



# St. Charles Parish

## Meeting Agenda

### Parish Council

**Council Chairman Dick Gibbs**

**Councilmembers Wendy Benedetto, Paul J. Hogan,  
Terrell D. Wilson, Mary K. Clulee, William Billy Woodruff,  
Marilyn B. Bellock, Traci A. Fletcher, Julia Fisher-Perrier**

St. Charles Parish Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
[www.stcharlesparish-la.gov](http://www.stcharlesparish-la.gov)

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**Monday, July 9, 2018**

**6:00 PM**

**Council Chambers, Courthouse**

**Final**

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### CALL TO ORDER

### PRAYER / PLEDGE

*Pastor Thomas Hines  
Hope Church, Luling*

### SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1     [2018-0176](#)     In Recognition: Barry Roberts, St. Charles Parish Employee

**Sponsors:**     Mr. Cochran

**Attachments:**     [2018-0176 Barry Roberts](#)

### REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2018-0188](#)     Sheriff Greg Champagne - update on golf carts

[2018-0177](#)     German Coast Farmers' Market

[2018-0178](#)     R.S.V.P. Program

**ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING****Monday, July 23, 2018, 6:00 pm, Council Chambers, Courthouse, Hahnville**

- 2      [2018-0179](#)      An ordinance to approve and authorize the Parish President to purchase and/or expropriate a 0.389 acre perpetual drainage servitude over property identified as Parcel No. DS4-1, in Section 7, Township 12 South - Range 7 East in the Town of MONTZ, St. Charles Parish, Louisiana MARTHA MOORE MALONEY, LOVENIA MALONEY THOMAS, LEONCE MALONEY, MORRIS MALONEY, GEORGE MALONEY, ROSA MALONEY RILEY, MARY MALONEY MAJOR, OCTAVE EUGENE, ORELIA EUGUENE MAISON, HERBERT EUGENE, LEO EUGENE, VIOLA WATERS MALONE, FLORA MALONE DENNIS, RAYMOND MALONE, HERMAN MALONE, JR., DOROTHEA MALONE SMITH, and/or all other owners of record, as their interests may appear, said property to be used for drainage purposes in connection with Parish Project P080802 Coulee Canal Access for Maintenance - Phase I, as shown on the attached drawing by GEC dated April 21, 2015 and revised on August 25, 2015.

**Sponsors:**      Mr. Cochran and Department of Public Works

**Attachments:**      [2018-0179 Malone Pages from Coulee Phase I\\_ROW Map\\_FINAL\\_8.25.15](#)

- 5      [2018-0180](#)      An ordinance to approve and authorize the Parish President to purchase and/or expropriate a 0.515 acre perpetual drainage servitude over property identified as Parcel No. 1-3, in Section 15, Township 12 South - Range 7 East and a 0.081 acre perpetual drainage servitude over property identified as Parcel No. 9-1, in Sections 50 and 51, Township 12 South - Range 8 East both in the Town of MONTZ, St. Charles Parish, Louisiana ESTATE OF NOE KELLER, ESTATE OF GUY KELLER, ESTATE OF WILLIAM KELLER, ESTATE OF JULES KELLER, JR., CYNTHIA JACOB WHITE, RICHARD THOMAS JACOB, ESTATE OF GLENN JOSEPH JACOB, MARY LEE JACOB BLANCHARD, JULIE ANN JACOB MONTEGUT, FRANCIS LESLIE JACOB, JR., JOSEPH KENNETH MONTZ, ESTATE OF GLORIA KELLER, HELEN KELLER, LUCRES KELLER, ESTATE OF ANNA MAE KELLER, ETIENNE P. MILLET, JR., LINDA MILLET TERRIO, JAMES WILLIAM KELLER, TERESA ANN KELLER COLANTONI, MICHAEL GERARD KELLER, MARIAN M. KELLER MIRE, JOHN JOSEPH KELLER, JR., GRACE MARIE KELLER READ, RICHARD GREGORY KELLER, and/or all other owners of record, as their interests may appear, said property to be used for drainage purposes in connection with Parish Project P080802-5 Coulee Canal Access for Maintenance - Phase II, as shown on the attached drawing by Riverlands Surveying Co., LLC dated July 24, 2017.

**Sponsors:**      Mr. Cochran and Department of Public Works

**Attachments:**      [2018-0180 Keller Pages from Coulee Phase II ROW Map FINAL 7.24.17](#)

- 9      [2018-0181](#)      An ordinance approving and authorizing the execution of Change Order No. 1 (Final) for Parish Project No. P090201-6, Mimosa Avenue Culvert Replacement, to increase the contract amount by \$6,045.44 and increase the contract time by seven days.

