



St. Charles Parish

Meeting Agenda

Parish Council

Council Chairman Wendy Benedetto
Councilmembers Paul J. Hogan,
Terrell D. Wilson, Mary K. Clulee, Dick Gibbs,
William Billy Woodruff, Marilyn B. Bellock,
Traci A. Fletcher, Julia Fisher-Perrier

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish-la.gov

Monday, February 1, 2016

6:00 PM

Council Chambers, Courthouse

Final

CALL TO ORDER

PRAYER / PLEDGE

Pastor Allen C. LaGrange, Sr.
True Vine Baptist Church, Hahnville

APPROVAL OF MINUTES

Regular Meeting – January 11, 2016

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1 [2016-0042](#) Proclamation: "Krewe of G-Old Timers Day"

Sponsors: Mr. Cochran

- 2 [2016-0043](#) Proclamation: "Krewe of Montz Day"

Sponsors: Ms. Fletcher

- 3 [2016-0044](#) Proclamation: "Uth Mardi Gras Fest"

Sponsors: Ms. Clulee

- 4 [2016-0045](#) Proclamation: "Krewe of Lul Day"

Sponsors: Ms. Clulee

[2016-0046](#) In Recognition: Mr. Nolan "Tom Poose" Boudreaux and Mrs. Carmen Eusea Boudreaux - King and Queen, Krewe of Lul

Sponsors: Mr. Cochran

[2016-0047](#) In Recognition: Ms. Martha Bergeron Champagne - 2016 Grand Marshall, Krewe of Lul

Sponsors: Mr. Cochran

[2016-0048](#) In Recognition: Ms. Betty Bergeron Champagne - 2016 Grand Marshall, Krewe of Lul

Sponsors: Mr. Cochran

5 [2016-0049](#) Proclamation: "Krewe of Des Allemands Day"

Sponsors: Mr. Woodruff

[2016-0050](#) In Recognition: Mr. Nolan "Snookie" Frickey and Mrs. Genevieve Comardelle Frickey - King and Queen, Krewe of Des Allemands

Sponsors: Mr. Cochran

[2016-0051](#) In Recognition: Ms. Louella Hogan Deroche - 2016 Grand Marshall, Krewe of Des Allemands

Sponsors: Mr. Cochran

[2016-0052](#) In Recognition: Ms. Rita Naquin Schaubhut - 2016 Grand Marshall, Krewe of Des Allemands

Sponsors: Mr. Cochran

[2016-0053](#) Peanut Butter Collection Drive - Mr. Alden Bishop, St. Charles Hospital and Ms. Carol White, President of Social Concerns

Sponsors: Ms. Benedetto

6 [2016-0054](#) Proclamation: "Wear Red Day for Women in St. Charles Parish"

Sponsors: Mr. Cochran

7 [2016-0059](#) Proclamation: "Arc Fest in St. Charles Parish"

Sponsors: Mr. Hogan

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2016-0062](#) Housing Authority

[2016-0063](#) Risk Management/Safety

[2016-0065](#) Parish President Remarks/Report

Sponsors: Mr. Cochran

ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING**Monday, February 15, 2016, 6:00 pm, Council Chambers, Courthouse, Hahnville**

- 8 [2016-0041](#) An ordinance to provide for the installation of an “**ALL-WAY STOP**” sign at the intersection of Robert Street and Early Street in Paradis.

Sponsors: Mr. Hogan

Attachments: [2016-0041 5-18-15 PW memo](#)
 [2016-0041 Paradis - PW memo Sheriff](#)
 [2016-0041 PH memo PW 4-13-15](#)

Legislative History

4/13/15	Council Member(s)	Rcmnd'ation Request Fwd'd to the Department of Public Works from Councilman Hogan, to review the intersection of Robert Street & Early Street in Paradis for the installation of an All-Way Stop sign.
4/29/15	Council Member(s)	Correspondence Received from the Department of Public Works to Major Eddy Beckendorf requesting a listing of all traffic incidents in the area within the past twelve months.
5/18/15	Council Member(s)	Correspondence Received from the Department of Public Works; in order to install an "All-Way Stop" sign at this intersection; Manual on Uniform Traffic Control Devices gives certain criteria that must be met; survey revealed that none of the criteria apply to this intersection, for these reasons the Department cannot recommend installation.

- 11 [2016-0055](#) An ordinance to provide for the installation of an “**ALL-WAY STOP**” sign at the intersection of Early Street and Hale Street in Paradis.

