



St. Charles Parish

Meeting Minutes

Parish Council

St. Charles Parish
Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish.gov

Final

Council Chairman Beth A. Billings
Councilmembers Holly Fonseca, La Sandra Darensbourg Gordon,
Mary K. Clulee, Dick Gibbs, Nicky Dufrene, Marilyn B. Bellock,
Bob Fisher, Julia Fisher-Cormier

Monday, November 20, 2023

6:00 PM

Council Chambers, Courthouse

ATTENDANCE

Present 7 - Beth A. Billings, Holly Fonseca, La Sandra Darensbourg Gordon, Mary K. Clulee, Marilyn B. Bellock, Bob Fisher, and Julia Fisher-Cormier

Absent 2 - Dick Gibbs, and Nicky Dufrene

Also Present

Parish President Matthew Jewell, Legal Services Director Corey Oubre, Legal Services Assistant Director Robert Raymond, Chief Administrative Officer Mike Palamone, Deputy Chief Administrative Officer Billy Raymond, Chief Operations Officer Darrin Duhe, Executive Director of Technology and Cybersecurity Anthony Ayo, Director of Communications/Public Information Officer Samantha de Castro, Finance Director Grant Dussom, Public Works Director Miles Bingham, Wastewater Director David deGeneres, Planning & Zoning Director Michael Albert, Waterworks Director Gregory Gorden, WIOA Director Tommy Scott, Eric Zurcher, Public Information Office

CALL TO ORDER

PRAYER / PLEDGE

Pastor Zachary Adams
Lord's House Community Church, Luling

APPROVAL OF MINUTES

A motion was made by Councilmember Fonseca, seconded by Councilmember Bellock, to approve the minutes from the Budget Hearing of October 31, 2023, the Budget Hearing of November 2, 2023, and the Regular Meeting / Budget Hearing of November 6, 2023. The motion carried by the following vote:

Yea: 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Bellock, Fisher and Fisher-Cormier

Nay: 0

Absent: 2 - Gibbs and Dufrene

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

[2023-0315](#)

Proclamation: "Norco Christmas Parade Day"

Sponsors: Mr. Fisher

Read

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2023-0316](#)

Workforce Innovations and Opportunity Act (WIOA)

WIOA Director Tommy Scott reported.

Councilwoman Clulee spoke on the matter.

Councilman Fisher spoke on the matter.

Reported

[2023-0317](#)

Parish President Remarks/Report

Sponsors: Mr. Jewell

Parish President Matthew Jewell reported.

Reported

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN BILLINGS AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, DECEMBER 4, 2023, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

[2023-0314](#)

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from O-L to M-2 on approximately 317 acres across portions of Lots B-1, "A", and Parcels H-3 and L-3, Killona as requested by Louis G. Authement and Harry R. Coleman, III for 3C Riverside Properties, LLC.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Publish/Scheduled for Public Hearing to the Parish Council on December 4, 2023

[2023-0318](#)

An ordinance to rescind Ordinance No. 90-12-16, which approved and authorized the adjustment of the annual compensation of the Parish President of St. Charles Parish, and Ordinance No. 98-11-1, which approved and authorized the adjustment of the annual compensation of the members of the St. Charles Parish Council effective January 10, 2000.

Sponsors: Ms. Fonseca, Ms. Billings, Ms. Darensbourg Gordon, Ms. Clulee, Mr. Gibbs and Mr. Fisher

Publish/Scheduled for Public Hearing to the Parish Council on December 4, 2023

[2023-0319](#)

An ordinance approving and authorizing the execution of Amendment No. 1 to Ordinance No. 22-4-2 which approved a Professional Services Agreement with Stuart Consulting Group, Inc., for the Ormond Center Drainage Improvements (Project No. P190505), in the not to exceed amount of \$171,763.00.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on December 4, 2023

[2023-0323](#)

An ordinance approving and authorizing the execution of a Professional Services Agreement with Crescent Engineering & Mapping, LLC, to perform surveying services for the Crescent Engineering Boundary Surveys Master Contract (Project No. P231101), in the not to exceed amount of \$150,000.00.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on December 4, 2023

[2023-0324](#)

An ordinance approving and authorizing the execution of an Agreement for Adjudicated and/or Land Banked Property Sale Services with Archon Information Systems, L.L.C. d/b/a Civic Source to provide marketing services and to conduct multi-property real estate auctions of adjudicated properties.

Sponsors: Mr. Jewell and Department of Legal Services

Publish/Scheduled for Public Hearing to the Parish Council on December 4, 2023

[2023-0325](#)

An ordinance approving and authorizing the execution of Change Order No. 1 and Final for the Ama Drainage Improvements Rebid, Project No. P150801-2, to increase the contract amount by \$80,971.85 and increase the contract time by 218 calendar days.

