



ST. CHARLES PARISH

OFFICE OF THE COUNCIL SECRETARY

P.O. BOX 302 • HAHNVILLE, LOUISIANA 70057
(985) 783-5125 • www.stcharlesparish.gov

COUNCIL OFFICE MEMORANDUM

DATE: JUNE 20, 2025

TO: MR. MILES BINGHAM
PUBLIC WORKS DIRECTOR

FROM: MICHELLE IMPASTATO
COUNCIL SECRETARY

RE: AMENDMENT NO. 1 TO ORDINANCE NO. 24-6-15
LA 52 PHASE 2 (BLUEBERRY HILL-US 90)
(PROJECT NO. P140201)

On June 2, 2025, the St. Charles Parish Council adopted Ordinance No. 25-2-7 approving and authorizing the execution of Amendment No. 1 to Ordinance No. 25-6-7, which approved the Professional Services Agreement with Evans-Graves Engineers, Inc., to provide engineering services for the LA 52 Phase 2 (Blueberry Hill - US 90) (Project No. P140201), in the not to exceed amount of \$343,330.00, for a total contract price of \$589,233.00.

A copy of the ordinance is enclosed for your records. Please update in your records and/or software as desired. The agreement was fully executed through Administration's DocuSign software and should be available via DocuSign.

MI/ag

Enclosure

cc: ¹Parish Council
Ms. Samantha de Castro w/ordinance
Mr. Grant Dussom w/enclosure
Mr. Corey Oubre w/enclosure
Mr. Brandon Bernard w/enclosure
Evans-Graves Engineers, Inc. w/enclosure

¹ Council Dept. retained 1 DocuSign copy for file

2025-0154

**INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT
(DEPARTMENT OF PUBLIC WORKS)**

ORDINANCE NO. 25-6-7

An ordinance approving and authorizing the execution of Amendment No. 1 to Ordinance No. 24-6-15, which approved the Professional Services Agreement with Evans-Graves Engineers, Inc., to provide engineering services for the LA 52 Phase 2 (Blueberry Hill - US 90) (Project No. P140201), in the not to exceed amount of \$343,330.00, for a total contract price of \$589,233.00.

WHEREAS, Resolution No. 5883 adopted February 13, 2012, by the St. Charles Parish Council, approved and authorized the execution of a Cooperative Agreement and Amendment No. 1 to the Cooperative Agreement between the U.S. Department of Housing and Urban Development (HUD) and St. Charles Parish for funding of the LA 52 (Paul Maillard Road) Corridor Revitalization Plan, HUD Appropriation No. 861/30162, Reservation No. CCPLA0053-11; and,

WHEREAS, Ordinance No. 13-1-10 adopted January 22, 2013, by the St. Charles Council, approved and authorized the execution of an Agreement between Burk-Kleinpeter, Inc. (BKI) and St. Charles Parish to prepare a Corridor Revitalization Plan for Paul Maillard Road, LA 52; and,

WHEREAS, Ordinance No. 13-1-11 adopted January 22, 2013, by the St. Charles Council, approved and authorized the execution of an Agreement between the Center for Planning Excellence (CPEX) and St. Charles Parish to assist with the development of a Revitalization Plan for the Paul Maillard Road Corridor, LA 52; and,

WHEREAS, Ordinance No. 14-12-7 adopted December 1, 2014, by the St. Charles Parish Council, approved the Paul Maillard Road Revitalization Plan; and,

WHEREAS, Ordinance No. 17-7-9 adopted July 31, 2017, by the St. Charles Parish Council, approved and authorized the execution of a professional service multi-phase project engineering contract with EVANS-GRAVES ENGINEERS, INC., for providing all necessary professional, engineering services to design and oversee the construction of the transportation redevelopment phase & drainage portion of the infrastructure & public spaces redevelopment phase of Parish Project Number P140201; Titled PAUL MAILLARD RD (LA 52) CORRIDOR REVITALIZATION PLAN; and,

WHEREAS, LA 52 Phase 2 (Blueberry Hill – US 90) is described as phase 2C within Ordinance No. 17-7-9 under Section 2.1.2; and,

WHEREAS, Ordinance No. 24-6-15 adopted June 17, 2024, by the St. Charles Parish Council, approved and authorized the execution of a Professional Services Agreement with Evans-Graves Engineers, Inc., to provide engineering services for LA 52 Phase 2 (Blueberry Hill - US 90) (Project No. P140201), in the amount of \$245,903.00; and,

WHEREAS, St. Charles Parish desires to proceed with final design, permitting, bidding services (as needed), and construction services (as needed) for LA 52 Phase 2 (Blueberry Hill – US 90) (Project No. P140201); and,

WHEREAS, Evans-Graves Engineers, Inc. and St. Charles Parish have mutually agreed to add funds to the Professional Services Agreement for LA 52 Phase 2 (Blueberry Hill – US 90) (Project No. P140201) to include final design, permitting, bidding services (as needed), and construction services (as needed) for the project in the not to exceed amount of \$343,330.00 for a total contract price of \$589,233.00.

