



St. Charles Parish

Meeting Agenda

Parish Council

Council Chairman Holly Fonseca

**Councilmembers Michael A. Mobley, La Sandra D. Wilson,
Heather Skiba, Walter Pilié, Willie Comardelle, Michelle O'Daniels,
Bob Fisher, Michele deBruler**

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5125
www.stcharlesparish.gov

Monday, November 3, 2025

6:00 PM

Council Chambers, Courthouse

Final

Regular Meeting / Budget Hearing

CALL TO ORDER

PRAYER / PLEDGE

*Pastor Thomas Hines
Hope Church, Destrehan*

APPROVAL OF MINUTES

Regular Meeting – October 20, 2025

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1 [2025-0333](#) Proclamation: "National Adoption Day"

Sponsors: Mr. Mobley

Attachments: [2025-0333 National Adoption Day](#)

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2025-0334](#) Public Service Commission

[2025-0335](#) Department of Wastewater

[2025-0337](#) Parish President Remarks/Report

Sponsors: Mr. Jewell

ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING**Monday, November 17, 2025, 6:00 pm, Council Chambers, Courthouse, Hahnville**

- 2 [2025-0336](#) An ordinance authorizing the issuance by the Parish of St. Charles, State of Louisiana of its Limited Tax Bond (ARC) in an amount not to exceed Four Million Dollars (\$4,000,000) and providing for other matters in connection therewith.

Sponsors: Mr. Jewell, Bond Counsel, Foley & Judell and LLP

Attachments: [2025-0336 CEA - ARC](#)
[2025-0336 Exhibit A](#)
[2025-0336 Exhibit B](#)
[2025-0336 \(FORM OF PAYING AGENT=S CERTIFICATE OF REGISTRATION](#)
[2025-0336 Certificate](#)
[2025-0336 CEA - ARC](#)

- 21 [2025-0338](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with Professional Engineering Consultants Corporation, to perform engineering services for the St. Charles Parish West Bank B Plant Clarifier Upgrade (Project No. WWKS 117), in the amount of \$123,256.00.

Sponsors: Mr. Jewell and Department of Waterworks

Attachments: [2025-0338 Professional Engineering Consultants - Professional Services Agree](#)
[2025-0338 Corporate Resolution](#)

PLANNING AND ZONING PETITIONS

- 35** [2025-0319](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A(M) to R-2 on property designated as Lot 52, Block E, Oak Ridge Park Section One, 1103 Paul Frederick Drive, Luling as requested by Calvin D. Preston.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2025-0319 Recommendations at a Glance](#)

[2025-0319 Minutes](#)

[2025-0319 Staff Report](#)

[2025-0319 Survey](#)

[2025-0319 AERIAL](#)

[2025-0319 FLUM](#)

[2025-0319 ZONING](#)

[2025-0319 Application_Redacted](#)

2025-0319 Application

Legislative History

8/15/25	Department of Planning & Zoning	Received/Assigned PH
10/9/25	Department of Planning & Zoning	Recommended Approval to the Planning Commission
10/9/25	Planning Commission	Recommended Approval to the Parish Council
10/20/25	Parish President	Introduced
10/20/25	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 47 [2025-0161](#) An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2026.

Sponsors: Mr. Jewell and Department of Finance

Attachments: [2025-0161 CALENDAR OF OFFICIAL ACTION FOR 2026 BUDGET](#)

[2025-0161 Correspondence 06.05.2025](#)

[2025-0161 2026 Requested Exhibit A&B](#)

[Executive Summary 10.02.2025](#)

[2026 Proposed Annual Budget](#)

[hearing-date-2026-](#)

[2026 COUNCIL BUDGET - BOOKMARKED](#)

[2026 BUDGET DATA - BOARDS AND COMMISSIONS](#)

[2026 Budget Amendments](#)

Legislative History

6/2/25	Parish Council	Accepted
	Reported:	
	Finance Department Recommended:	Approval
	Finance Director Grant Dussom spoke on the matter.	
	Public Hearings scheduled for:	Tuesday, October 28, 2025 at 9 am; Thursday, October 30, 2025 at 1 pm; and Monday, November 3, 2025 at 6 pm
	Public comment opened; no public comment	
6/2/25	Parish Council	Accepted
9/22/25	Parish President	Introduced
9/22/25	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
10/6/25	Parish President	Introduced
10/6/25	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
10/20/25	Parish President	Introduced
10/20/25	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
10/28/25	Parish Council	Public Hearing Requirements Satisfied

10/28/25

Parish Council

Amendments Recorded

Budget Amendments**Amendment No. 1**

Reduce the following General Fund Accounts from District 3 (001-400113) 2025 budget

