



ST. CHARLES PARISH


OFFICE OF THE COUNCIL SECRETARY

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COUNCIL OFFICE MEMORANDUM

DATE: JUNE 8, 2026

TO: MR. DUANE FORET
PARKS & RECREATION DIRECTOR

FROM: MICHELLE IMPASTATO
COUNCIL SECRETARY 

RE: AMENDMENT NO. 1 TO ORDINANCE NO. 25-5-3
AMA PARK RENOVATIONS
(PROJECT NO. RECAPR25)

On April 6, 2026, the St. Charles Parish Council adopted Ordinance No. 26-4-4 approving and authorizing the execution of Amendment No. 1 to Ordinance No. 25-5-3, which approved the Professional Services Agreement with Quality Engineering & Surveying for the Ama Park Renovations (Project No. RECAPR25), in the not to exceed amount of \$25,175.00.

A copy of the ordinance is enclosed for your records. Please update in your records and/or software as desired. The agreement was fully executed through Administration's DocuSign software and should be available via DocuSign.

MI/mr

Enclosure

cc: 1Parish Council
Ms. Samantha de Castro via Electronic Notification
Mr. Grant Dussom via Electronic Notification
Mr. Corey Oubre via Electronic Notification
Mr. Darrin Duhe via Electronic Notification
Quality Engineering & Surveying w/enclosure

2026-0113

**INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT
(DEPARTMENT OF PARKS AND RECREATION)**

ORDINANCE NO. 26-4-4

An ordinance approving and authorizing the execution of Amendment No. 1 to Ordinance No. 25-5-3, which approved the Professional Services Agreement with Quality Engineering & Surveying for the Ama Park Renovations (Project No. RECAPR25), in the not to exceed amount of \$25,175.00.

WHEREAS, Ordinance No. 25-5-3 adopted on May 5, 2025, by the St. Charles Parish Council, approved and authorized the execution of a Professional Services Agreement with Quality Engineering & Surveying for engineering services for the Ama Park Renovations, in the amount not to exceed \$85,150.00; and,

WHEREAS, St. Charles Parish plans to improve the overall experience for our residents when they visit and utilize Ama Park by adding a cover to the new basketball court and will allow residents to utilize the basketball court during inclement weather and provide shade on hot sunny days; and,

WHEREAS, St. Charles Parish and Quality Engineering & Surveying have mutually agreed to increase the fees by \$25,175.00 for the work of the basketball court cover, which increases the overall contract value to not to exceed \$110,325.00.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That Amendment No. 1 to the Professional Services Agreement between St. Charles Parish and Quality Engineering & Surveying, in the not to exceed amount of \$25,175.00, is hereby approved and accepted.

SECTION II. That the Parish President is hereby authorized to execute said Amendment on behalf of St. Charles Parish.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, WILSON, SKIRA, PILIE, COMARDELLE,
O'DANIELS, FISHER
NAYS: NONE
ABSENT: DEBRULER

And the ordinance was declared adopted this 6th day of April, 2026, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: [Signature]
SECRETARY: Michelle Spadato
DLVD/PARISH PRESIDENT: April 7, 2026
APPROVED: **DISAPPROVED:**

PARISH PRESIDENT: Matthew Jewell
RETD/SECRETARY: April 7, 2026
AT: 1:46pm **RECD BY:** [Signature]

**AMENDMENT NO. 1 TO
ENGINEERING SERVICES FOR
AMA PARK RENOVATIONS
(PARISH PROJECT RECAPR25)**

THIS AMENDMENT NO. 1 is made and entered into on this _____
6/3/2026

BY AND BETWEEN:

ST. CHARLES PARISH, represented herein by its duly authorized Parish President, Matthew Jewell, (hereafter sometimes referred to as "OWNER"), and

QUALITY ENGINEERING & SURVEYING represented herein by Deric J. Murphy, duly authorized by Corporate Resolution attached hereto (hereafter sometimes referred to as "Engineering Services"):

WHEREAS, Ordinance No. 25-5-3, adopted on May 5, 2025, by the St. Charles Parish Council, approved and authorized the execution of a Professional Services Agreement with Quality Engineering & Surveying, to perform engineering services for the Ama Park Renovations (Project No.RECAPR25), in the not to exceed amount of \$85,150.00; and,

WHEREAS, St. Charles Parish plans to improve the overall experience for our residents when they visit and utilize Ama Park by adding a cover to the new basketball court and will allow residents to utilize the basketball court during inclement weather and provide shade on hot sunny days; and,

WHEREAS, St. Charles Parish and Quality Engineering & Surveying have mutually agreed to increase the fees by \$25,175.00 for the work of the basketball court cover, which increases the overall contract value to not to exceed \$110,325.00.

Changes to the Contract Attachments are as follows:

ATTACHMENT "A"

Scope changes/additions are as follows:

Provide stamped construction documents and specifications for the cover for the new basketball court for Ama Park Renovations. This will also cover Preliminary / Schematic Design, Design Development, Construction Documents, Bidding and Contract Administration as well as Project Close-out and 2 additional Geotechnical boring locations and a geotechnical report.

ATTACHMENT "B"

Changes to the schedule are as follows:

Design Development: 60 days

Construction: 210 days

ATTACHMENT "C"

Replace current Attachment "C" and replace with the following:

Owner shall pay the Contractor the total sum of **\$110,325.00**

The above fee is itemized as follows:

Preliminary / Schematic Design - \$12,000.00

Design Development - \$16,000.00

Construction Documents - \$20,000.00

Bidding/Contract Admin. - \$4,000.00

Construction - \$24,000.00

Project Close-out - \$4,000.00

Topographic Survey/Drone Support - \$5,150.00

Basketball Court Cover - \$25,175.00

THUS DONE AND SIGNED in the presence of the undersigned competent witnesses,
on this 6/3/2026

**QUALITY ENGINEERING &
SURVEYING**

By:  FE6DC9E327804A9...

Name: Deric J. Murphy

Title: President

Date: 6/3/2026

ST. CHARLES PARISH

By:  B5AABEC5F77E403...

Name: Matthew Jewell

Title: Parish President

Date: 6/3/2026



18320 LA HWY 42
Port Vincent, LA 70726
225.698.1600
info@qesla.com
www.qesla.com

CORPORATE RESOLUTION SIGNATURE AUTHORITY

I, Deric J. Murphy, hereby certify that I am properly qualified as President of Quality Engineering & Surveying, LLC, a Limited Liability Company "Company", that the following is a true and complete copy of resolutions adopted at a meeting of the Executive Leaders of the Company held on August 21st, 20 11 and that these resolutions have not been amended and are presently in full force and effect:

WHEREAS, the Company is determined to grant signing and authority to certain person(s) described hereunder.

RESOLVED, that the Executive Leaders hereby authorized and approved to authorize and empower the following individual to make, execute, endorse and deliver in the name of and on behalf of the Company, but shall not be limited to, any and all written instruments, agreements, documents, execution of deeds, powers of attorney, transfers, assignments, contracts, obligations, certificates and other instruments of whatever nature entered into by this Company.

Name: Deric J. Murphy
Position/Title: President / Chief Executive Officer
Telephone Number: (225) 698-1600

Email Address: dmurphy@qesla.com

Signature:

I, as authorized by the Company, hereby certify and attest that all the information above is true and correct.

Approved: April 8th, 20 25

Location: Livingston Parish, LA

President, Deric J. Murphy

SWORN TO AND SUBSCRIBED BEFORE ME
THIS 11th DAY OF APRIL 20 25

PATRICIA L. RICHARDSON
NOTARY PUBLIC
#40424

Patricia L. Richardson