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That Amendment No. 1 to the Professional Services Agreement with Evans-Graves Engineers, Inc., for additional engineering services for the LA 52 Phase 2 (Blueberry Hill – US 90) (Project No. P140201), in the not to exceed amount of \$343,330.00, is hereby approved and accepted.

SECTION II. That the Parish President is hereby authorized to execute said Amendment on behalf of St. Charles Parish.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

YEAS: MOBLEY, FONSECA, SKIBA, PILIE, O'DANIELS, FISHER, DEBRULER
NAYS: NONE
ABSENT: WILSON, COMARDELLE

And the ordinance was declared adopted this 2nd day of June, 2025, to become effective five (5) days after publication in the Official Journal.

CHAIRMAN: Golly Fonseca

SECRETARY: Michelle Laporte

DLVD/PARISH PRESIDENT: June 3, 2025

APPROVED: ✓ DISAPPROVED:

PARISH PRESIDENT: Matthew Jewell

RETD/SECRETARY: June 4, 2025

AT: 9:39 am RECD BY: [Signature]

**AMENDMENT NO. 1
TO
CONSULTING SERVICES FOR LA 52
PHASE 2 (BLUEBERRY HILL - US 90)
(PARISH PROJECT NO. P140201)**

6/20/2025

THIS AMENDMENT NO. 1 is made and entered into on this
6/20/2025

BY AND BETWEEN:

ST. CHARLES PARISH, represented herein by its duly authorized Parish President, Matthew Jewell, (hereafter sometimes referred to as “OWNER”), and

EVANS-GRAVES ENGINEERS, INC. represented herein by Ashlyn Graves, duly authorized by Corporate Resolution attached hereto (hereafter sometimes referred to as “CONSULTANT”):

WHEREAS, Resolution No. 5883 adopted February 13, 2012 approved and authorized the execution of a Cooperative Agreement and Amendment No. 1 to the Cooperative Agreement between the U.S. Department of Housing and Urban Development (HUD) and St. Charles Parish for funding of the LA 52 (Paul Maillard Road) Corridor Revitalization Plan, HUD Appropriation No. 861/30162, Reservation No. CCPLA0053-11; and,

WHEREAS, Ordinance No. 13-1-10 adopted January 22, 2013 by the St. Charles Council, approved and authorized the execution of an Agreement with Burk-Kleinpeter, Inc. to assist with the development of a Corridor Revitalization Plan for the Paul Maillard Corridor, LA 52; and,

WHEREAS, Ordinance No. 13-1-11 adopted January 22, 2013 by the St. Charles Council, approved and authorized the execution of an Agreement with the Center for Planning Excellence (CPEX) to assist with the development of a Revitalization Plan for the Paul Maillard Corridor, LA 52; and,

WHEREAS, Ordinance No. 14-12-7 adopted December 1, 2014 by the St. Charles Parish Council, approved and authorized the Paul Maillard Road Revitalization Plan; and,

WHEREAS, Ordinance No. 17-7-9 adopted July 31, 2017 by the St. Charles Parish Council, approved and authorized a multi-phase professional engineering service contract with Evans-Graves Engineers, Inc. to provide all necessary engineering services to design and oversee the construction of the transportation redevelopment phase & drainage portion of the infrastructure & public spaces redevelopment phase of Parish Project Number P140201; Titled PAUL MAILLARD RD (LA 52) CORRIDOR REVITALIZATION PLAN; and,

WHEREAS, LA 52 Phase 2 (Blueberry Hill – US 90) is described as phase 2C within Ordinance 17-7-9 under Section 2.1.2; and,

WHEREAS, Ordinance No. 24-6-15 adopted June 17, 2024 by the St. Charles Parish Council, approved and authorized the execution of a Professional Services Agreement with Evans-Graves Engineers, Inc. to provide engineering services in the form of a survey and preliminary design for LA 52 Phase 2 (Blueberry Hill - US 90) (Project No. P140201), in the not to exceed amount of \$245,903.00; and,

WHEREAS, St. Charles Parish desires to proceed with final design, permitting, bidding services (as needed), and construction services (as needed) for LA 52 Phase 2 (Blueberry Hill – US 90) (Project No. P140201); and,

WHEREAS, Evans-Graves Engineers, Inc. and St. Charles Parish have mutually agreed to add funds to the Professional Services Agreement for LA 52 Phase 2 (Blueberry Hill – US 90) (Project No. P140201) contract to include final design, permitting, bidding services (as needed), and construction services (as needed) for the project in the not to exceed amount of \$343,330.00 for a total contract price of \$589,233.00.

