



ST. CHARLES PARISH


OFFICE OF THE COUNCIL SECRETARY

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COUNCIL OFFICE MEMORANDUM

DATE: DECEMBER 5, 2024

TO: MR. MILES BINGHAM
PUBLIC WORKS DIRECTOR

FROM: MICHELLE IMPASTATO
COUNCIL SECRETARY 

RE: AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT
RIVERBEND HYDRAULIC DESIGN
(PROJECT NO. P240701)

On December 2, 2024, the St. Charles Parish Council adopted Ordinance No. 24-12-6 approving and authorizing the execution of Amendment No. 1 to the Professional Services Agreement with Crescent Engineering & Mapping, LLC, to perform Hydrologic and Hydraulic Analysis for Riverbend Drive in St. Rose for the Riverbend Hydraulic Design (Project No. P240701), in the lump sum amount of \$74,814.00.

A copy of the fully executed ordinance is enclosed for your records. Please update in your records and/or software as desired. The agreement was fully executed through Administration's DocuSign software and should be available via DocuSign.

MI/ag

Enclosure

cc: ¹Parish Council
Ms. Samantha de Castro w/enclosure
Mr. Grant Dussom w/enclosure
Mr. Corey Oubre w/enclosure
Mr. Brandon Bernard w/enclosure
Crescent Engineering & Mapping, LLC, w/enclosure

¹ Council Dept. retained 1 DocuSign copy for file; DocuSign technical difficulties. Legal routed for signature

2024-0385

**INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT
(DEPARTMENT OF PUBLIC WORKS)**

ORDINANCE NO. 24-12-6

An ordinance approving and authorizing the execution of Amendment No. 1 to the Professional Services Agreement with Crescent Engineering & Mapping, LLC, to perform Hydrologic and Hydraulic Analysis for Riverbend Drive in St. Rose for the Riverbend Hydraulic Design (Project No. P240701), in the lump sum amount of \$74,814.00.

WHEREAS, on August 7, 2024, St. Charles Parish authorized a Professional Services Agreement between St. Charles Parish and Crescent Engineering & Mapping, LLC, for Hydrologic and Hydraulic Analysis for Riverbend Drive in St. Rose for the Riverbend Hydraulic Design (Project No. P240701), in the lump sum amount of \$29,719.00; and,

WHEREAS, the previous contract amount has been expended via issuance of task order; and,

WHEREAS, St. Charles Parish and Crescent Engineering & Mapping, LLC, have mutually agreed upon a lump sum amount of \$74,814.00 to complete another task order as deemed necessary, increasing the overall contract amount to \$104,533.00.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That Amendment No. 1 to the Professional Services Agreement between St. Charles Parish and Crescent Engineering & Mapping, LLC, for additional engineering services for the Riverbend Hydraulic Design (Project No. P240701), in the lump sum amount of \$74,814.00 is hereby approved and accepted.

SECTION II. That the Parish President is hereby authorized to execute said Amendment on behalf of St. Charles Parish.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, WILSON, SKIBA, PILIE, COMARDELLE,
O'DANIELS, FISHER, DEBRULER

NAYS: NONE

ABSENT: NONE

And the ordinance was declared adopted this 2nd day of December, 2024, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN:

SECRETARY:

DLVD/PARISH PRESIDENT:

APPROVED:

DISAPPROVED:

PARISH PRESIDENT:

RETD/SECRETARY:

AT: 11:00am

RECD BY: