



St. Charles Parish

Meeting Minutes

Parish Council

St. Charles Parish
Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish-la.gov

Final

Council Chairman Dick Gibbs
Councilmembers Bobby Donaldson, Holly Fonseca,
La Sandra Darensbourg Gordon, Mary K. Clulee, Nicky Dufrene,
Marilyn B. Bellock, Bob Fisher, Julia Fisher-Perrier

Monday, November 2, 2020

6:00 PM

Council Chambers, Courthouse

Regular Meeting / Budget Hearing

ATTENDANCE

- Present** 8 - Bobby Donaldson, Holly Fonseca, Mary K. Clulee, Dick Gibbs, Nicky Dufrene, Marilyn B. Bellock, Bob Fisher, and Julia Fisher-Perrier
- Absent** 1 - La Sandra Darensbourg Gordon

Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Legal Services Assistant Director Robert Raymond, Chief Administrative Officer Mike Palamone, Chief Operations Officer Darrin Duhe, Executive Director of Technology and Cybersecurity Anthony Ayo, Director of Communications Samantha de Castro, Finance Director Grant Dussom, Public Works/Wastewater Director Miles Bingham, Planning & Zoning Director Michael Albert, Waterworks Director Robbie Brou, Animal Control Officer Jena Troxler, Heather Keller, Public Information Office, Brian J. Champagne, Registrar of Voters, Pernell Pellegrin, The Arc of St. Charles, Brian Brogle, Coroner, Barry Minnich, Coroner's Office, Leatrice Hollis, Housing Authority Executive Director, Retired Major Sam Zinna, President Communications District (911), April Keller, Council on Aging Executive Director

CALL TO ORDER

PRAYER / PLEDGE

Deacon David Caldero
Our Lady of the Holy Rosary Church, Hahnville

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

[2020-0305](#)

Proclamation: Our Lady of the Holy Rosary Catholic Church Family Day Celebration

Sponsors: Ms. Darensbourg Gordon

Read

[2020-0306](#)

In Recognition: George and Lois Forrest

Sponsors: Mr. Dufrene

Read

[2020-0307](#)

In Recognition: Trevor Jacob Melito, Eagle Scout

Sponsors: Mr. Gibbs

Read

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2020-0245](#)

St. Charles Council on Aging, Inc.

April Keller, Director

Reported

[2020-0311](#)

Department of Waterworks

Waterworks Director Robbie Brou

Chairman Gibbs spoke on the matter.

Mr. Brou spoke on the matter.

Reported

[2020-0312](#)

Parish President Remarks/Report

Sponsors: Mr. Jewell

Reported

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN GIBBS AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, NOVEMBER 16, 2020, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2020-0153](#)

An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2021.

Sponsors: Mr. Jewell and Department of Finance

Publish/Scheduled for Public Hearing to the Parish Council on November 16, 2020

Enactment No: 20-11-5

[2020-0313](#)

An ordinance approving and authorizing the execution of Change Order No. 1 for Parish Project No. P081102-9, Dunleith Canal Bank Stabilization - Phase 8, to balance the contract quantities with actual quantities resulting in a decrease of \$57,075.00 in contract price and an increase in the contract time by 97 days.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on November 16, 2020

Enactment No: 20-11-6

PLANNING AND ZONING PETITIONS

[2020-0297](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A to R-1A(M) on Lots 63 and 64, Prospect Plantation Subdivision, approximately 4,800 square feet in New Sarpy, as requested by Lynette Lane.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Denial

Planning Commission Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 20-11-1

Council Discussion
Planning & Zoning Director Michael Albert spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 5 - Clulee, Gibbs, Bellock, Fisher and Fisher-Perrier

Nay: 3 - Donaldson, Fonseca and Dufrene

Absent: 1 - Darensbourg Gordon

Enactment No: 20-11-1

[2020-0301](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from C-2 to R-1A(M) on Lot 69-A-1A, Coteau de France or Ranson Tract Subdivision, approximately 1.3 acres in Des Allemands, as requested by Paul J. Hogan.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Planning Commission Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 20-11-2