001-4001134210 Advertising	(\$400)
001-4001134222 Printing	(\$3,140)
001-4001134241 Postage	(\$5,700)
001-4001134242 Telephone	(\$3,370)
001-4001134250 Rental	(\$700)
001-4001134260 Maintenance of Property	(\$800)
001-4001134270 Contractual	(\$1,765)
001-4001134280 Professional Services	(\$2,000)
001-4001134305 Non Consumable	(\$9,500)
001-4001134310 Office Supplies	(\$1,500)
001-4001134325 Food and Clothing	(\$700)
001-4001134410 Travel	(\$10,000)
	(\$39,575)

To transfer the total \$39,575 from the General Fund to Fund 112-420260 Drainage for the following:

\$30,475 for Improvements Other Than Buildings - Cross Canal - Cleaning from the Houmas to Ormond Weir in Lake 1

\$9,100 for Improvements Other Than Buildings - Cypress Lakes CC Golf Course Drainage Conveyance Ponds

A motion was made by Councilmember Pilié, seconded by Councilmember O'Daniels, to approve Amendment No. 1. The motion carried by the following vote:

Yea: 8

Nay: 0

Absent: Skiba

Amendment No. 2

Reduce the following General Fund Accounts from District 7 (001-400117) 2025 budget

001-4001134222 Printing	(\$2,000)
001-4001134241 Postage	(\$4,690)
001-4001134242 Telephone	(\$1,600)
001-4001134250 Rental	(\$700)
001-4001134260 Maintenance of Property	(\$800)
001-4001134270 Contractual	(\$2,985)
001-4001134280 Professional Services	(\$2,000)
001-4001134305 Non Consumable	(\$8,000)
001-4001134310 Office Supplies	(\$1,900)
001-4001134325 Food and Clothing	(\$700)
	(\$25,375)

To transfer the total \$14,000 from the General Fund to Fund 113 Recreation for the following:

\$14,000 for Improvements Other Than Buildings - Dog Park (Rainbow Bridge)

A motion was made by Councilmember deBruler, seconded by Councilmember O'Daniels, to approve Amendment No. 2. The motion carried by the following vote:

Yea: 8

Nay: 0

Absent: Skiba

Amendment No. 3

To transfer the total \$11,375 from the General Fund to Fund 001-430231-250- Community Services for the following:
to add \$11,375 to Community Services for Rental Assistance

A motion was made by Councilmember deBruler, seconded by Councilmember Wilson, to approve Amendment No. 3. The motion carried by the following vote:

Yea: 8

Nay: 0

Absent: Skiba

Amendment No. 4

To Amend the narrative line item on Page 239 from CDBG - RCIP New Sarpy Pump Station to CDBG - RCIP New Sarpy Pump Station and New Sarpy Culvert Crossing.

A motion was made by Councilmember Wilson, seconded by Councilmember O'Daniels, to approve Amendment No. 4. The motion carried by the following vote:

Yea: 7

Nay: 0

Absent: Skiba, Comardelle

Amendment No. 5

To transfer the total \$100,000 from the General Fund to Fund 112-420210 - Road & Drainage - Paved Streets for the following:
\$100,000 for Improvements Other Than Buildings - Spillway Road Repairs

A motion was made by Councilmember Fisher, seconded by Councilmember Pilié, to approve Amendment No. 5. The motion carried by the following vote:

Yea: 7

Nay: 0

Absent: Skiba, Comardelle

10/28/25

Parish Council

Publish/Scheduled for Public Hearing to the
Parish Council

- 50 [2025-0318](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with Principal Engineering, Inc., to perform engineering services for the Fairfield and Oakland Drainage Improvements (Project No. P251001), in the not to exceed amount of \$787,285.30.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2025-0318 Principal Engineering Inc - Professional Services Agreement - October](#)
[2025-0318 Principal Engineering Inc - Rate Sheet - October 02, 2025](#)
[2025-0318 Corporate Resolution - Dec 2024 - SCPG 10.3.25](#)

Legislative History

10/20/25	Parish President	Introduced
10/20/25	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 82 [2025-0321](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with Hartman Engineering, Inc., to perform engineering services for the Ellington Structures - Cousins Pump Station T-Wall (Project No. P080905-5H), in the lump sum amount of \$219,200.00.

