve activities allowing the Girl Scout to discover herself and her values, team with others, and take action in the community. Upon completion of these requirements, she must plan and execute a community service project that reaches beyond the Girl Scout organization and provides a sustainable, lasting benefit to the community; and,

WHEREAS, Kennedy spent a minimum of 80 hours to establish a free library in Luling which is open to the public and allows anyone to take a book or leave a book for the next person who stops by, to make reading more accessible to people in her community and promote recycling and resource-sharing; and,


WHEREAS, the Girl Scout Gold Award gives **Kennedy** the chance to show her prestigious honor of being a leader who is organized and dedicated to improving her community. Earning the award puts her among an exceptional group of girls who have changed the world for good by tackling issues dear to their hearts while driving lasting change in their communities and beyond.

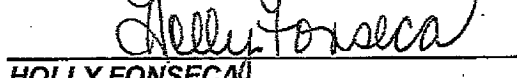
NOW, THEREFORE, BE IT RESOLVED, THAT WE, THE MEMBERS OF THE ST. CHARLES PARISH COUNCIL AND THE PARISH PRESIDENT, do hereby offer this tribute and recognition to

Kennedy Ertel

PARISH OF PLENTY
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Mighty Mississippi River.



MATTHEW JEWELL
PARISH PRESIDENT


BETH A. BILLINGS
COUNCILWOMAN AT LARGE, DIV. A



HOLLY FONSECA
COUNCILWOMAN AT LARGE, DIV. B


LA SANDRA DARENSBOUR-GORDON
COUNCILWOMAN, DISTRICT I


MARY K. C'ULEE
COUNCILWOMAN, DISTRICT II

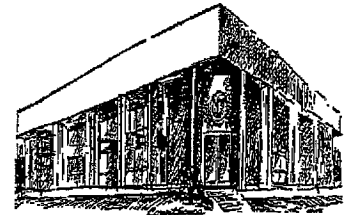
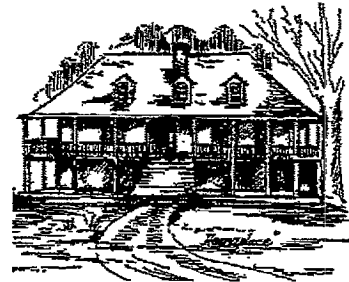
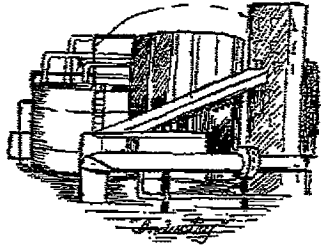
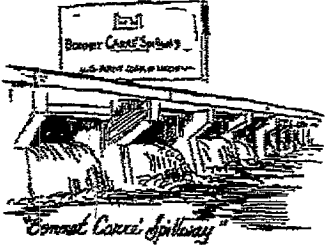

DICK GIBBS
COUNCILMAN, DISTRICT III


NICKY DUFRENE
COUNCILMAN, DISTRICT IV


MARILYN B. BELLOCK
COUNCILWOMAN, DISTRICT V


BOB FISHER
COUNCILMAN, DISTRICT VI


JULIA FISHER-PERRIER
COUNCILWOMAN, DISTRICT VII



PROCLAMATION

- WHEREAS,** according to the National Safety Council, in 2019, 46 children died in hot cars and in 2020, 24 children died in hot cars. According to the People for the Ethical Treatment of Animals, from 2018 to 2019, 78 pets suffered heatstroke and died in hot cars. The National Highway Traffic Safety Administration states that there is an average of 38 deaths in hot cars per year; and,
- WHEREAS,** it is hard to overstate the toll this takes on families, but together we can help put an end to this tragedy by taking some important steps; and,
- WHEREAS,** “Don’t Leave Me Behind” is a vehicular heatstroke prevention partnership between United Way of St. Charles Success by 6, St. Charles Women’s Club, St. Charles Parish Sheriff’s Office, St. Charles Parish Public Schools, St. Charles Humane Society, St. Charles Fireman’s Association, St. Charles Parish Library, St. Charles Community Health Center, German Coast Farmer’s Market, Four Stars Childcare Facility, and St. Charles Parish Government. Information is available through contact with any of these agencies; and,
- WHEREAS,** the following strategies can save the life of a child or pet: keep car doors locked when parked to prevent a child from climbing in and becoming trapped, never leave a child or pet in a vehicle when running errands, make it a habit to check the front and back seat of your vehicle before locking the door and walking away, place your purse or briefcase in the back seat to remind you to look before you lock, invest in a car-child-safety mirror, write a brightly-colored sticky note to put on the dash board of your car to remind you of your child or pet in the vehicle; and,
- WHEREAS,** St. Charles Parish is committed to working closely with community advocates to help prevent kids and pets from being left in cars unattended. Our goal is to educate parents and caregivers about vehicular heatstroke in order to prevent tragedies when travelling with kids and pets; no matter how short or long the trip; and,
- WHEREAS,** St. Charles Parish encourages all parents, family members, and caregivers, to work together with the agencies promoting the “Don’t Leave Me Behind” prevention and awareness program, and to relay the information obtained to friends and coworkers through social media.

NOW, THEREFORE, BE IT RESOLVED THAT WE, THE MEMBERS OF THE ST. CHARLES PARISH COUNCIL AND THE PARISH PRESIDENT, DO HEREBY PROCLAIM AUGUST 2021 AS

“VEHICULAR HEATSTROKE AWARENESS MONTH”

IN ST. CHARLES PARISH AND URGE ALL CITIZENS TO HELP PREVENT THE TRAGIC LOSS OF LIFE, OF KIDS AND PETS BEING LEFT IN UNATTENDED CARS.

s/MATTHEW JEWELL

**MATTHEW JEWELL
PARISH PRESIDENT**

s/BETH A. BILLINGS

**BETH A. BILLINGS
COUNCILWOMAN AT LARGE, DIV. A
ABSENT**

HOLLY FONSECA

**HOLLY FONSECA
COUNCILWOMAN AT LARGE, DIV. B**

s/LA SANDRA DARENSBOURG GORDON

**LA SANDRA DARENSBOURG GORDON
COUNCILWOMAN, DISTRICT I**

s/MARY K. CLULEE

**MARY K. CLULEE
COUNCILWOMAN, DISTRICT II**

s/DICK GIBBS

**DICK GIBBS
COUNCILMAN, DISTRICT III**

s/NICKY DUFRENE

**NICKY DUFRENE
COUNCILMAN, DISTRICT IV**

s/MARILYN B. BELLOCK

**MARILYN B. BELLOCK
COUNCILWOMAN, DISTRICT V**

s/BOB FISHER

**BOB FISHER
COUNCILMAN, DISTRICT VI**

ABSENT

**JULIA FISHER-PERRIER
COUNCILWOMAN, DISTRICT VII**

2021-0173

INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT
(DEPARTMENT OF PUBLIC WORKS/WASTEWATER)

ORDINANCE NO. 21-7-1

An ordinance to amend the Code of Ordinances for the Parish of St. Charles, Appendix C, Subdivision Regulations of 1981, Section IV. Design standards. B. Sewer Systems. 3. Acceptance Test to include new language for testing of new wastewater infrastructure.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That the Code of Ordinances, Appendix C, Section IV. Design standards. B. Sewer Systems. 3. Acceptance Test. is hereby amended as follows with new text in underline and deleted text in ~~strikethrough~~:

B. *Sewage Systems.*

3. Acceptance Test for new Pipe: Deflection, Lamp Testing and Video Inspection:

No infiltration is allowed within the gravity sanitary sewer system (Manholes, Mains, and Service Connections).

~~a. Unless previously approved by the Parish Engineer, all gravity and force main tests shall be pressure tested in accordance with all St. Charles Parish standards. In addition, all existing sanitary sewers shall be subject to infiltration, air pressure, and/or exfiltration tests, or a combination thereof in accordance with the requirements of the Parish Engineer.~~

~~b. When the Engineer elects the use of the infiltration test, the infiltration rate shall not exceed two hundred fifty (250) gallons per inch of diameter per mile per twenty-four (24) hours.~~

- A 5% deflection mandrel shall be used to perform the deflection testing for all new sewer gravity lines.
- Deflection testing shall be performed no sooner than 31 days after the pipe has been installed and all backfill operations completed.
- Deflection testing shall be performed after all infrastructures, including the compacted roadway foundation, have been installed.
- Deflection testing of all gravity lines and submittal of a deflection testing report by an approved lab is required prior to final inspection.
- The owner, his agent or the contractor shall contact the Department of Public Works/Wastewater 48 hours in advance for the inspection of the deflection mandrel test.
- The mandrel shall be pulled through the pipe by hand to ensure that maximum allowable deflection have not been exceeded.
- Lamp test of all sewer gravity lines shall be performed by the Department of Public Works/Wastewater during final inspection.
- The contractor shall perform cleaning and video inspections of all new sewer gravity lines (mains and service connections) installed as part of final inspection. Sewer line cleaning and video inspection shall be performed after all infrastructure, including the compacted roadway foundation, has been installed. Sewer line cleaning and video inspection shall be done as per Department of Public Works/Wastewater latest "Video Inspection" specifications. Copies of these video inspections shall be sent to the Department of Public Works/Wastewater.

~~4. The subdivider shall be required to make payment to the Parish for sewer development connection fees, required for newly subdivided property. All fees shall be in accordance with Parish ordinances.~~

4. Video Inspection Specifications

a. The developer shall furnish all labor, equipment, supplies, and supervision and shall perform all work required in accordance with these specifications.

b. Inspection of sewer infrastructure by means of CCTV equipment shall be performed to determine the location and extent of any obstructions and defects such as offset joints, protruding tees, broken pipe, and other pipe defects that may permit groundwater infiltration. Logs shall note the

- existence of any significant defects. Cleaning by the developer shall be performed prior to each CCTV inspection on each pipeline to be inspected.
- c. CCTV inspections shall be performed on one manhole-to-manhole pipe segment at a time. The inspection shall be performed by moving the CCTV camera through the line along the axis of the pipe at a rate not to exceed 30 feet per minute. Any means of propelling the camera through the sewer that would exceed this rate of speed or produce non-uniform or jerky movements shall not be acceptable. The camera shall be stopped for a minimum of 5 seconds at each identifiable defect to ensure proper documentation of the lines condition. In addition, the camera shall be stopped at each service connection, and the camera shall pan the service connection to video inside the service line. CCTV inspection is performed from the upstream manhole to the downstream manhole when the conditions allow. If conditions do not allow an upstream to downstream inspection, the inspection will be performed in reverse (from the downstream to the upstream manhole).
- d. A log shall be made by the developer when each manhole-to-manhole pipe segment is televised. The log shall include at a minimum:
- (1) Location of each point of leakage
 - (2) Location of each service connection or other pipe entering the televised line
 - (3) Location and degree of offsets
 - (4) Location of any damaged sections, and nature of damage
 - (5) Location of buried structures or blind junctions
 - (6) Location and amount of any deflection in alignment or grade of pipe; also the total length of pipe sag
 - (7) Pipe materials, diameter, and distance between pipe joints
 - (8) Date, city, manhole-to-manhole segment, reference manhole number, name of operator, and inspector
 - (9) Video Filename
- e. The pipe segment length, with respect to the referenced manhole, shall be determined with a meter device, accurate to within $\pm 2\%$. Markings on the cable, instruments requiring observation inside a manhole, or correction of each reading for the depth of the reference manhole shall not be allowed. Accuracy of the measurement meters shall be checked daily by use of a walking meter, roll-a-tape, or other suitable device.
- f. A header screen showing tape number, segment number, and manhole number shall be taped for 10 seconds at the beginning of each televised line segment. All header information shall be recorded on the log forms.
- g. CCTV Inspection of Service Laterals
- (1) Developer will use a lateral launch inspection system, consisting of a robotic tractor and a lateral launch CCTV camera, to remotely deploy a pan & rotate camera into lateral pipes connected to a mainline sewer pipe.
 - (2) A main sewer television camera is used to position the lateral camera launcher. The lateral sewer camera is used to inspect each lateral from the mainline towards the cleanout.
 - (3) The television inspection of the lateral will be attempted from inside the mainline sewer up into the lateral or attempted from the cleanout towards the sewer main. Lateral sewers inspected from the cleanout towards the mainline will be attempted by using a mini push camera if necessary.
- h. Data Submittals
- (1) All line pictures will be digital .mpeg video, clear, legible and free of "snow" or haze.
 - (2) Electronic copies (data files) shall be submitted in a PACP Exchange Database.
 - (3) To establish the working criteria for video picture quality which must be maintained throughout the project, the developer shall furnish a DVD with .mpeg video footage of an actual sewer line inspection that is satisfactory to the department of wastewater. This DVD shall become the property of the department of wastewater.
 - (4) The developer shall furnish the department of wastewater a hard drive or DVD that contains both data files and video files. The data files shall be able to upload into a PACP Exchange Database. Once downloaded

by the department of wastewater, the hard drive will be returned to the developer.

(5) All inspections shall be made by PACP certified operators and data shall be documented using NASSCO's Pipeline Assessment and Condition Program.

5. The subdivider shall be required to make payment to the Parish for sewer development connection fees, required for newly subdivided property. All fees shall be in accordance with Parish ordinances.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: BILLINGS, DARENSBOURG GORDON, CLULEE, GIBBS, DUFRENE, BELLOCK, FISHER

NAYS: NONE

ABSENT: FONSECA, FISHER-PERRIER

And the ordinance was declared adopted this 26th day of July, 2021, to become effective five (5) days after publication in the Official Journal.

2021-0173 Sewer Systems 2021-3-ORD Ordinance

CHAIRMAN:

SECRETARY:

DLVD/PARISH PRESIDENT:

APPROVED:

DISAPPROVED:

PARISH PRESIDENT:

RETD/SECRETARY:

AT:

8:20am

RECD BY:

2021-0182

**INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT
(DEPARTMENT OF PUBLIC WORKS)**

ORDINANCE NO. 21-7-2

An ordinance to approve and authorize the execution of Amendment No. 1 to Ordinance No. 20-7-8 which approved a contract for Engineering Services between Meyer Engineering, Ltd. and St. Charles Parish for Phase 2 for the 2020 West Bank Sewer Master Plan, Project No. S200603.

