



St. Charles Parish

Meeting Agenda

Parish Council

Council Chairman Marilyn B. Bellock
Councilmembers Beth A. Billings, Holly Fonseca,
La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs,
Nicky Dufrene, Bob Fisher, Julia Fisher-Perrier

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish-la.gov

Monday, August 9, 2021

6:00 PM

Council Chambers, Courthouse

Final

CALL TO ORDER

PRAYER / PLEDGE

Pastor Thomas Hines
Hope Church, Destrehan

APPROVAL OF MINUTES

Regular Meeting – July 26, 2021

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1 [2021-0219](#) In Recognition: James “Jimmy” Breaux, St. Charles Parish Civil Service Board

Sponsors: Mr. Jewell

Attachments: [2021-0219 James Breaux](#)

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2021-0215](#) Department of Waterworks

[2021-0216](#) Parish President Remarks/Report

Sponsors: Mr. Jewell

ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING**Monday, August 23, 2021, 6:00 pm, Council Chambers, Courthouse, Hahnville**

- 2 [2021-0212](#) An ordinance to approve and authorize the execution of a contract with Pintail Contracting Services, LLC for West Bank A Plant Filter Upgrade (Project No. WWKS 97) in the amount of \$394,304.00.
- Sponsors:** Mr. Jewell and Department of Waterworks
- Attachments:** [2021-0212 Pintail Contracting Services \(Revised Section 500\)](#)
[2021-0212 recommendation letter](#)
[2021-0212 itemized bid tab](#)
[2021-0212 West Bank A Filter Upgrade Contract, Notice of Intent](#)
[2021-0212 Extra information-bid documents](#)
- 16 [2021-0213](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with All South Consulting Engineers, LLC., to perform engineering services for Des Allemands Bulkhead (Project No. P210601).
- Sponsors:** Mr. Jewell and Department of Public Works
- Attachments:** [2021-0213 Des Allemands Bulk Head Project-Professional Services](#)
[2021-0213 Stevie Corp Res 2021](#)
- 30 [2021-0214](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with Volkert, Inc., to perform engineering services for Evangeline Road & CN Railroad Box Culvert (Project No. P210701).
- Sponsors:** Mr. Jewell and Department of Public Works
- Attachments:** [2021-0214 CN Railroad Box Culvert P210701 Professional Services](#)
[2021-0214 2021.06.23 WEST GULF Corp. Secretary's Certificate of Resolution](#)

ORDINANCE SCHEDULED FOR PUBLIC HEARING AND ADOPTION AT THIS PUBLIC MEETING (INTRODUCED AT PREVIOUS MEETING)

- 45** [2021-0199](#) An ordinance adopting, setting forth, levying and imposing taxes on all property subject to taxation in the Parish of St. Charles, State of Louisiana, as required by Section 23 of Article VII of the Constitution of Louisiana and Revised Statute 47.1705(B) for General Parochial Purposes; constructing, acquiring, maintaining, operating, extending and/or improving levees, facilities and structures associated with outer flood protection systems within the Parish; constructing, maintaining, and operating the Parish Road Maintenance program, Parish Recreation program, Parish Fire Protection, Mosquito Control Program, E-911 Telephone System, Health Unit and Council on Aging program; Council on Aging Program (2); Road Lighting District No. 1; Library Service District No. 1; the ARC of St. Charles; paying any costs associated with acquiring, constructing, improving, maintaining and operating wastewater facilities and systems in the Parish.

Sponsors: Mr. Jewell and Department of Finance

Attachments: [2021-0199 Copy of 2021 ADVAL council](#)

Legislative History

7/26/21	Parish President	Introduced
7/26/21	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 50** [2021-0191](#) An ordinance approving and authorizing the execution of Change Order No. 1 (final) for the East Bank Transmission Line Repair/Replacement Project No. WWKS 101 to increase the contract amount by \$130,590.28, and to increase the contract time by one hundred sixty (160) days.

Sponsors: Mr. Jewell and Department of Waterworks

Attachments: [2021-0191 change order](#)

Legislative History

7/26/21	Parish President	Introduced
7/26/21	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 182** [2021-0192](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with Alpha Testing and Inspection, Inc., to perform all necessary testing services for the 5th Street Drainage Improvements Project (Parish Project No. P190506).