Sponsors: Mr. Jewell and Department of Wastewater

Attachments: [2025-0321 Hartman Engineering Inc - Professional Services Agreement - Septe](#)
[2025-0321 Hartman Corporate Resolution](#)

Legislative History

10/20/25	Parish President	Introduced
10/20/25	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 105 [2025-0323](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with ELOS Environmental, LLC, to perform environmental services for the Turtle Pond Pump Station and Upstream Drainage Improvements (Project No. P250901), in the not to exceed amount of \$89,000.00.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2025-0323 ELOS Environmental, LLC - Professional Services Agreement - Turtl](#)
[2025-0323 ELOS Environmental, LLC - Rate Sheet - Turtle Pond - October 03,](#)
[2025-0323 ELOS Environmental, LLC - Corporate Resolution - Turtle Pond - Oc](#)

Legislative History

10/20/25	Parish President	Introduced
10/20/25	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 127 [2025-0324](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with ELOS Environmental, LLC, to perform environmental services for the Fairfield and Oakland Drainage Improvements (Project No. P251001), in the not to exceed amount of \$73,999.00.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2025-0324 ELOS Environmental, LLC - Professional Services Agreement - Oct](#)
[2025-0324 ELOS Environmental, LLC - Rate Sheet - October 03, 2025](#)
[2025-0324 ELOS Environmental, LLC - Corporate Resolution - October 03, 202](#)

Legislative History

10/20/25	Parish President	Introduced
10/20/25	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 149 [2025-0327](#) An ordinance approving and authorizing the execution of a Contract with Pintail Contracting Services, LLC for the St. Charles Parish Water Treatment Plant West Bank D Plant Clarifier Upgrade (Project No. WWKS 114), in the amount of \$2,782,000.00.

Sponsors: Mr. Jewell and Department of Waterworks

Attachments: [2025-0327 WWKS 114 WB D PLANT CLARIFIER UPGRADE - section 500](#)
[2025-0327 WWKS 114 WB D PLANT CLARIFIER UPGRADE - NOTICE OF IN](#)
[2025-0327 WWKS 114 WB D PLANT CLARIFIER UPGRADE - Corporate Reso](#)
[2025-0327 Signed Bid Tab](#)
[2025-0327 WWKS 114 WB D PLANT CLARIFIER UPGRADE - AWARD LETTE](#)

Legislative History

10/20/25	Parish President	Introduced
10/20/25	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

ORDINANCES/RESOLUTIONS WHICH HAVE BEEN TABLED

- 164 [2025-0305](#) An ordinance of the Parish of St. Charles to amend the Code of Ordinances, Parish of St. Charles, Chapter 2, Article I. In General, Section 2-2. Fees of copies of documents (a), (b), and adding (d).

Sponsors: Mr. Jewell

Attachments: [2025-0305 Correspondence 10.24.2025](#)

Legislative History

10/6/25	Parish President	Introduced
10/6/25	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

10/20/25	Parish Council	Public Hearing Requirements Satisfied Reported: Parish President Recommended: Approval Deputy Chief Administrative Officer Samantha de Castro spoke on the matter.
10/20/25	Parish Council	Tabled. Council Discussion Parish President Matthew Jewell spoke on the matter.
		Councilman Pilié stated his reason for wanting to table File No. 2025-0305.
10/20/25	Parish Council	Tabled.

RESOLUTIONS

- 165** [2025-0325](#) A resolution to approve and authorize the execution of a Cooperative Endeavor Agreement between the Louisiana Department of the Treasury and the State of Louisiana, and St. Charles Parish regarding the allocation of \$20,000.00 to be utilized for the Boutte Community Park.

Sponsors: Mr. Jewell and Grants Office

Attachments: [2025-0325 CEA - Unexecuted - Boutte](#)

- 186** [2025-0326](#) A resolution to approve and authorize the execution of a Cooperative Endeavor Agreement between the Louisiana Department of the Treasury and the State of Louisiana, and St. Charles Parish regarding the allocation of \$20,000.00 to be utilized for Killona Park.

Sponsors: Mr. Jewell and Grants Office

Attachments: [CEA - Unexecuted - Killona](#)

- 207** [2025-0328](#) A resolution to approve and authorize the execution of a Cooperative Endeavor Agreement between the Louisiana Department of the Treasury and the State of Louisiana, and St. Charles Parish regarding the allocation of \$250,000.00 to be utilized for the Des Allemands Bulkhead.

Sponsors: Mr. Jewell and Grants Office

Attachments: [CEA - Unexecuted - DA Bulkhead](#)
[Attachment E-1 - 2025 RLS - All South2](#)

APPOINTMENTS**231** [2025-0306](#)

A resolution appointing a member to the St. Charles Parish Library Board of Control as the District II Representative.

Council will confirm nomination to the St. Charles Parish Library Board of Control from the District II Councilmember to fill the vacancy caused by the resignation of the term of Ms. Frances (Annie) F. Harmon. Unexpired term to begin immediately and expire April 1, 2026.

Nominee: Ms. Lindsey Tullier

Legislative History

4/5/21	Parish Council	Enacted Legislation
	Ms. Frances (Annie) F. Harmon appointed to the St. Charles Parish Library Board of Control as the District II Representative on April 5, 2021, per Resolution No. 6553	
	Term: (Immediately) April 5, 2021 - April 1, 2026	
10/6/25	Parish Council	Vacancy Announced
10/20/25	Parish Council	Nomination(s) Accepted
	Nominee:	
	Councilwoman Skiba nominated Ms. Lindsey Tullier	
10/20/25	Parish Council	Close Nomination(s) for
10/20/25	Parish Council	Nomination(s) Closed

235 [2025-0316](#)

A resolution appointing a member to the St. Charles Parish Planning & Zoning Commission as the District III Representative.

