



St. Charles Parish

Meeting Minutes

Parish Council

St. Charles Parish
Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5125
www.stcharlesparish.gov

Final

Council Chairman Holly Fonseca
Councilmembers Michael A. Mobley, La Sandra D. Wilson,
Heather Skiba, Walter Pilié, Willie Comardelle, Michelle O'Daniels,
Bob Fisher, Michele deBruler

Monday, May 5, 2025

6:00 PM

Council Chambers, Courthouse

ATTENDANCE

Present 9 - Michael A. Mobley, Holly Fonseca, La Sandra D. Wilson, Heather Skiba, Walter Pilié, Willie Comardelle, Michelle O'Daniels, Bob Fisher, and Michele deBruler

Also Present

Legal Services Director Corey Oubre, Legal Services Assistant Director Robert Raymond, Chief Administrative Officer Mike Palamone, Chief Operations Officer Darrin Duhe, Finance Director Grant Dussom, Public Works Director Miles Bingham, Wastewater Director David deGeneres, Senior Projects Manager Sam Scholle, Planning & Zoning Director Michael Albert, Parks and Recreation Director Duane Foret, Dayna Parker, Personnel Officer

CALL TO ORDER

Due to communication line damage that occurred on the afternoon of Monday, May 5, 2025, St. Charles Parish TV (Cox Channel 6, U-verse Channel 99) was offline. Streaming of the Parish Council Meeting at 6:00 p.m., was available via the web-based applications of SCP-TV, Android App Store, Roku, and iOS), Facebook Live, or at www.scp-tv.com.

PRAYER / PLEDGE

Pastor Clint Jett
Life Fellowship Community Church, Des Allemands

APPROVAL OF MINUTES

A motion was made by Councilmember Fisher, seconded by Councilmember Comardelle, to approve the minutes from the regular meeting of April 21, 2025. The motion carried by the following vote:

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)1 [2025-0131](#)

In Memoriam: Sergeant Grant Candies

Sponsors: Ms. deBruler

Councilwoman deBruler spoke on the matter.

Chairman Fonseca spoke on the matter.

Read**REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)**[2025-0135](#)

Civil Service Board/Personnel Office

Dayna Parker, Personnel Officer, reported.

Reported[2025-0136](#)

Parish President Remarks/Report

Sponsors: Mr. Jewell

Chairman Fonseca stated there will not be a Parish President Remarks/Report tonight.

Not Reported

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN FONSECA AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, MAY 19, 2025, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2025-0133](#)

An ordinance approving and authorizing the execution of Change Order No. 2 (Final) for St. Charles Parish West Bank Library Hurricane Ida Repairs, (Project No. LR211105), to decrease the contract amount by \$2,500.00.

Sponsors: Mr. Jewell and General Government Buildings**Publish/Scheduled for Public Hearing to the Parish Council on May 19, 2025**

[2025-0134](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Waggoner Engineering, Inc., to perform engineering services for the Westbank Lift Station Rehab (Project No. S250401), in the amount not to exceed \$236,530.00.

Sponsors: Mr. Jewell and Department of Wastewater

Publish/Scheduled for Public Hearing to the Parish Council on May 19, 2025

[2025-0137](#)

An ordinance approving and authorizing the execution of a Contract with Barriere Construction Co., L.L.C. for the LA 18 Cast Iron Water Main Replacement, Phase III (Project No. WWKS 113), in the amount of \$779,876.10.

Sponsors: Mr. Jewell and Department of Waterworks

Publish/Scheduled for Public Hearing to the Parish Council on May 19, 2025

[2025-0138](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with McKim & Creed, Inc., to perform engineering services for the Oak Street Pump Station Improvements (Project No. P241104), in the lump sum amount of \$89,500.00.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on May 19, 2025

[2025-0139](#)

An ordinance approving and authorizing the execution Amendment No. 1 to Ordinance No. 23-7-6, which approved the Professional Services Agreement with Shread-Kuyrkendall & Associates, Inc. for the engineering services for the Engineers and Good Hope Canals Pipeline Location Investigation (Project No. P230402), in the lump sum amount of \$110,305.00.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on May 19, 2025

PLANNING AND ZONING PETITIONS**2** [2025-0122](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A to R-1A(M) on Lot 8, Square 10, Village of Hahnville, between 210 and 230 Hahn Street, Hahnville, as requested by Jonte' Knight.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Denial

Planning Commission Recommended: Denial

Planning & Zoning Director Michael Albert spoke on the matter.

