



# St. Charles Parish

## Meeting Agenda

### Parish Council

**Council Chairman Terrell D. Wilson**  
**Councilmembers Wendy Benedetto, Paul J. Hogan,**  
**Mary K. Clulee, Dick Gibbs, William Billy Woodruff,**  
**Marilyn B. Bellock, Traci A. Fletcher, Julia Fisher-Perrier**

St. Charles Parish Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
www.stcharlesparish-la.gov

---

Monday, June 19, 2017

6:00 PM

Council Chambers, Courthouse

Final

---

### CALL TO ORDER

### PRAYER / PLEDGE

*Pastor Kenny Day*  
*Covenant Church, Destrehan*

### APPROVAL OF MINUTES

*Regular Meeting – June 5, 2017*

### SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1     [2017-0203](#)     Proclamation: "Alzheimer's and Brain Awareness Month"

**Sponsors:**     Mr. Cochran

**Attachments:**     [2017-0203 Alzheimer's and Brain](#)

- 2     [2017-0204](#)     Proclamation: "241st Anniversary of American Independence"

**Sponsors:**     Mr. Cochran

**Attachments:**     [2017-0204 Independence Day](#)

### REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2017-0199](#)     St. Charles Community Health Center

[2017-0200](#)     The Arc of St. Charles

[2017-0201](#)     Parish President Remarks/Report

**Sponsors:**     Mr. Cochran

## ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

### Monday, July 10, 2017, 6:00 pm, Council Chambers, Courthouse, Hahnville

- 3     [2017-0198](#)     An ordinance approving and authorizing the execution of Change Order No. 1 for the 29th Judicial District Building Project to add 25 additional days to the contract and increase the contract amount by \$59,402.10.

**Sponsors:**     Mr. Cochran and General Government Buildings

**Attachments:**     [2017-0198 Change Order 1](#)

- 5     [2017-0202](#)     An ordinance to approve and authorize the execution of an Engineering Services Contract between Huseman & Associates, LLC and St. Charles Parish to perform electrical and mechanical consulting engineering services associated with the replacement of the 2 Chiller Units at the St. Charles Parish Courthouse located at 15045 River Rd., Hahnville, LA 70057.

**Sponsors:**     Mr. Cochran and General Government Buildings

**Attachments:**     [2017-0202 Engineering Contract Binder1](#)

## ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 28     [2015-0370](#)     An ordinance of the Parish of St. Charles providing that the Code of Ordinances, Parish of St. Charles, be amended by revising Chapter 16 Nuisances, Article III. Weeds, Grass, Etc., Section 16-26. Notice to Abate and Section 16-27. Abatement by parish to amend the abatement procedures related to the required notification period.

**Sponsors:**     Mr. Hogan

**Attachments:**     [2015-0370 RS 33.1236.26](#)  
                               [2015-0370 - House Bill No. 26](#)  
                               [15=0370-4-26-LEGCOMM](#)

### **Legislative History**

10/5/15	Council Member(s)	Introduced
10/5/15	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
10/19/15	Parish Council	Public Hearing Requirements Satisfied
	Reported:	
	Councilman Hogan Recommended:	Approval

