

# St. Charles Parish

# OFFICE OF THE COUNCIL SECRETARY

P.O. BOX 302 • HAHNVILLE, LOUISIANA 70057 (985) 783-5000 • www.stcharlesparish.gov

### **COUNCIL OFFICE MEMORANDUM**

DATE:

FEBRUARY 27, 2025

TO:

MR. MILES BINGHAM

PUBLIC WORKS DIRECTOR

FROM:

MICHELLE IMPASTATO

COUNCIL SECRETARY

RE:

CHANGE ORDER NO. 1

ST. CHARLES PARISH EAST BANK WATER TREATMENT PLANT

HURRICANE IDA REPAIRS (PROJECT NO. WWKS109)

On February 24, 2025, the St. Charles Parish Council adopted Ordinance No. 25-2-8 approving and authorizing the execution of a Change Order No. 1 for the St. Charles Parish East Bank Water Treatment Plant Hurricane Ida Repairs (Project No. WWKS 109), to increase the contract amount by \$134,919.00 and to increase contract time by 50 days.

A fully executed ordinance and change order have been recorded. A copy of the recorded ordinance and two (2) original change orders are enclosed for your records.

MI/ag

**Enclosures** 

CC:

<sup>1</sup>Parish Council

Ms. Samantha de Castro w/enclosure

Mr. Corey Oubre w/enclosure Mr. Grant Dussom w/enclosure

Linfield, Hunter & Junius, Inc. w/original enclosure Pintail Contracting Services, LLC w/original enclosure

<sup>&</sup>lt;sup>1</sup> Council Dept. retained 1 original for file; 1 original filed in COC (2)

#### 2025-0025

# INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT (DEPARTMENT OF WATERWORKS)

ORDINANCE NO.

25-2-8

An ordinance approving and authorizing the execution of a Change Order No. 1 for the St. Charles Parish East Bank Water Treatment Plant Hurricane Ida Repairs (Project No. WWKS 109), to increase the contract amount by \$134,919.00 and to increase contract time by 50 days.

- WHEREAS, the Parish undertook the necessary Hurricane Ida related repairs and reconstruction of the Department of Waterworks' East Bank facilities; and,
- WHEREAS, Ordinance No. 23-10-7 adopted on October 23, 2023, by the St. Charles Parish Council, approved and authorized the execution of a Contract with Pintail Contracting Services, LLC, for the St. Charles Parish East Bank Water Treatment Plant Hurricane Ida Repairs (Project No. WWKS 109) in the amount of \$2,300,000.00; and,
- WHEREAS, it is necessary to amend the construction contract by increasing the contract time by fifty (50) days because of the labor associated with the additional work items; and,
- **WHEREAS**, the amended items now reflect the final contract price as \$2,434,919.00 and the final contract time as 290 days; and,
- WHEREAS, St. Charles Parish and Pintail Contracting Services, LLC, have mutually agreed to increase the contract amount by 134,919.00 and increase the contract time by 50 days.

#### THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

**SECTION I.** That the Change Order No. 1 for the St. Charles Parish East Bank Water Treatment Plant Hurricane Ida Repairs (Project No. WWKS 109), to increase the contract amount by \$134,919.00 and to increase contract time by 50 days is hereby approved and accepted.

**SECTION II.** That the Parish President is hereby authorized to execute said Change Order on behalf of St. Charles Parish.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, WILSON, SKIBA, PILIE, COMARDELLE,

O'DANIELS, FISHER, DEBRULER

NAYS: NONE ABSENT: NONE

AT: 10:42 AMRECD BY:\_\_\_\_\_

And the ordinance was declared adopted this <u>24th</u> day of <u>February</u>, 2025, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: HOLLY FORSICAL  SECRETARY: Middle Separator  DLVD/PARISH PRESIDENT: February 25, 2025	RECORDED IN THE ST. CHARLES PARISH CLERK OF COURT OFFICE  ON 2-27-2025  AS INSTRUMENT NO. 487/35
APPROVED :DISAPPROVED:	
PARISH PRESIDENT:	IN(MORTGAGE)CONVEYANCE/OATH BOOK
RETD/SECRETARY: February /26, 2025	

#### **CHANGE ORDER**

DATE OF ISSUANCE <u>1/27/2025</u>	EFFECTIVE DATE <u>12/18/2024</u>
OWNER St. Charles Parish CONTRACTOR Pintail Contracting Services, LLC Contract: SECTION 00500 CONTRACT (12/14/2023) Project: St. Charles Parish East Bank Water Treatment Plant H	furricane IDA Repairs
OWNER's Contract No. <u>WWKS 109</u> ENGINEER <u>Linfield, Hunter &amp; Junius, Inc.</u>	ENGINEER's Contract No. 22-001

You are directed to make the following changes in the Contract Documents:

Description: See attached example on how to fill in this information

- 1. Delete the Following Work Items:
  - a. Work Change Directive 05 #: Credit for not installing 13 sheets of 4'x12' fire-rated gypsum board in the MCC room.