WHEREAS, on July 6, 2020 the St. Charles Parish Council approved Ordinance No. 20-7-8; a Contract for professional services multi-phase project agreement with Meyer Engineering, Ltd. for providing all necessary professional engineering services for the 2020 West Bank Sewer Master Plan, Project No. S200603; and,

WHEREAS, the Contract for Engineering Services needs to be amended to add fees associated with Phase 2 in an amount \$92,500.00.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That Amendment No. 1 attached to and made a part hereof, to the professional services Contract with Meyer Engineering, Ltd. for providing necessary services for Phase 2 for project 2020 West Bank Sewer Master Plan, Project No. S200603. is hereby approved and accepted.

SECTION II. That the Parish President is hereby authorized to execute said Amendment No. 1 to the Engineering Services Agreement on behalf of the Parish of St. Charles.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: BILLINGS, DARENSBOURG GORDON, CLULEE, GIBBS, DUFRENE,
BELLOCK, FISHER

NAYS: NONE

ABSENT: FONSECA, FISHER-PERRIER

And the ordinance was declared adopted this 26th day of July, 2021, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: Marilyn Bellock
SECRETARY: Michelle Spotato
DLVD/PARISH PRESIDENT: July 27, 2021
APPROVED: _____ DISAPPROVED: _____

PARISH PRESIDENT: Matthew Jewell
RETD/SECRETARY: July 28, 2021
AT: 8:20 am RECD BY: [Signature]

**AMENDMENT NO. 1
TO
SINGLE PROJECT CONTRACT FOR
ENGINEERING SERVICES**

THIS AMENDMENT NO. 1 hereafter sometimes referred to as "AGREEMENT", made and entered into on this 3rd day of August, 2021;

BY AND BETWEEN:

ST. CHARLES PARISH, represented herein by its duly authorized Parish President, Matthew Jewell, (hereafter sometimes referred to as "OWNER"), and

MEYER ENGINEERS, LTD., represented herein by Richard Meyer, its President duly authorized by Corporate Resolution attached hereto (hereafter sometimes referred to as "ENGINEER"):

WHEREAS, the St. Charles Parish did enter into a Single Project Contract for Engineering Services with Meyer Engineers, Ltd., dated July 14, 2020, for the 2020 West Bank Sewer Master Plan, Project No. S200603.

WHEREAS, the OWNER is now desirous of having ENGINEER provide additional Engineering Services for the project as further described as follows:

SCOPE OF WORK:

The required work is for Phase 2 with a detailed estimate described in the attached proposal from Meyer Engineers, Ltd., dated June 7, 2021.

NOW THEREFORE, be it understood and agreed by the parties hereto that the Single Project Contract for Engineering Services be amended as stated above and in accordance with the attached Proposal to St. Charles Parish dated June 7, 2021, for additional Engineering Services.

Additional Engineering Services fees to ENGINEER shall be \$92,500.00 as a result of this amendment.

THUS DONE AND SIGNED in the presence of the undersigned competent witnesses, on this 3rd day of August, 2021.

Witnesses:

Rednell C Champagne

Billy Raymond

Porandi Chant

Georgina Johnson

ST. CHARLES PARISH

By: Matthew Jewell
Matthew Jewell
Parish President

Date: 7/27/21

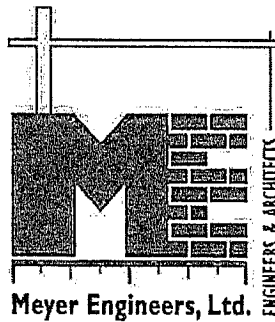
MEYER ENGINEERS, LTD.

By: Richard Meyer
Richard Meyer
President

Date: 8/3/2021

Richard C. Meyer, P.E.
President
David H. Dupré, P.E.
Vice President

Mark A. Schutt, P.E.
Ann M. Theriot, P.E.
Eric M. Colwart, P.E.
Kenneth J. Belou, P.E.
Raymond G. Hartley, P.E.
Robert W. Klare, P.E.
Donovan P. Duffy, P.E.
Randall G. Oustalet, P.E.
Christopher D. Rowan, P.E.



Charles E. Meyer, P.E.
Executive Vice President
Jitendra C. Shah, P.E.
Vice President

James J. Papia, AIA, NCARB, CSI
Adrianna G. Eschete, LEED, AP
Don P. Mauras, RA
Raymond J. Brown, III, AIA
Jennifer M. Wickham, AIA, NCARB
Alfonso "Fonz" Romero, NCARB
Elena G. Anderson, NCIDQ, IIDA

June 7, 2021

VIA EMAIL

Mr. David deGeneres, Assistant Director
St. Charles Parish Department of Wastewater
100 River Oaks Drive
Destrehan, LA 70047
EMAIL: ddegeneres@stcharlesgov.net

Re: St. Charles West Bank Sewer Master Plan
A/E Project No. 20-2033

Dear Mr. deGeneres,

Enclosed is Exhibit A to provide Phase 2 services for the above referenced project. If acceptable, please prepare Amendment No. 1 to our contract. Should you have any questions or concerns, please advise.

Sincerely,

Meyer Engineers, Ltd.

Donovan P. Duffy, P.E.

DPD/bgc

Enclosure

cc: Mr. Miles Bingham, Director, St. Charles Parish Department of Public Works, EMAIL:
mbingham@stcharlesgov.net

METAIRIE OFFICE
t | 504.885.9892 f | 504.887.5056
4937 Hearst Street, Suite 1B, Metairie, Louisiana 70001

PRAIRIEVILLE OFFICE
t | 225.677.0901
36505 Oak Plaza Ave., Suite A, Prairieville, Louisiana 70769

MAIL: P.O. Box 763 | Metairie, Louisiana 70004
E-MAIL: meyer@meyer-e-l.com

**EXHIBIT A TO AMENDMENT NO. 1
BETWEEN OWNER AND ENGINEER
FOR PROFESSIONAL ENGINEERING SERVICES**

FURTHER DESCRIPTION OF CONSULTING AND RELATED MATTERS

This Exhibit A is attached to and made part of Amendment No. 1 to the Standard Form of Agreement dated July 14, 2021, between St. Charles Parish (OWNER) and Meyer Engineers, Ltd. (ENGINEER) for the provision of the **West Bank Sewer Master Plan (Hahnville Plant System)**, referred to as "the Project."

Delete Phase 2 services in Exhibit A to the Agreement between Owner and Engineer for Professional Engineering Services and replace with the following:

PHASE 2: INFILTRATION & INFLOW (I&I) ANALYSIS AND HYDRAULIC MODEL

Task 2.1: Flow Monitoring Data Assembly

During Phase 1 Engineer developed a list of locations that will be required for a flow monitoring plan to collect pertinent flow and rainfall data for the Parish's Westbank service area. Per the technical memorandum:

Due to the size of the sanitary sewer collection system that the Hahnville plant treats, Engineer's recommendation is to focus primarily on Class 3 lift stations. We recommend an extensive flow monitoring and data collection program for the following lift stations:

Lift Station	Existing Telemetry	Proposed Telemetry
3127 Booster	Run Time/Flowmeter	Flow meter verification
Ashton 1	Run Time/Flowmeter	Flow meter verification
Bourg*	None	Temporary Flow Meter
Boutte Booster	Run Time/Flowmeter	Flow meter verification
JB Green	Run Time	Temporary Flow Meter
Lincoln/Sycamore*	None	Run Time Recorder
Paradis L/S	Run Time/Flowmeter	Flow meter verification
Snowball	Run Time/Flowmeter	Flow meter verification
Killona Jail*	Run Time	Temporary Flow Meter
Adams/Railroad*	None	Temporary Run Time Recorder
Courthouse Lane*	None	Temporary Run Time Recorder

* CES Monitored

SCP shall provide flow data from all lift stations with existing flow meters. These flow meters have been verified by a third-party vendor for accuracy.

Compliance EnviroSystems entered into a contract with St. Charles Parish for a flow-monitoring program to include temporary flow monitors and pump station monitors for 60 days. Should the flow monitoring require a time extension due to lack of rainfall, additional weeks may be added to the contract at an additional cost.

The temporary flow monitoring equipment will be capable of measuring the depth and velocity of wastewater flows at synchronized time intervals of 5 minutes. Pressure sensors will be installed with the capability of measuring depth of surcharging at flow monitoring locations. Temporary depth monitors will be capable of measuring depth of flow at 5-minute time intervals. Temporary pump station monitors will be installed at select stations to provide a continuous record of pump starts and stops during the monitoring period. Pump drawdown tests will be conducted at these stations to calibrate the pump station monitor and translate pump run times into estimated flow rates to the nearest 1 gallon per minute.

Engineer will review the raw data from all temporary meters at the start date of the flow monitoring period to ensure that the flow monitor site hydraulics are conducive to collection of quality data and that the equipment is functioning properly. During the flow monitoring period, Engineer will also review data bi-weekly thereafter to monitor any potential change in conditions.

Task 2.2: Hydraulic Model Development

Engineer will create a dynamic hydraulic model of the Parish's Westbank sanitary sewer system for the major pump stations in the sewer network. Available information regarding these modeled stations, including pump curves, hydraulic capacity information, wet well volumes or drawings, pump on/off settings, and force main information, will be provided by the Parish for use in the model. It is assumed that the information provided will be adequate to describe the stations' operation.

Task 2.3: Identify Infiltration and Inflow Problem Areas

Engineer will identify the areas of I&I using the existing lift station run times and overflow data provided by the Owner and CES. Engineer's report shall include approximate dry and wet weather flows for each lift station in the study area. The report shall also make suggestions as to which areas should be prioritized and the necessary process to determine the I&I in those specific areas (smoke testing, etc.).

Task 2.4: Identify and Evaluate Improvement Alternatives

The flow monitoring data and hydraulic model will be used to evaluate planning level improvement alternatives needed to meet existing and future sewer requirements. The improvements will focus on addressing sewer system capacity concerns identified by the flow monitoring. Improvements may consist of increased system capacity (relief sewers and/or pump stations), I/I reduction through sewer rehabilitation, flow equalization storage, or various combinations of these improvements. Planning level conceptual cost estimates will be developed as a means of comparing viable alternatives under consideration.

Engineer will identify potential implementation problems or other non-cost related factors for improvement alternatives, such as permitting, constructability, operational flexibility, etc. A meeting will be held with Parish staff to review the results of the alternatives analysis. With Parish staff member input, Engineer will select and recommend appropriate improvement alternatives to meet overall planning objectives.

Planning level recommendations for sewer system improvements will include preliminary routing, pipe lengths, and diameters of gravity sewer alternatives, capacities of pump station alternatives, and length of sewers to be rehabilitated.

Task 2.5: Prepare Technical Memorandum

Engineer will prepare a draft technical memorandum that will present the results of the study and the recommended improvements to the system. The report will serve as a reference document that the Parish can use as a guide to focus future sewer collection system improvements. Comments received from the Parish on the draft memorandum will be incorporated into a final memorandum, which will be electronically submitted in pdf format. In addition to a CD of the report, two (2) hard copies of the draft and final report will be given to the Parish.

Task 2.6: Sanitary Sewer Design

Engineer will provide final design of recommended improvements on an as-needed basis.

The Responsibilities of OWNER as described are amended and supplemented as follows:

The Responsibilities of OWNER are as follows:

- OWNER will make available any information required to complete this project.

The Time for Rendering Services are amended and supplemented as follows:

The Time for Rendering Services shall be four (4) months from the notice to proceed.

Compensation to ENGINEER

Partial payments are to be made monthly in proportion to the percentage of work completed.

Total lump sum payments are not to exceed the fee amounts in the following table.

Task	Lump Sum Fee
Task 2.1: Flow Monitoring Data Assembly	\$15,000
Task 2.2: Hydraulic Model Development	\$15,000
Task 2.3: Identify Infiltration and Inflow Problem Areas	\$22,500
Task 2.4: Identify and Evaluate Improvement Alternatives	\$25,000
Task 2.5: Prepare Technical Memorandum	\$15,000
Task 2.6: Sanitary Sewer Design	TBD
Lump Sum Fee Total	\$92,500

RESOLUTION

BE IT RESOLVED by the Stockholders of MEYER ENGINEERS, LTD., a corporation organized and existing under the laws of the State of Louisiana, and domiciled in the Parish of Jefferson, that RICHARD C. MEYER, President of the Corporation, be and is hereby authorized to sign any and all documents necessary to provide Professional Services for St. Charles West Bank Sewer Master Plan (A/E Project No. 20-2033), including a Professional Services agreement contract.


RICHARD C. MEYER
PRESIDENT

- CERTIFICATE -

I, Myrna K. Meyer, Secretary of MEYER ENGINEERS, LTD., do hereby certify that the above and foregoing is a true and correct copy of the Minutes of a Special Meeting of the Corporation held at the offices of the Corporation in Metairie, Louisiana on the 16th day of June, 2021; that said resolution is duly entered into the records of said corporation; that it has not been rescinded or modified; and that it is now in full force and effect.

IN TESTIMONY WHEREOF, I have hereunto set my hand and the seal of said corporation this 16th day of June, 2021.


MYRNA K. MEYER
SECRETARY

FILENAME: 1-708B.RES

2021-0184

**INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT
(DEPARTMENT OF PUBLIC WORKS)**

ORDINANCE NO. 21-7-3

An ordinance to approve and authorize the execution of Amendment No. 1 to Ordinance No. 20-7-9 which approved a contract for Engineering Services between Kyle Associates, LLC and St. Charles Parish for Phase 2 for the 2020 East Bank Sewer Master Plan (Destrehan Plant System), Project No. S200601.

WHEREAS, on July 6, 2020 the St. Charles Parish Council approved Ordinance No. 20-7-9; a Contract for professional services multi-phase project agreement with Kyle Associates, LLC for providing all necessary professional engineering services for the 2020 East Bank Sewer Master Plan (Destrehan Plant System), Project No. S200601; and,

WHEREAS, the Contract for Engineering Services needs to be amended to add fees associated with Phase 2 in an amount \$105,000.00.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That Amendment No. 1 attached to and made a part hereof, to the professional services Contract with Kyle Associates, LLC for providing necessary services for Phase 2 for 2020 East Bank Sewer Master Plan (Destrehan Plant System), Project No. S200601 is hereby approved and accepted.

