



St. Charles Parish

Meeting Agenda

Parish Council

Council Chairman Holly Fonseca
Councilmembers Michael A. Mobley, La Sandra D. Wilson,
Heather Skiba, Walter Pilié, Willie Comardelle, Michelle O'Daniels,
Bob Fisher, Michele deBruler

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5125
www.stcharlesparish.gov

Monday, April 7, 2025

6:00 PM

Council Chambers, Courthouse

Final

CALL TO ORDER

PRAYER / PLEDGE

Pastor John Ponder
Life Church Assembly of God, Boutte

APPROVAL OF MINUTES

Regular Meeting – March 24, 2025

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

1 [2025-0083](#) 2024 Favorite Venue Award - Edward A. Dufresne Community Center

Sponsors: Mr. Jewell

Attachments: [2025-0083 2024 Favorite Venue Award](#)

2 [2025-0084](#) In Recognition: Reese Napolitano, Girls Scout Gold Award

Sponsors: Mr. Jewell

Attachments: [2025-0084 Reese Napolitano](#)

3 [2025-0085](#) Proclamation: “St. Charles Parish First Responders Crawfish Cook-Off Day”

Sponsors: Ms. Skiba

Attachments: [2025-0085 SCP First Responders Crawfish Cook-Off Day](#)

4 [2025-0086](#) Proclamation: “National Public Safety Telecommunicators Week”

Sponsors: Ms. Fonseca

Attachments: [2025-0086 Telecommunicators Week](#)

- 5 [2025-0087](#) Proclamation: “National Volunteer Week and Prime Time Seniors Volunteer Day in St. Charles Parish”
- Sponsors:** Mr. Jewell
- Attachments:** [2025-0087 Volunteer Week and Prime Time Seniors Day](#)
- 6 [2025-0088](#) Proclamation: “National Community Development Week”
- Sponsors:** Mr. Jewell
- Attachments:** [2025-0088 National Community Development Week](#)
- 7 [2025-0089](#) Proclamation: “Fair Housing Month in St. Charles Parish”
- Sponsors:** Mr. Jewell
- Attachments:** [2025-0089 Fair Housing Month](#)
- 8 [2025-0099](#) A resolution giving preliminary approval to the issuance of not to exceed Ten Million Dollars (\$10,000,000) of Taxable Limited Tax Bonds (DEQ), of the Parish of St. Charles, State of Louisiana, and providing for other matters in connection therewith.
- Sponsors:** Mr. Jewell, Bond Counsel, Foley & Judell and LLP
- Attachments:** [2025-0099 EXHIBIT A - Engagement letter](#)
 [2025-0099 Certificate](#)
 [2025-0099 Timeline](#)

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

- [2025-0090](#) New Orleans Aviation Board
- [2025-0091](#) Information Technology
- [2025-0092](#) Parish President Remarks/Report
- Sponsors:** Mr. Jewell

ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

Monday, April 21, 2025, 6:00 pm, Council Chambers, Courthouse, Hahnville

- 15 [2025-0094](#) An ordinance to approve and authorize the execution of a Cooperative Endeavor Agreement with the Louisiana Department of Veterans Affairs and St. Charles Parish for the provision of office space located in the St. Charles Parish Courthouse, 15045 River Road, Hahnville, LA.

Sponsors: Mr. Jewell

Attachments: [2025-0094 St. Charles Letter](#)
[2025-0094 Louisiana Department of Veterans Affairs - 2025 CEA](#)

- 24 [2025-0095](#) An ordinance to transfer the functions of the Local Coastal Zone Management Advisory Committee to the Planning Commission, on an interim basis, for a period not longer than 18 months, or until such time as a Coastal Zone Management Advisory Committee is appointed.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2025-0095 RECOMMENDATIONS AT A GLANCE](#)
[2025-0095 Minutes](#)
[2025-0095 2025-01-ORD Staff Report](#)

Legislative History

3/6/25	Department of Planning & Zoning	Recommended Approval to the Planning Commission
3/6/25	Planning Commission	Recommended Approval to the Parish Council

- 30 [2025-0096](#) An ordinance to amend St. Charles Parish Zoning Ordinance of 1981, as amended, Appendix A, Section XX. Flood damage prevention. B. *Definitions.*, to eliminate numbering, to list terms alphabetically, and to add the definition for Base Flood Elevation to the list of terms in alphabetical order.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2025-0096 RECOMMENDATIONS AT A GLANCE](#)
[2025-0096 Minutes](#)
[2025-0096 2025-02-ORD Staff Report](#)

Legislative History

3/6/25	Department of Planning & Zoning	Recommended Approval to the Planning Commission
3/6/25	Planning Commission	Recommended Approval to the Parish Council