Delete item in its entirety. (-\$1,588.00)

Total of Deducted Items = (-\$1,588.00)

- 2. Add the Following Work Items:
  - a. Work Change Directive 01 #: All primary framing to be Hot-Dipped Galvanized

Addition of \$21,016.00 (\*See attached for details\*)

b. Work Change Directive 02 #: All insulation above the Acoustical Ceiling Tiles were found to have mold/mildew. Remove and replace R-30, 10" unfaced insulation.

Addition of \$16,774.00 (\*See attached for details\*)

c. Work Change Directive 03 #: Remove & replace 41' x 38' remaining roof sheets on Plant Control Building. Remove & replace foil faced insulation. Remove & replace related flashings. Includes Berridge Water tight Warranty & Contractors 2 year Warranty. Requesting 35 days for lead time of roof sheets & time to perform of work.

Addition of \$74,627.00 (35 Days) (\*See attached for details\*)

d. Work Change Directive 04 #: Fabrication and installation of new gutters and downspouts on the Plant Control Building.

Addition of \$24,090 (15 Days) (\*See attached for details\*)

Total of Added Work Items = (+\$136,507.00)

No. <u>1</u>

#### 3. Revise the Following Work Item Quantities:

\*\*\* No Quantities Revised \*\*\*

Total of Change in Work Items Quantity = (+/-\$ 0.00)

Reason for Change Order: List a reason for each Line Item listed above. See attached example on how to fill in this information

- 1. Deleted Work Items
  - a. Credit for not installing 13 sheets of 4'x12' fire-rated gypsum board in the MCC room.
- 2. Add Work Items
  - a. All primary framing to be Hot-Dipped Galvanized
  - b. All insulation above the Acoustical Ceiling Tiles were found to have mold/mildew. Remove and replace R-30, 10" unfaced insulation.
  - c. Remove & replace 41'x 38' remaining roof sheets on Plant Control Building. Remove & replace foil faced insulation. Remove & replace related flashings. Includes Berridge Water tight Warranty & Contractors 2 year Warranty. Requesting 35 days for lead time of roof sheets & time to perform of work.
  - d. Fabrication and installation of new gutters and downspouts on the Plant Control Building.
- 3. Revise Work Item Quantities
  - a. \*\*\* No Quantities Revised \*\*\*

Attachments: (List documents supporting change)

See attached Work Change Directive's #1 - #5

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price \$_2,300,000.00	Original Contract Times: 240 days Substantial Completion: October 18th 2024 Ready for final payment: (days or dates)
Net Increase (Decrease) from previous Change Orders No to:  \$0.00	Net change from previous Change Orders: Substantial Completion: N/A Ready for final payment: (days)
Contract Price prior to this Change Order:  \$_2,300,000.00	Contract Times prior to this Change Order: Substantial Completion:October 18 <sup>th</sup> 2024 Ready for final payment: (days or dates)
Net increase of this Change Order:  \$134,919.00	Net increase (decrease) this Change Order: 50 Days Substantial Completion:50 days Ready for final payment:(days)
Contract Price with all approved Change Orders:  \$2,434,919.00	Contract Times with all approved Change Orders: 290 days Substantial Completion:December 7 <sup>th</sup> 2024 Ready for final payment: (days or dates)
RECOMMENDED:  By: //s//by // Hi//5 ENGINEER (Authorized Signature)  Date: 26/25  Date: 2/26/25	By: Frotthe Hotherne