Sponsors: Mr. Jewell and Department of Public Works

Publish/Scheduled for Public Hearing to the Parish Council on December 4, 2023

[2023-0326](#)

An ordinance approving and authorizing the execution of a Cooperative Endeavor Agreement between Bunge Chevron AG Renewables, LLC and St. Charles Parish relative to the design, development, construction, expansion and/or extension of Noel Street from Lorraine Street to Jonathan Street (the "Project").

Sponsors: Mr. Jewell and Department of Planning & Zoning

Publish/Scheduled for Public Hearing to the Parish Council on December 4, 2023

[2023-0327](#)

An ordinance approving and authorizing the execution of a Cancellation of Lease and an Act of Conveyance of a certain piece of property with Hospital Service District No. 1 of the Parish of St. Charles, State of Louisiana, for the improvements located thereon at 145 Angus Drive in Luling, Louisiana.

Sponsors: Mr. Jewell and Department of Legal Services

Publish/Scheduled for Public Hearing to the Parish Council on December 4, 2023

[2023-0328](#)

An ordinance to revoke and abandon Modoc Street, and portions of Jonathan Street, Pelican Street, Amie Street, and Jean Street, Destrehan Park and Gabriel Heights Subdivisions, as shown on the map by Michael P. Blanchard, PLS, signed and dated October 24, 2023.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Publish/Scheduled for Public Hearing to the Parish Council on December 4, 2023

**ORDINANCES SCHEDULED FOR PUBLIC HEARING
(INTRODUCED AT PREVIOUS MEETING)**

[2023-0301](#)

An ordinance approving and authorizing the execution of Amendment No. 1 to a Professional Services Agreement with Ardaman & Associates, Inc. for the Evangeline Road & CN Railroad Box Culvert (Project No. P210701), in the amount of 8,500.00.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Public Works Director Miles Bingham spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 23-11-8

Council Discussion

VOTE ON THE PROPOSED ORDINANCE

Yea: 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Bellock, Fisher and Fisher-Cormier

Nay: 0

Absent: 2 - Gibbs and Dufrene

Enactment No: 23-11-8

[2023-0307](#)

An ordinance approving and authorizing the execution of Change Order No. 1 for Road Maintenance 2022-23 (Project No. P220501), to increase the contract amount by \$1,012,969.06 and increase the contract time by forty five (45) days.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Public Works Director Miles Bingham spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 23-11-9

VOTE ON THE PROPOSED ORDINANCE

Yea: 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Bellock, Fisher and Fisher-Cormier

Nay: 0

Absent: 2 - Gibbs and Dufrene

Enactment No: 23-11-9

[2023-0308](#)

An ordinance approving and authorizing the execution of a Contract with Industrial & Mechanical Contractors, Inc., for Eastbank Lift Station Rehabilitation (Project No. S211203), in the amount of \$1,587,000.00.

Sponsors: Mr. Jewell and Department of Wastewater

Reported:

Wastewater Department Recommended: Approval
Wastewater Director David deGeneres spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 23-11-10

Council Discussion
Mr. deGeneres spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Bellock, Fisher and Fisher-Cormier

Nay: 0

Absent: 2 - Gibbs and Dufrene

Enactment No: 23-11-10

[2023-0309](#)

An ordinance approving and authorizing the execution of Change Order No.1 for the West Bank A Plant Filter Upgrade (WWKS 97), to increase the contract amount by \$14,539.95 and increase the contract time by 252 days.

Sponsors: Mr. Jewell and Department of Waterworks

Reported:

Waterworks Department Recommended: Approval
Waterworks Director Gregory Gorden spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 23-11-11

Council Discussion
Mr. Gorden spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Bellock, Fisher and Fisher-Cormier

Nay: 0

Absent: 2 - Gibbs and Dufrene

Enactment No: 23-11-11

[2023-0310](#)

An ordinance approving and authorizing the execution of Amendment No. 1 to a Professional Services Agreement with Alpha Testing and Inspection, Inc., for additional testing services for the Hydraulic Bottleneck Near Drestrehan P.S. No. 2 (Project No. P190507), in the not to exceed amount of \$19,000.00.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Public Works Director Miles Bingham spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 23-11-12

VOTE ON THE PROPOSED ORDINANCE

Yea: 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Bellock, Fisher and Fisher-Cormier

Nay: 0

Absent: 2 - Gibbs and Dufrene

Enactment No: 23-11-12

[2023-0311](#)

An ordinance approving and authorizing the execution of a Contract with Cycle Construction Company, L.L.C., for Engineer's Canal Phase 1 Bank Stabilization (Project No. P190301) in the amount of \$1,405,350.00.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Public Works Director Miles Bingham spoke on the matter.