Sponsors: Mr. Hogan

Attachments: [2016-0055 Memo to PW 11-30-15](#)
 [2016-0055 PW to Sheriff 12-1-15](#)
 [2016-0055 PW memo 1-5-16](#)

Legislative History

11/30/15	Council Member(s)	Rcmnd'ation Request Fwd'd to the Department of Public Works from Councilman Paul Hogan; review the intersection of Early Street & Hale Street in Paradis, for the conversion to a four-way stop.
12/1/15	Council Member(s)	Correspondence Received from the Department of Public Works to Major Eddy Beckendorf requesting a listing of all traffic incidents in the area within the past twelve months.

1/8/16 Council Member(s) Correspondence Received from the Department of Public Works; in order to install an "All-Way" stop sign at this intersection, Manual on Uniform Traffic Control Devices gives certain criteria that must be met; survey revealed that none of the criteria apply to this intersection, for these reasons the Department cannot recommend installation.

- 14 [2016-0064](#) An ordinance to approve and authorize the execution of a Cooperative Agreement with the LSU Ag Center for the continued support of the St. Charles Parish Cooperative Extension Service through November 1, 2020.

Sponsors: Mr. Cochran

Attachments: [2016-0064 LSU Cooperative Extension Service](#)

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 18 [2016-0026](#) An ordinance to amend Ordinance No. 15-6-19 by extending the installation of "**NO PARKING**" signs on both sides of Ash Street from the Pine Street side of the driveway from the property line at 341 Ash Street to its intersection with Pine Street in Boutte.

Sponsors: Mr. Hogan

Legislative History

1/12/16 Council Member(s) Introduced

1/12/16 Parish Council Publish/Scheduled for Public Hearing to the Parish Council

- 19 [2016-0035](#) An ordinance to approve and authorize the Parish President to acquire a 6,770.63 SF perpetual drainage servitude over property identified as Parcel DS6-1 in Section 7, Township 12 South - Range 7 East, Town of MONTZ, St. Charles Parish, Louisiana, which property is more particularly described in the Act of Servitude attached hereto and made a part hereof, from Coleen Perilloux Landry, and/or all other owners of record, as their interests may appear, said property to be used for drainage purposes in connection with Parish Project P080802 Coulee Canal Improvements.

Sponsors: Mr. Cochran and Department of Public Works

Attachments: [2016-0035 Act of Servitude_DS6-1_Landry to SCP_FINAL](#)

Legislative History

1/12/16 Parish President Introduced

1/12/16 Parish Council Publish/Scheduled for Public Hearing to the Parish Council

- 23 [2016-0036](#) An ordinance to approve and authorize the execution of a Lease Agreement between St. Charles Parish and Perque Real Estate of LA, LLC., for temporary library location during renovations of the West Regional Library.

Sponsors: Mr. Cochran

Attachments: [2016-0036 Lease Agreement - Library](#)

Legislative History

1/12/16 Parish President Introduced

1/12/16 Parish Council Publish/Scheduled for Public Hearing to the Parish Council

- 31 [2016-0037](#) An ordinance approving and authorizing the execution of Change Order No. 1 for Parish Project No. P111002-18, Road Maintenance 2015, to balance the contract quantities with actual quantities resulting in an increase of \$111,587.03 and a decrease in time of twenty-five (25) days.

Sponsors: Mr. Cochran and Department of Public Works

Attachments: [Road Maintenance Change Order](#)

Legislative History

1/12/16 Parish President Introduced

1/12/16 Parish Council Publish/Scheduled for Public Hearing to the Parish Council

- 37 [2016-0038](#) An ordinance to approve and authorize the execution of a Cooperative Endeavor Agreement between St. Charles Parish and the District Attorney of the 29th Judicial District for the Director of Legal Services for St. Charles Parish to be an Assistant District Attorney.

Sponsors: Mr. Cochran

Attachments: [2016-0038 CEA - Director of Legal Services](#)

Legislative History

1/12/16 Parish President Introduced

1/12/16 Parish Council Publish/Scheduled for Public Hearing to the Parish Council

- 40** [2016-0039](#) An ordinance to approve the resubdivision of Lot BE-2 of the Ciravolo Estate into lots herein designated as Lots BE-2A, BE-2B, BE-2C, BE-2D, BE-2E, BE-2F, BE-2G and Lot BE-2H of the Ciravola Estate, located at 584 Magnolia Ridge Road, Boutte, as requested by Christine and Seth Matherne.

