



ST. CHARLES PARISH


OFFICE OF THE COUNCIL SECRETARY

P.O. BOX 302 • HAHNVILLE, LOUISIANA 70057
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COUNCIL OFFICE MEMORANDUM

DATE: FEBRUARY 26, 2025

TO: MR. MILES BINGHAM
PUBLIC WORKS DIRECTOR

FROM: MICHELLE IMPASTATO 
COUNCIL SECRETARY

RE: AMENDMENT NO. 1 TO ORDINANCE NO. 23-7-7
TEXACO ROAD SURVEY
(PROJECT NO. P230601)

On February 24, 2025, the St. Charles Parish Council adopted Ordinance No. 25-2-7 approving and authorizing the execution of Amendment No. 1 to Ordinance No. 23-7-7, which approved a Professional Services Agreement with Bryant Hammett & Associates, LLC, to perform additional surveying services for the Texaco Road Survey (Project No. P230601), in the lump sum amount of \$21,015.00.

A copy of the ordinance is enclosed for your records. The agreement has been routed to you via DocuSign on February 26, 2025 to handle execution. Please forward to us a fully executed copy once available.

MI/ag

Enclosure

cc: Parish Council
Ms. Samantha de Castro w/enclosure
Mr. Corey Oubre w/enclosure
Mr. Brandon Bernard w/enclosure
Bryant Hammett & Associates, LLC

2025-0024

INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT
(DEPARTMENT OF PUBLIC WORKS)

ORDINANCE NO. 25-2-7

An ordinance approving and authorizing the execution of Amendment No. 1 to Ordinance No. 23-7-7, which approved a Professional Services Agreement with Bryant Hammett & Associates, LLC, to perform additional surveying services for the Texaco Road Survey (Project No. P230601), in the lump sum amount of \$21,015.00.

WHEREAS, Ordinance No. 23-7-7 adopted on July 10, 2023, by the St. Charles Parish Council, approved and authorized the execution of a Professional Services Agreement with Bryant Hammett & Associates, LLC, to perform surveying services for the Texaco Road Survey (Project No. P230601), in the lump sum amount of \$41,640.00; and,

WHEREAS, St. Charles Parish desires to complete additional surveying on Texaco Road from Lakewood Pump Station to the Blouin Canal Pump Station for a lump sum amount of \$21,015.00; and,

WHEREAS, the additional survey will collect information on right of ways and servitude locations not included in the original survey; and,

WHEREAS, Amendment No. 1 between St. Charles Parish and Bryant Hammett & Associates, LLC, describes the details of the proposed services and compensation.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That Amendment No. 1 to the Professional Services Agreement between St. Charles Parish and Bryant Hammett & Associates, LLC, to perform additional surveying services as required by the Department of Public Works for the Texaco Road Survey (Project No. P230601), in the lump sum amount of \$21,015.00 is hereby approved and accepted.

SECTION II. That the Parish President is hereby authorized to execute said Amendment on behalf of St. Charles Parish.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, WILSON, SKIBA, PILIE, COMARDELLE,
O'DANIELS, FISHER, DEBRULER
NAYS: NONE
ABSENT: NONE

And the ordinance was declared adopted the 24th day of February, 2025, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: Holly Fonseca
SECRETARY: Michelle Dupastato
DLVD/PARISH PRESIDENT: February 25, 2025
APPROVED: DISAPPROVED:

PARISH PRESIDENT: Matthew Jewell
RETD/SECRETARY: February 24, 2025
AT: 10:42am RECD BY: [Signature]

**AMENDMENT NO. 1
TO
CONSULTING SERVICES FOR TEXACO
ROAD SURVEY (PARISH PROJECT NO.
P230601)**

THIS AMENDMENT NO. 1 is made and entered into on this

BY AND BETWEEN:

ST. CHARLES PARISH, represented herein by its duly authorized Parish President, Matthew Jewell, (hereafter sometimes referred to as "OWNER"), and

Bryant Hammett & Associates, LLC represented herein by Bryant Hammett, Jr., PE, PLS, duly authorized by Corporate Resolution attached hereto (hereafter sometimes referred to as "Consultant"):

WHEREAS, On July 10, 2023 the St. Charles Parish Council approved Ordinance No. 23-7-7 to authorize an Agreement between St. Charles Parish and Bryant Hammett & Associates, LLC, for the Texaco Road Survey (Project No. P230601) in the lump sum amount of \$41,640.00; and,

WHEREAS, St. Charles Parish desires to complete additional surveying on Texaco Road from Lakewood Pump Station to the Blouin Canal Pump Station for a lump sum amount of \$21,015.00; and,

WHEREAS, the additional survey will collect information on right of ways and servitude locations not included in the original survey; and,

WHEREAS, Amendment No. 1 between St. Charles Parish and Bryant Hammett & Associates, LLC describes the details of the proposed services and compensation.

Changes to the Contract Attachments are as follows:

ATTACHMENT "A"

Add the following to Attachment "A":

Control Point Survey and Baseline:

Control points will be established for the project to provide horizontal and vertical reference points for the project. Two main control points will be established using GPS technology with OPUS Observations. Temporary work points will also be established, as needed, along the route to facilitate the survey work. The horizontal control will be referenced to the North American Datum of 1983 (NAD83), with northings and easting coordinates shown as State Plane Coordinates. The vertical control network will be referenced to the North American Vertical Datum of 1988 (Geoid 18).

