

ST. CHARLES PARISH COUNCIL

CONFIRMATION QUESTIONNAIRE

IN CONSIDERATION FOR
APPOINTMENT TO

_____ Board or Commission

Note: Each question must be answered completely in order for the appointment to be considered. Incomplete questionnaires shall be returned to appointees for completion.

1. Name: _____

Home Telephone: _____ Business Telephone: _____
(TELEPHONE NUMBERS WILL NOT BE MADE PUBLIC IF YOU SPECIFY)

2. Address: Current resident address: _____

Mailing address: _____

3. Date of birth: _____ Place of birth: _____

4. Education: List institutions, dates attended, degree received, and date granted:

5. Employment Record: List all positions held since High School or College, including the title or description of job, name of employer, location of work, and dates of inclusive employment:

6. Government Experiences: List any experience in or association with federal, state, or local governments, including advisory, consultative, honorary, or part-time service or positions:

7. Current Offices/Employment:

Complete the following chart for all current elective or appointive, full-time or part-time offices or employment. O/E (office/employment); G.N. (governmental entity); E/A (elective/appointive); F/P (full-time/part-time). If part-time office or employment, please give number of hours worked per week.

O/E	G.N.	E/A	F/P
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

8. Honors and Awards: List all scholarships, fellowships, honorary society, memberships, and any other special recognitions for outstanding service or achievement:

9. State what, in your opinion, qualifies you to serve in the particular position to which you have been nominated.

10. Have you read this state's governmental ethics law?

11. Are you aware of a law requiring your confirmation?

12. Are you in any way related to any member of the Council or the Parish President? If so, state the relationship.

13. Explain in writing how you will resolve any present or potential conflict of interest.

14. If you, personally, or any business enterprise which you have an interest of 10% or greater, has received income in excess of \$5,000 from St. Charles Parish (excluding retirement income), please list the source(s) and the amount(s) received in the previous 2 calendar years and the amount(s) to date in the current calendar year:

15. What will be your connections with your present employer, business firm, associations, or organizations if you are appointed to this Board

16. Are you involved in any pending or past Litigation against St. Charles Parish and / or any Political Subdivision thereof?

I HEREBY CERTIFY THAT ALL ANSWERS TO QUESTIONS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Appointee's Signature

Date

Summary of Attorney General Opinion No. 82-648 dated August 16, 1982:

Inquiry on whether the "Confirmation Questionnaire" adopted by the St. Charles Parish Council for use in selecting persons to represent the Parish Council on local boards and commissions would be available to the public by virtue of the Louisiana Public Records Act.

Summary

It is the opinion of this office that applications of public appointees should generally be shielded in toto if appointments are not made and the records are not used by the public body. If selected, data including addresses, date of birth, education, current and former employment, government experience, and other information concerning job suitability may be disclosed. Financial disclosure of assets received by the appointee or his business interests from public sources may be required. Telephone numbers need not be disclosed. Marital status and organizational memberships should be excised.

Please return by mail to: Council Secretary
St. Charles Parish
P. O. Box 302
Hahnville, LA 70057

or

Hand deliver to: Council Secretary
St. Charles Parish Courthouse
15045 River Road
Hahnville, LA 70057