



St. Charles Parish

Meeting Agenda

Parish Council

Council Chairman Dick Gibbs
Councilmembers Wendy Benedetto, Holly Fonseca,
La Sandra Darensbourg Gordon, Mary K. Clulee, Nicky Dufrene,
Marilyn B. Bellock, Bob Fisher, Julia Fisher-Perrier

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish-la.gov

Monday, March 9, 2020

6:00 PM

Council Chambers, Courthouse

Final

CALL TO ORDER

PRAYER / PLEDGE

Youth Minister Bradley Stealman
First Baptist Church of Luling

APPROVAL OF MINUTES

Regular Meeting – February 3, 2020
Regular Meeting – February 17, 2020

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1 [2020-0084](#) In Recognition: Kelsy Breann Ardoin, Southeast Louisiana Lions
2019-2020 Miss Queen
Sponsors: Ms. Darensbourg Gordon
Attachments: [2020-0084 Kelsy Ardoin Miss Queen](#)

- 2 [2020-0085](#) In Recognition: Alida Elizabeth Dufrene, Southeast Louisiana Lions
2019-2020 Teen Miss Queen
Sponsors: Mr. Dufrene
Attachments: [2020-0085 Alida Dufrene Southeast Teen Queen](#)

- 3 [2020-0086](#) In Recognition: Nicole Robichaux Dufrene, Southeast Louisiana Lions
2019-2020 Lady Lions Queen
Sponsors: Ms. Fonseca
Attachments: [2020-0086 Nicole Dufrene Lady Lion Queen](#)

- 4 [2020-0087](#) In Recognition: Kirstyn Renee' Dufrene, Boutte River Region Lions Club
2019-2020 Teen Queen VII
Sponsors: Ms. Fisher-Perrier
Attachments: [2020-0087 Kirstyn Dufrene Lions Teen Queen](#)

- 5 [2020-0088](#) In Recognition: Christina Leeanna Paci, Boutte River Region Lions Club Ambassador Queen
- Sponsors: Ms. Bellock
- Attachments: [2020-0088 Christina Paci Lions Ambassador Queen](#)
- 6 [2020-0089](#) Proclamation: “Lions Month in St. Charles Parish”
- Sponsors: Mr. Gibbs
- Attachments: [2020-0089 Lions Month](#)
- 7 [2020-0090](#) Proclamation: National Kidney Month in St. Charles Parish
- Sponsors: Mr. Jewell
- Attachments: [2020-0090 Kidney Month](#)
- 8 [2020-0091](#) Proclamation: “Realtor® Appreciation Day”
- Sponsors: Ms. Benedetto
- Attachments: [2020-0091 Realtor Appreciation Day](#)

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

- [2020-0093](#) Ms. Leatrice Hollis, Executive Director, Housing Authority - Report on Final Conversion Plan
- Sponsors: Mr. Jewell
- [2020-0094](#) Department of Wastewater
- [2020-0095](#) Parish President Remarks/Report
- Sponsors: Mr. Jewell

ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

Monday, March 23, 2020, 6:00 pm, Council Chambers, Courthouse, Hahnville

(No items for the regular Agenda)

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 9 [2020-0067](#) An ordinance to provide for the installation of “**ALL-WAY STOP**” signs on Sixth Street at its intersection with Pine Street in Norco.
- Sponsors: Ms. Fonseca and Mr. Fisher
- Legislative History
- | | | |
|---------|-------------------|--|
| 2/17/20 | Council Member(s) | Introduced |
| 2/17/20 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