SECTION II. That the Parish President is hereby authorized to execute said Amendment No. 1 to the Engineering Services Agreement on behalf of the Parish of St. Charles.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: BILLINGS, DARENSBOURG GORDON, CLULEE, GIBBS, DUFRENE,
BELLOCK, FISHER
NAYS: NONE
ABSENT: FONSECA, FISHER-PERRIER

And the ordinance was declared adopted this 26th day of July, 2021, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: Maribyn Bellock
SECRETARY: Michelle Dupont
DLVD/PARISH PRESIDENT: July 27, 2021
APPROVED: _____ DISAPPROVED: _____

PARISH PRESIDENT: Matthew Jewell
RETD/SECRETARY: July 28, 2021
AT: 8:20 am RECD BY: [Signature]

**AMENDMENT NO. 1
TO
SINGLE PROJECT CONTRACT FOR
ENGINEERING SERVICES**

THIS AMENDMENT NO. 1 hereafter sometimes referred to as "AGREEMENT", made and entered into on this 2nd day of August, 2021;

BY AND BETWEEN:

ST. CHARLES PARISH, represented herein by its duly authorized Parish President, Matthew Jewell, (hereafter sometimes referred to as "OWNER"), and

KYLE ASSOCIATES, LLC., represented herein by Franklin Kyle, its President duly authorized by Corporate Resolution attached hereto (hereafter sometimes referred to as "ENGINEER"):

WHEREAS, the St. Charles Parish did enter into a Single Project Contract for Engineering Services with Kyle Associates, LLC., dated July 15, 2020, for the 2020 East Bank Sewer Master Plan (Destrehan Plant System), Project No. S200601.

WHEREAS, the OWNER is now desirous of having ENGINEER provide additional Engineering Services for the project as further described as follows:

SCOPE OF WORK:

The required work is for Phase 2 with a detailed estimate described in the attached proposal from Kyle Associates, LLC., dated June 16, 2021.

NOW THEREFORE, be it understood and agreed by the parties hereto that the Single Project Contract for Engineering Services be amended as stated above and in accordance with the attached Proposal to St. Charles Parish dated June 16, 2021, for additional Engineering Services.

Additional Engineering Services fees to ENGINEER shall be \$105,000.00 as a result of this amendment.

THUS DONE AND SIGNED in the presence of the undersigned competent witnesses, on this 2nd day of August, 2021.

Witnesses:

Reckell C Champagne

Billy Raymond

ST. CHARLES PARISH

By: Matthew Jewell
Matthew Jewell
Parish President

Date: 7/27/21

James Robichaux

Nancy Zure

KYLE ASSOCIATES, LLC.

By: Franklin Kyle
Franklin Kyle
President

Date: 8/2/21



June 16, 2021

Mr. David deGeneres,
Assistant Director of Wastewater
Department of Public Works and Wastewater
St. Charles Parish
100 River Oaks Dr.
Destrehan, LA 70047
Email: ddegeneres@stcharlesgov.net

Re: Proposal East Bank Sewer Masterplan Phase II

Dear Mr. deGeneres:

Kyle Associates, LLC (Kyle Associates) is pleased to present the following proposal for the engineering services necessary for the East Bank Sewer Masterplan Phase II. Kyle Associates has completed Phase I of the East Bank Sewer Master Plan and submitted a report on the Planning/Data Gathering/Preliminary Evaluation of the findings generated from existing reports, field visits to conduct various tests, informational meetings with the Parish Department and overall understanding of the collection system. After meeting with the Parish staff on the findings in the Phase 1 report, it was decided that further flow metering will need to be conducted in the Norco and St. Rose sub-basins. Additionally, Kyle Associates will take the sewer model developed over 15 years ago through SewerCAD and dump it into a newer product called SewerGEMS. This new model will be built for the St. Rose and Destrehan areas first to assist the Parish with its moratorium placed on development and assist with understanding the system capacity and affects of adding two developments in the St. Rose and New Sarpy areas. The long-term goal is to develop a working model for the entire East Bank but this next phase will focus on these areas only to allow for immediate development. As we mentioned in the Phase I report, several portions of the wastewater collection system on the East Bank of St. Charles Parish are still prone to sanitary sewer overflows (SSOs) during wet weather events. This additional metering and model development will help determine the inefficiencies in the system and dictate what the next step should be for St. Charles Parish. This next step could result in additional capital investment in the system related to new facilities or combining collection system facilities and redirecting flows so that the existing collection system can handle the additional capacity and not affect any downstream areas.

638 VILLAGE LANE NORTH / MANDEVILLE, LA 70471 / T (985) 727.9377 / F (985) 727.9390

WWW.KYLEASSOCIATES.NET

Kyle Associates will further analyze and develop the flow monitoring and modeling data that will be completed and develop a plan of action that will lead into the next phase of the East Bank Sewer Master Plan. The scope of services to be provided include redeveloping the flow monitoring and modeling services followed by preparation of a corrective action report to develop a Capital Improvements Plan (CIP). Based upon the outcome of the modeling efforts, a corrective action plan, including rehabilitation and/or capacity improvements will reduce the I&I problems within the Parish's wastewater collection system in the St. Rose, Destrehan, and Norco sub-basins.

These master planning efforts will be performed in phases with Phase II being the following:

Phase II – Norco & St. Rose Flow Projections/I & I Investigations/St. Rose & Destrehan Model Build

2.1 Review Existing East Bank Sewer Models

Review existing east bank sewer models give to Kyle Associates from St. Charles Parish. These models were developed 2007 using SewerCAD and will be converted to a more updated model using SewerGEMS.

2.2 Develop New SewerGEMS Model for St. Rose/Destrehan

Data gathered during Phase I will be compared to information in the old SewerCAD model, all changes to facilities in the collection system will be updated and a new model will be developed in SewerGEMS for the St. Rose and Destrehan sewer subbasins. The flow model will be calibrated based upon dry weather and wet weather flow data obtained. Once calibrated, the model will be utilized to establish problem areas within the two subbasins during simulated events.

2.3 Review Wet Weather Flow Data in St. Rose/Destrehan

Review all wet weather flow data provided by the Parish and obtained using additional flow monitoring being performed by Compliance EnviroSystems (CES) of primary lift stations in the St. Rose and Destrehan sewer subbasins to establish base wastewater flows, groundwater infiltration, and rainfall dependent inflow and infiltration (RDI/I).

2.4 Establish Future Base Flows in St. Rose/Destrehan

Conduct model runs in SewerGEMS to establish base flows for the St. Rose and Destrehan sewer subbasins.

2.5 Establish Future Wet Weather Flows in St. Rose/Destrehan

Conduct model runs in SewerGEMS to establish wet weather flows for the St. Rose and Destrehan sewer subbasins.

Deliverable – Prepare a report of all data gathered during the additional flow monitoring in the Destrehan and St. Rose subbasins. Develop a SewerGEMS model for the St. Rose and Destrehan subbasins to assist the Parish with planning for future developments in those areas. This additional Sewer System Evaluation and Survey (SSES) planning will further be used to develop a Capital Improvements Plan (CIP) for the east bank sewer collection system.

Professional Services Fee - It is anticipated that this phase of the project will take approximately 120 calendar days to complete. Fee for this phase of the project shall be lump sum amount of \$105,000. The following is an estimated breakdown of the staff assignments and man-hours for this phase of the project:

Position	Description	Hourly Rate	Hours	Subtotal
Principal/Senior Engineer	Project Manager	\$185	100	\$18,500
Civil Engineer	Project Engineer	\$130	600	\$78,000
CADD Technician III	Model/GIS Review and Analyzing	\$95	20	\$1,900
Civil Technician I	Field Verification/Data Gathering	\$60	100	\$6,000
Administrative	Report Preparation	\$60	10	\$600
			Total	\$105,000

Provided this proposal is acceptable, please proceed with the necessary contract documents for the desired tasks for execution by our office. We appreciate the opportunity to provide this proposal and look forward to working with St. Charles Parish on this next phase of this important drainage project.

With regards,



Christopher J. Hnatyshyn
 Vice President – Business Development

CORPORATE RESOLUTION

BE IT RESOLVED, by the Board of Directors of Kyle Associates, LLC, in a meeting duly assembled, that Christopher J. Hnatyshyn, Vice President of Business Development of the Company, be and he is hereby authorized, empowered, and directed for and on behalf of the Company to negotiate for and sign any and all contracts which this Company might enter into for the furnishing of services for the Company under such terms, conditions and stipulates, and for such consideration as he might deem to be in the best interest of the Company.

I, Christopher J. Hnatyshyn, Member of Kyle Associates, LLC do hereby Certify that the above and foregoing is a true and correct copy of a Resolution unanimously adopted at a meeting of the Board of Directors of Kyle Associates, LLC, held on the 26th day of March, 2018 at which meeting all members were present and voted thereon and that said Resolution has been spread upon the minute books of the Company and same is now in full force and effect.

WITNESS MY SIGNATURE this 29th day of March, 2018 in Mandeville, Louisiana.

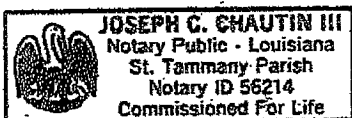


Christopher J. Hnatyshyn



NOTARY PUBLIC

Printed Name of Notary: _____
Notary Identification Number or State Bar Roll No.: _____
My Commission Expires: _____



2021-0185

**INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT
(DEPARTMENT OF PUBLIC WORKS)**

ORDINANCE NO. 21-7-4

An ordinance to approve and authorize the execution of Amendment No. 1 to Ordinance No. 20-7-10 which approved a contract for Engineering Services between Linfield, Hunter & Junius, Inc. and St. Charles Parish for Phase 2 for the 2020 Luling Oxidation Pond Sewer Master Plan, Project No. S200602.

WHEREAS, on July 6, 2020 the St. Charles Parish Council approved Ordinance No. 20-7-10; a Contract for professional services multi-phase project agreement with Linfield, Hunter & Junius, Inc. for providing all necessary professional engineering services for the 2020 Luling Oxidation Pond Sewer Master Plan, Project No. S200602; and,

WHEREAS, the Contract for Engineering Services needs to be amended to add fees associated with Phase 2 in an amount \$91,425.00.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That Amendment No. 1 attached to and made a part hereof, to the professional services Contract with Linfield, Hunter & Junius, Inc. for providing necessary services for Phase 2 for the 2020 Luling Oxidation Pond Sewer Master Plan, Project No. S200602 is hereby approved and accepted.

SECTION II. That the Parish President is hereby authorized to execute said Amendment No. 1 to the Engineering Services Agreement on behalf of the Parish of St. Charles.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: BILLINGS, DARENSBOURG GORDON, CLULEE, GIBBS, DUFRENE,
BELLOCK, FISHER
NAYS: NONE
ABSENT: FONSECA, FISHER-PERRIER

And the ordinance was declared adopted this 26th day of July, 2021, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: Marilyn Bellock
SECRETARY: Michelle Dupont
DLVD/PARISH PRESIDENT: July 27, 2021
APPROVED: _____ DISAPPROVED: _____

PARISH PRESIDENT: Matthew Jewell
RETD/SECRETARY: July 28, 2021
AT: 8:20am RECD BY: [Signature]

**AMENDMENT NO. 1
TO
SINGLE PROJECT CONTRACT FOR
ENGINEERING SERVICES**

THIS AMENDMENT NO. 1 hereafter sometimes referred to as "AGREEMENT", made and entered into on this _____ day of _____, 2021;

BY AND BETWEEN:

ST. CHARLES PARISH, represented herein by its duly authorized Parish President, Matthew Jewell, (hereafter sometimes referred to as "OWNER"), and

LINFIELD, HUNTER & JUNIUS, INC., represented herein by Robert Nockton duly authorized by Corporate Resolution attached hereto (hereafter sometimes referred to as "ENGINEER"):

WHEREAS, the St. Charles Parish did enter into a Single Project Contract for Engineering Services with Linfield, Hunter & Junius, Inc., for the 2020 Luling Oxidation Pond Sewer Master Plan, Project No. S200602.

WHEREAS, the OWNER is now desirous of having ENGINEER provide additional Engineering Services for the project as further described as follows:

SCOPE OF WORK:

The required work is for Phase 2 with a detailed estimate described in the attached proposal from Linfield, Hunter & Junius, Inc., dated June 16, 2021.

NOW THEREFORE, be it understood and agreed by the parties hereto that the Single Project Contract for Engineering Services be amended as stated above and in accordance with the attached Proposal to St. Charles Parish dated June 16, 2021 for additional Engineering Services.

Additional Engineering Services fees to ENGINEER shall be \$91,425.00 as a result of this amendment.

THUS DONE AND SIGNED in the presence of the undersigned competent witnesses, on this _____ day of _____, 2021.

Witnesses:

Perdell C Champagne

Billy Raymond

ST. CHARLES PARISH

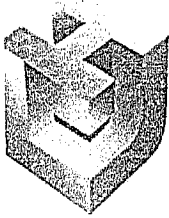
By: Matthew Jewell
Matthew Jewell
Parish President

Date: 7/27/21

LINFIELD, HUNTER & JUNIUS, INC.

By: _____
Robert Nockton

Date: _____



LINFIELD, HUNTER & JUNIUS, INC.
PROFESSIONAL ENGINEERS,
ARCHITECTS AND SURVEYORS

3608 18th Street / Suite 200
Metairie, Louisiana 70002
(504) 833-5300 / (504) 833-5350 fax
LHJ@LHJunius.com

Ralph W. Junius, Jr., P.E.
Nathan J. Junius, P.E., P.L.S.
Sergio J. Giran, P.E.
Anthony F. Goodgion, P.E.
Benjamin N. Chadwick, AIA
Charles T. Knight, P.E.
Robert E. Nockton, P.E.
Mark K. Annino

Casey M. Genovese, P.E.
Wesley R. Eustris, P.E., P.L.S.
Daniel F. Bobeck, P.E.
Jonathan C. Catanzano, P.E.
Daniel A. Flores, P.E.
Timothy J. Roth, P.E.
Luis F. Sosa, P.E.
Richard A. Van Wootten, P.E.

