



St. Charles Parish

Meeting Agenda

Parish Council

Council Chairman Beth A. Billings
Councilmembers Holly Fonseca, La Sandra Darensbourg Gordon,
Mary K. Clulee, Dick Gibbs, Nicky Dufrene, Marilyn B. Bellock,
Bob Fisher, Julia Fisher-Cormier

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish.gov

Monday, November 20, 2023

6:00 PM

Council Chambers, Courthouse

Final

CALL TO ORDER

PRAYER / PLEDGE

Pastor Zachary Adams
Lord's House Community Church, Luling

APPROVAL OF MINUTES

Budget Hearing – October 31, 2023
Budget Hearing – November 2, 2023
Regular Meeting / Budget Hearing – November 6, 2023

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

1 [2023-0315](#) Proclamation: "Norco Christmas Parade Day"

Sponsors: Mr. Fisher

Attachments: [2023-0315 Norco Christmas Parade Day](#)

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2023-0316](#) Workforce Innovations and Opportunity Act (WIOA)

[2023-0317](#) Parish President Remarks/Report

Sponsors: Mr. Jewell

ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

Monday, December 4, 2023, 6:00 pm, Council Chambers, Courthouse, Hahnville

- 2 [2023-0314](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from O-L to M-2 on approximately 317 acres across portions of Lots B-1, “A”, and Parcels H-3 and L-3, Killona as requested by Louis G. Authement and Harry R. Coleman, III for 3C Riverside Properties, LLC.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2023-0314 RECOMMENDATIONS AT A GLANCE](#)

[2023-0314 Minutes](#)

[2023-0314 Staff Report](#)

[2023-0314 Survey \(B-1\)](#)

[2023-0314 Survey \(L3, H3\)](#)

[2023-0314 AERIAL](#)

[2023-0314 ZONING](#)

[2023-0314 FLUM](#)

[2023-0314 Application Page 1](#)

Legislative History

10/2/23	Department of Planning & Zoning	Received/Assigned PH
11/2/23	Department of Planning & Zoning	Recommended Denial to the Planning Commission
11/2/23	Planning Commission	Recommended Approval to the Parish Council

- 18 [2023-0318](#) An ordinance to rescind Ordinance No. 90-12-16, which approved and authorized the adjustment of the annual compensation of the Parish President of St. Charles Parish, and Ordinance No. 98-11-1, which approved and authorized the adjustment of the annual compensation of the members of the St. Charles Parish Council effective January 10, 2000.

Sponsors: Ms. Fonseca, Ms. Billings, Ms. Darensbourg Gordon, Ms. Clulee, Mr. Gibbs and Mr. Fisher

- 19 [2023-0319](#) An ordinance approving and authorizing the execution of Amendment No. 1 to Ordinance No. 22-4-2 which approved a Professional Services Agreement with Stuart Consulting Group, Inc., for the Ormond Center Drainage Improvements (Project No. P190505), in the not to exceed amount of \$171,763.00.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2023-0319 190505 - Amendment No. 1 - Edits](#)
[2023-0319 Attachment C-1](#)
[2023-0319 2023-10-05 Corp Resolution Contracts](#)

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 26 [2023-0301](#) An ordinance approving and authorizing the execution of Amendment No. 1 to a Professional Services Agreement with Ardaman & Associates, Inc. for the Evangeline Road & CN Railroad Box Culvert (Project No. P210701), in the amount of 8,500.00.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2023-0301 Amendment Template](#)
[2023-0301 AAI 20231024 Sec Cert St Charles Parish LA \(Jewell\)](#)
[2023-0301 P210701-2022.09.14-Professional Services Agreement](#)

Legislative History

11/6/23	Parish President	Introduced
11/6/23	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 43 [2023-0307](#) An ordinance approving and authorizing the execution of Change Order No. 1 for Road Maintenance 2022-23 (Project No. P220501), to increase the contract amount by \$1,012,969.06 and increase the contract time by forty five (45) days.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2023-0307 CHange order take two](#)