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2021-0192 Agreement-5th Street Drainage Imp..pdf](#)

Legislative History

7/26/21	Parish President	Introduced
7/26/21	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 196** [2021-0193](#) An ordinance to approve and authorize the execution of a contract with LA Contracting Enterprise, LLC, of Thibodaux, LA, for the St. Charles Parish Memorial Plaza Project (Parish Project No. CMPK0418) located at the Edward A. Dufresne Community Center, 274 Judge Edward Dufresne, Luling, LA, in the amount of \$1,399,825.00.

Sponsors: Mr. Jewell and Department of Parks and Recreation

Attachments: [2021-0193 revised Contract.pdf](#)
[2021-0193 Contract, recommendations, bid tab](#)
[2021-0193 Notice of Intent to Award.pdf](#)
[2021-0193 Extra information-bonds, insurance](#)

Legislative History

7/26/21	Parish President	Introduced
7/26/21	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 203** [2021-0196](#) An ordinance to approve and authorize the execution of Amendment No. 1 to Ordinance No. 20-7-6, which approved the Engineering Services Agreement with Principal Engineering, Inc., for providing all necessary services for the 2020 East Bank Master Drainage Plan (MDP) (Parish Project No. P200601).

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2021-0196 Amendment NO 1-E.Bank MDP](#)
[2021-0196 Corporate Resolution - SCPG](#)

Legislative History

7/26/21	Parish President	Introduced
7/26/21	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 207** [2021-0201](#) An ordinance approving a Donation by St. Charles Parish to Entergy Louisiana, L.L.C. its successors and assigns to the Bayou Gauche Fire Department, in Des Allemands, Louisiana.
- Sponsors:** Mr. Jewell and Department of Legal Services
- Attachments:** [2021-0201 SERVITUDE.DONATION](#)
[2021-0201 Survey for ROW - Servitude](#)
[2021-0201 Signed Certificate of Authority](#)
- Legislative History**
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|---------|------------------|--|
| 7/26/21 | Parish President | Introduced |
| 7/26/21 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |
- 213** [2021-0207](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with Alpha Testing and Inspection, Inc. for the testing of Parish Project No. P210302 Asphalt Pavement Maintenance.
- Sponsors:** Mr. Jewell and Department of Public Works
- Attachments:** [2021-0207 Testing Services Agreement Asphalt Maint](#)
[2021-0207 Certificate of Corporate Resolution-Alpha Testing Inspection Inc.](#)
[2021-0133 Final Ord 21-5-12 with contract](#)
[2021-0133 Final Ord 21-5-12 with notice of contract](#)
- Legislative History**
- | | | |
|---------|------------------|--|
| 7/26/21 | Parish President | Introduced |
| 7/26/21 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |
- 226** [2021-0208](#) An ordinance to approve and authorize the execution of Amendment No. 1 to Ordinance No. 20-7-7, which approved the Engineering Services Agreement with T. Baker Smith, LLC., for providing all necessary services for the 2020 West Bank Master Drainage Plan (MDP) (Parish Project No. P200602).
- Sponsors:** Mr. Jewell and Department of Public Works
- Attachments:** [2021-0208 AMENDMENT NO 1-W.Bank MDP](#)
[2021-0208 St. Charles Parish Government KWS 7-14-2021 Meeting Jan 4 2021](#)
- Legislative History**
- | | | |
|---------|------------------|--|
| 7/26/21 | Parish President | Introduced |
| 7/26/21 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

- 230** [2021-0209](#) An ordinance approving and authorizing the execution of Change Order No. 002 for Parish Project No. S190901, Destrehan Wastewater Treatment Plant (UV Replacement), resulting in a decrease of \$10,000.00 in contract price.

Sponsors: Mr. Jewell and Department of Public Works/Wastewater

Attachments: [2021-0209 Change Order](#)

Legislative History

7/26/21	Parish President	Introduced
7/26/21	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 233** [2021-0210](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, Appendix A, as amended, Section XIII., C., 7.d. and Section XIII., E., 3. and Section XX., D., 5.a.5. and Section XXIV, Fees to provide for recordation of variances with the Clerk of Court.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2021-0210 Fees-Recommendation at a Glance 7.1.21.pdf](#)

[2021-0210 Fees-Recommendation at a Glance 6.3.21.pdf](#)

[2021-0210 Fees-Minutes_07.01.21_ZBA Fees.pdf](#)

[2021-0210 Fees-Minutes_06.03.21_ZBA fees.pdf](#)

[2021-0210 Fees- LUR_2021-2_ORD-ZBA Fees for recording.pdf](#)