10/19/15	Parish Council	Approved
	Chief Administrative Officer Buddy Boe spoke on the matter.	
	Council Discussion	
	Mr. Boe spoke on the matter.	
	Planning & Zoning Director Michael Albert spoke on the matter.	
	Chairman Cochran requested Point of Order asking Councilman Hogan which ordinance he is referring to, the previous one that was adopted or the current proposed ordinance and asked him to get on with it.	
	Mr. Albert spoke on the matter.	
	Mr. Boe spoke on the matter.	
10/19/15	Parish Council	Failed
12/5/16	Legislative Committee	Discussed.
	Speakers:	
	Mr. Philip Peyregne, Bayou Gauche	
	Mr. Michael Albert, Planning & Zoning Director	
	Parish President Larry Cochran	
	Mr. Robert Raymond, Legal Services Director	
12/12/16	Council Member(s)	Introduced
12/12/16	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
1/9/17	Parish Council	Public Hearing Requirements Satisfied
	Reported:	
	Councilman Hogan Recommended: Approval	
	Speakers:	
	Mr. Milton Allemand, Hahnville	
1/9/17	Parish Council	Postponed Indefinitely
1/9/17	Parish Council	Postponed Indefinitely
2/20/17	Council Member(s)	Introduced
2/20/17	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
3/6/17	Parish Council	Public Hearing Requirements Satisfied
	Reported:	
	Councilman Hogan Recommended: Approval	
	Speakers:	
	Mr. Milton Allemand, Hahnville	
3/6/17	Parish Council	Postponed Indefinitely
	Council Discussion	
	Legal Services Director Robert Raymond spoke on the matter.	
3/6/17	Parish Council	Postponed Indefinitely
4/26/17	Legislative Committee	Discussed.
	Speakers:	
	Mr. Michael Albert, Planning & Zoning Director	
6/5/17	Council Member(s)	Introduced

6/5/17 Parish Council Publish/Scheduled for Public Hearing to the Parish Council

- 31**    [2017-0156](#)    An ordinance to amend Appendix A St. Charles Parish Zoning Ordinance of 1981, Section X. Exceptions and modifications., to amend E. Outdoor Donation Bins and Collection Receptacles.

**Sponsors:** Mr. Hogan

**Attachments:**    [2017-0156 Recommendation at a Glance Outdoor donation bins](#)  
[2017-0156 Minutes 06.01.17 OutdoorCollectionBins\(PZO-2017-03\)](#)  
[2017-0156 LUR PZO 2017-03 Outdoor Donation Bins](#)  
[2017-0156 Memo to PZ \(546\)](#)  
[17-0156-4-26LEGCOMM](#)

**Legislative History**

4/26/17 Legislative Committee Discussed.  
Speakers:  
Mr. Michael Albert, Planning & Zoning Director  
Mr. Robert Raymond, Legal Services Director

5/10/17 Council Secretary Correspondence Sent to the Planning & Zoning Director to initiate the process to have the referenced placed on the June 1, 2017 Planning Commission Agenda.

6/1/17 Department of Planning & Zoning Recommended Approval to the Planning Commission

6/1/17 Planning Commission Recommended Approval to the Parish Council

6/5/17 Council Member(s) Introduced

6/5/17 Parish Council Publish/Scheduled for Public Hearing to the Parish Council

- 35**    [2017-0155](#)    An ordinance to amend the Code of Ordinances for St. Charles Parish, Appendix C. - St. Charles Parish Subdivision Regulations of 1981, IV. Design standards., to revise Section B. Sewage Systems., 1. Design Criteria., e., f., and h., and Section E. Miscellaneous., to remove 4. Construction Inspection.

**Sponsors:** Mr. Hogan

**Attachments:**    [2017-0155 Recommendation at a Glance Amend sewer system design criteria](#)  
[2017-0155 Minutes 06.01.17 DesignCriteria CnstrnInpctProcedure\(PZO-2017-](#)  
[2017-0155 LUR PZO 2017-05 Amend Design Criteria for Sewerage and elimin](#)  
[2017-0155 Memo to PZ](#)  
[17-0155-4-26LEGCOMM](#)

**Legislative History**

4/26/17	Legislative Committee	Discussed. Speakers: Mr. Michael Albert, Planning & Zoning Director Mr. Clayton Faucheux, Public Works/Wastewater Director Mr. Lee Zeringue, Public Works Department
5/11/17	Council Secretary	Correspondence Sent to the Planning & Zoning Director to initiate the process to have the referenced placed on the June 1, 2017 Planning Commission Agenda.
6/1/17	Department of Planning & Zoning	Recommended Approval to the Planning Commission
6/1/17	Planning Commission	Recommended Approval to the Parish Council
6/5/17	Council Member(s)	Introduced
6/5/17	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

**40** [2017-0197](#)

An ordinance to amend the Code of Ordinances for St. Charles Parish, Appendix C. - St. Charles Parish Subdivision Regulations of 1981, II. Subdivision procedure. to revise Section E. Preliminary Plat Requirements., 4. Preliminary Plat Procedure, a.; to revise Section F. Subdivision Construction., 1. and to add 3., 4. a. and b., 5. a., b., c., and d.; and to revise Section G. Final Plat Requirements., 3. Final Plat/Additional Submission Requirements., e., and to remove f., g., and h.