Legislative History

11/6/23	Parish President	Introduced
11/6/23	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 49** [2023-0308](#) An ordinance approving and authorizing the execution of a Contract with Industrial & Mechanical Contractors, Inc., for Eastbank Lift Station Rehabilitation (Project No. S211203), in the amount of \$1,587,000.00.
- Sponsors:** Mr. Jewell and Department of Wastewater
- Attachments:** [2023-0308 Signed Contract](#)
[2023-0308 NOIA - EB Lift Station Rehabilitation -S211203](#)
[2023-0308 Corporate Resolution](#)
[2023-0308 Bid Tabulation - Stamped](#)
[2023-0308 Signed Bid Tab](#)
- Legislative History**
- | | | |
|---------|------------------|--|
| 11/6/23 | Parish President | Introduced |
| 11/6/23 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |
- 62** [2023-0309](#) An ordinance approving and authorizing the execution of Change Order No.1 for the West Bank A Plant Filter Upgrade (WWKS 97), to increase the contract amount by \$14,539.95 and increase the contract time by 252 days.
- Sponsors:** Mr. Jewell and Department of Waterworks
- Attachments:** [2023-0309 C.O. West Bank A Plant Filter Upgrade](#)
- Legislative History**
- | | | |
|---------|------------------|--|
| 11/6/23 | Parish President | Introduced |
| 11/6/23 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |
- 73** [2023-0310](#) An ordinance approving and authorizing the execution of Amendment No. 1 to a Professional Services Agreement with Alpha Testing and Inspection, Inc., for additional testing services for the Hydraulic Bottleneck Near Destrehan P.S. No. 2 (Project No. P190507), in the not to exceed amount of \$19,000.00.
- Sponsors:** Mr. Jewell and Department of Public Works
- Attachments:** [2023-0310 Amendment Template](#)
[2023-0310 Attachment C-1 - St. Charles Parish -Revised Hydraulic Bottleneck](#)
[2023-0310 Resolution](#)
- Legislative History**
- | | | |
|---------|------------------|--|
| 11/6/23 | Parish President | Introduced |
| 11/6/23 | Parish Council | Publish/Scheduled for Public Hearing to the Parish Council |

- 80** [2023-0311](#) An ordinance approving and authorizing the execution of a Contract with Cycle Construction Company, L.L.C., for Engineer's Canal Phase 1 Bank Stabilization (Project No. P190301) in the amount of \$1,405,350.00.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2023-0311 Contract](#)
[2023-0311 Notice of Intent](#)
[2023-0311 Corporate Resolution](#)
[2023-0311 Itemized bid tab](#)
[2023-0311 Engrs Canal Bid Tab](#)

Legislative History

11/6/23	Parish President	Introduced
11/6/23	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 93** [2023-0312](#) An ordinance approving and authorizing the execution of a Contract with APC Construction, LLC, for Des Allemands Phase 1 Bulkhead (Project No. P210601) in the amount of \$6,226,996.00.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2023-0312 Owner-Contractor Contract](#)
[2023-0312 P210601 - 2023.10.26 - Notice of Intent to Award for Phase 1](#)
[2023-0312 Corporate Resolution](#)
[2023-0312 Itemized bid tab](#)
[2023-0312 Signed Bid Tab - Des Allemands Bulkhead Ph 1](#)

Legislative History

11/6/23	Parish President	Introduced
11/6/23	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

RESOLUTIONS

- 106** [2023-0320](#) A resolution supporting Keep Louisiana Beautiful, Inc. Organization in the Parish of St. Charles, State of Louisiana and establishing a Keep St. Charles Parish Beautiful Committee.

Sponsors: Mr. Jewell

- 107** [2023-0321](#) A resolution in support of Councilman Bob Fisher for At Large Member on the Executive Board of the Police Jury Association of Louisiana.

Sponsors: Ms. Fisher-Cormier and Ms. Clulee

- 108 [2023-0322](#) A resolution in support of Councilwoman La Sandra Darensbourg Gordon for Region II Member on the Executive Board of the Police Jury Association of Louisiana.

Sponsors: Ms. Fisher-Cormier and Ms. Clulee

MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.

MEETINGS

HOUSING AUTHORITY: Tuesday, 11/28/23, 6PM, Council Chambers

HOSPITAL SERVICE DISTRICT NO. 1: Wednesday, 11/29/23, 2PM, Council Chambers

ST. CHARLES PARISH COUNCIL: Monday, 12/4/23, 6PM, Council Chambers

ANNOUNCEMENTS

PARISH HOLIDAY: Thursday, 11/23/23 & Friday, 11/24/23 – Thanksgiving

Norco Christmas Parade: Sunday, 12/3/23, 1PM, Norco

SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL

- 109 [2023-0313](#) Review 2024 Parish Council Meeting Schedule [Adopt December 4, 2023]

Attachments: [2023-0313 Proposed 2024 MEETING SCHEDULE](#)
[2023-0313 Proposed 2024 Color Coded Calendar with Explanation](#)

Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.