Right of Way:

BHA will perform the necessary research, field work, and calculations to identify the right of way along the Cousins Canal and Texaco Rd. from the Lakewood Drive Pump Station to the Blouin Canal Pump Station. Any existing servitudes found in the records will be shown on the survey as well.

Items Not Included:

No additional topographic features will be surveyed as part of this proposal. BHA will utilize the existing topographic survey drawings as the baseline for this survey. Individual boundary survey drawings will not be included as part of this proposal. The right of way information will be shown on the existing survey drawings for the Texaco Rd/Cousins Canal corridor

Deliverables:

BHA will update the existing plan view drawings with the right of way added. Electronic drawing files will be produced using AutoCAD software. Signed and Sealed PDFs will be provided as well as an ASCII point file containing all survey points and feature code descriptions.

ATTACHMENT "B"

Add the following to Attachment "B":

The CONSULTANT shall complete the boundary survey within 4 months of the Notice to Proceed.

Time for Completion:

- If, through no fault of CONSULTANT, such periods of time or dates are changed, or the orderly and continuous progress of CONSULTANT's services is impaired, or CONSULTANT's services are delayed or suspended, then the time for completion of CONSULTANT's services shall be adjusted equitably.
- If OWNER authorizes changes in the scope, extent, or character of the Project or CONSULTANT's services, then the time for completion of CONSULTANT's services shall be adjusted equitably.

- If CONSULTANT fails, through its own fault, to complete the performance required in this Agreement within the time set forth, as duly adjusted, then OWNER shall be entitled, as its sole remedy, to the recovery of direct damages, if any, resulting from such failure.

ATTACHMENT "C"

Add the following to Attachment "C":

OWNER shall pay CONSULTANT on a Lump Sum basis for Basic Services set forth in Attachment A as follows:

The total compensation for surveying services as described in Attachment A is estimated to be \$21,015.00 for the Boundary Survey.

Compensation:

- a. The CONSULTANT charges shall constitute full and complete compensation for CONSULTANT's services, including labor costs, overhead, and profit.

THUS DONE AND SIGNED in the presence of the undersigned competent witnesses, on this

BRYANT HAMMETT & ASSOCIATES, LLC

ST. CHARLES PARISH

By:

By:

Name: Elizabeth Tanner

Name:

Title:

Title:

Date:

Date:

WITNESS

WITNESS

By:

By:

Name:

Name:

Title:

Title:

Date:

Date:



**BRYANT HAMMETT
& ASSOCIATES, LLC**
CIVIL ENGINEERING & LAND SURVEYING

RATE SCHEDULE

January 1, 2025

CLASSIFICATION	BILLING RATE PER HOUR
Accounting	\$ 82.00
Administration	\$ 105.00
CADD Technician	\$ 100.00
Certified Flood Manager (CFM)	\$ 90.00
Clerical	\$ 65.00
Construction Manager	\$ 125.00
Engineer (Sr)	\$ 215.00
Environmental Manager	\$ 150.00
Expert Witness	\$ 250.00
Inspector	\$ 85.00
Principal	\$ 240.00
Professional Land Surveyor	\$ 175.00
Project Manager	\$ 150.00
Survey Crew 2-Man	\$ 175.00
Survey Crew 3-Man	\$ 225.00
Survey Crew Chief	\$ 95.00
Survey Technician	\$ 120.00
Transportation: boat, ATV	\$ 50.00

*Standard survey supplies (stakes, rods, etc.) and special transportation (airboat) charged at cost + 10%

Notice: Every year these rates are adjusted to reflect current conditions and become effective immediately

CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF
Bryant Hammett & Associates, LLC
INCORPORATED.

AT THE MEETING OF DIRECTORS OF Bryant Hammett & Associates
INCORPORATED, DULY NOTICED AND HELD ON July 31, 2024,
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT WAS:

RESOLVED THAT Elizabeth Tanner, BE AND IS HEREBY
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-FACT OF
THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON BEHALF OF THIS
CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS AND TRANSACTIONS WITH
THE PARISH OF ST. CHARLES OR ANY OF ITS AGENCIES, DEPARTMENTS, EMPLOYEES OR
AGENTS, INCLUDING BUT NOT LIMITED TO, THE EXECUTION OF ALL PROPOSALS,
PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES, CONTRACTS AND ACTS AND TO
RECEIVE ALL PURCHASE ORDERS AND NOTICES ISSUED PURSUANT TO THE PROVISIONS
OF ANY SUCH PROPOSAL OR CONTRACT, THIS CORPORATION HEREBY RATIFYING,
APPROVING, CONFIRMING, AND ACCEPTING EACH AND EVERY SUCH ACT PERFORMED
BY SAID AGENT AND ATTORNEY-IN-FACT.

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE
AND CORRECT COPY OF AN EXCERPT OF THE
MINUTES OF THE ABOVE DATED MEETING OF THE
BOARD OF DIRECTORS OF SAID CORPORATION,
AND THE SAME HAS NOT BEEN REVOKED OR
RESCINDED.



OWNER/MANAGER

10/09/2024

DATE