



St. Charles Parish

Meeting Agenda

Parish Council

Council Chairman Holly Fonseca

**Councilmembers Michael A. Mobley, La Sandra D. Wilson,
Heather Skiba, Walter Pilié, Willie Comardelle, Michelle O'Daniels,
Bob Fisher, Michele deBruler**

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5125
www.stcharlesparish.gov

Monday, May 5, 2025

6:00 PM

Council Chambers, Courthouse

Final

CALL TO ORDER

PRAYER / PLEDGE

*Pastor Clint Jett
Life Fellowship Community Church, Des Allemands*

APPROVAL OF MINUTES

Regular Meeting – April 21, 2025

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1 [2025-0131](#) In Memoriam: Sergeant Grant Candies

Sponsors: Ms. deBruler

Attachments: [2025-0131 Sergeant Grant Candies](#)

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2025-0135](#) Civil Service Board/Personnel Office

[2025-0136](#) Parish President Remarks/Report

Sponsors: Mr. Jewell

ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING**Monday, May 19, 2025, 6:00 pm, Council Chambers, Courthouse, Hahnville**

- 2 [2025-0133](#) An ordinance approving and authorizing the execution of Change Order No. 2 (Final) for St. Charles Parish West Bank Library Hurricane Ida Repairs, (Project No. LR211105), to decrease the contract amount by \$2,500.00.

Sponsors: Mr. Jewell and General Government Buildings

Attachments: [2025-0133 Change Order](#)

- 5 [2025-0134](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with Waggoner Engineering, Inc., to perform engineering services for the Westbank Lift Station Rehab (Project No. S250401), in the amount not to exceed \$236,530.00.

Sponsors: Mr. Jewell and Department of Wastewater

Attachments: [2025-0134 Waggoner Engineering, Inc. - Professional Services Agreement - Ap](#)
[2025-0134 Waggoner Engineering, Inc. - Rate Sheet - April 21, 2025](#)
[2025-0134 Waggoner Engineering, Inc. - Corporate Resolution - April 21, 2025](#)

PLANNING AND ZONING PETITIONS

- 32 [2025-0122](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A to R-1A(M) on Lot 8, Square 10, Village of Hahnville, between 210 and 230 Hahn Street, Hahnville, as requested by Jonte' Knight.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2025-0122 RECOMMENDATIONS AT A GLANCE](#)
[2025-0122 Minutes \(002\)](#)
[2025-0122 Staff Report](#)
[2025-0122 Survey](#)
[2025-0122 AERIAL](#)
[2025-0122 ZONING](#)
[2025-0122 FLUM](#)
[2025-0122 Application](#)

Legislative History

2/27/25	Department of Planning & Zoning	Received/Assigned PH
4/3/25	Department of Planning & Zoning	Recommended Denial to the Planning Commission

4/3/25	Department of Planning & Zoning	Recommended Denial to the Parish Council
4/21/25	Parish President	Introduced
4/21/25	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 47** [2025-0123](#) An ordinance approving and authorizing the execution of Amendment No. 3 to Ordinance No. 21-10-2, which approved the Professional Services Agreement with Richard C. Lambert Consultants, L.L.C., for engineering services for the Barber Road Bank Stabilization (Project No. P210702), which adds an additional not to exceed amount of \$230,502.00, increasing the not to exceed amount for all services to \$609,146.00.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2025-0123 Richard C. Lambert Consultants - Amendment - February 26, 2025 \(](#)
[2025-0123 Corporate Resolution](#)

Legislative History

4/21/25	Parish President	Introduced
4/21/25	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 57** [2025-0126](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with Quality Engineering & Surveying for engineering services for the Ama Park Renovations, in the amount not to exceed \$85,150.00.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Attachments: [2025-0126 REVISED Quality Engineering & Surveying - Professional Services /](#)
[QES Corporate Resolution 4.8.25](#)

Legislative History

4/21/25	Parish President	Introduced
4/21/25	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 71** [2025-0127](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with Murray Architects, Inc. to perform architectural services for the East Bank Bridge Park Gymnasium (Project No. PRG2025), in the amount of \$356,901.00.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Attachments: [2025-0127 Murray Agreement - EB Bridge Park Gym](#)
[2025-0127 Murray Resolution - Gym](#)

Legislative History

4/21/25 Parish President Introduced
4/21/25 Parish Council Publish/Scheduled for Public Hearing to the Parish Council

- 85** [2025-0128](#) An ordinance approving and authorizing the execution of an Act of Donation and Transfer by and between Chevron U.S.A. Inc. ("Chevron") and St. Charles Parish for a certain parcel of land, identified as Parcel 1-1-R-1, comprising approximately 9.998 acres for the purpose of operating and maintaining the Sunset Pump Station.

Sponsors: Mr. Jewell

Attachments: [2025-0128 4-16-2025 Crawford Canal Donation Chevron to SCP Lot 492 FINAL](#)
[2025-0128 Chevron Resolution](#)

2025-0128 RECORDED AmCS CUSA MRT 4-9-2025

2025-0128 SIGNED MITIGATION BANKING INSTRUMENT_2025

[2025-0128 Updated Corporate Resolution](#)

Legislative History

4/21/25 Parish President Introduced
4/21/25 Parish Council Publish/Scheduled for Public Hearing to the Parish Council

- 98** [2025-0129](#) An ordinance to authorize the sale by St. Charles Parish for property located at 102 Stephen Drive, St. Rose, Louisiana; and to approve and authorize the attached Exclusive Rights of Sale Accelerated Marketing Listing Agreement with SVN|Gilmore Auction & Realty Company to act as St. Charles Parish's designated agent/auctioneer for the sale.