June 16, 2021

Mr. David deGeneres
Assistant Director of Wastewater
St. Charles Parish
Department of Public Works and Wastewater
100 River Oaks Drive
Destrehan, LA 70047

**RE: West Bank Sewer Master Plan –
Luling Oxidation Pond System
Phase II – Infiltration and Inflow (I&I) Analysis
Our File #: 20-101(c)**

Dear Mr. deGeneres:

Thank you for asking us to provide this Proposal to provide professional engineering services for Phase II of the referenced project. Phase II consists of the analysis of infiltration and inflow (I&I) in the existing sewerage system that is contributory to the Luling Oxidation Pond. A Scope of Work detailing our proposed services and Task and Manhour Breakdown for these services are attached.

We propose to provide these services for a lump sum fee of \$91,425.00 in accordance with the terms of our existing Engineering Services Agreement dated July 7, 2020.

If this proposal is acceptable, we request that an Amendment to our existing Engineering Services Agreement be prepared.

Please do not hesitate to call should you have any questions or require additional information.

Yours very truly,

LINFIELD, HUNTER & JUNIUS, INC.

Robert E. Nockton, P.E.
Vice President
:ren

Attachments

St. Charles Parish
Westbank Sewerage Master Plan – Luling Oxidation Pond
Scope of Services – Phase II

PHASE II: INFILTRATION AND INFLOW (I&I) ANALYSIS

Scope of Work

Work under Phase II of the project consists of the analysis of infiltration and inflow (I&I) in the existing sewerage system based upon monitoring information gathered over a defined period at select lift stations within the existing St. Charles Parish sewerage system contributory to the Luling Oxidation Pond.

This work will be accomplished in the following primary tasks.

Task 1 – Data Collection and Review

The purpose of Task 1 is to clearly define the objectives of monitoring and the specific monitoring information needed to perform the I&I analysis. In this task, the Engineer will:

- Attend a Phase II Kick-off meeting with the Parish
- Assemble a list of lift station data including lift station monitoring services needed from the Parish
- Assemble available historical rainfall data
- Assemble available lift station data (pump run-times, metered flow data) from the Parish and lift station data (pump run-times, metered flow data) obtained through lift station monitoring services
- Overlay available historical rainfall data over lift station data to identify correlations between lift station pump flow volumes and run times with rainfall events

Task 2 – Infiltration and Inflow (I&I) Analysis

The Engineer will analyze the data and overlays obtained and developed in Task 1 to gain an understanding of the sewerage system infiltration and inflow mechanics. In this task, the Engineer will:

- Estimate infiltration and inflow by area and by lift station where sufficient data is available to do so
- Review available smoke test and video inspection data to evaluate conditions of existing gravity sewer lines that were previously inspected to gain an understanding of the nature of defects in the lines that contribute to infiltration and inflow

Task 3 – Prioritize Areas for Smoke Testing and Video Inspection

The Engineer will develop a program for smoke testing and video inspection of existing sanitary sewerage for the identification of defects responsible for infiltration and inflow into the existing sewerage system. In this task, the Engineer will:

- Prioritize areas for smoke testing and video inspection based upon the I&I analysis conducted in Task 2
- Develop a program for smoke testing and video inspection to further assess the condition of the existing sewerage system so that repairs and/or improvements to the existing sewerage system can be identified

Task 4 – Develop Preliminary System Improvements and Program to Address I&I

The Engineer will identify and develop schematic improvements to address I&I. These schematic improvements will form the foundation of detailed evaluation in subsequent phases of the project. A preliminary maintenance program will also be developed to address I&I on an ongoing basis. In this task, the Engineer will:

- Meet with Parish personnel to identify repairs or improvements that have previously been made to the sewerage system to address I&I
- Identify schematic improvements to the sewerage system to further address I&I
- Develop a phased maintenance program to address I&I with budgets

Task 5 – Technical Memorandum

The Engineer will prepare a Technical Memorandum summarizing the findings of Phase II with recommendations for smoke testing and video inspection and the scope of services for subsequent phases.

Fee – Phase II: \$91,425.00 (Lump Sum)

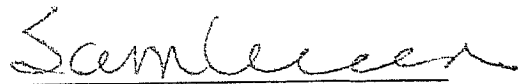
ST. CHARLES PARISH				
WEST BANK SEWER MASTER PLAN (LULING OXIDATION POND SYSTEM)				
TASK AND MANHOUR BREAKDOWN				
PHASE II - INFILTRATION AND INFLOW (I&I) ANALYSIS				
Task	Supervisor-Engineer	Senior Engineer	Pre-Professional	CAD Technician
Task 1 - Data Collection and Review				
Phase II Kick-Off Meeting	3.0	3.0	3.0	
Assemble List of Data and Lift Station Monitoring Needed from Parish	1.0	2.0	4.0	
Assemble Available Rainfall Data (12 Gages)	1.0	4.0	36.0	
Assemble Available Lift Station Data (12 Lift Stations)	2.0	8.0	72.0	
Overlay Rainfall Data on Lift Station Data	1.0	4.0	36.0	
Task 2 - Infiltration & Inflow (I&I) Analysis				
Estimate Infiltration and Inflow by Area and Lift Station (12 Lift Stations)	1.0	8.0	48.0	
Review Available Smoke Test and Video Inspection Data	1.0	8.0	40.0	
Task 3 - Prioritize Areas For Smoke Testing and Video Inspection				
Prioritize Areas for Smoke Testing and Video Inspection	2.0	4.0	16.0	
Develop Program for Smoke Testing and Video Inspection with Budgets	2.0	8.0	32.0	
Task 4 - Develop Preliminary System Improvements to Address I&I				
Meet with Parish Personnel to Identify Previous Repairs and/or Improvements to Address I&I		8.0	8.0	
Identify Schematic Sewerage System Improvements to Address I&I	1.0	8.0	32.0	
Develop Phased Maintenance Program to Address I&I	1.0	8.0	16.0	
Task 5 - Technical Memorandum				
Draft Write-Up	2.0	8.0	40.0	
Draft Maps and Figures	1.0	8.0	24.0	24.0
Prepare Tables and Graphs	1.0	4.0	24.0	24.0
QA/QC	8.0	16.0		
Finalize Technical Memorandum	2.0	4.0	8.0	8.0
Total Hours	30.0	113.0	439.0	56.0
Rate	\$250.00	\$210.00	\$125.00	\$95.00
Cost	\$7,500.00	\$23,730.00	\$54,875.00	\$5,320.00
			Total Fee:	\$91,425.00

RESOLUTION

On this the 2nd day of December, 2020, I, Ms. Sam Green, as the Secretary of Linfield, Hunter & Junius, Inc., do hereby certify that the following is a true and correct extract from the Minutes of the Board of Directors Meeting of Linfield, Hunter & Junius, Inc., held on December 2, 2020 at the office of Linfield, Hunter & Junius, Inc.

WHEREAS, during the regular course of business, it is necessary for Ralph W. Junius, Jr., as President, and Anthony F. Goodgion, Sergio J. Girau, Nathan J. Junius, Mark K. Annino, Robert E. Nockton, Benjamin N. Chadwick, Wesley R. Eustis, Casey M. Genovse, and Charles T. Knight, as Vice-Presidents, to enter into contracts and agreements on behalf of Linfield, Hunter & Junius, Inc. (the "Corporation") for professional services under terms that they deem to be prudent and appropriate;

NOW, THEREFORE, BE IT RESOLVED that Ralph W. Junius, Jr., as President, and Anthony F. Goodgion, Sergio J. Girau, Nathan J. Junius, Mark K. Annino, Robert E. Nockton, Benjamin N. Chadwick, Wesley R. Eustis, Casey M. Genovese, and Charles T. Knight, as Vice-Presidents, or any one of them, be and hereby are authorized to act on behalf of the Corporation and to enter into contracts and agreements for professional services under such terms that they deem prudent and appropriate.



SAM GREEN
SECRETARY

2021-0169

**INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT
(DEPARTMENT OF FINANCE)**

ORDINANCE NO. 21-7-5

An ordinance to amend the 2021 Consolidated Operating and Capital Budget, Amendment No. 3, to add revenues totaling \$5,157,026 for the American Rescue Plan Act relief and apply these funds to Fund 401 (Wastewater) improvements other than buildings for the following projects: New Sarpy Booster Lift Station totaling \$1,800,000, install ten generators and transfer switches at various lift stations totaling \$1,525,000; Major repairs for pipe lining old sewer lines throughout the Parish totaling \$1,632,000, as well as \$200,000 for Architectural/Engineering for the New Sarpy Booster Lift Station.

WHEREAS, the 2021 St. Charles Parish Consolidated Operating and Capital Budget was adopted November 16, 2020 by Ordinance No.20-11-5; and amended January 6, 2021 by Executive Order No. 2021-01; January 25, 2021 by Ordinance No. 21-1-8; February 22, 2021 by Ordinance No. 21-2-9; February 8, 2021 by Executive Order No. 2021-02; February 18, 2021 by Executive Order No. 2021-03; March 23, 2021 by Executive Order No. 2021-04; March 30, 2021 by Executive Order No. 2021-05; April 14, 2021 by Executive Order No. 2021-06; April 27, 2021 by Executive Order No. 2021-07; May 6, 2021 by Executive Order No. 2021-08; and,

WHEREAS, the Council has taken under consideration the study of the amendment to the St. Charles Parish Consolidated Operating and Capital Budget for fiscal year 2021 as shown by the Revision Schedule.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That in accordance with the provisions of Article V, Sections D, E, and F of the St. Charles Parish Home Rule Charter and with the Louisiana Local Government Budget Act (R.S. 39:1301 et. seq.), the St. Charles Parish Council does hereby amend the 2021 St. Charles Parish Consolidated Operating and Capital Budget, as amended, as per "Exhibit A".

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: BILLINGS, DARENSBOURG GORDON, CLULEE, GIBBS, DUFRENE,
BELLOCK, FISHER
NAYS: NONE
ABSENT: FONSECA, FISHER-PERRIER

And the ordinance was declared adopted this 26th day of July, 2021, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: *Marilyn Bell*
SECRETARY: *Michelle Duprat*
DLVD/PARISH PRESIDENT: July 27, 2021
APPROVED: *[Signature]* DISAPPROVED: _____

PARISH PRESIDENT: *Math Jewell*
RETD/SECRETARY: July 28, 2021
AT: 8:20 am RECD BY: *[Signature]*

ST. CHARLES PARISH GOVERNMENTAL FUNDS

CONSOLIDATED OPERATING AND CAPITAL BUDGET SUMMARY STATEMENT FISCAL YEAR ENDING DECEMBER 31, 2021

Description	Prior Year Actual	Original Budget	Last Adopted Budget	Actual Year-to-Date (as of June 30th)	Estimated Remaining for Year	Projected Actual Result at Year End	% Change Last Adopted vs Projected Actual	Proposed Budget	% Change Projected Actual vs Proposed
REVENUES:									
Taxes:									
Ad Valorem taxes	\$ 28,152,482	\$ 28,750,000	\$ 28,750,000	\$ 29,899,715	\$ 41,163	\$ 29,940,878	4.14%	\$ 29,006,000	-3.12%
Sales taxes	35,035,755	34,564,888	34,564,888	13,680,010	19,866,887	33,546,897	-2.95%	30,253,589	-9.82%
Other taxes	1,644,110	1,545,000	1,545,000	206,218	901,782	1,108,000	-28.28%	1,001,500	-9.61%
Licenses and permits	1,342,588	1,323,100	1,323,100	1,145,270	142,030	1,287,300	-2.71%	1,307,750	1.59%
Intergovernmental revenues	9,520,886	10,025,354	23,829,844	3,709,901	22,824,241	26,534,142	11.35%	10,658,310	-59.83%
Fees, charges, and commissions	1,192,917	1,163,350	1,163,350	457,912	536,529	994,441	-14.52%	1,127,850	13.42%
Fines and forfeitures	908,763	1,002,500	1,002,500	399,582	522,049	921,631	-8.07%	915,050	-0.71%
Investment earnings	2,693,435	1,912,280	1,912,280	723,826	554,389	1,278,215	-33.16%	1,098,050	-14.10%
Miscellaneous	770,421	762,808	762,808	798,022	522,592	1,320,614	73.13%	763,749	-42.17%
Total Revenues	81,261,357	81,049,280	94,853,770	51,020,456	45,911,662	96,933,118		76,131,848	
EXPENDITURES:									
Personal Services	32,144,631	37,895,382	37,908,905	14,569,701	18,431,447	33,001,148	-12.95%	38,490,520	16.63%
Operating Services	12,219,335	14,399,683	14,386,160	6,311,705	8,881,087	15,192,792	5.61%	16,465,061	8.37%
Materials & Supplies	4,787,741	5,785,548	5,793,710	1,590,887	3,874,809	5,465,696	-5.66%	5,642,946	3.24%
Other Charges	544,112	847,675	842,070	141,842	579,775	721,617	-14.30%	811,770	12.49%
Debt Service	3,277,830	1,486,342	1,486,342	1,150,473	333,869	1,484,342	-0.13%	1,490,079	0.39%
Capital Outlay	22,528,920	31,567,032	96,955,730	9,618,205	64,423,466	74,041,671	-23.63%	49,484,635	-33.17%
Intergovernmental	3,960,056	5,791,075	5,782,913	2,056,556	7,585,675	9,642,231	66.74%	6,232,331	-35.36%
Total Expenditures	79,462,625	97,772,737	163,155,830	35,439,369	104,110,128	139,549,497		118,617,342	
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES									
	1,798,732	(16,723,457)	(68,302,060)	15,581,087	(58,198,466)	(42,617,379)		(42,485,494)	
OTHER FINANCING SOURCES (USES):									
Transfer in	5,141,787	12,502,385	28,048,714	1,197,025	19,658,294	20,855,319	-25.65%	6,820,376	-67.30%
Transfer out	(7,557,983)	(14,940,585)	(30,486,914)	(1,197,025)	(22,799,541)	(23,996,566)	-21.29%	(8,538,876)	-64.42%
Proceeds from the sale of assets	75,326	28,000	28,000	13,119	-	13,119	-53.15%	391,110	2881.25%
Compensation for loss/damaged assets	88,800	-	-	-	-	-	0.00%	-	0.00%
Bond Proceeds	540,000	-	-	-	-	-	0.00%	-	0.00%
Total Other Financing Sources	(1,712,070)	(2,410,200)	(2,410,200)	13,119	(3,141,247)	(3,128,128)		(1,327,390)	
Net change in Fund Balance	86,662	(19,133,657)	(70,712,260)	15,594,206	(61,339,713)	(45,745,507)		(43,812,884)	
Fund Balance -Beginning	111,247,262	49,137,768	99,732,853			112,537,379		66,791,872	
Fund Balance - Ending	\$ 111,333,924	\$ 30,004,111	\$ 29,020,593			\$ 66,791,872		\$ 22,978,988	