Sponsors: Mr. Cochran and Department of Planning & Zoning

Attachments: [2016-0039 Matherne Recommendations](#)
[2016-0039 Matherne Minutes](#)
[2016-0039 Matherne LUR](#)
[2016-0039 Matherne Aerial](#)
[2016-0039 Matherne Survey signed by Commission Chair 01.07.16](#)
[2016-0039 Matherne Extra Information - SIGNED Servitude Agreement](#)

Legislative History

12/1/15	Department of Planning & Zoning	Received/Assigned PH
1/7/16	Department of Planning & Zoning	Rcmnd'd Approval w/Stip. to the Planning Commission
	Approval with the following stipulation -	
	1. A servitude agreement that runs with the land, signed by the owners of the abutting property directly west of the site and the applicants shall be filed with the signed plats.	
1/7/16	Planning Commission	Rcmnd'd Approval w/Stip. to the Parish Council
	Approval with the following stipulation -	
	1. A servitude agreement that runs with the land, signed by the owners of the abutting property directly west of the site and the applicants shall be filed with the signed plats.	
1/12/16	Parish President	Introduced
1/12/16	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 52** [2016-0040](#) An ordinance to amend the 2016 Consolidated Operating and Capital Budget, Amendment No. 2, to add grant revenues and expenses to Fund 112 -Drainage - Account 420210 - Paved Streets for the Ormond Blvd. Project unexpended in 2015; to add construction and engineering expenditures to Fund 316 -Front Foot Assessment, unexpended in 2015 on the Ormond Blvd. Project; and to rollover capital outlay projects for the Department of Recreation not completed in 2015.

Sponsors: Mr. Cochran and Department of Finance

Attachments: [2016-0040 Exhibit A and backup](#)

Legislative History

1/12/16	Parish President	Introduced
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1/12/16 Parish Council Publish/Scheduled for Public Hearing to the Parish Council

ORDINANCES/RESOLUTIONS WHICH HAVE BEEN TABLED

- 69 [2015-0430](#) An ordinance to approve and authorize the execution of an Engineering Services Contract with Design Engineering, Inc. for the design of Parish Project No. P140803, Easy Street Extension, Luling.

Sponsors: Mr. St. Pierre Jr. and Department of Public Works

Attachments: [2015-0430 Contract Easy Street](#)

[This proposed ordinance was tabled on December 14, 2015; public hearing requirements were satisfied.]

Legislative History

11/16/15	Parish President	Introduced
11/16/15	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
12/14/15	Parish Council	Public Hearing Requirements Satisfied
	Reported:	
	Public Works Department Recommended: Approval	
	Chief Administrative Officer Buddy Boe spoke on the matter.	
12/14/15	Parish Council	Tabled.
	Council Discussion	
	Mr. Boe spoke on the matter.	
12/14/15	Parish Council	Tabled.
1/12/16	Parish Council	Remained Tabled

- 91 [2015-0441](#) An ordinance to approve and authorize the execution of Agreement between St. Charles Parish and Civil & Environmental Consulting Engineers, Danny J. Hebert, P.E., LLC. to provide design services for the Veterans Memorial and Community Park Development in Luling.

Sponsors: Mr. St. Pierre Jr. and Department of Parks and Recreation

Attachments: [2015-0441 SCP Edward Dufresne Community Center Veterans Memorial Project](#)

[This proposed ordinance was tabled on December 14, 2015; public hearing requirements were satisfied.]

Legislative History

11/16/15	Parish President	Introduced
11/16/15	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
12/14/15	Parish Council	Public Hearing Requirements Satisfied
	Reported:	
	Parks & Recreation Department Recommended: Approval	
	Chief Administrative Officer Buddy Boe spoke on the matter.	
12/14/15	Parish Council	Tabled.
12/14/15	Parish Council	Tabled.