Legislative History

7/1/21	Department of Planning & Zoning	Recommended Approval to the Planning Commission
7/1/21	Planning Commission	Recommended Approval to the Parish Council
7/26/21	Parish President	Introduced
7/26/21	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 240** [2021-0211](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, Appendix A, as amended, Section VI. in order to permit transmission towers in the OL zone as a Special Exception and in the R-1A, R-1A(M), R-1B, R-1M, and R-2 zoning districts as a Special Permit Use.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2021-0211 Tower-Recommendation at a Glance](#)

[2021-0211 Tower-Minutes_07.01.21_Towers](#)

[2021-0211 Tower-LUR_2021-04_Transmission towers as resi accessory](#)

Legislative History

7/1/21	Department of Planning & Zoning	Recommended Approval to the Planning Commission
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7/1/21	Planning Commission	Recommended Approval to the Parish Council
7/26/21	Parish President	Introduced
7/26/21	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

RESOLUTIONS

- 245** [2021-0217](#) A resolution in support of resuming Federal Offshore Leasing in the Gulf of Mexico.

Sponsors:

Ms. Billings, Ms. Fonseca, Ms. Darensbourg Gordon, Ms. Clulee, Mr. Gibbs, Mr. Dufrene, Ms. Bellock, Mr. Fisher, Ms. Fisher-Perrier and Mr. Jewell

APPOINTMENTS

- 247** [2021-0187](#) A resolution to appoint a member to the St. Charles Parish Civil Service Board.

Attachments:

[2021-0187 Civil Service ltr Tulane University appt.pdf](#)

[2021-0187 Civil Service ltr from CS Tulane University.pdf](#)

Council will confirm nomination for appointment submitted by the President of Tulane University due to the expiration of the term of Ms. Sara Champion. (Home Rule Charter Article III, Section C.5.b.iii.(5)). Three (3) year term to begin immediately and expire August 1, 2024.

Nominee: Ms. Sara Champion

Legislative History

7/23/18	Parish Council	Enacted Legislation Ms. Sara Champion appointed to the Civil Service Board on July 23, 2018, per Resolution No. 6358 Term: August 1, 2018 - August 1, 2021
5/21/21	Council Secretary	Correspondence Sent to President Michael A. Fitts, Tulane University, asking him to submit a list of three persons to the Parish Council due to the term of Ms. Sara Champion expiring on August 1, 2021
6/21/21	Council Secretary	Correspondence Received from President Michael A. Fitts, Tulane University, recommended Ms. Sara Champion for reappointment to the Civil Service Board
7/26/21	Parish Council	Nomination(s) Accepted Councilmembers present nominated Ms. Sara Champion
7/26/21	Parish Council	Close Nomination(s) for
7/26/21	Parish Council	Nomination(s) Closed

MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.**MEETINGS**

CIVIL SERVICE BOARD: Tuesday, 8/10/21, 6:30PM, Council Chambers
PONTCHARTRAIN LEVEE DISTRICT: Monday, 8/16/21, 6PM, Pontchartrain Levee District Headquarters Complex, 2069 Railroad Avenue, Lutcher
BOARD OF ADJUSTMENT (ZBA): Thursday, 8/19/21, 7PM, Council Chambers
ST. CHARLES PARISH COUNCIL: Monday, 8/23/21, 6PM, Council Chambers

ANNOUNCEMENTS

IMPORTANT DATES FOR THE OCTOBER 9, 2021 ELECTION
**Wednesday, September 8, 2021 – Last Day to register to Vote in person or by mail*
**Saturday, September 18, 2021 – Last Day to register to Vote online at geauxvote.com*
**Tuesday, October 5, 2021 – Last Day to request Absentee by Mail Ballots*
**Early Voting: Saturday, September 25, 2021, Monday, September 27 – Saturday, October 2, 2021*
8:30 am - 6:00 pm - Westbank – Courthouse, 15045 River Rd. Hahnville; Eastbank – Arterbury Building, 14564 River Rd. New Sarpy
**Friday, October 8, 2021 - Last day for Registrar to receive voted Absentee Ballot*
**Saturday, October 9, 2021 - Election Day – 7:00 am – 8:00 pm*

SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL

[2021-0218](#)

Executive Session: St. Charles Parish vs. Industrial and Mechanical Contractors, Inc. et al 29th JDC No. 84,056 c/w 84,689 Div. E

Sponsors:

Mr. Jewell and Department of Legal Services

Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.