Changes to the Contract Attachments are as follows:

ATTACHMENT "A"

Add the following to Attachment "A" after A. PRELIMINARY DESIGN PHASE:

B. FINAL DESIGN PHASE

Upon written acceptance by OWNER of the final Preliminary Design Phase documents and upon written authorization from OWNER, CONSULTANT shall:

- a. Prepare Final Drawings and Specifications indicating the scope, extent, and character of the Work to be performed and furnished by CONTRACTOR.
- b. These Drawings shall include locations of all utilities affected, with ownership and rights-of-way where required. The existing and ownership of any existing utilities shall be determined by contacting each utility provider in writing to obtain such records as may be available and information from the survey. Coordinate with said utility companies on the adjustment, relocation, or removal of existing utility lines and structures within the project that are in conflict with the proposed improvements.
- c. Visit the Site as needed to assist in preparing the Final Drawings and Specifications.
- d. Prepare necessary applications for permits for submission for approval of local, state, and federal authorities.
- e. Prepare a detailed Final Cost Estimate.
- f. Furnish for review by OWNER three copies of the Final Drawings, Specifications, and Cost Estimate as well as submitting electronically to appropriate parties specified by OWNER. OWNER shall submit to CONSULTANT any comments regarding the furnished items, and any instructions for revisions. CONSULTANT's services under the Final Design Phase will be considered complete on the date when CONSULTANT has delivered to OWNER the Final Drawings, Specifications, and Cost Estimate.

C. PERMITTING

CONSULTANT shall develop permit drawings, applications, supporting information and obtain all permits as required for the project, including, but not limited to, the following:

- a. Wetland Delineation, submitting for a Jurisdictional Determination of any wetlands
- b. U.S. Army Corps of Engineers (Section 404 permit)
- c. LA Wildlife & Fisheries (Scenic Rivers permit)

- d. LA Department of Health (LDH)
- e. LA Department of Environmental Quality (LDEQ)
- f. Cultural Resources
- g. Railroad Permitting

CONSULTANT shall also attend permit meetings as necessary and address all questions and comments received from any agency to ensure receipt of all necessary approvals.

D. BIDDING AND CONSTRUCTION PHASE

CONSULTANT shall attend bidding and construction meetings as necessary and address all questions and comments received by any agency.

ATTACHMENT “B”

Add the following to Attachment "B" after the Preliminary Design Phase:
Final Design Phase 180

ATTACHMENT “C”

Add the following to Attachment "C" after 1. Preliminary Design Phase:

- | | | | |
|----|--------------------------------|--------------|---------------|
| 2. | Final Design Phase | \$243,330.00 | Lump Sum |
| 3. | Permitting | \$50,000.00 | Not-To-Exceed |
| 4. | Bidding and Construction Phase | \$50,000.00 | Not-To-Exceed |

Not-To-Exceed items will be billed on an hourly basis and only as needed to support the effort by others.

THUS DONE AND SIGNED in the presence of the undersigned competent witnesses, on this 6/20/2025

EVANS-GRAVES ENGINEERS, INC.

By:

DocuSigned by:
Ashlyn Graves
3DC85B3BC6F54F9...

Name: Ashlyn Graves

Title: President

Date: 6/17/2025

ST. CHARLES PARISH

By:

DocuSigned by:
Matthew Jewell
B5AABEC5F77E403...

Name: Matthew Jewell

Title: Parish President

Date: 6/20/2025

WITNESS

By:

Signed by:
Elsie Lowder
D5013E03DCC0410...

Name: Elsie Lowder

Title: Administrative Assistant

Date: 6/18/2025

WITNESS

By:

Signed by:
Kacy Monfrey
EAB70274FC094A7...

Name: Kacy Monfrey

Title: Executive Assistant

Date: 6/20/2025

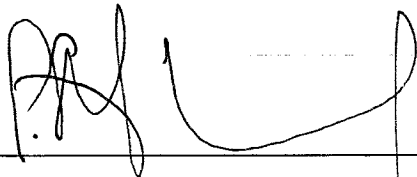
CORPORATE RESOLUTION

BE IT RESOLVED by the Board of Directors of EVANS-GRAVES ENGINEERS, INC. a corporation organized and existing under the laws of the State of Louisiana, and domiciled in the City of Baton Rouge, that Ashlyn A. Graves, President of the Corporation, be, and is hereby authorized and empowered to execute any and all contracts on behalf of the Corporation for engineering services on LA 52 Phase 2 (Blueberry Hill to US90) for St. Charles Parish Department of Public Works.

CERTIFICATE

I, P. Stephen Lundgren Jr., Acting Secretary of Evans-Graves Engineers, Inc. do hereby certify that the foregoing resolution is a true and exact copy unanimously adopted by the Board of Directors of said corporation at a meeting thereof legally held on the 14th day of May, 2025; that said resolution is duly entered into the records of said corporation; that it has not been rescinded or modified; and that it is now in full force and effect.

IN TESTIMONY WHEREOF, I have hereto set my hand and the seal of said corporation this 14th day of May, 2025.

A handwritten signature in black ink, appearing to read 'P. Lundgren', is written over a horizontal line.

P. Stephen Lundgren, Jr., Acting Secretary