			*	No	01
DATE OF ISSUANCE	04/10/24	EFFECTIVE DA	re	04/10/24	
Owner: St. Char	les Parish Governn	nent			
Contractor: Pintai	I Contracting Servi	ices LLC			
Contract:		·			
		Vater Treatment Pla	***************************************		airs
Owner's Contract No.:	WWKS109	Engineer's Contra	ct No.:	22-001	
ENGINEER: Linfie	ld, Hunter & Juniu	s, Inc.			***************************************
Contractor is directed to pr Description:	oceed promptly with	the following change	(s):		
All primary framing t	o be Hot-Dipped C	Falvanized.			
Attachments: (List docur	ments supporting cl	nange)			
	otly with the Work of issued due to: (check ton pricing of proportions of proportions) of the contract Price and 116.00 days	ck one) sed change. r other project reasons Contract Times (ne increase [decrease] [increase] [decrease]	i.		
<u>.</u>	ge in Contract I I	□ Unit Price			
Lump Sum	•				
Cost of the Wor		Other	ву: <i>О</i> р	Received:	W)
Engineer (Authorized Signature	e) Osyne	r's Representative*	Contr	actor (Authorized S	ignature)
Title: Engineer	Title: Dr	rector	Title:	Hover May	nager
Date: 04/10/24		16/24	Date:	94/11/2	
Owner's Representative is not au Order process as more fully set ou	thorized to finalize a Ch t in the General Conditio	ange Order nor does the Was of the Construction Con	ork Change I tract.	Directive substitut	e the Change
Approved by Funding Agency (if	applicable)				
By:		Date:			
Title:					

				No. <u>02</u>
DATE OF ISSUANCE	05/06/24	EFFECTIVE	E DATE	05/06/24
Owner: St. Charl	les Parish Governm	nent		
	l Contracting Servi	ces LLC		
Contract:	,			
Project: St. Charles	Parish East Bank V	Vater Treatment l	Plant - Hurrio	cane Ida Repairs
Owner's Contract No.:	WWKS109	Engineer's Con	tract No.:	22-001
ENGINEER: Linfiel	d, Hunter & Junius	, Inc.		
Contractor is directed to pro	oceed promptly with	the following chan	ge(s):	
Description:				
All insulation above the replace R30, 10" unfactions		ng Tiles were four	id to have mo	old/mildew. Remove and
Attachments: (List docum	nents supporting ch	ange)		
Necessity to pro Estimated Change in Co Contract Price: \$ 16,7 Contract Time 0	issued due to: (check t on pricing of proposoceed for schedule of ontract Price and of 74.00 days	k one) sed change. r other project reaso Contract Times ( increase fdecrease)	ons. (non-binding s <del>e]</del>	· · · · · · · · · · · · · · · · · · ·
Basis of estimated chang	ge in Contract Pric	ce:		
		☐ Unit Price		
☐ Cost of the World	k	□ Other		
Recommended:  By: Commended:  Engineer (Authorized Signature)	By:	Authorization By*:	By: Officer	Received:  What was a second control of the control
Title: Engineer	Title: Or	cetor	Title:	Riect Monapel
Date: 05/06/24	Date: 6	16/24	Date:	05/07/24
*Owner's Representative is not au Order process as more fully set out	thorized to finalize a Cha		Work Change D	irective substitute the Change
Approved by Funding Agency (if a	ipplicable)			
Ву:		Date:		
Title:				

					No
DATE OF ISSUA	NCE08	/06/24	EFFECTIVE DATE	08/06/2	24
Owner:	St. Charles	Parish Gove	rnment		
Contractor:	Pintail Co	ontracting Se	ervices LLC		***************************************
Contract:					
Project:S	t. Charles Par	rish East Ban	k Water Treatme	nt Plant - Hurrica	ne Ida Repairs
Owner's Contra ENGINEER: _		/WKS109 Hunter & Jur		ontract No.:	22-001
Contractor is dir Description:	ected to procee	ed promptly w	vith the following cl	nange(s):	
replace foil : tight Warra	faced insulation	on. Remove o ctors 2 year \	roof sheets on Pla & replace related i Warranty. Reques rk.	flashings. Includes	Berridge Water
Price and Contra	ceed promptly ct Time, is issu	with the Wor led due to: (c	k described herein, heck one) oposed change.	prior to agreeing t	o changes on Contract
			le or other project re		
Estimated Cha	nge in Cont	ract Price as	nd Contract Tim	asons.	
Contract Price:	74.627	00	increase <del>[dec</del>		premimary):
Contract Time		lays	{increase} {dee		
Basis of estima		•			
<b>d</b> Lum			☐ Unit Price		
	of the Work		□ Other		
	or the work		Li Other		
Recomm	nended:	Limi	ted Authorization By	<b>*</b> :	Received;
By: Dane	~	By:	Well-	By: Chris	Matherne
Engineer (Autho	rized Signature)		wner's Representative*		or (Authorized Signature)
Title: Engi	neer	Title: て	Director	Title: Projec	rt Manaaer
	6/24	Date: 🔏	17124	Date: 08/07	124
*Owner's Representa Order process as mor	itive is not authori e fully set out in t	ized to finalize a he General Cond	Change Order nor does litions of the Construction	the Work Change Dire	ective substitute the Change
Approved by Funding	3 Agency (if appli	cable)			
Ву:			Date:		
Title:	***				
	-				