- | | | | |
|--|---------|----------------|-----------------|
| | 1/12/16 | Parish Council | Remained Tabled |
|--|---------|----------------|-----------------|
- 116** [2015-0444](#) An ordinance to approve and authorize the execution of Lease Agreement between St. Charles Parish and the Sewerage & Water Board of New Orleans for the development of the St. Rose Community Park.
- Sponsors:** Mr. St. Pierre Jr. and Chief Administrative Officer
- Attachments:** [2015-0444 Revised 11-16-15 St. Rose Lease](#)
 [2015-0444 Exhibit A](#)
 [2015-0444 Exhibit B IMTT PARK REVISIONS](#)
 [2015-0444 St. Rose Park Lease-final form-revised](#)
- [This proposed ordinance was tabled on December 14, 2015 prior to the Public Hearing requirements being satisfied; therefore it must be re-introduced and re-advertised for Public Hearing prior to consideration by the Parish Council.]*
- Legislative History**
- | | | | |
|--|----------|---|--|
| | 11/16/15 | Parish President | Introduced |
| | 11/16/15 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |
| | 12/14/15 | Parish Council | Public Hearing Requirements Not Satisfied |
| | | Reported:
Chief Administrative Officer Recommended: Approval | |
| | 12/14/15 | Parish Council | Tabled. |
| | 12/14/15 | Parish Council | Tabled. |
| | 1/12/16 | Parish Council | Remained Tabled |
- 134** [2015-0448](#) An ordinance to approve and authorize the execution of Lease Agreement between St. Charles Parish and Marsh Investments LLC. to for the Westbank Boat Launch.
- Sponsors:** Mr. St. Pierre Jr. and Department of Parks and Recreation
- Attachments:** [2015-0448 4172 Lease.Pier 90.St.Charles Parish](#)
 [2015-0448 13-174 Resub - boat launch](#)
 [2015-0448 Revised Lease Pier 90.St.Charles Parish2-1-8-16version](#)
 [2015-0448 Revised Survey Lease Parcels 12-9-15](#)
- [This proposed ordinance was tabled on December 14, 2015; public hearing requirements were satisfied.]*
Revised Lease Agreement – Page 140
Revised Survey – Page 144
- Legislative History**
- | | | | |
|--|----------|------------------|--|
| | 11/16/15 | Parish President | Introduced |
| | 11/16/15 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

12/14/15	Parish Council	Public Hearing Requirements Satisfied Reported: Parks & Recreation Department Recommended: Approval Chief Administrative Officer Buddy Boe spoke on the matter.
12/14/15	Parish Council	Tabled. Council Discussion Mr. Boe spoke on the matter.
12/14/15	Parish Council	Tabled.
1/12/16	Parish Council	Remained Tabled

- 145** [2015-0449](#) An ordinance to approve and authorize the execution of Agreement between St. Charles Parish and Linfield, Hunter, & Junius, Inc. to provide design services for the Westbank Boat Launch.

Sponsors: Mr. St. Pierre Jr. and Department of Parks and Recreation

Attachments: [2015-0449 Junius - boat launch - cleaned up](#)

[This proposed ordinance was tabled on December 14, 2015; public hearing requirements were satisfied.]

Legislative History

11/16/15	Parish President	Introduced
11/16/15	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
12/14/15	Parish Council	Public Hearing Requirements Satisfied Chief Administrative Officer Buddy Boe requested File No. 2015-0449 be Tabled.
12/14/15	Parish Council	Tabled.
12/14/15	Parish Council	Tabled.
1/12/16	Parish Council	Remained Tabled

RESOLUTIONS

- 168** [2016-0056](#) A resolution requesting an Attorney General Opinion as to whether the Parish Council can take up and act upon an ordinance, which is not an emergency and which is not on the agenda, in accordance with the provisions of State Law R.S. 42:19 (A)(1)(b)(ii)(cc) in light of the Home Rule Charter which states that no ordinance may be adopted at the same meeting at which it is introduced unless declared an emergency ordinance.

Sponsors: Mr. Hogan

APPOINTMENTS

169 [2015-0466](#)

A resolution to appoint a member to the Hospital Service District.

Council will confirm nomination to fill the vacancy caused by the resignation of the term of Mr. Thomas D. Lorio. Unexpired term to begin immediately and expire May 22, 2018.

Nominee: Mr. Timothy J. Vial

Ms. Cindy Brasher – declined nomination

Legislative History

5/21/12	Parish Council	Enacted Legislation
	Mr. Thomas Lorio appointed to the Hospital Service District Board of Commissioners on May 21, 2012, per Resolution No. 5913	
	Term: May 22, 2012 - May 22, 2018	
12/14/15	Parish Council	Vacancy Announced
1/12/16	Parish Council	Nomination(s) Accepted
	Nominee:	
	Councilwoman Benedetto nominated Mr. Timothy J. Vial	
	Councilman Hogan nominated Ms. Cindy Brasher	
1/12/16	Parish Council	Close Nomination(s) for
1/12/16	Parish Council	Nomination(s) Closed

173 [2016-0033](#)

A resolution to appoint a member to the River Parishes Transit Authority.