ST. CHARLES PARISH

PROPRIETARY FUNDS CONSOLIDATED OPERATING AND CAPITAL BUDGET SUMMARY STATEMENT FISCAL YEAR ENDING DECEMBER 31, 2021

Description	2019				2020				2021			
	Prior Year Actual	Original Budget	Last Adopted Budget	Actual Year-to-Date (as of June 30th)	Estimate Remaining for Year	Projected Actual Result at Year End	% Change Last Adopted vs Projected Actual	Proposed Budget	% Change Projected Actual vs Proposed			
OPERATING REVENUES												
Ad Valorem Taxes	\$ 2,345,652	\$ 3,301,000	\$ 3,301,000	\$ 3,433,706	\$ 4,750	\$ 3,438,456	4.16%	\$ 3,315,000	-3.59%			
Charges for services	25,678,603	25,948,597	25,948,597	10,645,743	15,244,340	25,890,083	-0.23%	26,580,606	2.67%			
Connection and service fees	358,676	504,500	504,500	145,724	333,266	478,990	-5.06%	475,100	-0.81%			
Delinquent charges	551,796	568,000	568,000	122,372	429,628	552,000	-2.82%	562,000	1.81%			
Intergovernmental revenues	13,091	-	-	-	-	-	0.00%	5,157,026	0.00%			
Non-employer contributions	87,162	-	-	-	-	-	0.00%	-	0.00%			
OPEB Contributions	273,938	-	-	-	-	-	0.00%	-	0.00%			
Miscellaneous	26,699	40,000	40,000	10,507	22,493	33,000	-17.50%	39,000	18.18%			
Total Operating revenues	29,335,617	30,362,097	30,362,097	14,358,052	16,034,477	30,392,529		36,128,732				
OPERATING EXPENSES												
Personal Services	12,031,519	12,541,523	12,541,523	5,141,842	5,867,223	11,009,065	-12.22%	12,431,912	12.92%			
Operating Services	7,236,685	8,323,525	8,323,525	3,326,332	5,195,819	8,522,151	2.39%	8,656,986	1.58%			
Material & Supplies	3,044,433	3,425,880	3,425,880	1,325,941	2,160,925	3,486,866	1.78%	3,790,941	8.72%			
Other Charges	7,151,079	7,163,279	7,163,279	8,646	7,254,918	7,263,564	1.40%	7,567,710	4.19%			
Intergovernmental	347,191	397,625	397,625	227,159	160,045	387,204	-2.62%	400,840	3.52%			
Total Operating expenses	29,810,907	31,851,832	31,851,832	10,029,920	20,638,930	30,668,850		32,848,389				
Operating Income (loss)	(475,290)	(1,489,735)	(1,489,735)	4,328,132	(4,604,453)	(276,321)		3,280,343				
NON-OPERATING REVENUES (EXPENSES)												
Investment earnings	383,067	375,876	375,876	116,680	162,346	279,026	-25.77%	294,101	5.40%			
Grants	4,032	-	-	-	57,079	57,079	100.00%	143,000	150.53%			
Proceeds/(Loss) on sale of Assets	49,087	23,500	23,500	5,893	7,607	13,500	-42.55%	95,142	604.76%			
Amortification -Expense	(1,132)	(1,132)	(1,132)	-	-	(1,132)	0.00%	(1,132)	0.00%			
Bond interest and paying agent fees	(741,337)	(966,444)	(966,444)	(12,764)	(945,734)	(958,498)	-0.82%	(925,862)	-3.40%			
Total Non-operating revenues (expenses)	(306,283)	(568,200)	(568,200)	109,809	(718,702)	(610,025)		(394,751)				
Income (loss) before contributions and transfers	(781,573)	(2,057,935)	(2,057,935)	4,437,941	(5,323,155)	(886,346)		2,885,592				

CONTINUED

ST. CHARLES PARISH

PROPRIETARY FUNDS CONSOLIDATED OPERATING AND CAPITAL BUDGET SUMMARY STATEMENT FISCAL YEAR ENDING DECEMBER 31, 2021

Description	2020				2021			
	Prior Year Actual	Original Budget	Last Adopted Budget	Actual Year-to-Date (as of June 30th)	Estimate Remaining for Year	Projected Actual Year End	Proposed Budget	% Change Projected Actual vs Proposed
Continued:								
Issuance of Bond	-	4,834,251	4,834,251	-	489,511	489,511	4,956,315	912.50%
Capital Contributions of Donated Assets	221,762	-	-	-	-	-	-	0.00%
Transfer in	1,168,788	1,863,700	1,863,700	688,000	448,640	2,136,640	1,145,000	-46.41%
Transfer out	(460,541)	(461,000)	(461,000)	-	(261,000)	(461,000)	(461,000)	0.00%
Change in Net Position	148,436	4,179,016	4,179,016			1,278,805	8,525,907	
Total net position -Beginning as restated	104,652,619	105,577,652	105,577,652			104,801,055	106,079,860	
Total net position -Ending	104,801,055	109,756,668	109,756,668			106,079,860	114,605,767	
Net investment in capital assets	97,609,084	83,887,468	83,887,468			82,002,173	82,040,703	
Restricted for debt service	2,064,573	2,468,058	2,468,058			2,476,712	2,475,645	
Restricted for capital projects	6,753,431	6,524,990	6,524,990			7,185,573	12,284,640	
Unrestricted	(1,626,033)	16,876,152	16,876,152			14,415,402	17,804,779	

2021-0167

INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT
(DEPARTMENT OF FINANCE)

ORDINANCE NO. 21-7-6

An ordinance to amend the 2021 Consolidated Operating and Capital Budget, Amendment No. 4, to add revenues and transfers totaling \$27,792,982, accumulated fund balance of \$58,452,391 and expenditures, including transfers, totaling \$79,427,823 for all Governmental Funds for the purpose of adjusting beginning 2021 fund balances across all funds to match ending 2020 Final Budget balances and to re-apply various construction, architectural/engineering, and other fees unexpended in 2020 for Parish projects that were not completed during 2020 and apply them to 2021.

WHEREAS, the 2021 St. Charles Parish Consolidated Operating and Capital Budget was adopted November 16, 2020 by Ordinance No. 20-11-5; and amended January 6, 2021 by Executive Order No. 2021-01; January 25, 2021 by Ordinance No. 21-1-8; February 22, 2021 by Ordinance No. 21-2-9; February 8, 2021 by Executive Order No. 2021-02; February 18, 2021 by Executive Order No. 2021-03; March 23, 2021 by Executive Order No. 2021-04; March 30, 2021 by Executive Order No. 2021-05; April 14, 2021 by Executive Order No. 2021-06; April 27, 2021 by Executive Order No. 2021-07; May 6, 2021 by Executive Order No. 2021-08; June 21, 2021 by proposed amendments #3; and,

WHEREAS, the Parish Council has taken under consideration the study of Amendment No. 4 to the St. Charles Parish Consolidated Operating and Capital Budget for fiscal year 2021: to add from the 2020 Unexpended Fund Balance \$23,618,692 in the General Fund and to transfer \$15,796,329 to the Flood Protection Fund; to add from the 2020 Unexpended Fund Balance, including grant revenues and additional sales tax revenues totaling \$32,010,052, for construction, architectural/engineering and other fees for: Fund 112 – Roads and Drainage – Drainage, Account No. 112-420260, in the amount of \$22,545,681; Fund 112 – Roads and Drainage – Paved Streets, Account No. 112-420210 in the amount of \$5,236,234; Fund 112 – Roads and Drainage – Sidewalks, Account No. 112-420230 in the amount of \$4,441,857; Fund 102 Parish Transportation in the amount of \$710,000; Fund 123 – Flood Protection Fund – grant revenues totaling \$5,310,245, General Fund transfers totaling \$15,796,329, and capital expenditures of \$21,127,818; Fund 310 – West Bank Hurricane Protection Levee for capital expenditures totaling \$9,569,904, all of which are for the projects as shown by the Revision Schedule.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That in accordance with the provisions of Article V, Sections D, E, and F of the St. Charles Parish Home Rule Charter and with the Louisiana Local Government Budget Act (R.S. 39:1301 et. seq.), the St. Charles Parish Council does hereby amend the 2021 St. Charles Parish Consolidated Operating and Capital Budget, as amended, as per "Exhibit A".

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: BILLINGS, DARENSBOURG GORDON, CLULEE, GIBBS, DUFRENE,
BELLOCK, FISHER
NAYS: NONE
ABSENT: FONSECA, FISHER-PERRIER

And the ordinance was declared adopted this 26th day of July, 2021, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: Marilyn Bellock
SECRETARY: Michelle Dupastato
DLVD/PARISH PRESIDENT: July 27, 2021
APPROVED: [Signature] DISAPPROVED: _____

PARISH PRESIDENT: Math Jewell
RETD/SECRETARY: July 28, 2021
AT: 8:20 am RECD BY: [Signature]

**ST. CHARLES PARISH
GOVERNMENTAL FUNDS**

**CONSOLIDATED OPERATING AND CAPITAL BUDGET SUMMARY STATEMENT
FISCAL YEAR ENDING DECEMBER 31, 2021**

Description	2019				2020				2021	
	Prior Year Actual	Original Budget	Last Adopted Budget	Actual Year-to-Date (as of June 30th)	Estimated Remaining for Year	Projected Actual Result at Year End	% Change Last Adopted vs Projected Actual	Proposed Budget	% Change Projected Actual vs Proposed	
REVENUES:										
Taxes:										
Ad Valorem taxes	\$ 28,152,482	\$ 28,750,000	\$ 28,750,000	\$ 29,899,715	\$ 46,152	\$ 29,945,867	4.16%	\$ 29,006,000	-3.14%	
Sales taxes	35,035,755	34,564,888	34,564,888	13,680,010	21,823,129	35,503,139	2.71%	33,505,781	-5.63%	
Other taxes	1,644,110	1,545,000	1,545,000	206,218	1,034,210	1,240,428	-19.71%	1,001,500	-19.26%	
Licenses and permits	1,342,588	1,323,100	1,323,100	1,145,270	180,294	1,325,564	0.19%	1,307,750	-1.34%	
Intergovernmental revenues	9,520,886	10,025,354	23,829,844	3,709,901	12,229,441	15,939,342	-33.11%	19,402,771	21.73%	
Fees, charges, and commissions	1,192,917	1,163,350	1,163,350	457,912	529,031	986,943	-15.16%	1,127,850	14.28%	
Fines and forfeitures	908,763	1,002,500	1,002,500	399,582	384,667	784,249	-21.77%	915,050	16.68%	
Investment earnings	2,693,435	1,912,280	1,912,280	723,826	981,218	1,705,044	-10.84%	1,098,050	-35.60%	
Miscellaneous	770,421	762,808	762,808	798,022	612,825	1,410,847	84.95%	763,749	-45.87%	
Total Revenues	81,261,357	81,049,280	94,853,770	51,020,456	37,820,967	88,841,423		88,128,501		
EXPENDITURES:										
Personal Services	32,144,631	37,895,382	37,908,905	14,569,701	17,784,423	32,354,124	-14.65%	38,490,520	18.97%	
Operating Services	12,219,335	14,399,683	14,386,160	6,311,705	7,523,624	13,835,329	-3.83%	16,456,361	18.94%	
Materials & Supplies	4,787,741	5,785,548	5,793,710	1,590,887	2,360,820	3,951,707	-31.79%	5,642,946	42.80%	
Other Charges	544,112	847,675	842,070	141,842	(87,630)	54,212	-93.56%	811,770	1397.40%	
Debt Service	3,277,830	1,486,342	1,486,342	1,150,473	332,119	1,482,592	-0.25%	1,490,079	0.50%	
Capital Outlay	22,528,920	31,567,032	96,955,730	9,618,205	8,721,158	18,339,363	-81.08%	109,574,829	497.48%	
Intergovernmental	3,960,056	5,791,075	5,782,913	2,056,556	1,877,440	3,933,996	-31.97%	9,782,331	148.66%	
Total Expenditures	79,462,625	97,772,737	163,155,830	35,439,369	38,511,954	73,951,323		182,248,836		
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	1,798,732	(16,723,457)	(68,302,060)	15,581,087	(690,987)	14,890,100		(94,120,335)		
OTHER FINANCING SOURCES (USES):										
Transfer in	5,141,787	12,502,385	28,048,714	1,197,025	6,432,605	7,629,630	-72.80%	22,616,705	196.43%	
Transfer out	(7,557,983)	(14,940,585)	(30,486,914)	(1,197,025)	(8,694,216)	(9,891,241)	-67.56%	(24,335,205)	146.03%	
Proceeds from the sale of assets	75,326	28,000	28,000	13,119	65,276	78,395	179.98%	391,110	398.90%	
Compensation for loss/damaged assets	88,800	-	-	-	-	-	0.00%	-	0.00%	
Bond Proceeds	540,000	-	-	-	-	-	0.00%	-	0.00%	
Total Other Financing Sources	(1,712,070)	(2,410,200)	(2,410,200)	13,119	(2,196,335)	(2,183,216)		(1,327,390)		
Net change in Fund Balance	86,662	(19,133,657)	(70,712,260)	15,594,206	(2,887,322)	12,706,884		(95,447,725)		
Fund Balance - Beginning	111,247,262	49,137,768	99,732,853			112,537,379		125,244,263		
Fund Balance - Ending	111,333,924	30,004,111	29,020,593			125,244,263		29,796,538		

2021-0168

INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT
(DEPARTMENT OF FINANCE)

ORDINANCE NO. 21-7-7

An ordinance to amend the 2021 Consolidated Operating and Capital Budget, Amendment No. 5, to recognize anticipated additional sales tax revenue based upon current receipts. The Parish is forecasting an additional 2% increase in collections over 2020 total collections thus this amendment will recognize \$2,763,544 Sales Tax Revenue for the General Fund and apply this total as follows: \$950,000 transferred to Roads and Drainage for capital improvements \$1,810,000 transferred to Recreation or Improvements other that buildings and architectural and engineering fees; and to allocate the additional sales tax collected in 2020 for the General Fund totaling \$937,216 (reflected in amendment #4), transfer this to Recreation via \$500,000 for the new Dog Park and \$400,000 for West Bank Bridge Park Upgrades. This amendment will also recognize the anticipated Gulf Restore Bill Grant for \$1,841,115, which is being applied to the West Bank Boat Launch as well as \$800,000 in grant revenue from the Louisiana Department of Treasury and applying \$500,000 of this amount to St. Charles Parish drainage improvements for Fund 112.