Council Discussion
Planning & Zoning Director Michael Albert spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Donaldson, Fonseca, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Absent: 1 - Darensbourg Gordon

Enactment No: 20-11-2

[2020-0302](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from C-2 to R-1A on Lot 4, Square 4, Village of Hahnville, approximately .66 acres in Hahnville, as requested by A-1 Developers, LLC.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval

Planning Commission Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 20-11-3

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Donaldson, Fonseca, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Absent: 1 - Darensbourg Gordon

Enactment No: 20-11-3

**ORDINANCES SCHEDULED FOR PUBLIC HEARING
(INTRODUCED AT PREVIOUS MEETING)**

[2020-0153](#)

An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2021.

Sponsors: Mr. Jewell and Department of Finance

Public Hearing Requirements Satisfied

Enactment No: 20-11-5

AMENDMENT NO. 14 - Special Revenue Funds - Roads & Drainage

Councilman Dufrene motioned, seconded by Councilwoman Fisher-Perrier, to amend the proposed budget to add \$300,000.00 under Account 112-420260 - Roads & Drainage - Drainage - Capital Outlay - Major Repairs for replacement gearbox at Sunset Drainage Pump Station. Motion carried 8 yeas, Councilwoman Darensbourg Gordon absent.

General Fund:

Registrar of Voters - Reported - Council Discussion
Mr. Brian Champagne, Registrar of Voters spoke on the matter.

Agencies & Boards:

Arc of St. Charles - Reported - Council Discussion
Mr. Pernel Pellegrin, Audit Partner of Martin & Pellegrin Group spoke on the matter.

St. Charles Housing Authority - Reported - Council Discussion
Ms. Leatrice Hollis, St. Charles Housing Authority Executive Director spoke on the matter.

St. Charles Community Health Center - Deferred
Council on Aging - Reported - Council Discussion
Ms. April Keller, Council on Aging Executive Director spoke on the matter.

911 Communications District - Reported
Retired Major Sam Zinna, President Communications District spoke on the matter.

General Fund:

Coroner - Reported
Dr. Brian Brogle, Coroner requested amendments be made to the proposed budget.
Council Discussion
Dr. Brogle spoke on the matter.
Parish President Matthew Jewell spoke on the matter.
Mr. Barry Minnich, Coroner's Office spoke on the matter.

AMENDMENT NO. 15 - General Fund - Coroner

Councilwoman Fisher-Perrier motioned, seconded by Councilwoman Bellock, to amend the proposed budget to add \$27,500.00 under Account 001-430160 - Coroner - Operating Services - Professional Services. Motion carried 8 yeas, Councilwoman Darensbourg Gordon absent.

Further Council Discussion on Dr. Brogle's requested amendment for a portable morgue.

Dr. Brogle spoke on the matter.
Finance Director Grant Dussom spoke on the matter.
Mr. Jewell spoke on the matter.
Mr. Minnich spoke on the matter.
Public Works/Wastewater Director Miles Bingham spoke on the matter.
Chief Administrative Officer Mike Palamone spoke on the matter.

RECAP OF AMENDMENTS

[2020-0153](#)

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Sponsors: Mr. Jewell and Department of Finance

AMENDMENT NO. 14 - Special Revenue Funds - Roads & Drainage

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AMENDMENT NO. 15 - General Fund - Coroner

Councilwoman Fisher-Perrier motioned, seconded by Councilwoman Bellock, to amend the proposed budget to add \$27,500.00 under Account 001-430160 - Coroner - Operating Services - Professional Services. Motion carried 8 yeas, Councilwoman Darensbourg Gordon absent.

Amendments Recorded

Enactment No: 20-11-5

[2020-0303](#)

An ordinance to approve and authorize the Parish President to execute a Servitude Amendment and Agreement on behalf of St. Charles Parish in favor of Chevron U.S.A. Inc., said servitude located adjacent to various canals within the Sunset Drainage District in Sections 10, 15, 22, 23, 26, 27, 31, 32, 33, 34, 35, 38, 39, 43, T14S-R20E and Sections 4, 5, 6, 9, T15SR20E.

