



# ST. CHARLES PARISH

## OFFICE OF THE COUNCIL SECRETARY

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### MEMORANDUM

**FAXED**  
4-16-15

DATE: APRIL 16, 2015

TO: MR. MICHAEL ALBERT  
PLANNING & ZONING DIRECTOR

FROM: TIFFANY K. CLARK   
COUNCIL SECRETARY

RE: PROPOSED ORDINANCE  
APPENDIX C., I. GENERAL., B. DEFINITIONS AND  
V. ADMINISTRATIVE., A. FEES

This is to formally request that you initiate the process to have the referenced placed on the Agenda for consideration by the Planning Commission at their Meeting of May 7, 2015.

Thank you.

TKC463/ag

Enclosure

cc: Mr. Buddy Boe, Chief Administrative Officer w/enclosure  
Ms. Wendy Watkins w/enclosure