Council Chairman will accept nomination to the St. Charles Parish Planning & Zoning Commission from the District III Councilmember to fill the vacancy caused by the resignation of the term of Mr. Webb Jay. Unexpired term to begin immediately and expire May 31, 2029.

Legislative History

6/2/25	Parish Council	Enacted Legislation
	Mr. Webb Jay appointed to the Planning & Zoning Commission as the District III Representative on June 2, 2025, per Resolution No. 6833	
	Term: May 31, 2025 - May 31, 2029	
10/20/25	Parish Council	Vacancy Announced

[2025-0329](#)

A resolution appointing a member to the St. Charles Parish Board of Adjustment as the District II Representative.

On Monday, November 17, 2025, Council Chairman will accept nomination to the St. Charles Parish Board of Adjustment from the District II Councilmember to fill the vacancy created by the expiration of the term of Ms. Vicki Carter. Four (4) year term to begin December 7, 2025 and expire December 7, 2029.

Legislative History

11/15/21	Parish Council	Enacted Legislation
	Ms. Vicki Carter appointed to the St. Charles Parish Board of Adjustment as the District II Representative on November 15, 2021, per Resolution No. 6594	
	Term: December 7, 2021 - December 7, 2025	

[2025-0330](#)

A resolution appointing a member to the St. Charles Parish Board of Adjustment as the District IV Representative.

On Monday, November 17, 2025, Council Chairman will accept nomination to the St. Charles Parish Board of Adjustment from the District IV Councilmember to fill the vacancy created by the expiration of the term of Mr. Clyde H. Maddox. Four (4) year term to begin December 7, 2025 and expire December 7, 2029.

Legislative History

12/18/23	Parish Council	Enacted Legislation
	Mr. Clyde H. Maddox appointed to the St. Charles Parish Board of Adjustment as the District VI Representative on December 18, 2023, per Resolution No. 6741	
	Term: December 23, 2023 - December 7, 2025	

[2025-0331](#)

A resolution appointing a member to the St. Charles Parish Board of Adjustment as the District V Representative.

On Monday, November 17, 2025, Council Chairman will accept nomination to the St. Charles Parish Board of Adjustment from the District V Councilmember to fill the vacancy created by the expiration of the term of Mr. Dwayne E. Harris. Four (4) year term to begin December 7, 2025 and expire December 7, 2029.

Legislative History

9/19/22	Parish Council	Enacted Legislation
	Mr. Dwayne E. Harris appointed to the St. Charles Parish Board of Adjustment as the District V Representative on September 19, 2022, per Resolution No. 6668	
	Term: Immediately (September 19, 2022) - December 7, 2025	

[2025-0332](#)

A resolution appointing a member to the St. Charles Parish Board of Adjustment as the District VI Representative.

On Monday, November 17, 2025, Council Chairman will accept nomination to the St. Charles Parish Board of Adjustment from the District VI Councilmember to fill the vacancy created by the expiration of the term of Mr. David P. Bleakley. Four (4) year term to begin December 7, 2025 and expire December 7, 2029.

Legislative History

5/22/23	Parish Council	Enacted Legislation
	Mr. David P. Bleakley appointed to the St. Charles Parish Board of Adjustment as the District VI Representative on May 22, 2023, per Resolution No. 6697	
	Term: Immediately (May 22, 2023) - December 7, 2025	

MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.**MEETINGS**

LAFOURCHE BASIN LEVEE DISTRICT: Wednesday, 11/5/25, 6PM, Lafourche Basin

Levee District Office, 21380 Highway 20, Vacherie

PLANNING & ZONING COMMISSION: Thursday, 11/6/25, 6PM, Council Chambers

COMMUNICATIONS DISTRICT (911): Monday, 11/10/25, 5PM, Council Chambers

COASTAL ZONE ADVISORY COMMITTEE: Friday, 11/14/25, 12PM, Council Chambers

PONTCHARTRAIN LEVEE DISTRICT: Monday, 11/17/25, 6PM, Pontchartrain Levee

District Headquarters Complex, 2069 Railroad Avenue, Lutcher

ST. CHARLES PARISH COUNCIL: Monday, 11/17/25, 6PM, Council Chambers

ANNOUNCEMENTS

*DESTREHAN PLANTATION FALL FESTIVAL: November 8 - 9, 2025, Destrehan
Plantation*

PARISH HOLIDAY: Tuesday, November 11, 2025 – Veterans Day

Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5125 to discuss the particular accommodations needed.