**Sponsors:**      Mr. Cochran and Department of Public Works

**Attachments:**      [2018-0181 Change Order](#)

- 23     [2018-0182](#)     An ordinance to approve and authorize the execution of a twelve (12) month Lease Contract Renewal between Satellite Shelters (LESSOR) and St. Charles Parish Public Works (LESSEE) for Contract number RO319076. The lease of a fifty foot (50') by fifty-six foot (56') modular building used as the office at the West Bank Public Works Yard, 166 Scorpio Ln, Hahnville, LA 70057. Public Works is seeking to have a permanent structure constructed that would allow for our staff to safely stay during storm events, and this renewal is necessary in the interim.

**Sponsors:**     Mr. Cochran and Department of Public Works

**Attachments:**     [2018-0182 Lease - satellite shelters 2018](#)  
                              [2018-0182 Executed Satellite Shelters Lease Renewal dec 2016-june2018](#)  
                              [2018-0182 RO319076 - 2011 AGREEMENT-Rental Order](#)

- 34     [2018-0183](#)     An ordinance to approve and authorize the execution of a Professional Services Agreement between GCR Inc. and St. Charles Parish for land program management and right-of-way acquisition services for various West Bank Projects, Parish Project No. P150301 (West Bank Real Estate and Permitting Services).

**Sponsors:**     Mr. Cochran and Department of Public Works

**Attachments:**     [2018-0183 Agreement GCR PROF SERVICES](#)

- 39     [2018-0187](#)     An ordinance approving and authorizing the execution of an Act of Dedication for Ashton Plantation Phase 2-A, Luling.

**Sponsors:**     Mr. Cochran and Department of Planning & Zoning

**Attachments:**     [2018-0187 Dedication and plats](#)  
                              [2018-0187 checklist-submitted documents](#)

## PLANNING AND ZONING PETITIONS

- 55     [2018-0163](#)     An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1M, Manufactured Home - RV Park to O-L, Open Land on Lot Q, Estay Subdivision, Paradis as requested by Clyde McCully for Woodlands RV Park, LLC.

**Sponsors:**     Mr. Cochran and Department of Planning & Zoning

**Attachments:**     [2018-0163 Recommendation at a Glance \(2\)](#)  
[2018-0163 Minutes 06.07.18 McCully](#)  
[2018-0163 LUR PZR 2018-03 \(Clyde McCully\)](#)  
[2018-0163 app page 1](#)  
[2018-0163 Survey](#)  
[2018-0163 AERIAL PZR-2018-03](#)  
[2018-0163 ZONING PZR-2018-03](#)  
[2018-0163 FLUM PZR-2018-03](#)

**Legislative History**

4/3/18	Department of Planning & Zoning	Received/Assigned PH
6/7/18	Department of Planning & Zoning	Recommended Approval to the Planning Commission
6/7/18	Planning Commission	Recommended Approval to the Parish Council
6/18/18	Parish President	Introduced
6/18/18	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

**ORDINANCE SCHEDULED FOR PUBLIC HEARING AND ADOPTION AT THIS PUBLIC MEETING  
(INTRODUCED AT PREVIOUS MEETING)**

- 68**     [2018-0156](#)     An ordinance adopting, setting forth, levying and imposing taxes on all property subject to taxation in the Parish of St. Charles, State of Louisiana, as required by Section 23 of Article VII of the Constitution of Louisiana and Revised Statute 47.1705(B) for General Parochial Purposes; constructing, acquiring, maintaining, operating, extending and/or improving levees, facilities and structures associated with outer flood protection systems within the Parish; constructing, maintaining, and operating the Parish Road Maintenance program, Parish Recreation program, Parish Fire Protection, Mosquito Control Program, E-911 Telephone System, Health Unit and Council on Aging program; Road Lighting District No. 1; Library Service District No. 1; the ARC of St. Charles; paying any costs associated with acquiring, constructing, improving, maintaining and operating wastewater facilities and systems in the Parish; and for the purpose of paying the principal and interest on outstanding General Obligation Sewer Bonds for the year 2018.