- 10** [2020-0068](#) An ordinance to approve and authorize the execution of an Intergovernmental Agreement with the Sheriff and Law Enforcement District for the provision of security at the St. Charles Parish Courthouse.
- Sponsors:** Mr. Jewell and General Government Buildings
- Attachments:** [2020-0068 SCP Sheriff Agreement Courthouse Security.pdf](#)
- Legislative History**
- | | | |
|---------|------------------|--|
| 2/17/20 | Parish President | Introduced |
| 2/17/20 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |
- 15** [2020-0077](#) An ordinance to approve and authorize the execution of a Contract for Engineering Services with N-Y Associates, Inc. for necessary professional engineering services associated with Parish Project No. S181201 Lone Star Sewer Rehabilitation.
- Sponsors:** Mr. Jewell and Department of Wastewater
- Attachments:** [2020-0077 Lonestar LCDBG Standard Single Project Contract 02-16-09](#)
- Legislative History**
- | | | |
|---------|------------------|--|
| 2/17/20 | Parish President | Introduced |
| 2/17/20 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |
- 37** [2020-0079](#) An ordinance to approve and authorize the execution of a Cooperative Endeavor Agreement between the Parish of St. Charles, Brian Brogle, Coroner of St. Charles Parish, and the Center for Primary Care and Behavioral Health Services to develop and manage a state licensed Mental Health Rehabilitation and Intensive Outpatient Program.
- Sponsors:** Ms. Benedetto
- Attachments:** [2020-0079 agreement Center for Primary Care and Behavioral Health Services](#)
- Legislative History**
- | | | |
|---------|-------------------|--|
| 2/17/20 | Council Member(s) | Introduced |
| 2/17/20 | Parish Council | Postponed Indefinitely from Intro.
Councilwoman Fonseca stated it was her understanding that the Administration is not in favor of this Cooperative Endeavor Agreement. In addition, she went on to explain in detail why she is also not in favor of supporting this Cooperative Endeavor Agreement. |
| 2/17/20 | Parish Council | Motion Failed |
| 2/17/20 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

RESOLUTIONS

- 48** [2020-0080](#) A resolution adopting a Louisiana Compliance Questionnaire as a required part of St. Charles Parish's annual financial and compliance audit.
- Sponsors:** Mr. Jewell and Department of Finance
- Attachments:** [2020-0080 2020 LA Compliance Questionnaire](#)
- 56** [2020-0081](#) A resolution authorizing St. Charles Parish to prepare and submit a pre-application to the Statewide Flood Control Program for assistance in the implementation of a project for the purpose of reducing existing flood damages; providing for the necessary documentation of said flood damages; and providing for other related matters in connection therewith.
- Sponsors:** Mr. Jewell, Grants Office, Ms. Benedetto, Ms. Fonseca, Ms. Darenbourg Gordon, Ms. Clulee, Mr. Gibbs, Mr. Dufrene, Ms. Bellock, Mr. Fisher and Ms. Fisher-Perrier
- 57** [2020-0082](#) A resolution authorizing St. Charles Parish to prepare and submit a pre-application to the Statewide Flood Control Program for assistance in the implementation of a project for the purpose of reducing existing flood damages; providing for the necessary documentation of said flood damages; and providing for other related matters in connection therewith.
- Sponsors:** Mr. Jewell, Grants Office, Ms. Benedetto, Ms. Fonseca, Ms. Darenbourg Gordon, Ms. Clulee, Mr. Gibbs, Mr. Dufrene, Ms. Bellock, Mr. Fisher and Ms. Fisher-Perrier
- 58** [2020-0083](#) A resolution authorizing St. Charles Parish to prepare and submit a pre-application to the Statewide Flood Control Program for assistance in the implementation of a project for the purpose of reducing existing flood damages; providing for the necessary documentation of said flood damages; and providing for other related matters in connection therewith.
- Sponsors:** Mr. Jewell, Grants Office, Ms. Benedetto, Ms. Fonseca, Ms. Darenbourg Gordon, Ms. Clulee, Mr. Gibbs, Mr. Dufrene, Ms. Bellock, Mr. Fisher and Ms. Fisher-Perrier

APPOINTMENTS

- 59** [2020-0026](#) A resolution to appoint a member to the St. Charles Parish Planning & Zoning Commission as the District I Representative.
- Council will confirm nomination from the District I Councilmember to fill the vacancy caused by the resignation of the term of Ms. La Sandra Darenbourg Gordon. Unexpired term to begin immediately and expire May 31, 2022.*
- Nominee: Ms. Marilyn K. Ross*
- Legislative History**

