



# St. Charles Parish

## Meeting Agenda

### Parish Council

**Council Chairman Marilyn B. Bellock**  
**Councilmembers Beth A. Billings, Holly Fonseca,**  
**La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs,**  
**Nicky Dufrene, Bob Fisher, Julia Fisher-Perrier**

St. Charles Parish Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
www.stcharlesparish.gov

Monday, August 23, 2021

6:00 PM

Council Chambers, Courthouse

Final

### CALL TO ORDER

### PRAYER / PLEDGE

*Pastor Ronald Fortune*  
*Covenant Church, Destrehan*

### APPROVAL OF MINUTES

*Regular Meeting – August 9, 2021*

### REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2021-0229](#) Library Board of Control

[2021-0230](#) Parish President Remarks/Report

**Sponsors:** Mr. Jewell

### ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

**Tuesday, September 7, 2021, 6:00 pm, Council Chambers, Courthouse, Hahnville**

- 1 [2021-0223](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with Richard C. Lambert Consultants, LLC., (RCLC), to perform engineering services for Barber Road Bank Stabilization (Project No. P210702), not to exceed \$243,028.00.

**Sponsors:** Mr. Jewell and Department of Public Works

**Attachments:** [2021-0223 Barber Road Master Engineering -Professional Services](#)  
[2021-0223 Barber Road Corporate Resolution](#)

- 19 [2021-0224](#) An ordinance approving and authorizing the execution of Change Order No. One (1) - FINAL for (Parish Project No. P190502), Schexnaydre Pump Station Improvements, to increase the contract amount by \$43,529.73, and increase the contract time by 88 days.

**Sponsors:** Mr. Jewell and Department of Public Works/Wastewater

**Attachments:** [2021-0224 Change Order Schexnaydre PS](#)  
[2021-0224 Memorandum from Evans-Graves](#)

- 80 [2021-0225](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with EJES INCORPORATED, to perform engineering services for Kinler and Paul Frederick Roadway and Drainage Improvements (Project No. P210704), not to exceed \$385,955.00.

**Sponsors:** Mr. Jewell and Department of Public Works

**Attachments:** [2021-0225 Kinler & Paul Frederick Master Engineering -Professional Services.;](#)  
[2021-0225 Resolution of Board of Directors Gulf Region.pdf](#)

## ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 93 [2021-0212](#) An ordinance to approve and authorize the execution of a contract with Pintail Contracting Services, LLC for West Bank A Plant Filter Upgrade (Project No. WWKS 97) in the amount of \$394,304.00.

**Sponsors:** Mr. Jewell and Department of Waterworks

**Attachments:** [2021-0212 Pintail Contracting Services \(Revised Section 500\)](#)  
[2021-0212 recommendation letter](#)  
[2021-0212 itemized bid tab](#)  
[2021-0212 West Bank A Filter Upgrade Contract, Notice of Intent](#)  
[2021-0212 Extra information-bid documents](#)

### **Legislative History**

8/9/21	Parish President	Introduced
8/9/21	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 107 [2021-0213](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with All South Consulting Engineers, LLC., to perform engineering services for Des Allemands Bulkhead (Project No. P210601).

**Sponsors:** Mr. Jewell and Department of Public Works

**Attachments:** [2021-0213 Des Allemands Bulk Head Project-Professional Services](#)  
[2021-0213 Stevie Corp Res 2021](#)

### **Legislative History**

- |  |        |                  |  |
|--|--------|------------------|--|
|  | 8/9/21 | Parish President | Introduced   |
|  | 8/9/21 | Parish Council   | Publish/Scheduled for Public Hearing to the Parish Council |
- 121**    [2021-0214](#)    An ordinance approving and authorizing the execution of a Professional Services Agreement with Volkert, Inc., to perform engineering services for Evangeline Road & CN Railroad Box Culvert (Project No. P210701).
- Sponsors:**    Mr. Jewell and Department of Public Works
- Attachments:**    [2021-0214 CN Railroad Box Culvert P210701 Professional Services](#)  
[2021-0214\\_2021.06.23 WEST GULF Corp. Secretary's Certificate of Resolution](#)
- Legislative History**
- |  |        |                  |  |
|--|--------|------------------|--|
|  | 8/9/21 | Parish President | Introduced   |
|  | 8/9/21 | Parish Council   | Publish/Scheduled for Public Hearing to the Parish Council |
- 136**    [2021-0220](#)    An ordinance approving and authorizing the execution of a Professional Services Agreement with CSRS, Inc., to perform professional services and consulting services for Judge Edward Dufresne Parkway Extension (Project No. P210706).
- Sponsors:**    Mr. Jewell and Department of Public Works
- Attachments:**    [2021-0220 Master Engineering Agreement - Dufresne Extension](#)  
[2021-0220 Corporate Resolution](#)
- Legislative History**
- |  |        |                  |  |
|--|--------|------------------|--|
|  | 8/9/21 | Parish President | Introduced   |
|  | 8/9/21 | Parish Council   | Publish/Scheduled for Public Hearing to the Parish Council |
- 151**    [2021-0221](#)    An ordinance approving and authorizing the execution of a Professional Services Agreement with C.H. Fenstermaker & Associates, Inc., to perform engineering services for Davis Plantation Subdivision Drainage Analysis (Project No. P210703).
- Sponsors:**    Mr. Jewell and Department of Public Works
- Attachments:**    [2021-0221 Agreement w-Exhibit A-Davis Plantation Subdivision Master Engine](#)  
[2021-0221\\_2021-01-01 - Corporate Resolution - CH Fenstermaker and Associa](#)
- Legislative History**
- |  |        |                  |  |
|--|--------|------------------|--|
|  | 8/9/21 | Parish President | Introduced   |
|  | 8/9/21 | Parish Council   | Publish/Scheduled for Public Hearing to the Parish Council |