Speakers:

Mr. Bobby Donaldson, Norco
Mr. Walter Pilie', Destrehan

Public Hearing Requirements Satisfied

Enactment No: 23-11-13

Council Discussion

Mr. Bingham spoke on the matter.
Parish President Matthew Jewell spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

Yea: 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Bellock, Fisher and Fisher-Cormier

Nay: 0

Absent: 2 - Gibbs and Dufrene

Enactment No: 23-11-13

[2023-0312](#)

An ordinance approving and authorizing the execution of a Contract with APC Construction, LLC, for Des Allemands Phase 1 Bulkhead (Project No. P210601) in the amount of \$6,226,996.00.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Public Works Department Recommended: Approval
Public Works Director Miles Bingham spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 23-11-14

VOTE ON THE PROPOSED ORDINANCE

Yea: 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Bellock, Fisher and Fisher-Cormier

Nay: 0

Absent: 2 - Gibbs and Dufrene

Enactment No: 23-11-14

RESOLUTIONS

[2023-0320](#)

A resolution supporting Keep Louisiana Beautiful, Inc. Organization in the Parish of St. Charles, State of Louisiana and establishing a Keep St. Charles Parish Beautiful Committee.

Sponsors: Mr. Jewell

Reported:

Parish President Recommended: Approval
Assistant Director of Communications Francesca Holt Blanchard spoke on the matter.

Public comment opened; no public comment

Council Discussion

Ms. Blanchard spoke on the matter.
Parish President Matthew Jewell spoke on the matter.

VOTE ON THE PROPOSED RESOLUTION

Yea: 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Bellock, Fisher and Fisher-Cormier

Nay: 0

Absent: 2 - Gibbs and Dufrene

Enactment No: 6735

[2023-0321](#)

A resolution in support of Councilman Bob Fisher for At Large Member on the Executive Board of the Police Jury Association of Louisiana.

Sponsors: Ms. Fisher-Cormier and Ms. Clulee

Reported:

Councilwoman Fisher-Cormier Recommended: Approval

Councilwoman Clulee Recommended: Approval

Councilwoman Fisher-Cormier spoke on the matter.

Public comment opened;no public comment

Council Discussion

A motion was made by Councilmember Fisher, seconded by Councilmember Fonseca, to Table File No. 2023-0321. The motion carried by the following vote:

Yea: 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Bellock, Fisher and Fisher-Cormier

Nay: 0

Absent: 2 - Gibbs and Dufrene

Tabled.

[2023-0322](#)

A resolution in support of Councilwoman La Sandra Darensbourg Gordon for Region II Member on the Executive Board of the Police Jury Association of Louisiana.

Sponsors: Ms. Fisher-Cormier and Ms. Clulee

Reported:

Councilwoman Fisher-Cormier Recommended: Approval

Councilwoman Clulee Recommended: Approval

Councilwoman Fisher-Cormier spoke on the matter.

Public comment opened; no public comment

Council Discussion

Amendment: to amend the proposed resolution, by adding Councilwoman Bellock as co-sponsor.

A motion was made by Councilmember Bellock, seconded by Councilmember Fisher-Cormier, to Amend File No. 2023-0322. The motion carried by the following vote:

Yea: 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Bellock, Fisher and Fisher-Cormier

Nay: 0

Absent: 2 - Gibbs and Dufrene

Amended

[2023-0322](#)

A resolution in support of Councilwoman La Sandra Darensbourg Gordon for Region II Member on the Executive Board of the Police Jury Association of Louisiana.

Sponsors: Ms. Fisher-Cormier, Ms. Clulee and Ms. Bellock

Further Council Discussion

A motion was made by Councilmember Fisher-Cormier, seconded by Councilmember Darensbourg Gordon, to Postponed Indefinitely File No. 2023-0322. The motion carried by the following vote:

Yea: 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Bellock, Fisher and Fisher-Cormier

Nay: 0

Absent: 2 - Gibbs and Dufrene

Postponed Indefinitely

SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL

[2023-0313](#)

Review 2024 Parish Council Meeting Schedule [Adopt December 4, 2023]

Review

ADJOURNMENT

A motion was made by Councilmember Fonseca, seconded by Councilmember Darensbourg Gordon, to adjourn the meeting at approximately 7:14 pm. The motion carried by the following vote:

Yea: 7 - Billings, Fonseca, Darensbourg Gordon, Clulee, Bellock, Fisher and Fisher-Cormier

Nay: 0

Absent: 2 - Gibbs and Dufrene

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

**Michelle Impastato
Council Secretary**