WHEREAS, the 2021 St. Charles Parish Consolidated Operating and Capital Budget was adopted November 16, 2020 by Ordinance No.20-11-5; and amended January 6, 2021 by Executive Order No. 2021-01; January 25, 2021 by Ordinance No. 21-1-8; February 22, 2021 by Ordinance No. 21-2-9; February 8, 2021 by Executive Order No. 2021-02; February 18, 2021 by Executive Order No. 2021-03; March 23, 2021 by Executive Order No. 2021-04; March 30, 2021 by Executive Order No. 2021-05; April 14, 2021 by Executive Order No. 2021-06; April 27, 2021 by Executive Order No. 2021-07; May 6, 2021 by Executive Order No. 2021-08; June 21, 2021 by proposed amendment #3; July 12, 2021 by proposed amendment #4; and,

WHEREAS, the Council has taken under consideration the study of the amendment to the St. Charles Parish Consolidated Operating and Capital Budget for fiscal year 2021 as shown by the Revision Schedule.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That in accordance with the provisions of Article V, Sections D, E, and F of the St. Charles Parish Home Rule Charter and with the Louisiana Local Government Budget Act (R.S. 39:1301 et. seq.), the St. Charles Parish Council does hereby amend the 2021 St. Charles Parish Consolidated Operating and Capital Budget, as amended, as per "Exhibit A".

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: BILLINGS, DARENSBOURG GORDON, CLULEE, GIBBS, DUFRENE,
BELLOCK, FISHER
NAYS: NONE
ABSENT: FONSECA, FISHER-PERRIER

And the ordinance was declared adopted this 26th day of July, 2021, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: Marilyn Bellock
SECRETARY: Michelle Ingersoll
DLVD/PARISH PRESIDENT: July 27, 2021
APPROVED: _____ DISAPPROVED: _____

PARISH PRESIDENT: Math Jewell
RETD/SECRETARY: July 28, 2021
AT: 8:20 am RECD BY: [Signature]

ST. CHARLES PARISH
GOVERNMENTAL FUNDS
 CONSOLIDATED OPERATING AND CAPITAL BUDGET SUMMARY STATEMENT
 FISCAL YEAR ENDING DECEMBER 31, 2021

Description	2020					2021			
	Prior Year Actual	Original Budget	Last Adopted Budget	Actual Year-to-Date (as of June 30th)	Estimated Remaining for Year	Projected Actual Result at Year End	% Change Last Adopted vs Projected Actual	Proposed Budget	% Change Projected Actual vs Proposed
REVENUES:									
Taxes:									
Ad Valorem taxes	\$ 28,152,482	\$ 28,750,000	\$ 28,750,000	\$ 29,899,715	\$ 46,152	\$ 29,945,867	4.16%	\$ 29,006,000	-3.14%
Sales taxes	35,035,755	34,564,888	34,564,888	13,680,010	21,823,129	35,503,139	2.71%	36,269,325	2.16%
Other taxes	1,644,110	1,545,000	1,545,000	206,218	1,034,210	1,240,428	-19.71%	1,001,500	-19.26%
Licenses and permits	1,342,588	1,323,100	1,323,100	1,145,270	180,294	1,325,564	0.19%	1,307,750	-1.34%
Intergovernmental revenues	9,520,886	10,025,354	23,829,844	3,709,901	12,229,441	15,939,342	-33.11%	22,043,886	38.30%
Fees, charges, and commissions	1,192,917	1,163,350	1,163,350	457,912	529,031	986,943	-15.16%	1,127,850	14.28%
Fines and forfeitures	908,763	1,002,500	1,002,500	399,582	384,667	784,249	-21.77%	915,050	16.68%
Investment earnings	2,693,435	1,912,280	1,912,280	723,826	981,218	1,705,044	-10.84%	1,098,050	-35.60%
Miscellaneous	770,421	762,808	762,808	798,022	612,825	1,410,847	84.95%	763,749	-45.87%
Total Revenues	81,261,357	81,049,280	94,853,770	51,020,456	37,820,967	88,841,423		93,533,160	
EXPENDITURES:									
Personal Services	32,144,631	37,895,382	37,908,905	14,569,701	17,784,423	32,354,124	-14.65%	38,490,520	18.97%
Operating Services	12,219,335	14,399,683	14,386,160	6,311,705	7,523,624	13,835,329	-3.83%	16,456,361	18.94%
Materials & Supplies	4,787,741	5,785,548	5,793,710	1,590,887	2,360,820	3,951,707	-31.79%	5,642,946	42.80%
Other Charges	544,112	847,675	842,070	141,842	(87,650)	54,212	-93.56%	811,770	1397.40%
Debt Service	3,277,830	1,486,342	1,486,342	1,150,473	332,119	1,482,592	-0.25%	1,490,079	0.50%
Capital Outlay	22,528,920	31,567,032	96,955,730	9,618,205	8,721,158	18,339,363	-81.08%	115,575,944	530.21%
Intergovernmental	3,960,056	5,791,075	5,782,913	2,056,556	1,877,440	3,933,996	-31.97%	9,782,331	148.66%
TRANSFERS									
Total Expenditures	79,462,625	97,772,737	163,155,830	35,439,369	38,511,954	73,951,323		188,249,951	
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	1,798,732	(16,723,457)	(68,302,060)	15,581,087	(690,987)	14,890,100		(94,716,791)	
OTHER FINANCING SOURCES (USES):									
Transfer in	5,141,787	12,502,385	28,048,714	1,197,025	6,432,605	7,629,630	-72.80%	26,276,705	244.40%
Transfer out	(7,537,983)	(14,940,585)	(30,486,914)	(1,197,025)	(8,694,216)	(9,891,241)	-67.56%	(27,995,205)	183.03%
Proceeds from the sale of assets	75,326	28,000	28,000	13,119	65,276	78,395	179.98%	391,110	398.90%
Compensation for loss/damaged assets	88,800	-	-	-	-	-	0.00%	-	0.00%
Bond Proceeds	540,000	-	-	-	-	-	0.00%	-	0.00%
Total Other Financing Sources	(1,712,070)	(2,410,200)	(2,410,200)	13,119	(2,196,335)	(2,183,216)		(1,327,390)	
Net change in Fund Balance	86,662	(19,133,657)	(70,712,260)	15,594,206	(2,887,322)	12,706,884		(96,044,181)	
Fund Balance - Beginning	111,247,262	49,137,768	99,732,833			112,537,379		125,244,263	
Fund Balance - Ending	\$ 111,333,924	\$ 30,004,111	\$ 29,020,593			\$ 125,244,263		\$ 29,200,082	

2021-0186

**INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT
(DEPARTMENT OF PLANNING & ZONING)**

ORDINANCE NO. 21-7-8

An ordinance to approve and authorize the execution of a Cooperative Endeavor Agreement with the South Central Planning & Development Commission for Building Code Plan Review and Inspections.

WHEREAS, in accordance with Act 12 of the 2005 Louisiana Legislature, First Extraordinary Session, and the implementation of the Louisiana State Uniform Construction Code, the Parish Council adopted Ordinance No. 07-3-6 on March 19, 2007; and,

WHEREAS, said code requires Building Code Plan Review and Inspection by state certified officials; and,

WHEREAS, South Central Planning and Development Commission has been performing building inspections for St. Charles Parish since 2010; and,

WHEREAS, it has been determined that the agreement with South Central Planning and Development Commission is in the best interest of the citizens of St. Charles Parish.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That the Cooperative Endeavor Agreement between St. Charles Parish and South Central Planning and Development Commission for Building Code Plan Review and Inspections is hereby approved and accepted.

SECTION II. That the Parish President is hereby authorized to execute said Cooperative Endeavor Agreement on behalf of St. Charles Parish.

The foregoing ordinance having been submitted to the vote, the vote thereon was as follows:

- YEAS: BILLINGS, DARENSBOURG GORDON, CLULEE, GIBBS, DUFRENE, BELLOCK, FISHER
- NAYS: NONE
- ABSENT: FONSECA, FISHER-PERRIER

And the ordinance was declared adopted this 26th day of July, 2021, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: *Marilyn Bellock*
 SECRETARY: *Michelle Duprat*
 DLVD/PARISH PRESIDENT: *July 27, 2021*
 APPROVED: *[Signature]* DISAPPROVED: _____

PARISH PRESIDENT: *Matthew Jewell*
 RETD/SECRETARY: *July 28, 2021*
 AT: *8:20am* RECD BY: *[Signature]*

A COOPERATIVE ENDEAVOR AGREEMENT

BETWEEN

PARISH OF ST. CHARLES

AND

SOUTH CENTRAL PLANNING AND DEVELOPMENT COMMISSION

WHEREAS, the Parish of St. Charles and South Central Planning and Development Commission (SCPDC), and surrounding Parishes and Municipalities have met, discussed, analyzed and mutually agreed to partner together to comply with the mandates of Act 12 of the 2005 Louisiana Legislature, First Extraordinary Session, regarding the implementation of the Louisiana State Uniform Construction Code for Louisiana; and

WHEREAS, Article 7, Section 14 of the Louisiana Constitution allows for political subdivisions and/or corporations to enter into cooperative endeavor agreements in order to expend public funds for a public purpose resulting in a benefit to the public; and

WHEREAS, pursuant to the requirements of Act 12 above, the Parish of St. Charles, enacted Ordinance No. 07-3-6 on March 19th, 2007, adopting the new building codes established by the State of Louisiana; and

WHEREAS, discussions had with SCPDC and the Parish Governments of Assumption, St. James, St. John the Baptist, St. Mary, as well as the Village of Napoleonville, Parish of Lusher, Parish of Gramercy, Parish of Golden Meadow, and the Parish of St. Charles were held in an effort to establish the most cost effective and mutually beneficial manner by which compliance with the provisions of Act 12 could best be accomplished and the health, safety and welfare of the citizens from each jurisdiction protected; and

WHEREAS, subsequent to negotiations and discussions, it was mutually agreed upon that the aforementioned Parishes would join together to form the *South Central Regional Construction Code Council* that will function to provide administrative guidance, oversight and building code enforcement activities in order to fulfill the requirements of Act 12; and

WHEREAS, it was further agreed that SCPDC shall serve as the administrative entity responsible for the implementation of the *South Central Regional Construction Code Compliance Program* by providing plan review and inspection services to the participating jurisdictions; and

WHEREAS, the mission of SCPDC is to help its member Parishes and Municipalities to facilitate intergovernmental cooperation for the resolution of governmental planning and development issues; and

WHEREAS, SCPDC has developed in consultation with the respective Parishes and Municipalities a regional plan review and inspection process called the *South Central Regional Construction Code Compliance Program*; and

WHEREAS, the Parish of St. Charles and SCPDC believe that by entering into this agreement, it will serve a valuable public purpose and produce a public benefit commensurate with the costs; and

NOW THEREFORE, in consideration of the terms and conditions hereinafter set forth to be kept and performed by the parties hereto, it is agreed by and between the parties as follows:

1. South Central Regional Building Code Compliance Program.

A. The South Central Regional Building Code Compliance Program is a program established by SCPDC in order for SCPDC to provide plan review and inspection services in compliance with Act 12. SCPDC shall staff the Compliance Program with a Certified Building Official, plan

examiners, building inspectors, and all clerical and accounting personnel necessary to carry out the daily functions of the Compliance Program. All employees of the Compliance Program shall work under the direction of SCPDC and with guidance from the South Central Regional Construction Code Council (SCRCCC).

B. The Parish of St. Charles shall accept permit applications accompanied by all information required by the "Checklist of Documents to be Submitted" as prepared by SCPDC. Upon receipt by SCPDC, the certified plan examiner will review the submitted plans and permit application for compliance with Act 12 and other applicable building code laws and ordinances. Should SCPDC require additional information or plan revisions prior to certifying that the plans comply with Act 12, SCPDC shall contact the applicant directly. Upon receipt of plans and applications certified in compliance with Act 12 by the Certified Building Official or other designees of the Certified Building Official, Parish of St. Charles may issue the necessary permit.

C. In accordance with established procedures of the Compliance Program, SCPDC is responsible for scheduling required inspections with the applicant during construction. All inspections shall be carried out within one (1) business day of request for inspection with the exception of emergency inspections, which shall be carried out immediately by the on-call inspector. Inspections carried out by SCPDC shall include but shall not be limited to open slab, open wall and roof, finish wall and certificate of occupancy inspections. Inspectors shall report back to a central database with the results of inspections. Copies of the inspection reports shall be available to the Parish of St. Charles and to the applicant through the software utilized by the region. Upon satisfactory final inspection, the Chief Building Official shall notify the Parish of St. Charles and authorize issuance of the Certificate of Occupancy.

2. South Central Regional Construction Code Council.

The Parish of St. Charles agrees to have its Parish Representative actively participate in the South Central Regional Construction Code Council (Code Council). The Code Council membership shall consist of each of the chief elected Parish officials or his/her designated Parish official and the Chief Executive Officer of SCPDC or his designee. Each chief elected Parish Official shall declare his designee in writing to SCPDC. The Code Council shall provide administrative oversight and an appeals forum for the Compliance Program. The Code Council shall meet quarterly or as otherwise established in order to properly conduct business. The Code Council shall adopt Rules and Procedures to implement its administrative oversight and appeals functions.