					No. <u>04</u>
DATE OF ISS	UANCE	08/06/24	EFFECTIVE DATE_	08/06/24	4
Owner:		arles Parish Gov	<u> </u>		
Contractor:	Pin	tail Contracting	Services LLC		
Contract:					7
Project:		***************************************	ank Water Treatmen		
Owner's Cor			Duguicor a Co	ntract No.:	22-001
ENGINEER	: Lin	field, Hunter & )	unius, inc.	and the second s	
Contractor is Description:		proceed promptly	with the following cha	ange(s):	
Fabrication Building.		tallation of new	gutters and downspo	uts on the Plant C	Control
Directive to p Price and Cor	oroceed pro ntract Time Non-agreem Necessity to	, is issued due to: tent on pricing of proceed for sche	Vork described herein,	asons.	
Contract Price			increase fdecre	٠	,, ciiii ii ii j,
Contract Time			finerease] [deere	•	
Basis of esti	mated ch	ange in Contra		-	
s <b>√</b> Li	ump Sum	J	□ Unit Price		
	ost of the V	Vork	□ Other		
		· 0.1K	L Other		
Reco	ommended:	Li	imited Authorization By*	:	Received:
By: Parl	<i> </i> —	By:	41-	By: Chris 7	Matherne
Engineer (A	uthorized Sign	alure)	Owner's Representative*	Contractor	r (Authorized Signature)
Title: E	ngineer	Title:	Dreeton	Title: Project	t Manager
	8/06/24	Date:	8/7/24	Date: 08/07	
*Owner's Repres	entative is no	t authorized to finalize	ze a Change Order nor does	the Work Change Direc	ctive substitute the Change
oraer process as	more fully se	t out in the General C	Conditions of the Construction	n Contract.	
Approved by Fur	iding Agency	(if applicable)			
Ву:			Date:		
Title:				-	

		No. 05
DATE OF ISSUANCE 12/13/2024	EFFECTIVE DA	TE 12/13/2024
Owner: St. Charles Parish Gove Contractor: Pintail Contracting Contract:	ernment	
Project: St. Charles Parish East	Bank Water Treatment	
Owner's Contract No.: WWKS		act No · 22-001
ENGINEER: Linfield, Hunter		
O ACRE POR PARTO AND TO THE PARTO AND THE PARTO AND THE PARTON AND	4	
Contractor is directed to proceed p	promptly with the following change	e(s):
Description: Credit for not inta	ılling 13 sheets of 4'x12' firerated	d gypsum board in the MCC room
Attachments: (List documents s	supporting change)	
(none)		•
,		
Purpose for Work Change Di Directive to proceed promptly with Price and Contract Time, is issued	th the Work described herein, price	or to agreeing to changes on Contract
<del>-</del>	icing of proposed change.	
	for schedule or other project reason	
Contract Price: \$ - 1,588.00	et Price and Contract Times (n [inerease] [decrease	-
Contract Time 0 day		_
	• • • • • • • • • • • • • • • • • • • •	FJ
Basis of estimated change in (		
🖾 Lump Sum	☐ Unit Price	
☐ Cost of the Work	□ Other	
D 21.1/1/	E. C. Sant A. all and a C. S. S. W.	D. Jan.
Recommended!	Limited Authorization By*:	Received:
By:	By:	By: (Ann) Highward
Engineer (Authorized Signature)	Owner's Representative*	Contractor (Authorized Signature)
Title: Architect	Title: Divector	Title: Hoger Monages
Date: 12/13/24	Date: 12/14/24	Date: 12/16/24
*Owner's Representative is not authorized Order process as more fully set out in the		Work Change Directive substitute the Change ontract.
Approved by Funding Agency (if applicab	ole)	
Ву:	Date:	
Title:		