



# St. Charles Parish

## Meeting Agenda

### Parish Council

**Council Chairman Dick Gibbs**  
**Councilmembers Wendy Benedetto, Paul J. Hogan,**  
**Terrell D. Wilson, Mary K. Clulee, William Billy Woodruff,**  
**Marilyn B. Bellock, Traci A. Fletcher, Julia Fisher-Perrier**

St. Charles Parish Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
[www.stcharlesparish-la.gov](http://www.stcharlesparish-la.gov)

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**Monday, June 4, 2018**

**6:00 PM**

**Council Chambers, Courthouse**

**Final**

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### CALL TO ORDER

### PRAYER / PLEDGE

*Reverend John M. Ryan*  
*St. Gertrude Catholic Church, Des Allemands*

### APPROVAL OF MINUTES

*Regular Meeting – May 21, 2018*

### SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

1 [2018-0154](#) Proclamation: "Weekend of the Catfish"

**Sponsors:** Mr. Woodruff

**Attachments:** [2018-0154 Weekend of the Catfish](#)

### REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2018-0153](#) Department of Emergency Preparedness / Hurricane Preparedness

### ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

**Monday, June 18, 2018, 6:00 pm, Council Chambers, Courthouse, Hahnville**

*(No items for the regular Agenda)*

## ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 2     [2018-0143](#)     An ordinance to approve and authorize the execution of Change Order No. 5 for the West Regional Library Renovation located at 105 Lakewood Drive in Luling, to decrease the contract amount by \$1,271.00.

**Sponsors:**     Mr. Cochran

**Attachments:**     [2018-0143 G701-2001 - Change Order No 5](#)

**Legislative History**

5/21/18     Parish President     Introduced

5/21/18     Parish Council     Publish/Scheduled for Public Hearing to the Parish Council

- 8     [2018-0144](#)     An ordinance to approve and authorize the execution of Change Order No. 1 for the Norco Library Renovation/Addition located at 590 Apple Street in Norco, to increase the contract amount by \$11,755.00 and increase the contract time by five days.

**Sponsors:**     Mr. Cochran

**Attachments:**     [2018-0144 Change Order 1 Norco Library](#)

**Legislative History**

5/21/18     Parish President     Introduced

5/21/18     Parish Council     Publish/Scheduled for Public Hearing to the Parish Council

- 16    [2018-0145](#)     An ordinance to approve and authorize the execution of a Professional Services Agreement between Principal Engineering and St. Charles Parish for the design of a Trailhead on the levee side of River Road across from the West Bank Bridge Park.

**Sponsors:**     Mr. Cochran and Department of Parks and Recreation

**Attachments:**     [2018-0145 Agreement for Trailhead](#)

**Legislative History**

5/21/18     Parish President     Introduced

5/21/18     Parish Council     Publish/Scheduled for Public Hearing to the Parish Council

- 21**    [2018-0146](#)    An ordinance to approve and authorize the execution of a contract for Engineering Services between Shread-Kuyrkendall & Associates, Inc. and St. Charles Parish for necessary professional engineering services associated with the Water Tower Demolition (WWKS 95).

**Sponsors:**    Mr. Cochran and Department of Waterworks

**Attachments:**    [2018-0146 Engineering Contract - Water Tower Demolition](#)

**Legislative History**

5/21/18	Parish President	Introduced
5/21/18	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 43**    [2018-0147](#)    An ordinance to approve and authorize the execution of a contract for Engineering Services between GSA Consulting Engineers and St. Charles Parish for necessary professional engineering services associated with the East Bank C Plant Filter Upgrade (WWKS 96).

**Sponsors:**    Mr. Cochran and Department of Waterworks

**Attachments:**    [2018-0147 Engineering Contract - EB C Plant Filter upgrade](#)

**Legislative History**

5/21/18	Parish President	Introduced
5/21/18	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 65**    [2018-0148](#)    An ordinance to approve and authorize the execution of a contract for Engineering Services between Design Engineering, Inc. and St. Charles Parish for necessary professional engineering services associated with the West Bank A Plant Filter Upgrade (WWKS 97).

**Sponsors:**    Mr. Cochran and Department of Waterworks

**Attachments:**    [2018-0148 Engineering Contract - WB A Plant Filter Upgrade](#)

**Legislative History**

5/21/18	Parish President	Introduced
5/21/18	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 87**    [2018-0149](#)    An ordinance to approve and authorize the execution of a contract for Engineering Services between Civil and Environmental Consulting Engineers and St. Charles Parish for necessary professional engineering services associated with the West Bank River Intake Modifications (WWKS 98).