**Sponsors:**

Mr. Hogan

**Attachments:**

[2017-0197 Recommendation at a Glance Amend submission requirements for 2017-0197 Minutes 06.01.17 PrelimPlat\\_CnstrcnApprvlProcedures\(PZO-2017-2017-0197 LUR PZO 2017-04 Mylartopdf and Constuction Inspection 2017-0197 Memo to PZ](#)

**Legislative History**

5/11/17	Council Secretary	Correspondence Sent to the Planning & Zoning Director to initiate the process to have the referenced placed on the June 1, 2017 Planning Commission Agenda.
6/1/17	Department of Planning & Zoning	Recommended Approval to the Planning Commission
6/1/17	Planning Commission	Recommended Approval to the Parish Council
6/5/17	Council Member(s)	Introduced
6/5/17	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

**ORDINANCES/RESOLUTIONS WHICH HAVE BEEN TABLED**

- 47**    [2017-0195](#)    A resolution requesting the Louisiana Department of Transportation and Development to install “KEEP RIGHT EXCEPT TO PASS” signs on LA Hwy 90, LA Hwy 61, Interstate 310, and Interstate 10 in St. Charles Parish in accordance with the directive noted in Louisiana Revised Statute § 32:71 and that the St. Charles Parish Sheriff’s Office and the Louisiana State Police enforce the provisions of this statute.

**Sponsors:**    Mr. Hogan

**Attachments:**    [2017-0195 Hogan LA RS 32-71 KEEP RIGHT - PDF](#)

*[This proposed resolution was tabled on June 5, 2017.]*

**Legislative History**

6/5/17            Council Member(s)            Introduced

6/5/17            Parish Council                Tabled.

Reported:

    Councilman Hogan Recommended: Approval

Public comment opened; no public comment

Council Discussion

6/5/17            Parish Council                Tabled.

- 50**    [2017-0096](#)    A resolution requesting that the Parish President take the necessary steps needed to have all sunken vessels located within Bayou Gauche and the portion of Bayou Des Allemands located within St. Charles Parish removed in accordance with the provisions provided for in Louisiana Revised Statute 34:843.

**Sponsors:**    Mr. Hogan

**Attachments:**    [2017-0096 backup](#)

*[This proposed resolution was tabled on June 5, 2017.]*

**Legislative History**

3/20/17            Council Member(s)            Introduced

3/20/17            Parish Council                Tabled.

Public comment not opened

3/20/17            Parish Council                Tabled.

4/3/17            Parish Council                Remained Tabled

4/17/17            Parish Council                Postponed Indefinitely (Council Rule 8)  
File No. 2017-0096 Postponed Indefinitely per Parish Council Rule 8. #8.  
Ordinances/Resolutions Which Have Been Tabled [Shall only appear on two (2) subsequent regular meeting Agendas]

6/5/17            Council Member(s)            Introduced

6/5/17 Parish Council Tabled.  
Public comment not opened

6/5/17 Parish Council Tabled.

**52** [2016-0360](#)

A resolution, being considered once again and for the eighth (8th) time, requesting that the Parish President and all Department heads respond within ten (10) business days to all Parish Council letters, memos, emails, and/or any other form of communication prepared by and/or on behalf of Council Members requesting information, production of documents, input when requested on proposed ordinances or resolutions, responses to letters, or anything else that may be asked of the administration, all referred to herein as items, with the initial response providing what was requested, or at a minimum, providing 1) acknowledgment that the communication was received, and 2) a date by which the requested items will be provided.

**Sponsors:**

Mr. Hogan

*[This proposed resolution was tabled on June 5, 2017.]*

**Legislative History**

10/17/16	Council Member(s)	Introduced
10/17/16	Parish Council	Amended
	Reported:	
	Councilman Hogan Recommended:	Approval
	Public comment opened; no public comment	
	Council Discussion	
	Amendment:	to amend the proposed resolution in the "SUMMARY" and in the "NOW, THEREFORE, BE IT RESOLVED Section" to change "...five (5) business days ..." to read "...ten (10) business days ...".
10/17/16	Parish Council	Amended
10/17/16	Parish Council	Approved as Amended
	Further Council Discussion	
	Parish President Larry Cochran spoke on the matter.	
10/17/16	Parish Council	Failed
11/14/16	Council Member(s)	Introduced
11/14/16	Parish Council	Approved
	Reported:	
	Councilman Hogan Recommended:	Approval
	Public comment opened; no public comment	
11/14/16	Parish Council	Failed
11/28/16	Parish Council	Approved
	Reported:	
	Councilman Hogan Recommended:	Approval
	Public comment opened; no public comment	

11/28/16	Parish Council	Failed
11/28/16	Council Member(s)	Introduced
2/20/17	Council Member(s)	Introduced
2/20/17	Parish Council	Approved
	Reported:	
	Councilman Hogan Recommended:	Approval
	Public comment opened; no public comment	
	Council Discussion	
	Parish President Larry Cochran spoke on the matter.	
2/20/17	Parish Council	Failed
3/6/17	Council Member(s)	Introduced
3/6/17	Parish Council	Approved
	Reported:	
	Councilman Hogan Recommended:	Approval
	Public comment opened	
	Mr. Milton Allemand, Hahnville	
3/6/17	Parish Council	Failed
3/20/17	Council Member(s)	Introduced
3/20/17	Parish Council	Approved
	Reported:	
	Councilman Hogan Recommended:	Approval
	Public comment opened	
	Mr. Milton Allemand, Hahnville	
	Chief Administrative Officer Billy Raymond spoke on the matter.	
	Council Discussion	
	Chairman Wilson asked Councilman Hogan to stay on topic.	
3/20/17	Parish Council	Failed
4/3/17	Council Member(s)	Introduced
4/3/17	Parish Council	Tabled.
	Public comment not opened	
4/3/17	Parish Council	Tabled.
4/17/17	Parish Council	Remained Tabled
5/1/17	Parish Council	Postponed Indefinitely (Council Rule 8)
	File No. 2016-0360 Postponed Indefinitely per Parish Council Rule 8. #8.	
	Ordinances/Resolutions Which Have Been Tabled [Shall only appear on	
	two (2) subsequent regular meeting Agendas]	
6/5/17	Council Member(s)	Introduced



6/5/17 Parish Council Tabled.  
Public comment not opened

6/5/17 Parish Council Tabled.

- 53** [2017-0074](#) A resolution, being considered once again and for the fourth (4th) time, requesting that Parish President Larry Cochran provides a written response to all of the questions asked in the memorandum that was forwarded to his office on August 8, 2016, regarding the Animal Shelter and the Humane Society within seven (7) business days following the consideration of this resolution.

**Sponsors:** Mr. Hogan

**Attachments:** [2017-0074 Backup Info](#)

*[This proposed resolution was tabled on June 5, 2017.]*

**Legislative History**

8/8/16 Council Member(s) Correspondence Sent  
to Parish President Larry Cochran, from Councilman-At-Large, Division B, Paul J. Hogan, PE, to review the entire Agreement with the Humane Society and see if everything in the agreement is still applicable, if some things no longer apply or needs amending, and to also review Chapter 4 - Animals and Fowl to see if there are any changes needed to this Section of the code.