5/21/18	Parish Council	Enacted Legislation Ms. La Sandra Gordon appointed to the Planning & Zoning Commission on May 21, 2018, per Resolution No. 6346 Term: May 31, 2018 - May 31, 2022
1/14/20	Parish Council	Deferred
2/3/20	Parish Council	Deferred
2/17/20	Parish Council	Nomination(s) Accepted Nominee: Councilwoman Darensbourg Gordon nominated Ms. Marilyn Ross
2/17/20	Parish Council	Close Nomination(s) for
2/17/20	Parish Council	Nomination(s) Closed

[2020-0074](#)

A resolution to appoint a member to the St. Charles Parish Library Board of Control as the District I Representative.

Council Chairman will accept nominations from the District I Councilmember to fill the vacancy created by the expiration of the term of Ms. Charlene Alexander-Armstrong. Term to begin April 1, 2020 and expire April 1, 2025.

Legislative History

1/9/17	Parish Council	Enacted Legislation Ms. Charlene Alexander-Armstrong appointed to the Library Service District Board of Control on January 9, 2017, per Resolution No. 6261 Term: January 9, 2017 - April 1, 2020
2/17/20	Parish Council	Vacancy Announced

63 [2020-0092](#)

A resolution to confirm the appointment of Mr. Ryan E. Burks as a member to the Port of South Louisiana Commission.

Sponsors:

Mr. Jewell

Attachments:

[2020-0092 letters from PP - Port of South.pdf](#)

Confirmation – Mr. Ryan E. Burks, Commissioner, Port of South Louisiana. To fill the vacancy on the Port of South Louisiana Commission created by the expiration of the term of Mr. Kelly Buckwalter. Term to begin Immediately and expire January 7, 2024. Term is concurrent with the Governing Authority.

Legislative History

3/7/16	Parish Council	Enacted Legislation Parish President Cochran appointed Mr. Kelly Buckwalter to the Port of South Louisiana. The Parish Council confirmed Mr. Buckwalter on March 7, 2016, per Resolution No. 6209 Term: Immediately (3/7/16) to January 12, 2020
2/28/20	Parish Council	Correspondence Received Received correspondence from the Parish President appointing Mr. Ryan E. Burks as Commissioner to the Port of South Louisiana.

MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.

MEETINGS

COMMUNITY ACTION ADVISORY BOARD: Wednesday, 3/11/20, 7PM, Council Chambers

PONTCHARTRAIN LEVEE DISTRICT: Monday, 3/16/20, 6PM, Pontchartrain Levee District Headquarters Complex, 2069 Railroad Avenue, Lutcher

LIBRARY BOARD OF CONTROL: Tuesday, 3/17/20, 6PM, Council Chambers

BOARD OF ADJUSTMENT (ZBA): Thursday, 3/19/20, 7PM, Council Chambers

ST. CHARLES PARISH COUNCIL: Monday, 3/23/20, 6PM, Council Chambers

ANNOUNCEMENTS

IMPORTANT DATES FOR THE APRIL 4, 2020 ELECTION: DEMOCRAT & REPUBLICAN PRESIDENTIAL PREFERENCE PRIMARY (Only those registered Democrat or Republican); DISTRICT 56 DEMOCRATIC STATE CENTRAL COMMITTEE (Only those registered Democrat in State Representative District 56); SPECIAL DISTRICT 1 JUSTICE OF THE PEACE ELECTION (Only those registered in Council District 1)

**Saturday March 14, 2020 - Last Day to Register to Vote Online at geauxvote.com*

**Tuesday March 31, 2020 – Last Day to request Absentee by Mail Ballots*

**Early Voting: Saturday March 21, Monday March 23 – Saturday March 28, 2020: 8:30 am - 6:00 pm - Westbank – Courthouse, 15045 River Rd. Hahnville; Eastbank – Arterbury Building, 14564 River Rd. New Sarpy*

**Friday April 3, 2020 - Last day for Registrar to receive voted Absentee Ballot*

**Saturday April 4, 2020 - Election Day – 7:00 am – 8:00 pm*

Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.