3. Permit Fees

A. The Parish of St. Charles shall collect fees from the applicants upon application for permits. The Parish of St. Charles shall have the sole authority to determine the charge applied for each application in accordance with the fee schedules established in the Parish of St. Charles ordinances.

4. Consideration

In consideration of the services performed by SCPDC under this agreement, Parish shall pay to SCPDC its pro-rata share of SCPDC's building and plan review budget for the Compliance Program (hereinafter the "Budget"). The parties agree that the Parish's pro-rata share for the remainder of 2021 beginning on August 1st, 2021 is (\$221,106.35), or a monthly fee of (\$44,221.27) and whereas the pro-rata share for subsequent years will be determined annually by the SCRCCC. The pro-rata share for the following calendar year will be submitted by to St. Charles Parish by July 31st of the previous year. As stated prior, the pro-rata share will be paid as follows:

A. For the remainder of 2021 the Parish shall advance to SCPDC fourteen (6) equal monthly payments of in the amount of \$44,221.27 each. The future payments for 2022 and beyond will be determined by the approved budgets and pro-rata share calculations determined by the SCRCCC.

B. SCPDC shall provide the Parish with access to SCPDC's general ledger and quarterly reports of Budget expenses upon request. The Parish shall have the option of inspecting and auditing all data, records and accounts of SCPDC which relate to this Agreement. This audit provision shall survive termination of this Agreement.

C. Notwithstanding any provision of this Agreement to the contrary, if a significant increase in permit volume occurs as a direct result of a natural disaster or other emergency event during the term of this Agreement, SCPDC may request a renegotiation of the estimated annual cost associated with the Agreement, and the Parish shall not unreasonably deny same.

D. In the event of early termination, the parties agree to settle up to the date of termination on any outstanding amount owed for work performed and budgeted purchases that the Parish owes a pro-rata share for such purchases. This provision shall survive termination of this agreement.

5. Indemnification.

A. Each party to this agreement shall be responsible for its own negligence and any claim, damage, suit loss or expense caused thereby.

B. SCPDC agrees to protect, defend, indemnify, save and hold harmless the Parish of St. Charles, its officers, elected officials, agents, servants and employees, from and against any and all claims, damages, expenses, and liabilities, arising out of injury or death to any person or damage, loss, or destruction of any property which may occur or in any way arise out of the negligence of SCPDC, its officers, agents, servants, and employees, except those claims, demands, and/or causes of action arising out of the sole negligence of the Parish of St. Charles, its officers, agents, servants and employees. SCPDC agrees to investigate, handle, and respond to any such lawsuit at its sole expense and agrees to bare all other costs and expenses related thereto, even it such claim is groundless, false or fraudulent.

C. The Parish of St. Charles agrees to protect, defend, indemnify, save and hold harmless SCPDC its officers, elected officials, agents, servants and employees, from and against any and all claims, damages, expenses, and liabilities, arising out of injury or death to any person or damage, loss, or destruction of any property which may occur or in any way arise out of the negligence of the Parish of St. Charles, its officers, agents, servants, and employees, except those claims, demands, and/or causes of action arising out of the sole negligence of SCPDC, its officers, agents, servants and employees. The Parish of St. Charles agrees to investigate, handle, and respond to any such lawsuit at its sole expense and agrees to bare all other costs and expenses related thereto, even it such claim is groundless, false or fraudulent.

6. Insurance.

SCPDC and the Parish of St. Charles shall procure and maintain, for the duration of this agreement, insurance for directors, officers' liability and insurance against claims for injuries to persons or damage to property, which may arise from or in connection with the parties' obligations as set forth in this agreement.

7. Records/Equipment.

The Parish of St. Charles and SCPDC shall retain records associated with the Compliance Program for a period of not less than five years. All equipment purchased with the grant funds obtained by SCPDC shall remain the property of SCPDC.

8. Term and Termination.

A. The Parish of St. Charles shall participate in the Compliance Program for a term of three years commencing on August 1st, 2021 with the option to continue in the compliance program for successive three (3) year term(s) subject to the same terms and conditions set out in this agreement.

B. The parties may terminate this Agreement by written mutual consent.

C. Either party may terminate this agreement by 30 days prior written notice. Termination by the Parish of St. Charles shall be subject to ratification by the Parish of St. Charles Council.

9. Notice. In the event a claim, action or lawsuit is made against any one of the parties to this agreement, written notice of such claim shall be made to the other party immediately, either

electronically or via the United States Postal System, postage prepaid and properly addressed to the individual and address identified on the signature page to this agreement.

10. Waiver. The waiver by any party to this agreement of any breach of any term, condition or covenant herein contained shall not be deemed to be a waiver of such term, condition or covenant, or any subsequent breach of the same or any other term condition or covenant herein contained.

11. Entire Agreement. This Cooperative Endeavor Agreement reflects the entire agreement of the parties hereto and shall not be altered, changed or modified in any respect, except in writing, signed by both parties.

12. Governing Law. This Cooperative Endeavor Agreement shall be construed under the laws of the State of Louisiana.

13. Section Headings. The section headings herein are inserted only as a matter of convenience and for reference, and in no way define, limit or describe the scope of this agreement nor the intent of any provisions hereof.

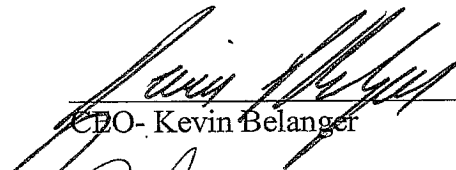
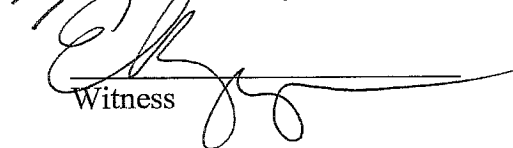
14. Covenants Binding. The terms, covenants, agreements and conditions contained in this Cooperative Endeavor Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and proper assigns.

NOW THEREFORE, BE IT RESOLVED, that the Parish of St. Charles, as evidenced by the signature of the Mayor, agrees to the terms and conditions of this Cooperative Endeavor Agreement with SCPDC, for the purpose of implementing and administering the Code Compliance Program on behalf of the Parish of St. Charles and the region on this 2nd day of August, 2021.

SIGNATURES:


Parish President- Mr. Matt Jewell


Witness


CEO- Kevin Belanger

Witness

2021-0197

**INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT
(DEPARTMENT OF LEGAL SERVICES)**

RESOLUTION NO. 6571

A resolution to approve and authorize the execution of a letter by St. Charles Parish approving McKim & Creed, Inc. as assignee in title of GSA Consulting Engineers, Inc. in connection with the Contract for Engineering Services with GSA Consulting Engineers, Inc. for the Luling Oxidation Pond Rehab. & Upgrade.

WHEREAS, as approved in Ordinance 17-7-17, and amended by Ordinance 21-6-13 St. Charles Parish entered into a contract for Engineering Services with GSA Consulting Engineers, Inc. on August 4, 2017, the scope of which was to perform maintenance and improvements to the existing St. Charles Parish Luling Oxidation Pond to maintain compliance with State and Federal Regulations administered by the Department of Environmental Quality, including current effluent permit limits; and,

WHEREAS, McKim & Creed, Inc. is the assignee in title to GSA Consulting Engineers, Inc; and,

WHEREAS, all services, compensation, schedule and payment shall remain as provided in Ordinance No. 17-7-17 and amending Ordinance 21-6-13.

NOW, THEREFORE, BE IT RESOLVED, THAT WE, THE MEMBERS OF THE ST. CHARLES PARISH COUNCIL, do hereby approve and authorize the execution of a letter supporting the assignment in title of GSA Consulting Engineers, Inc. to McKim & Creed, Inc. as assignee in title to GSA Consulting Engineers, Inc. in connection with the Engineering Services Contract entered into with St. Charles Parish on August 4, 2017, and June 14, 2021.

BE IT FURTHER RESOLVED that the Parish President is hereby authorized to execute said letter supporting the assignment in title of GSA Consulting Engineers to McKim & Creed, Inc.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: BILLINGS, DARENSBOURG GORDON, CLULEE, GIBBS, DUFRENE,
BELLOCK, FISHER
NAYS: NONE
ABSENT FONSECA, FISHER-PERRIER

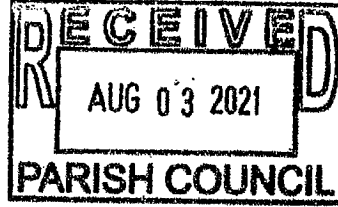
And the resolution was declared adopted this 26th day of July, 2021, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: *Marilyn Bellock*
SECRETARY: *Michelle Dupretato*
DLVD/PARISH PRESIDENT: July 27, 2021
APPROVED: ✓ DISAPPROVED: _____

PARISH PRESIDENT: *Matt Jewell*
RETD/SECRETARY: July 28, 2021
AT: 8:20 am RECD BY: *[Signature]*



MCKIM & CREED
GSA
CONSULTING ENGINEERS



ENGINEERS
 SURVEYORS
 PLANNERS

July 26, 2021

Mr. Matthew Jewell, Parish President
 St. Charles Parish
 P.O. Box 302
 Hahnville, LA 70057

Re: Luling Oxidation Pond Rehab. & Upgrade, Project 2017-07 between St. Charles Parish and GSA Consulting Engineers, Inc. ("GSA") dated August 4, 2017 (the "Agreement");

St. Charles C Plant Filter Rehab, Project No. 2018-07 between St. Charles Parish and GSA Consulting Engineers, Inc. ("GSA") dated June 6, 2018 (the "Agreement").

Dear President Jewell,

Effectively on May 31, 2021, McKim & Creed, Inc. (MC), acquired GSA Consulting Engineers, Inc (GSA). MC is a mid-size regional firm operating primarily in the southeastern US. They have 24 offices in 8 states and have a staff of 594 with the acquisition of GSA. We will be McKim & Creed's first office in LA, and in keeping with their strategic growth plan hope to grow that number from our Gonzales, LA location. They are a multidiscipline firm that has provided engineering and related services for over 42 years. They are one of the most comprehensive engineering and geomatics firms in the southeast. They have been recognized as one of the best places to work for several years; they have been recognized by ENR as the top surveying company and one of the top engineering consultants in the southeastern United States. Becoming a part of the McKim & Creed team will allow us to grow by being able to offer more services to our current clients while expanding business opportunities with other clients. We can now offer our clients national resources, expertise, and experience that complement our own strengths and capabilities. This new partnership brings national engineering resources to our clients and allows McKim & Creed to maintain its strategic goals of expanding its footprint across the gulf coast region.

McKim & Creed has built a strong reputation in the engineering sector on complex infrastructure challenges. Both MC and GSA excel in water and wastewater, and civil/site design. GSA brings its drainage/levee/flood protection expertise to MC, which will allow MC to expand their services offered from our Gonzales, LA office. With MC, we can now offer a host of additional services including structural, mechanical, electrical, instrument and controls including SCADA/telemetry, GIS, wet weather program management, water/wastewater asset management, water loss recovery, and state of the art surveying services.

MC is one of the leading and most comprehensive providers of surveying services along the east coast and southeastern US. Over time we will be able to provide not only conventional surveying, but specialty services such as subsurface utility engineering (SUE), hydrographic surveys, unmanned aerial, mobile and airborne LIDAR, utility coordination, emergency response.

1022 South Purpera Avenue

Gonzales, LA 70737

225.644.5523

Fax 225.644.6438

www.mckimcreed.com

McKim & Creed will retain all of GSA's staff. MC is an ESOP, which will also allow all our staff to become owners/investors in the company they are invested in. So, while our name will change, staffing resources will remain the same. Project Managers and project teams assigned to your projects will remain as they currently are. You will continue to be represented by those you have come to trust. I will become a Regional Manager in the Water Division with MC and will continue to call upon you. The only difference going forward will be that we now have more shared resources and horsepower to allocate to your engineering matters.

We are excited to be joining a diverse engineering group. Our core values, our company cultures and our innovative vision are well aligned with MC - people /community oriented; believe in empowering and growing our team members both personally and professionally; have a great strategic plan, one that GSA fit very well into; are an extremely well-run business and have great business practices. We are confident this new partnership will be successful handling your engineering efforts well into the future.

In connection with the acquisition, GSA's Agreements referenced above are to be assigned by GSA to McKim & Creed for continuation of performance for all services covered by the Agreements. MC shall assume all obligations and responsibilities, perform and observe all of the terms, covenants and conditions of GSA under the Agreements, in all respects and with the same effect as though McKim & Creed had executed the Agreements as the original party thereto. GSA's staffing resources, Project Manager's and others, currently assigned to your projects will continue to handle those respective projects.

Therefore, we are hereby requesting that St. Charles Parish consent to the assignment of the Engineering Agreements by GSA to McKim & Creed and acknowledge that the Agreements will continue in full force and effect. Consent and acknowledgment may be accomplished by executing a copy of this letter in the space provided and returning the signed copy to the undersigned.

If you have any questions regarding this matter, please do not hesitate to contact me.

In closing, rest assured we will continue to always represent your best interests, strive to provide the highest level of service to you and always to the best of our abilities.

Thank you in advance for your assistance and cooperation in this regard. We have appreciated the opportunity to serve you and look forward to our continued service with St. Charles Parish.

Sincerely
GSA Consulting Engineers, Inc.



Glenn G. Shaheen, P.E.
President

The undersigned, a duly authorized representative of the below named entity, does hereby consent to assignment by GSA Consulting Engineers, Inc. of the Agreement to McKim & Creed, Inc.

By: Math Jewell
(Signature)
SCP Parish President
Matthew Jewell
(Print)

Date: 8/2/21



2021-0198

INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT
(DEPARTMENT OF LEGAL SERVICES)

RESOLUTION NO. 6572

A resolution to approve and authorize the execution of a letter by St. Charles Parish approving McKim & Creed, Inc. as assignee in title of GSA Consulting Engineers in connection with the Engineering Services Contract with GSA Consulting Engineers, for the East Bank C Plant Filter Upgrade (WWKS 96).