- 166** [2021-0222](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with Duplantis Design Group (DDG), to perform engineering services for a Des Allemands Boat Launch (Project No. P210705).

**Sponsors:** Mr. Jewell and Department of Public Works

**Attachments:** [2021-0222 Des Allemands Boat Launch Updated FINAL Master Engineering -f](#)  
[2021-0222 Des Allemands Boat Launch Corporate Resolution](#)

**Legislative History**

8/9/21	Parish President	Introduced
8/9/21	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 184** [2019-0061](#) An ordinance to amend Chapter 7. Article 1 of the St. Charles Parish Code of Ordinances to add regulations to protect adjacent properties from increased runoff when fill is added to any lot of ground, by adding 7-3 "Adjacent Lot Runoff Protection."

**Sponsors:** Mr. Dufrene

**Attachments:** [2019-0061 Postponed and Referred proposed Ord Master](#)  
[Master](#)  
[Master](#)  
[Master](#)  
[06.01.2021 Agenda with Fairgrounds Plans.pdf](#)  
[2019-0061 Master with attachments.pdf](#)  
[Ord. - fill restrictions revised 5 31 2019.pdf](#)  
[Map.pdf](#)

**Legislative History**

3/11/19	Legislative Committee	Discussed.
	Speakers:	
	Planning & Zoning Director Michael Albert	
	Mr. Earl Matherne, Planning Administrator	
4/22/19	Council Member(s)	Introduced
4/22/19	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

5/6/19	Parish Council	Public Hearing Requirements Satisfied
	Reported:	
	Councilwoman Benedetto Recommended: Approval	
	Councilman Wilson Recommended: Approval	
	Councilwoman Clulee Recommended: Approval	
	Councilman Gibbs Recommended: Approval	
	Councilwoman Bellock Recommended: Approval	
	Councilwoman Fletcher Recommended: Approval	
	Councilwoman Fisher-Perrier Recommended: Approval	
	Mr. Earl Matherne, Planning Administrator spoke on the matter.	
	Speakers:	
	Mr. Randy Noel, LaPlace	
5/6/19	Parish Council	Postponed Indefinitely and Referred to the Legislative Committee
	Council Discussion	
	Mr. Matherne spoke on the matter.	
	Public Works/Wastewater Director Clayton Faucheux spoke on the matter.	
	Acting Chairman Benedetto asked Mr. Noel if he would be available to attend a Legislative Committee Meeting on May 22, 2019 at 5:30 pm.	
	Mr. Noel stated that he is available to attend.	
	Acting Chairman Benedetto would like Mr. Earl Matherne, Planning & Zoning Director Michael Albert, Public Works, St. Charles Parish Board of Adjustment members, and some land owners to attend the Legislative Committee Meeting.	
5/6/19	Parish Council	Postponed Indefinitely and Referred to the Legislative Committee
5/22/19	Legislative Committee	Discussed.
	Speakers:	
	Mr. Earl Matherne, Planning Administrator	
	Mr. Stanley Perrin, Luling	
	Ms. Rhonda Perrin, Luling	
	Mr. Clayton Faucheux, Public Works/Wastewater Director	
	Mr. Phil Hoffman, Home Builders Association	
	Mr. Danny Hebert, Hahnville	
7/22/19	Legislative Committee	Discussed.
	Speakers:	
	Mr. Earl Matherne, Planning Administrator	