Sponsors: Mr. Jewell

Reported:

Parish President Recommended: Approval

Public Hearing Requirements Satisfied

Enactment No: 20-11-4

VOTE ON THE PROPOSED ORDINANCE

Yea: 8 - Donaldson, Fonseca, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Absent: 1 - Darensbourg Gordon

Enactment No: 20-11-4

ORDINANCES/RESOLUTIONS WHICH HAVE BEEN TABLED

[2020-0244](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, as amended, Section XV.D to rezoning requests to meet a minimum of two (2) rezoning guidelines and criteria in order to receive a recommendation for approval from Planning Staff.

Sponsors: Mr. Jewell and Department of Planning & Zoning

File No. 2020-0244 Postponed Indefinitely per Parish Council Rule 8. #8. Ordinances/Resolutions Which Have Been Tabled [Shall only appear on two (2) subsequent regular meeting Agendas]

Postponed Indefinitely (Council Rule 8)

PERSONS TO ADDRESS THE COUNCIL

[2020-0308](#)

Mr. Shawn Bowman: Ordinance Change - Chapter 4

A motion was made by Councilmember Fisher-Perrier, seconded by Councilmember Donaldson, to extend Mr. Bowman's time an additional three minutes. The motion carried by the following vote:

Yea: 8 - Donaldson, Fonseca, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Absent: 1 - Darensbourg Gordon

Time Extended

Heard

[2020-0314](#)

Ms. Lee Ann Matherne: Animal Ordinances

Heard

APPOINTMENTS

[2020-0292](#)

A resolution to appoint Mr. David P. Schexnaydre, Sr. to the St. Charles Parish Planning & Zoning Commission as the District III Representative.

VOTE ON THE APPOINTMENT OF MR. DAVID P. SCHEXNAYDRE, SR.

Yea: 8 - Donaldson, Fonseca, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Absent: 1 - Darensbourg Gordon

Enactment No: 6519

[2020-0293](#)

A resolution appointing a member to the St. Charles Parish Board of Adjustment as the District I Representative.

Deferred

[2020-0294](#)

A resolution appointing a member to the St. Charles Parish Board of Adjustment as the District III Representative.

Nominee:

Councilman Gibbs nominated Mr. Webb Jay

Nomination(s) Accepted

Enactment No: 6523

A motion was made by Councilmember Fisher-Perrier, seconded by Councilmember Clulee, to Close Nomination(s) for File No. 2020-0294. The motion carried by the following vote:

Yea: 8 - Donaldson, Fonseca, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Absent: 1 - Darensbourg Gordon

Enactment No: 6523

Nomination(s) Closed

Enactment No: 6523

[2020-0295](#)

A resolution appointing a member to the St. Charles Parish Board of Adjustment as the District VII Representative.

Deferred

[2020-0309](#)

Accept resignation of Mr. Craig Petit - St. Charles Parish Communications District Parish President Representative

Resignation Accepted by the following vote:

Yea: 8 - Donaldson, Fonseca, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Absent: 1 - Darensbourg Gordon

Resignation Accepted

[2020-0310](#)

A resolution to appoint Mr. Armond Bourque to the St. Charles Parish Communications District representing the St. Charles Parish President's Office.

VOTE ON THE APPOINTMENT OF MR. ARMOND BOURQUE

Yea: 8 - Donaldson, Fonseca, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Absent: 1 - Darensbourg Gordon

Enactment No: 6520

ADJOURNMENT

A motion was made by Councilmember Dufrene, seconded by Councilmember Fisher, to adjourn the meeting at approximately 8:00 pm. The motion carried by the following vote:

Yea: 8 - Donaldson, Fonseca, Clulee, Gibbs, Dufrene, Bellock, Fisher and Fisher-Perrier

Nay: 0

Absent: 1 - Darenbourg Gordon

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

Michelle Impastato
Council Secretary