WHEREAS, as approved in Ordinance 18-6-5, and amended by Ordinance 21-5-5, St. Charles Parish entered into a contract for Engineering Services with GSA Consulting Engineers, on June 6, 2018, the scope of which was to perform documented and agreed to services for the East Bank C Plant Filter Upgrade (WWKS 96); and,

WHEREAS, McKim & Creed, Inc. is the assignee in title to GSA Consulting Engineers, Inc; and,

WHEREAS, all services, compensation, schedule and payment shall remain as provided in Ordinance No. 18-6-5 and amending Ordinance 21-5-5.

NOW, THEREFORE, BE IT RESOLVED, THAT WE, THE MEMBERS OF THE ST. CHARLES PARISH COUNCIL, do hereby approve and authorize the execution of a letter supporting the assignment in title of GSA Consulting Engineers to McKim & Creed, Inc. in connection with the Engineering Services Contract entered into with St. Charles Parish on June 6, 2018 and amended on May 10, 2021.

BE IT FURTHER RESOLVED that the Parish President is hereby authorized to execute said letter supporting the assignment in title of GSA Consulting Engineers to McKim & Creed, Inc.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: BILLINGS, DARENSBOURG GORDON, CLULEE, GIBBS, DUFRENE,
BELLOCK, FISHER
NAYS: NONE
ABSENT: FONSECA, FISHER-PERRIER

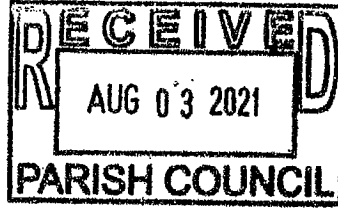
And the resolution was declared adopted this 26th day of July, 2021, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: *Marilyn Bell*
SECRETARY: *Michelle Dupont*
DLVD/PARISH PRESIDENT: July 27, 2021
APPROVED : _____ DISAPPROVED: _____

PARISH PRESIDENT: *Matthew Jewell*
RETD/SECRETARY: July 28, 2021
AT: 8:20 am RECD BY: *[Signature]*



MCKIM & CREED
GSA
CONSULTING ENGINEERS



ENGINEERS
 SURVEYORS
 PLANNERS

July 26, 2021

Mr. Matthew Jewell, Parish President
 St. Charles Parish
 P.O. Box 302
 Hahnville, LA 70057

Re: Luling Oxidation Pond Rehab. & Upgrade, Project 2017-07 between St. Charles Parish and GSA Consulting Engineers, Inc. ("GSA") dated August 4, 2017 (the "Agreement");

St. Charles C Plant Filter Rehab, Project No. 2018-07 between St. Charles Parish and GSA Consulting Engineers, Inc. ("GSA") dated June 6, 2018 (the "Agreement").

Dear President Jewell,

Effectively on May 31, 2021, McKim & Creed, Inc. (MC), acquired GSA Consulting Engineers, Inc (GSA). MC is a mid-size regional firm operating primarily in the southeastern US. They have 24 offices in 8 states and have a staff of 594 with the acquisition of GSA. We will be McKim & Creed's first office in LA, and in keeping with their strategic growth plan hope to grow that number from our Gonzales, LA location. They are a multidiscipline firm that has provided engineering and related services for over 42 years. They are one of the most comprehensive engineering and geomatics firms in the southeast. They have been recognized as one of the best places to work for several years; they have been recognized by ENR as the top surveying company and one of the top engineering consultants in the southeastern United States. Becoming a part of the McKim & Creed team will allow us to grow by being able to offer more services to our current clients while expanding business opportunities with other clients. We can now offer our clients national resources, expertise, and experience that complement our own strengths and capabilities. This new partnership brings national engineering resources to our clients and allows McKim & Creed to maintain its strategic goals of expanding its footprint across the gulf coast region.

McKim & Creed has built a strong reputation in the engineering sector on complex infrastructure challenges. Both MC and GSA excel in water and wastewater, and civil/site design. GSA brings its drainage/levee/flood protection expertise to MC, which will allow MC to expand their services offered from our Gonzales, LA office. With MC, we can now offer a host of additional services including structural, mechanical, electrical, instrument and controls including SCADA/telemetry, GIS, wet weather program management, water/wastewater asset management, water loss/recovery, and state of the art surveying services.

MC is one of the leading and most comprehensive providers of surveying services along the east coast and southeastern US. Over time we will be able to provide not only conventional surveying, but specialty services such as subsurface utility engineering (SUE), hydrographic surveys, unmanned aerial, mobile and airborne LiDAR, utility coordination, emergency response.

1022 South Purpera Avenue

Gonzales, LA 70737

225.644.5523

Fax 225.644.6438

www.mckimcreed.com

McKim & Creed will retain all of GSA's staff. MC is an ESOP, which will also allow all our staff to become owners/investors in the company they are invested in. So, while our name will change, staffing resources will remain the same. Project Managers and project teams assigned to your projects will remain as they currently are. You will continue to be represented by those you have come to trust. I will become a Regional Manager in the Water Division with MC and will continue to call upon you. The only difference going forward will be that we now have more shared resources and horsepower to allocate to your engineering matters.

We are excited to be joining a diverse engineering group. Our core values, our company cultures and our innovative vision are well aligned with MC - people /community oriented; believe in empowering and growing our team members both personally and professionally; have a great strategic plan, one that GSA fit very well into; are an extremely well-run business and have great business practices. We are confident this new partnership will be successful handling your engineering efforts well into the future.

In connection with the acquisition, GSA's Agreements referenced above are to be assigned by GSA to McKim & Creed for continuation of performance for all services covered by the Agreements. MC shall assume all obligations and responsibilities, perform and observe all of the terms, covenants and conditions of GSA under the Agreements, in all respects and with the same effect as though McKim & Creed had executed the Agreements as the original party thereto. GSA's staffing resources, Project Manager's and others, currently assigned to your projects will continue to handle those respective projects.

Therefore, we are hereby requesting that St. Charles Parish consent to the assignment of the Engineering Agreements by GSA to McKim & Creed and acknowledge that the Agreements will continue in full force and effect. Consent and acknowledgment may be accomplished by executing a copy of this letter in the space provided and returning the signed copy to the undersigned.

If you have any questions regarding this matter, please do not hesitate to contact me.

In closing, rest assured we will continue to always represent your best interests, strive to provide the highest level of service to you and always to the best of our abilities.

Thank you in advance for your assistance and cooperation in this regard. We have appreciated the opportunity to serve you and look forward to our continued service with St. Charles Parish.

Sincerely
GSA Consulting Engineers, Inc.




Glenn G. Shaheen, P.E.
President

The undersigned, a duly authorized representative of the below named entity, does hereby consent to assignment by GSA Consulting Engineers, Inc. of the Agreement to McKim & Creed, Inc.

By: Matthew Jewell
(Signature)
SCP Parish President
Matthew Jewell
(Print)

Date: 8/2/21

 **MCKIM & CREED**

2021-0200

INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT
(GRANTS OFFICE)

RESOLUTION NO. 6573

A resolution supporting the application for funding of the Judge Edward Dufresne Parkway Extension Project Phase I through the Economic Development Administration's American Rescue Plan funding opportunity.

WHEREAS, the Economic Development Administration will be soliciting applications for an upcoming funding opportunity under the American Rescue Plan; and,

WHEREAS, the Judge Edward Dufresne Parkway Extension Project is a Parish project that includes the construction of a 1.9 mile four-lane roadway that will extend Judge Edward Dufresne Parkway and connect to Louisiana Highway 3127; and,

WHEREAS, the project will spur economic growth within St. Charles Parish by providing access to over 500 acres of undeveloped land primed to capture hundreds of millions of dollars of light-industrial and commercial development that will create an abundance of employment opportunities for residents of St. Charles Parish and the surrounding areas; and,

WHEREAS, the project offers a secondary access to and from the schools, public facilities, and businesses located along the parkway thereby enhancing emergency response and life safety; and,

WHEREAS, the project will catalyze the second phase of the Esperanza Business Park development and expedite future phases of expansion; and,

WHEREAS, the Parish is preparing an application to the Economic Development Administration to request funds to construct Phase I of the project which includes the installation of a two lane roadway as an eligible project under the program; and,

WHEREAS, the Parish Council's support for the application is requested.

NOW, THEREFORE, BE IT RESOLVED, THAT WE, THE MEMBERS OF THE ST. CHARLES PARISH COUNCIL, do hereby approve and support the application for funding of the Judge Edward Dufresne Parkway Extension Project Phase I through the Economic Development Administration's American Rescue Plan funding opportunity.

BE IT FURTHER RESOLVED, that the Parish President is hereby authorized to execute said application and to act on behalf of St. Charles Parish in all matters pertaining to this project and subsequent grant award.

The foregoing resolution having been submitted to a vote; the vote thereon was as follows:

YEAS: BILLINGS, DARENSBOURG GORDON, CLULEE, GIBBS, DUFRENE, BELLOCK, FISHER
NAYS: NONE
ABSENT: FONSECA, FISHER-PERRIER

And the resolution was declared adopted this 26th day of July, 2021, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: Marilyn Bellock
SECRETARY: Michelle Spontato
DLVD/PARISH PRESIDENT: July 27, 2021
APPROVED: ✓ DISAPPROVED: _____

PARISH PRESIDENT: Matthew Jewell
RETD/SECRETARY: July 28, 2021
AT: 8:20am RECD BY: [Signature]

2021-0183

RESOLUTION NO. 6574

A resolution to appoint a member to the St. Charles Parish Civil Service Board.

WHEREAS, there exists a vacancy on the **ST. CHARLES PARISH CIVIL SERVICE BOARD** due to the expiration of the term of Mr. Brett Terrebonne on August 1, 2021; and,

WHEREAS, it is the desire of the Parish Council to fill this vacancy.

NOW, THEREFORE, BE IT RESOLVED, that Mr. Brett Terrebonne

352 Evergreen Drive, Destrehan, LA 70047

is hereby appointed to the **ST. CHARLES PARISH CIVIL SERVICE BOARD**.

BE IT FURTHER RESOLVED that said appointment shall be effective **AUGUST 1, 2021** and shall expire **AUGUST 1, 2024**.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

YEAS: BILLINGS, DARENSBOURG GORDON, CLULEE, GIBBS, DUFRENE,
BELLOCK, FISHER,
NAYS: NONE
ABSENT: FONSECA, FISHER-PERRIER

And the resolution was declared adopted this 26th day of July, 2021, to become effective five (5) days after publication in the Official Journal.

APPOINT Civil Service Bd. Nicholls.doc

CHAIRMAN: *Marilyn Bellock*
SECRETARY: *Michelle Spontato*
DLVD/PARISH PRESIDENT: *July 27, 2021*
APPROVED: _____ DISAPPROVED: _____

PARISH PRESIDENT: *Math Jones*
RETD/SECRETARY: *July 28, 2021*
AT: *8:20am* RECD BY: *[Signature]*

RESOLUTION NO. 6575

A resolution to appoint (Retired Major) Lieutenant Sam Zinna to the St. Charles Parish Communications District representing the St. Charles Parish Sheriff's Office.

WHEREAS, there exists a vacancy on the ST. CHARLES PARISH COMMUNICATIONS DISTRICT due to the expiration of the term of (Retired Major) Lieutenant Sam Zinna on August 19, 2021; and,

WHEREAS, it is the desire of the Parish Council to fill this vacancy.

NOW, THEREFORE, BE IT RESOLVED, that (Retired Major) Lieutenant Sam Zinna 401 Evergreen Drive, Destrehan, LA 70047 is hereby appointed to the ST. CHARLES PARISH COMMUNICATIONS DISTRICT.

BE IT FURTHER RESOLVED that said appointment shall be effective AUGUST 19, 2021 and shall expire AUGUST 19, 2025.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

- YEAS: BILLINGS, DARENSBOURG GORDON, CLULEE, GIBBS, DUFRENE, BELLOCK, FISHER
- NAYS: NONE
- ABSENT: FONSECA, FISHER-PERRIER

And the resolution was declared adopted this 26th day of July, 2021, to become effective five (5) days after publication in the Official Journal.

APPOINT 011.(Sheriff's Office.2).doc

CHAIRMAN: Marilyn Bellock
 SECRETARY: Michelle Ingratato
 DLVD/PARISH PRESIDENT: July 27, 2021
 APPROVED: ✓ DISAPPROVED: _____

PARISH PRESIDENT: Math Jewell
 RETD/SECRETARY: July 28, 2021
 AT: 8:20 am RECD BY: (Signature)

RESOLUTION NO. 6576

A resolution to appoint a member to the St. Charles Parish Communications District representing the Firemen's Association.

WHEREAS, there exists a vacancy on the ST. CHARLES PARISH COMMUNICATIONS DISTRICT due to the expiration of the term of Mr. Johnny Bourgeois on August 19, 2021; and,

WHEREAS, it is the desire of the Parish Council to fill this vacancy.

NOW, THEREFORE, BE IT RESOLVED, that Mr. Johnny Bourgeois
16 Lasso Lane, St. Rose, LA 70087 is hereby appointed to the ST. CHARLES PARISH COMMUNICATIONS DISTRICT.

BE IT FURTHER RESOLVED that said appointment shall be effective AUGUST 19, 2021 and shall expire AUGUST 19, 2025.

The foregoing resolution having been submitted to a vote, the vote thereon was as follows:

- YEAS: BILLINGS, DARENSBOURG GORDON, CLULEE, GIBBS, DUFRENE, BELLOCK, FISHER
- NAYS: NONE
- ABSENT: FONSECA, FISHER-PERRIER

And the resolution was declared adopted this 26th day of July, 2021, to become effective five (5) days after publication in the Official Journal.

APPOINT 911. (Firemen's Association.2).doc

CHAIRMAN: *Marlene Bellock*
 SECRETARY: *Michelle Dupontato*
 DLVD/PARISH PRESIDENT: *July 27, 2021*
 APPROVED: *✓* DISAPPROVED: _____

PARISH PRESIDENT: *Matt Jewell*
 RETD/SECRETARY: *July 28, 2021*
 AT: *8:20am* RECD BY: *(Signature)*