6/1/21	Legislative AD-HOC Subcommittee Speakers: Councilmember Nicky Dufrene Mr. Walter Pilié', Destrehan Ms. Toni J. Nottingham, Destrehan Mr. Stephan Bourgeois, Fenstermaker and Associates Mr. Michael Albert, Planning & Zoning Director Mr. Earl Matherne, Planning Administrator Parish President Matthew Jewell Mr. Kevin O'Gorman, T. Baker Smith, LLC Mr. Miles Bingham, Public Works/Wastewater Director Councilmember Mary Clulee Mr. Randy Noel, Home Builders Association of Greater New Orleans Councilmember Holly Fonseca Mr. Gary O'Neal, Fenstermaker and Associates Mr. Matt Dauphin, Carubba Engineering	Discussed.
6/22/21	Legislative AD-HOC Subcommittee Speakers: Councilmember Nicky Dufrene Mr. Michael Albert, Planning & Zoning Director Mr. Miles Bingham, Public Works/Wastewater Director Mr. Earl Matherne, Planning Administrator Mr. Randy Noel, Home Builders Association of Greater New Orleans Councilmember Mary Clulee Councilmember Holly Fonseca Mr. Matt Dauphin, Carubba Engineering Councilmember Bob Fisher Mr. Corey Oubre, Legal Services Director Mr. Walter Pilié', Destrehan	Discussed.
8/9/21	Legislative Committee Speakers: Councilman Nicky Dufrene Councilwoman Mary Clulee Mr. Michael Albert, Planning & Zoning Director Councilwoman Holly Fonseca Councilwoman Marilyn Bellock Mr. Earl Matherne, Planning Administrator Mr. Miles Bingham, Public Works/Wastewater Director	Discussed.
	Councilman Dufrene recommended the proposed ordinance be sent to the August 9, 2021, Parish Council Meeting for Introduction with a stipulation that the Ordinance will become effective October 1, 2021.	
8/9/21	Council Member(s)	Introduced
8/9/21	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

## APPOINTMENTS

### [2021-0226](#)

A resolution to appoint a member to the Industrial Development Board.

*On September 7, 2021, Council Chairman will accept nominations to fill the vacancy created by the expiration of the term of Mr. Ricky Bosco. Six (6) year term to begin October 1, 2021 and expire October 1, 2027.*

#### Legislative History

9/21/15 Parish Council Enacted Legislation  
Mr. Ricky Bosco appointed to the Industrial Development Board on September 21, 2015, per Resolution No. 6187  
Term: October 1, 2015 - October 1, 2021

### [2021-0227](#)

A resolution to appoint a member to the Industrial Development Board.

*On September 7, 2021, Council Chairman will accept nominations to fill the vacancy created by the expiration of the term of Mr. Robert A. Colon, Jr. Six (6) year term to begin October 1, 2021 and expire October 1, 2027.*

#### Legislative History

9/21/15 Parish Council Enacted Legislation  
Mr. Robert A. Colon, Jr. appointed to the Industrial Development Board on September 21, 2015, per Resolution No. 6188  
Term: October 1, 2015 - October 1, 2021

### [2021-0228](#)

A resolution to appoint a member to the Industrial Development Board.

*On September 7, 2021, Council Chairman will accept nominations to fill the vacancy created by the expiration of the term of Mr. Corey Faucheux. Six (6) year term to begin October 1, 2021 and expire October 1, 2027.*

#### Legislative History

9/21/15 Parish Council Enacted Legislation  
Mr. Corey Faucheux appointed to the Industrial Development Board on September 21, 2015, per Resolution No. 6189  
Term: October 1, 2015 - October 1, 2021

## MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.

### MEETINGS

*HOSPITAL SERVICE DISTRICT NO. 1: Tuesday, 8/24/21, 2PM, Council Chambers*

*HOUSING AUTHORITY: Tuesday, 8/31/21, 6PM, Council Chambers*

*LAFOURCHE BASIN LEVEE DISTRICT: Wednesday, 9/1/21, 6PM, Lafourche Basin Levee District Office, 21380 Highway 20, Vacherie*

*PLANNING & ZONING COMMISSION: Thursday, 9/2/21, 6PM, Council Chambers*

*ST. CHARLES PARISH COUNCIL: Tuesday, 9/7/21, 6PM, Council Chambers*

## ANNOUNCEMENTS

*PARISH HOLIDAY: Monday, September 6, 2021 - Labor Day*

*IMPORTANT DATES FOR THE OCTOBER 9, 2021 ELECTION*

- \*Wednesday, September 8, 2021 – Last Day to register to Vote in person or by mail*
- \*Saturday, September 18, 2021 – Last Day to register to Vote online at [geauxvote.com](http://geauxvote.com)*
- \*Tuesday, October 5, 2021 – Last Day to request Absentee by Mail Ballots*
- \*Early Voting: Saturday, September 25, 2021, Monday, September 27 – Saturday, October 2, 2021*
- 8:30 am - 6:00 pm - Westbank – Courthouse, 15045 River Rd. Hahnville; Eastbank – Arterbury Building, 14564 River Rd. New Sarpy*
- \*Friday, October 8, 2021 - Last day for Registrar to receive voted Absentee Ballot*
- \*Saturday, October 9, 2021 - Election Day – 7:00 am – 8:00 pm*

*Board of Review: Parish Council will be sitting as a Board of Review September 10 – September 24, 2021*

*2021 Assessment List*

*Written or Oral Protests must be received by the Parish Council Office by September 13, 2021 – 4:00 pm*

*Public Hearings to consider the Proposed 2022 Capital and Consolidated Operating Budget:*

- Tuesday, October 26, 2021, 9AM*
- Thursday, October 28, 2021, 6PM*
- Monday, November 1, 2021, 6PM*

## Accommodations for Disabled

**St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.**