3/6/17 Council Member(s) Introduced

3/6/17 Parish Council Approved  
Reported:  
Councilman Hogan Recommended: Approval

Public comment opened; no public comment

3/6/17 Parish Council Failed

3/20/17 Council Member(s) Introduced

3/20/17 Parish Council Approved  
Reported:  
Councilman Hogan Recommended: Approval

Public comment opened  
Mr. Milton Allemand, Hahnville

3/20/17 Parish Council Failed

4/3/17 Council Member(s) Introduced

4/3/17 Parish Council Tabled.  
Public comment not opened

4/3/17 Parish Council Tabled.

4/17/17 Parish Council Remained Tabled

5/1/17	Parish Council	Postponed Indefinitely (Council Rule 8) File No. 2017-0074 Postponed Indefinitely per Parish Council Rule 8. #8. Ordinances/Resolutions Which Have Been Tabled [Shall only appear on two (2) subsequent regular meeting Agendas]
6/5/17	Council Member(s)	Introduced
6/5/17	Parish Council	Tabled.
	Public comment not opened	
6/5/17	Parish Council	Tabled.

**RESOLUTIONS**

- 56**    [2017-0205](#)    A resolution providing supporting authorization to endorse the Preliminary Plat approval for Esperanza Business Park Phase II with waiver from the requirement for sub-surface drainage as well as from the geometric standards regarding street names, block length, and lot orientation and width.

**Sponsors:**

Mr. Cochran and Department of Planning & Zoning

**Attachments:**

[2017-0205 Recommendation at a Glance EsperanzaLand, LLC Preliminary Plat](#)

[2017-0205 Minutes 06.01.17 EsperanzaLandLLC\(PrelimPlat\)](#)

[2017-0205 LUR PZS-2017-31 PRELIM PLAT Esperanza Phase II](#)

[2017-0205 Esperanza Signed Plat](#)

[2017- 0205 Esperanza Busines Park Phase II Typ. Section 5.25.2017 \(updated\)](#)

**Legislative History**

5/2/17	Department of Planning & Zoning	Received/Assigned PH
6/1/17	Department of Planning & Zoning	Rcmd'd Approval w/Stip. to the Planning Commission
	Approval with waivers for open swale drainage, street names, block length and Parcels A & B	
6/1/17	Planning Commission	Rcmd'd Approval w/Stip. to the Parish Council
	Approval with waivers for open swale drainage, street names, block length and Parcels A & B	

- 70     [2017-0206](#)     A resolution requesting that File No. 2017-0096 a resolution requesting that the Parish President take the necessary steps needed to have all sunken vessels located within Bayou Gauche and the portion of Bayou Des Allemands located within St. Charles Parish removed in accordance with the provisions provided for in Louisiana Revised Statute 34:843; File No. 2016-0360 a resolution, being considered once again and for the eighth (8th) time, requesting that the Parish President and all Department heads respond within ten (10) business days to all Parish Council letters, memos, emails, and/or any other form of communication prepared by and/or on behalf of Council Members requesting information, production of documents, input when requested on proposed ordinances or resolutions, responses to letters, or anything else that may be asked of the administration, all referred to herein as items, with the initial response providing what was requested, or at a minimum, providing 1) acknowledgment that the communication was received, and 2) a date by which the requested items will be provided; and File No. 2017-0074 a resolution, being considered once again and for the fourth (4th) time, requesting that Parish President Larry Cochran provides a written response to all of the questions asked in the memorandum that was forwarded to his office on August 8, 2016, regarding the Animal Shelter and the Humane Society within seven (7) business days following the consideration of this resolution, be removed from the table and considered by the Parish Council.