**Sponsors:**    Mr. Cochran and Department of Waterworks

**Attachments:**    [2018-0149 Engineering Contract - West Bank River Intake Modifications](#)

**Legislative History**

- |  |         |                  |  |
|--|---------|------------------|--|
|  | 5/21/18 | Parish President | Introduced   |
|  | 5/21/18 | Parish Council   | Publish/Scheduled for Public Hearing to the Parish Council |
- 109**    [2018-0150](#)    An ordinance approving a purchase of 6.17 acres of property which is contiguous and adjacent to the East Bank Bridge Park, more fully described on the Murray Architects Drawing No. A.0.1 dated December 12, 2016, attached hereto and made a part hereof as Exhibit "A" and identified as UDP-2-B therein.
- Sponsors:**    Mr. Cochran and Department of Legal Services
- Attachments:**    [2018-0150 Cash Sale and Donation.5.18.18](#)  
[2018-0150 Authorization POA](#)  
[2018-0150 Exhibit A. UDP.2 D-Donation A.0.1](#)  
[2018-0150 Appraisal](#)  
[2018-0150 Survey](#)
- Legislative History**
- |  |         |                  |  |
|--|---------|------------------|--|
|  | 5/21/18 | Parish President | Introduced   |
|  | 5/21/18 | Parish Council   | Publish/Scheduled for Public Hearing to the Parish Council |
- 120**    [2018-0151](#)    An ordinance authorizing the Parish President to accept the donation of property known as the East St. Charles Volunteer Fire Station No. 2 from P & L Investments IX, L.L.C. for the East St. Charles Volunteer Fire Department's continued use.
- Sponsors:**    Mr. Cochran and Department of Legal Services
- Attachments:**    [2018-0151 Firehouse.Agreement to Donate](#)  
[2018-0151 A.0.2 Firehouse.Exhibit A](#)  
[2018-0151 Authorization POA](#)
- Legislative History**
- |  |         |                  |  |
|--|---------|------------------|--|
|  | 5/21/18 | Parish President | Introduced   |
|  | 5/21/18 | Parish Council   | Publish/Scheduled for Public Hearing to the Parish Council |
- 128**    [2018-0152](#)    An ordinance to rescind Ordinance No. 17-8-15 which approved the Donation of Servitude by Mary Keller wife of/and Neal J. Clulee to St. Charles Parish.
- Sponsors:**    Mr. Hogan
- Attachments:**    [Ordinance No. 17-8-15](#)
- Legislative History**
- |  |         |                   |            |
|--|---------|-------------------|------------|
|  | 5/21/18 | Council Member(s) | Introduced |
|--|---------|-------------------|------------|

5/21/18 Parish Council Publish/Scheduled for Public Hearing to the Parish Council

## APPOINTMENTS

- 133 [2018-0109](#) A resolution to appoint a member to the Planning & Zoning Commission as the District VII Representative.

*Council will confirm nomination from the District VII Councilmember to fill the vacancy created by the expiration of the term of Mr. Scott M. Galliano. Four (4) year term to begin May 31, 2018 and expire May 31, 2022.*

*Nominee: Mr. Scott M. Galliano*

### Legislative History

5/19/14	Parish Council	Enacted Legislation Mr. Scott M. Galliano appointed to the Planning & Zoning Commission as the District VII Representative on May 19, 2014, per Resolution No. 6080 Term: May 31, 2014 - May 31, 2018
4/23/18	Parish Council	Vacancy Announced
5/7/18	Parish Council	Deferred
5/21/18	Parish Council	Nomination(s) Accepted Nominee: Councilwoman Fisher-Perrier nominated Mr. Scott M. Galliano
5/21/18	Parish Council	Close Nomination(s) for
5/21/18	Parish Council	Nomination(s) Closed

- [2018-0141](#) A resolution to appoint an Ad-Hoc member, with a health professional background, to the Board of Directors for the Arc of St. Charles.

*Council Chairman will accept nominations to the Board of Directors of the Arc of St. Charles, Ad Hoc member with a health professional background to fill the vacancy created by the expiration of the term of Dr. Jeffrey S. Kuo, M.D. Two (2) year term to begin July 1, 2018 and expire June 30, 2020.*

### Legislative History

6/6/16	Parish Council	Enacted Legislation Dr. Jeffrey S. Kuo, M.D. appointed to the Board of Directors of the Arc of St. Charles, Ad-Hoc member with a health professional background, on June 6, 2016, per Resolution No. 6229 Term: May 16, 2016 - June 30, 2018
5/21/18	Parish Council	Vacancy Announced

**MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.****MEETINGS**

*LAFOURCHE BASIN LEVEE DISTRICT: Wednesday, 6/6/18, 6PM, Lafourche Basin Levee District Office, 21380 Highway 20, Vacherie*

*PLANNING & ZONING COMMISSION: Thursday, 6/7/18, 7PM, Council Chambers*

*911 COMMUNICATIONS DISTRICT: Monday, 6/11/18, 5PM, Council Chambers*

*COMMUNITY ACTION ADVISORY BOARD: Wednesday, 6/13/18, 7PM, Council Chambers*

*PONTCHARTRAIN LEVEE DISTRICT: Monday, 6/18/18, 6PM, Pontchartrain Levee District Headquarters Complex, 2069 Railroad Avenue, Lutcher*

*ST. CHARLES PARISH COUNCIL: Monday, 6/18/18, 6PM, Council Chambers*

*HURRICANE PROTECTION PROJECTS COMMITTEE: Wednesday, 6/20/18, 5PM, Council Chambers, \*\*Discussion: Levee Update*

*SPECIAL PROJECTS/PUBLIC SAFETY, HEALTH, AND ENVIRONMENTAL COMMITTEE: Wednesday, 6/20/18, Immediately following Hurricane Committee, Council Chambers, \*\*Discussion: LAMP & DFIRM*

**ANNOUNCEMENTS**

*"Notice is hereby given that a Public Meeting for the St. Charles Parish Council will be held in the Council Chambers on the second floor of the St. Charles Parish Courthouse, 15045 River Road, Hahnville, LA 70057 on July 9, 2018 at 6:00 P.M. to adopt millage rates."*

**SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL**

- 137 [2018-0135](#) A resolution appointing an Official Journal to serve the Parish Council of St. Charles Parish for the period June 2018 through June 2019.

**Attachments:** [2018-0135 Official Journal Selection Process.2018](#)

[2018-0135 backup](#)

**Legislative History**

5/21/18	Parish Council	Authorized
5/21/18	Parish Council	Authorized

**Accommodations for Disabled**

**St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.**