**Sponsors:**     Mr. Cochran and Department of Finance

**Attachments:**     [2018-0156 2018 ADVAL council update](#)

**Legislative History**

6/4/18	Parish President	Introduced
6/4/18	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
6/18/18	Parish President	Introduced
6/18/18	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

**ORDINANCES SCHEDULED FOR PUBLIC HEARING  
(INTRODUCED AT PREVIOUS MEETING)**

- 75     [2018-0171](#)     An ordinance to approve and authorize the Parish President to acquire a 0.897 acre perpetual drainage servitude over property identified as Parcel No.6-4, in Sections 49 and 50, Township 12 South - Range 8 East in the Town of MONTZ, St. Charles Parish, Louisiana, which property is more particularly described in the Act of Servitude attached hereto and made a part hereof, from THE KANSAS CITY SOUTHERN RAILWAY COMPANY, and/or all other owners of record, as their interests may appear, said property to be used for drainage purposes in connection with Parish Project P080802-5 Coulee Canal Access for Maintenance - Phase II.

**Sponsors:**     Mr. Cochran and Department of Public Works

**Attachments:**     [2018-0171 Act of Servitude Parcel No. 6-4 KCS to SCP FINAL 6.6.18](#)  
                              [2018-0171 Certificate of Authority Ginger Adamiak 2018](#)  
                              [2018-0171 Coulee Phase II ROW Map FINAL 7.24.17 KCS Sheets](#)

**Legislative History**

6/18/18     Parish President     Introduced

6/18/18     Parish Council     Publish/Scheduled for Public Hearing to the Parish Council

- 82     [2018-0172](#)     An ordinance to approve and authorize the Parish President to purchase and/or expropriate a 1.330 acre perpetual drainage servitude over property identified as Parcel No.6-5, in Sections 49 and 50, Township 12 South - Range 8 East in the Town of MONTZ, St. Charles Parish, Louisiana from KRISTI GERSTNER SMITH, and/or all other owners of record, as their interests may appear, said property to be used for drainage purposes in connection with Parish Project P080802-5 Coulee Canal Access for Maintenance - Phase II, as shown on the attached drawing by Riverlands Surveying Co., LLC dated July 24, 2017.

**Sponsors:**     Mr. Cochran and Department of Public Works

**Attachments:**     [2018-0172 Coulee Phase II ROW Map 7.24.17 FINAL Smith Sheets 6-9](#)

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**Legislative History**

6/18/18     Parish President     Introduced

6/18/18     Parish Council     Publish/Scheduled for Public Hearing to the Parish Council

- 88     [2018-0150](#)     An ordinance approving a purchase of 6.17 acres of property which is contiguous and adjacent to the East Bank Bridge Park, more fully described on the Murray Architects Drawing No. A.0.1 dated December 12, 2016, attached hereto and made a part hereof as Exhibit "A" and identified as UDP-2-B thereon, and the acceptance of the donation of parcel of ground identified as UDP-2A on said drawing, which together form UDP-2.

**Sponsors:**     Mr. Cochran and Department of Legal Services

**Attachments:**     [2018-0150 revised Exhibit A. 6.17 acres EB bridge park](#)  
                               [2018-0150 revised Exhibit B 6.17 acres EB bridge park](#)  
                               [2018-0150 revised Exhibit C to Ordinance.6.18.18 6.17 acres EB bridge park](#)  
                               [2018-0150 revised Exhibit C.1 to Ord 6.17 acres EB bridge park](#)  
                               [2018-0150 Authorization POA](#)  
                               [2018-0150 Survey](#)  
                               [2018-0150 Appraisal](#)  
                               [2018-0150 Appraisal.2.4 acres](#)  
                               [2018-0150 Appraisal Rev UDP 2 B \(2.4 acres\)](#)  
                               [2018-0150 Cash Sale and Donation.5.18.18](#)  
                               [2018-0150 Exhibit A. UDP.2 D-Donation A.0.1](#)  
                               [2018-0150 Grant of Access-F](#)  
                               [2018-0150 Grant of Access Exhibit](#)

**Legislative History**

5/21/18	Parish President	Introduced
5/21/18	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
6/4/18	Parish Council	Public Hearing Requirements Not Satisfied
	Legal Services Director Robert Raymond requested that File No. 2018-0150 be postponed indefinitely.	
6/4/18	Parish Council	Postponed Indefinitely
6/4/18	Parish Council	Postponed Indefinitely
6/18/18	Parish President	Introduced
6/18/18	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 102**   [2018-0151](#)      An ordinance authorizing the Parish President to accept the donation of property known as the East St. Charles Volunteer Fire Station No. 2 from P & L Investments IX, L.L.C. for the East St. Charles Volunteer Fire Department's continued use.