**Sponsors:**

Mr. Hogan

**APPOINTMENTS**[2017-0190](#)**Council appointment to the River Region Caucus**

*Council Chairman will accept nomination to fill the vacancy caused by the expiration of the term of Councilman Terrell Wilson. Term to begin July 31, 2017 and expire July 31, 2018.*

**Legislative History**

6/5/17 Parish Council Vacancy Announced

[2017-0191](#)**Council appointment to the River Region Caucus**

*Council Chairman will accept nomination to fill the vacancy caused by the expiration of the term of Councilwoman Traci A. Fletcher. Term to begin July 31, 2017 and expire July 31, 2018.*

**Legislative History**

6/5/17 Parish Council Vacancy Announced

[2017-0192](#)**Council Alternate Appointment to the River Region Caucus**

*Council Chairman will accept nomination to fill the vacancy caused by the expiration of the term of Councilwoman Marilyn B. Bellock - Alternate. Term to begin July 31, 2017 and expire July 31, 2018.*

**Legislative History**

6/5/17 Parish Council Vacancy Announced

[2017-0193](#)**Council Alternate Appointment to the River Region Caucus**

*Council Chairman will accept nomination to fill the vacancy caused by the expiration of the term of Councilman Paul J. Hogan, PE - Alternate. Term to begin July 31, 2017 and expire July 31, 2018.*

**Legislative History**

6/5/17 Parish Council Vacancy Announced

**MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.****MEETINGS**

*HOUSING AUTHORITY: Tuesday, 6/27/17, 6PM, Council Chambers  
 HOSPITAL BOARD: Wednesday, 6/28/17, 10AM, Council Chambers  
 HURRICANE PROTECTION PROJECTS COMMITTEE MEETING: Wednesday, 6/28/17, 5:30PM, Council Chambers, \*\*Discussion: Levee Update  
 SPECIAL PROJECTS/PUBLIC SAFETY, HEALTH, AND ENVIRONMENTAL COMMITTEE: Wednesday, 6/28/17, Immediately following Hurricane Committee, Council Chambers, \*\*Discussion: LAMP & DFIRM  
 PLANNING & ZONING COMMISSION: Thursday, 7/6/17, 7PM, Council Chambers  
 911 COMMUNICATIONS DISTRICT: Monday, 7/10/17, 5PM, Sheriff's Office - 260 Judge Edward Dufresne Parkway, Luling  
 ST. CHARLES PARISH COUNCIL MEETING: Monday, 7/10/17, 6PM, Council Chambers*

## ANNOUNCEMENTS

*Twenty-Seventh Annual Independence Day Celebration: Monday, 7/3/17, 6PM – 9PM, Luling Bridge Park – Fireworks Display at Dark*

*PARISH HOLIDAY: Tuesday, 7/4/17 – Independence Day*

**\*\*\*PLEASE NOTE THAT THERE WILL BE A THREE (3) WEEK LAPSE BETWEEN COUNCIL MEETINGS. THE NEXT REGULAR COUNCIL MEETING WILL BE HELD ON MONDAY, JULY 10, 2017.**

*“Notice is hereby given that a Public Meeting for the St. Charles Parish Council will be held in the Council Chambers on the second floor of the St. Charles Parish Courthouse, 15045 River Road, Hahnville, LA 70057 on August 14, 2017 at 6:00 P.M. to adopt millage rates.”*

## SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL

- 71    [2016-0401](#)    Revise 2017 Parish Council Meeting Schedule - Cancel September 5th Meeting

**Attachments:**    [2017 PC Schedule - revised by cancelling Sept. 5th](#)  
                               [2016-0401 2017 PC Schedule](#)  
                               [2016-0401 2017 Color Coded Calendar with explan](#)  
                               [2017 PC Schedule - revised](#)  
                               [2017 Color Coded Calendar with explan - revised](#)

### **Legislative History**

11/28/16	Parish Council	Review
12/12/16	Parish Council	Amended
	Amendment: to amend the proposed Parish Council Meeting Schedule to change November 6th and November 20th Parish Council Meetings to November 13th and November 27th; change December 4th Parish Council Meeting to December 11th and remove December 18th.	
12/12/16	Parish Council	Amended
12/12/16	Parish Council	Adopted
12/12/16	Parish Council	Adopted

## Accommodations for Disabled

**St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.**