Speakers:

Jonte Knight, Hahnville

Troy Bailey, Hahnville

A motion was made by Councilmember Fisher, seconded by Councilmember O'Daniels, to extend Mr. Bailey's time an additional three minutes. The motion carried by the following vote:

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 25-5-1

Time Extended

Enactment No: 25-5-1

Public Hearing Requirements Satisfied

Enactment No: 25-5-1

Council Discussion

Mr. Albert spoke on matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 25-5-1

**ORDINANCES SCHEDULED FOR PUBLIC HEARING
(INTRODUCED AT PREVIOUS MEETING)****3** [2025-0123](#)

An ordinance approving and authorizing the execution of Amendment No. 3 to Ordinance No. 21-10-2, which approved the Professional Services Agreement with Richard C. Lambert Consultants, L.L.C., for engineering services for the Barber Road Bank Stabilization (Project No. P210702), which adds an additional not to exceed amount of \$230,502.00, increasing the not to exceed amount for all services to \$609,146.00.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Public Works Director Miles Bingham spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-5-2

Council Discussion
Mr. Bingham spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 25-5-2

13 [2025-0126](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Quality Engineering & Surveying for engineering services for the Ama Park Renovations, in the amount not to exceed \$85,150.00.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Reported:

Parks and Recreation Department Recommended: Approval
Parks and Recreation Director Duane Foret spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-5-3

Council Discussion

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 25-5-3

27 [2025-0127](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Murray Architects, Inc. to perform architectural services for the East Bank Bridge Park Gymnasium (Project No. PRG2025), in the amount of \$356,901.00.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Reported:

Parks and Recreation Department Recommended: Approval
Parks and Recreation Director Duane Foret spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-5-4

Council Discussion
Mr. Foret spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 25-5-4

41 [2025-0128](#)

An ordinance approving and authorizing the execution of an Act of Donation and Transfer by and between Chevron U.S.A. Inc. ("Chevron") and St. Charles Parish for a certain parcel of land, identified as Parcel 1-1-R-1, comprising approximately 9.998 acres for the purpose of operating and maintaining the Sunset Pump Station.

Sponsors: Mr. Jewell

Reported:

Parish President Recommended: Approval
Legal Services Director Corey Oubre spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-5-5

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 25-5-5

54 [2025-0129](#)

An ordinance to authorize the sale by St. Charles Parish for property located at 102 Stephen Drive, St. Rose, Louisiana; and to approve and authorize the attached Exclusive Rights of Sale Accelerated Marketing Listing Agreement with SVN|Gilmore Auction & Realty Company to act as St. Charles Parish's designated agent/auctioneer for the sale.

Sponsors: Mr. Jewell and General Government Buildings

Reported:

General Government Buildings Recommended: Approval
Legal Services Director Corey Oubre spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-5-6

Council Discussion

Mr. Oubre spoke on the matter.

Parks and Recreation Director Duane Foret spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 7 - Mobley, Fonseca, Wilson, Skiba, Pilié, Fisher and deBruler

Nay: 2 - Comardelle and O'Daniels

Enactment No: 25-5-6

59 [2025-0130](#)

An ordinance approving and authorizing the execution of a Services Agreement with Total Energy Solutions, LLC for the Wastewater Generator Preventative Maintenance 2025 (Project No. S250301), in the amount not to exceed \$105,280.00.

Sponsors: Mr. Jewell and Department of Wastewater

Reported:

Wastewater Department Recommended: Approval
Wastewater Director David deGeneres spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 25-5-7

Council Discussion

Mr. deGeneres spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 25-5-7

RESOLUTIONS**75** [2025-0132](#)

A resolution adopting a Louisiana Compliance Questionnaire as a required part of St. Charles Parish's annual financial and compliance audit.

Sponsors: Mr. Jewell and Department of Finance

Reported:

Finance Department Recommended: Approval
Finance Director Grant Dussom spoke on the matter.

Public comment opened; no public comment

VOTE ON THE PROPOSED RESOLUTION

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Enactment No: 6827

APPOINTMENTS[2025-0117](#)

A resolution appointing a member to the Hospital Service District No. 1, Parish of St. Charles.

Nominee:

Councilwoman Skiba nominated Ms. Karen Raymond

Nomination(s) Accepted

A motion was made by Councilmember Fisher, seconded by Councilmember deBruler, Close Nomination(s) for File No. 2025-0117. The motion carried by the following vote:

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Nomination(s) Closed

[2025-0118](#)

A resolution appointing a member to the Hospital Service District No. 1, Parish of St. Charles.

Nominee:

Councilwoman deBruler nominated Ms. Pamela W. Smith

Nomination(s) Accepted

A motion was made by Councilmember Fisher, seconded by Councilmember deBruler, Close Nomination(s) for File No. 2025-0118. The motion carried by the following vote:

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Nomination(s) Closed

[2025-0119](#)

A resolution appointing a member to the St. Charles Parish Planning & Zoning Commission as the District II Representative.

Nominee:

Councilwoman Skiba nominated Mr. Randy Petit, Jr.

Nomination(s) Accepted

A motion was made by Councilmember Comardelle, seconded by Councilmember Fisher, Close Nomination(s) for File No. 2025-0119. The motion carried by the following vote:

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

Nomination(s) Closed

[2025-0120](#)

A resolution appointing a member to the St. Charles Parish Planning & Zoning Commission as the District III Representative.

Councilman Pilié requested File No. 2025-0120 be deferred.

Chairman Fonseca stated that File No. 2025-0120 will be deferred to the May 19, 2025 council meeting.

Deferred

ADJOURNMENT

A motion was made by Councilmember deBruler, seconded by Councilmember Fisher, to adjourn the meeting at approximately 7:07 pm. The motion carried by the following vote:

Yea: 9 - Mobley, Fonseca, Wilson, Skiba, Pilié, Comardelle, O'Daniels, Fisher and deBruler

Nay: 0

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

Michelle Impastato
Council Secretary