**Sponsors:**      Mr. Cochran and Department of Legal Services

**Attachments:**      [2018-0151 Firehouse.Agreement to Donate](#)  
[2018-0151 A.0.2 Firehouse.Exhibit A](#)  
[2018-0151 Authorization POA](#)

**Legislative History**

5/21/18	Parish President	Introduced
5/21/18	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
6/4/18	Parish Council	Public Hearing Requirements Not Satisfied Legal Services Director Robert Raymond requested that File No. 2018-0151 be postponed indefinitely.
6/4/18	Parish Council	Postponed Indefinitely
6/4/18	Parish Council	Postponed Indefinitely
6/18/18	Parish President	Introduced
6/18/18	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 110**   [2018-0174](#)      An ordinance approving and authorizing the execution of an Act of Dedication for Destrehan Plantation Estates Subdivision, Destrehan.

**Sponsors:**      Mr. Cochran and Department of Planning & Zoning

**Attachments:**      [2018-0174 Dedication and plat](#)  
[2018-0174 checklist-submitted documents](#)

**Legislative History**

6/18/18	Parish President	Introduced
6/18/18	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

**PERSONS TO ADDRESS THE COUNCIL**

- 137**   [2018-0190](#)      Mr. Daniel Domengeaux: Life Insurance is being canceled by Parish Worker's Compensation

**Attachments:**      [2018-0190 petition - Mr. Domengeaux](#)

**RESOLUTIONS**

- 140**    [2018-0175](#)    A resolution providing mandatory support for the Planning and Zoning Commission's approval to add dwelling units to a legally nonconforming multi-family building in a C-2 zoning district on Lots 1, 2, & 3, Square 201, Ellington Addition Subdivision, municipal address 201 Milling Avenue, Luling.

**Sponsors:**    Mr. Cochran and Department of Planning & Zoning

**Attachments:**    [2018-0175 Recommendation at a Glance \(2\)](#)  
                               [2018-0175 Minutes 06.07.18 O'Malley](#)  
                               [2018-0175 LUR PZSPU-2018-06 \(O'Malley\)](#)  
                               [2018-0175 AERIAL PZSPU-2018-06](#)  
                               [2018-0175 ZONING PZSPU-2018-06](#)  
                               [2018-0175 FLUM PZSPU-2018-06](#)  
                               [2018-0175 Site Plan](#)

**Legislative History**

5/10/18	Department of Planning & Zoning	Received/Assigned PH
6/7/18	Department of Planning & Zoning	Rcmnd'd Approval w/Stip. to the Planning Commission
	Approval with the following stipulations:	
	1. That the applicant gets an administrative resubdivision to combine the 3 lots.	
	2. Backflow assembly is installed.	
	3. Additional parking is approved by the department at permitting.	
6/7/18	Planning Commission	Rcmnd'd Approval w/Stip. to the Parish Council
	Approval with the following stipulations:	
	1. That the applicant gets an administrative resubdivision to combine the 3 lots.	
	2. Backflow assembly is installed.	
	3. Additional parking is approved by the department at permitting.	

## APPOINTMENTS

150 [2018-0141](#)

A resolution to appoint an Ad-Hoc member, with a health professional background, to the Board of Directors for the Arc of St. Charles.

*Council will confirm nomination to the Board of Directors of the Arc of St. Charles, Ad Hoc member with a health professional background to fill the vacancy created by the expiration of the term of Dr. Jeffrey S. Kuo, M.D. Two (2) year term to begin July 1, 2018 and expire June 30, 2020.*

*Nominee: Dr. Jeffrey S. Kuo*

### Legislative History

6/6/16	Parish Council	Enacted Legislation
	Dr. Jeffrey S. Kuo, M.D. appointed to the Board of Directors of the Arc of St. Charles, Ad-Hoc member with a health professional background, on June 6, 2016, per Resolution No. 6229	
	Term: May 16, 2016 - June 30, 2018	
5/21/18	Parish Council	Vacancy Announced
6/4/18	Parish Council	Nomination(s) Accepted
	Nominee: Councilwoman Fisher-Perrier nominated Dr. Jeffrey S. Kuo, M.D.	
6/4/18	Parish Council	Close Nomination(s) for
6/4/18	Parish Council	Nomination(s) Closed
6/18/18	Parish Council	Nomination(s) Accepted
	Nominee: Councilwoman Fisher-Perrier nominated Dr. Jeffrey S. Kuo, M.D.	
6/18/18	Parish Council	Close Nomination(s) for
6/18/18	Parish Council	Nomination(s) Closed

[2018-0167](#)

Council appointment to the River Region Caucus

*Council Chairman will accept nominations to fill the vacancy caused by the expiration of the term of Councilman Terrell D. Wilson. Term to begin July 31, 2018 and expire July 31, 2019.*

### Legislative History

6/18/18	Parish Council	Vacancy Announced
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[2018-0168](#)