Sponsors: Mr. Jewell and General Government Buildings

Attachments: [2025-0129 2025 04 16 FINAL SVNGARC Auction List Agreement](#)

2025-0129 2025 04 07 Appraisal - Fairfield Plantation Oaks

Legislative History

4/21/25 Parish President Introduced
4/21/25 Parish Council Publish/Scheduled for Public Hearing to the Parish Council

- 103** [2025-0130](#) An ordinance approving and authorizing the execution of a Services Agreement with Total Energy Solutions, LLC for the Wastewater Generator Preventative Maintenance 2025 (Project No. S250301), in the amount not to exceed \$105,280.00.

Sponsors: Mr. Jewell and Department of Wastewater

Attachments: [2025-0130 Total Energy Solutions Company, LLC - Professional Services Agree](#)
[2025-0130 Resolution TES](#)

Legislative History

4/21/25 Parish President Introduced

4/21/25

Parish Council

Publish/Scheduled for Public Hearing to the
Parish Council**RESOLUTIONS**

- 119 [2025-0132](#) A resolution adopting a Louisiana Compliance Questionnaire as a required part of St. Charles Parish's annual financial and compliance audit.

Sponsors: Mr. Jewell and Department of Finance

Attachments: [2025-0132 2025 LA Compliance Questionnaire](#)

APPOINTMENTS

- 127 [2025-0117](#) A resolution appointing a member to the Hospital Service District No. 1, Parish of St. Charles.

Council Chairman will accept nominations to the Hospital Service District No. 1, Parish of St. Charles to fill the vacancy created by the expiration of the term of Ms. Karen Raymond. Six (6) year term to begin May 22, 2025 and expire May 22, 2031.

Legislative History

5/6/19 Parish Council Enacted Legislation
Ms. Karen Raymond appointed to the Hospital Service District No. 1 on May 6, 2019, per Resolution No. 6406
Term: May 22, 2019 - May 22, 2025

4/21/25 Parish Council Vacancy Announced

- 128 [2025-0118](#) A resolution appointing a member to the Hospital Service District No. 1, Parish of St. Charles.

Council Chairman will accept nominations to the Hospital Service District No. 1, Parish of St. Charles to fill the vacancy created by the expiration of the term of Ms. Pamela W. Smith. Six (6) year term to begin May 22, 2025 and expire May 22, 2031.

Legislative History

5/6/19 Parish Council Enacted Legislation
Ms. Pamela W. Smith appointed to the Hospital Service District No. 1 on May 6, 2019, per Resolution No. 6407
Term: May 22, 2022 - May 22, 2025

4/21/25 Parish Council Vacancy Announced

- 129 [2025-0119](#) A resolution appointing a member to the St. Charles Parish Planning & Zoning Commission as the District II Representative.

Council Chairman will accept nomination to the St. Charles Parish Planning & Zoning Commission from the District II Councilmember to fill the vacancy created by the expiration of the term of Mr. Randy Petit, Jr. Four (4) year term to begin May 31, 2025 and expire May 31, 2029.

Legislative History

5/17/21 Parish Council Enacted Legislation
Mr. Randy Petit, Jr., appointed to the Planning & Zoning Commission on May 17, 2021, per Resolution No. 6562
Term: May 31, 2021 - May 31, 2025

4/21/25 Parish Council Vacancy Announced

130 [2025-0120](#)

A resolution appointing a member to the St. Charles Parish Planning & Zoning Commission as the District III Representative.

Council Chairman will accept nomination to the St. Charles Parish Planning & Zoning Commission from the District III Councilmember to fill the vacancy created by the expiration of the term of Mr. Webb Jay. Four (4) year term to begin May 31, 2025 and expire May 31, 2029.

Legislative History

12/16/24 Parish Council Enacted Legislation
Mr. Webb Jay appointed to the Planning & Zoning Commission on
December 16, 2025, per Resolution No. 6812
Term: December 16, 2024 - May 31, 2025

4/21/25 Parish Council Vacancy Announced

MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.

MEETINGS

LIBRARY BOARD OF CONTROL: Tuesday, 5/6/25, 6PM, Council Chambers
COMMUNICATIONS DISTRICT (911): Monday, 5/12/25, 5PM, Council Chambers
COMMUNITY ACTION ADVISORY BOARD: Wednesday, 5/14/25, 5PM, Council Chambers
LAFOURCHE BASIN LEVEE DISTRICT: Wednesday, 5/14/25, 6PM, Lafourche Basin Levee District Office, 21380 Highway 20, Vacherie
BOARD OF ADJUSTMENT (ZBA): Thursday, 5/15/25, 6PM, Council Chambers
PONTCHARTRAIN LEVEE DISTRICT: Monday, 5/19/25, 6PM, Pontchartrain Levee District Headquarters Complex, 2069 Railroad Avenue, Litcher
ST. CHARLES PARISH COUNCIL: Monday, 5/19/25, 6PM, Council Chambers

Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5125 to discuss the particular accommodations needed.