Council will confirm nomination to fill the vacancy created by the expiration of the term of Mr. Corey Faucheux - River Parishes Transit Authority. Term is concurrent with the Governing Authority (1/11/2016 – 1/12/2020).

Nominee: Mr. Corey Faucheux

Legislative History

1/23/12	Parish Council	Enacted Legislation
	Mr. Corey Faucheux appointed to the River Parishes Transit Authority on January 23, 2012, per Resolution No. 5875	
	Term: January 9, 2012 - January 10, 2016	
1/12/16	Parish Council	Nomination(s) Accepted
	Nominee:	
	Councilwoman Fisher-Perrier nominated Mr. Corey Faucheux	
1/12/16	Parish Council	Close Nomination(s) for
1/12/16	Parish Council	Nomination(s) Closed

177 [2016-0057](#)

Accept resignation of Mr. John R. Gibbs - Planning & Zoning Commission District III Representative

Attachments: [2016-0057 Resignation Letter-Dick Gibbs](#)

Legislative History

7/1/13	Parish Council	Enacted Legislation
	Mr. John R. Gibbs appointed to the Planning & Zoning Commission on July 1, 2013, per Resolution No. 6000	
	Term: May 31, 2013 - May 31, 2017	

1/10/16 Board Member Resigned
Correspondence received from Mr. John R. Gibbs, dated January 21, 2016, notifying the Parish Council of his resignation. Resignation effective January 10, 2016.

[2016-0058](#)

A resolution to appoint a member to the Planning & Zoning Commission as the District III Representative.

On February 15, 2016, Council Chairman will accept nomination from the District III Councilmember to fill the vacancy caused by the resignation of the term of Mr. Dick Gibbs. Unexpired term to begin immediately and expire May 31, 2017.

Legislative History

7/1/13 Parish Council Enacted Legislation
Mr. John R. Gibbs appointed to the Planning & Zoning Commission on July 1, 2013, per Resolution No. 6000
Term: May 31, 2013 - May 31, 2017

[2016-0060](#)

Council Appointment to the St. Charles Parish Retiree Benefits Funding Trust - Board of Trustees.

Council Chairman will accept nominations for appointment to the St. Charles Parish Retiree Benefits Funding Trust - Board of Trustees in accordance with the United States Internal Revenue Code, Section 115 Retiree Benefits Trust. The Board shall be comprised of five (5) initial members; one (1) member of the St. Charles Parish Council to be designated by the Council. Term to begin immediately and expire January 12, 2020. [Term is concurrent with the Governing Authority.]

[2016-0061](#)

Council Appointment to the St. Charles Parish Retiree Benefits Funding Trust - Board of Trustees.

Council Chairman will accept nominations for appointment to the St. Charles Parish Retiree Benefits Funding Trust - Board of Trustees in accordance with the United States Internal Revenue Code, Section 115 Retiree Benefits Trust. The Board shall be comprised of five (5) initial members; one (1) member of the St. Charles Parish Council to be designated by the Council. Term to begin immediately and expire January 10, 2016. [Term is concurrent with the Governing Authority.]

MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.

MEETINGS

LAFOURCHE BASIN LEVEE DISTRICT: Wednesday, 2/3/16, 6PM, Lafourche Basin Levee District Office, 21380 Highway 20, Vacherie
PLANNING & ZONING: Thursday, 2/4/16, 7PM, Council Chambers
911 COMMUNICATIONS DISTRICT: Monday, 2/15/16, 5PM, Sheriff's Office - 260 Judge Edward Dufresne Parkway, Luling

ANNOUNCEMENTS

KREWE OF MONTZ PARADE: Saturday, 2/6/16, 10AM, Montz

KREWE OF LUL PARADE: Saturday, 2/6/16, 12PM, Luling

KREWE OF DES ALLEMANDS PARADE: Sunday, 2/7/16, 1PM, Des Allemands

PARISH HOLIDAY: Monday, 2/8/16 – President's Day (observed)

PARISH HOLIDAY: Tuesday, 2/9/16 – Mardi Gras

Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.