Council appointment to the River Region Caucus

*Council Chairman will accept nominations to fill the vacancy caused by the expiration of the term of Councilwoman Traci A. Fletcher. Term to begin July 31, 2018 and expire July 31, 2019.*

### Legislative History

6/18/18	Parish Council	Vacancy Announced
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[2018-0169](#) Council Alternate Appointment to the River Region Caucus

*Council Chairman will accept nominations to fill the vacancy caused by the expiration of the term of Councilwoman Marilyn B. Bellock - Alternate. Term to begin July 31, 2018 and expire July 31, 2019.*

**Legislative History**

6/18/18 Parish Council Vacancy Announced

[2018-0170](#) Council Alternate Appointment to the River Region Caucus

*Council Chairman will accept nominations to fill the vacancy caused by the expiration of the term of Councilman Paul J. Hogan, PE - Alternate. Term to begin July 31, 2018 and expire July 31, 2019.*

**Legislative History**

6/18/18 Parish Council Vacancy Announced

154 [2018-0185](#) A resolution to appoint a member to the Civil Service Board.**Attachments:**

[2018-0185 Corr. from Tulane](#)

[2018-0185 Corr. from CS](#)

*Council Chairman will accept nominations for appointment submitted by the President of Tulane University due to the expiration of the term of Ms. Sara Champion. (Home Rule Charter Article III, Section C.5.b.iii.(5)) Three (3) year term to begin August 1, 2018 and expire August 1, 2021.*

**Legislative History**

9/8/15 Parish Council Enacted Legislation  
Ms. Sara Champion appointed to the Civil Service Board on September 8, 2015, per Resolution No. 6181  
Term: September 8, 2015 - August 1, 2018

5/17/18 Council Secretary Correspondence Sent  
to President Michael A. Fitts, Tulane University, asking him to submit a list of three persons to the Parish Council due to the term of Ms. Sara Champion expiring on August 1, 2018

6/14/18 Parish Council Correspondence Received  
from President Michael A. Fitts, Tulane University, recommended Ms. Sara Champion for reappointment to the Civil Service Board

156 [2018-0186](#) A resolution to appoint a member to the Civil Service Board.**Attachments:**

[2018-0186 Corr. from CS](#)

*Council Chairman will accept nominations for appointment from a list of persons submitted by the President of Nicholls State University due to the expiration of the term of Mr. Brett Terrebonne (Home Rule Charter Article III, Section C.5.b.iii.(5)) Three (3) year term to begin August 1, 2018 and expire August 1, 2021.*

**Legislative History**

9/8/15 Parish Council Enacted Legislation  
Mr. Brett Terrebonne appointed to the Civil Service Board on September 8, 2015, per Resolution No. 6180  
Term: September 8, 2015 - August 1, 2018

5/17/18	Council Secretary	Correspondence Sent to President Jay Clune, Nicholls State University, asking for him to submit a list of three persons to the Parish Council due to the term of Mr. Brett Terrebonne expiring on August 1, 2018
7/3/18	Parish Council	Correspondence Received from President Jay Clune, Nicholls State University, submitted the following names of individuals who expressed an interest in serving on the Civil Service Board: Amelie Benoit Zeringue, Laura Lott Valenti, Darcey Wayment, Lynette Tamplain, and Brett Terrebonne (reappointment)

2018-0184

A resolution to appoint a member to the St. Charles Parish Communications District representing the St. Charles Parish Council.

*On July 23, 2018, the Council Chairman will accept nominations to fill the vacancy created by the expiration of the term of Mr. Thomas Barreca, Jr. Four (4) year term to begin August 19, 2018 and expire August 19, 2022.*

Legislative History

8/4/14	Parish Council	Enacted Legislation Mr. Thomas Barreca, Jr. appointed to the St. Charles Parish Communications District on August 4, 2014, per Resoluiton No. 6094 Term: August 19, 2014 - August 19, 2018
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**MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.****MEETINGS**

*CIVIL SERVICE BOARD: Tuesday, 7/10/18, 6:30PM, Council Chambers  
PLANNING & ZONING COMMISSION: Thursday, 7/12/18, 7PM, Council Chambers  
PONTCHARTRAIN LEVEE DISTRICT: Monday, 7/16/18, 6PM, Pontchartrain Levee District Headquarters Complex, 2069 Railroad Avenue, Litcher  
LIBRARY BOARD: Tuesday, 7/17/18, 6PM, Council Chambers  
ZONING BOARD OF ADJUSTMENT: Thursday, 7/19/18, 7PM, Council Chambers  
ST. CHARLES PARISH COUNCIL: Monday, 7/23/18, 6PM, Council Chambers*

**Accommodations for Disabled**

**St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.**