- 34** [2025-0097](#) An ordinance to amend St. Charles Parish Zoning Ordinance of 1981, as amended, Appendix A, Section XX. Flood damage prevention. E. *Provisions for Flood Hazard Reduction: 1.*, to add general standards for new and replacement water supply systems.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2025-0097 RECOMMENDATIONS AT A GLANCE](#)

[2025-0097 Minutes](#)

[2025-0097 2025-03-ORD Staff Report](#)

Legislative History

3/6/25	Department of Planning & Zoning	Recommended Approval to the Planning Commission
3/6/25	Planning Commission	Recommended Approval to the Parish Council

- 38** [2025-0100](#) An ordinance to approve and authorize the Parish President to execute an Act of Sale from RES Barataria, L.L.C. for a certain 1.06 acres, designated as Lot 1A, located along the Southern side of the Hahn Street Extension, in the amount of \$115,525.00.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2025-0100 2025 03 27 Act of Sale - Lot 1_RES](#)

[2025-0100 2025 02 07 Resubdivision Survey - Lot 1A](#)

[2025-0100 2024 10 31 RES Barataria - Corporate Resolution](#)

[2025-0100 2024 10 15 Appraisal_Lot 1](#)

PLANNING AND ZONING PETITIONS

- 53** [2025-0080](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from C-2 to R-2 on Lots 1A and 2A, Square B, St. Rose Subdivision, St. Rose Avenue, St. Rose as requested by Malcolm Darensbourg for M.A.D. III, LLC.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Attachments: [2025-0080 RECOMMENDATIONS AT A GLANCE](#)

[2025-0080 Minutes](#)

[2025-0080 Staff Report](#)

[2025-0080 Survey](#)

[2025-0080 AERIAL](#)

[2025-0080 ZONING](#)

[2025-0080 FLUM](#)

[2025-0080 Application](#)

Legislative History

2/3/25	Department of Planning & Zoning	Received/Assigned PH
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3/6/25	Department of Planning & Zoning	Recommended Approval to the Planning Commission
3/6/25	Planning Commission	Recommended Denial to the Parish Council
3/24/25	Parish President	Introduced
3/24/25	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 66** [2025-0081](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with Linfield, Hunter & Junius, Inc., to perform engineering services for the New Sarpy CN Culvert Crossings (Project No. P250301), in the amount not to exceed \$692,052.00.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2025-0081 Linfield, Hunter & Junius, Inc. - Professional Services Agreement - March 11, 2025](#)
[2025-0081 LHJ Rate Sheet](#)
[2025-0081 12-09-24 Corp Resolution \(Signed\)](#)

Legislative History

3/24/25	Parish President	Introduced
3/24/25	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 114** [2025-0082](#) An ordinance approving and authorizing the execution of a Contract with Barriere Construction Co., L.L.C. for Road Maintenance 2024-25 (Project No. P220501), in the amount of \$2,723,256.00.

Sponsors: Mr. Jewell and Department of Public Works

Attachments: [2025-0082 00500](#)
[2025-0082 RM 2024-45 NOI](#)
[2025-0082 RM 2024-25 Corp Res](#)
[2025-0082 Signed Bid tab](#)
[2025-0082 Itemized Road Maintenance 2024-25 Bid Recommendation Letter](#)

Legislative History

3/24/25	Parish President	Introduced
3/24/25	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

PERSONS TO ADDRESS THE COUNCIL

- 131** [2025-0103](#) Mr. Corey Junior: Canal Servitude Public Works, St. Rose

Attachments: [2025-0103 C. Junior Petition](#)

MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.**MEETINGS**

CIVIL SERVICE BOARD: Tuesday, 4/8/25, 6:30PM, Council Chambers
COMMUNICATIONS DISTRICT (911): Monday, 4/14/25, 5PM, Council Chambers
BOARD OF ADJUSTMENT (ZBA): Thursday, 4/17/25, 6PM, Council Chambers
PONTCHARTRAIN LEVEE DISTRICT: Monday, 4/21/25, 6PM, Pontchartrain Levee District Headquarters Complex, 2069 Railroad Avenue, Litcher
ST. CHARLES PARISH COUNCIL: Monday, 4/21/25, 6PM, Council Chambers

ANNOUNCEMENTS

PARISH HOLIDAY: Friday, April 18, 2025 - Good Friday

SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL

- 139 [2025-0098](#) A resolution nominating and electing a St. Charles Parish Council voting member representative to the Local ITEP Committee.

Sponsors: Ms. Fonseca

Attachments: [2025-0098 Local ITEP Committee Point of Contact - Information Required](#)

- [2025-0093](#) Executive Session: Rathborne Land Company, LLC vs. St. Charles Parish

Sponsors: Mr. Jewell and Department of Legal Services

Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5125 to discuss the particular accommodations needed.