



St. Charles Parish

Meeting Agenda

Parish Council

Council Chairman Bob Fisher

**Councilmembers Beth A. Billings, Holly Fonseca,
La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs,
Nicky Dufrene, Marilyn B. Bellock, Julia Fisher-Cormier**

St. Charles Parish Courthouse
15045 Highway 18
P.O. Box 302
Hahnville, LA 70057
985-783-5000
www.stcharlesparish.gov

Monday, October 3, 2022

6:00 PM

Council Chambers, Courthouse

Final

CALL TO ORDER

PRAYER / PLEDGE

*Reverend Carvin Smith
Philadelphia Baptist Church, Hahnville*

APPROVAL OF MINUTES

Regular Meeting – September 19, 2022

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1 [2022-0285](#) In Recognition: Keondra Milligan, Board of Adjustment

Sponsors: Ms. Bellock

Attachments: [2022-0285 Keondra Milligan](#)

- 2 [2022-0286](#) Proclamation: "National 4-H Week"

Sponsors: Mr. Fisher

Attachments: [2022-0286 National 4-H Week](#)

- 3 [2022-0287](#) Proclamation: "Fire Prevention Week"

Sponsors: Mr. Jewell

Attachments: [2022-0287 Fire Prevention Week](#)

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2022-0280](#) River Parishes Tourist Commission

[2022-0281](#) Department of Economic Development & Tourism

[2022-0282](#)

Parish President Remarks/Report

Sponsors:

Mr. Jewell

ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING**Monday, October 17, 2022, 6:00 pm, Council Chambers, Courthouse, Hahnville**

- 4 [2022-0284](#) An ordinance approving and authorizing the execution of a contract with Dynamic Group LLC, for the St. Charles Parish West Bank Library Hurricane Ida Repairs, (Project No. LR211105), in the amount of \$1,152,002.34.

Sponsors:

Mr. Jewell and General Government Buildings

Attachments:[2022-0284 Contract West Bank Library](#)[2022-0284 Notice of Intent Itemized bid](#)[2022-0284 Murray Architect Emergency Services Agreement_11.5.2021](#)**ORDINANCE INTRODUCED FOR PUBLICATION / PUBLIC HEARING****Tuesday, November 1, 2022, 9:00 am; Thursday, November 3, 2022, 1:00 pm; and Monday, November 7, 2022, 6:00 pm, Council Chambers, Courthouse, Hahnville**

- 15 [2022-0166](#) An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2023.

Sponsors:

Mr. Jewell and Department of Finance

Attachments:[2022-0166 CALENDAR OF OFFICIAL ACTION FOR 2023 BUDGET](#)[2022-0166 2023 Exhibit A&B](#)[2023 Draft Data Budget Book](#)**Legislative History**

6/6/22 Parish Council Accepted

Reported:

Finance Department Recommended: Approval

Finance Director Grant Dussom spoke on the matter.

Public Hearings scheduled for: Tuesday, November 1, 2022 at 9 am;
Thursday, November 3, 2022 at 1 pm; and Monday, November 7, 2022 at 6 pm

Public comment opened; no public comment

Council Discussion

6/6/22 Parish Council Accepted

9/19/22 Parish President Introduced

9/19/22

Parish Council

Publish/Scheduled for Public Hearing to the
Parish Council**ORDINANCES SCHEDULED FOR PUBLIC HEARING
(INTRODUCED AT PREVIOUS MEETING)**

- 19 [2022-0273](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with Professional Engineering Consultants Corporation to perform engineering services for Phase 3 Water Line Replacement in Bonnet Carre Spillway (Project No. WWKS 105), in the not to exceed amount of \$86,780.00.

Sponsors: Mr. Jewell and Department of Waterworks

Attachments: [2022-0273 Agreement, Attachments, Exhibits](#)
[2022-0273 Corporate Resolution - SCPG](#)
[2022-0273 Certificate of Insurance - SCPG](#)

Legislative History

9/19/22 Parish President Introduced

9/19/22 Parish Council Publish/Scheduled for Public Hearing to the
Parish Council

- 44 [2022-0274](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with Danny J. Hebert, P.E., L.L.C., d.b.a. Civil & Environmental Consulting Engineers to perform engineering services for the LA 18 Cast Iron Water Main Replacement, Phase III (Project No. WWKS 113), in the not to exceed amount of \$120,150.00.

Sponsors: Mr. Jewell and Department of Waterworks

Attachments: [2022-0274 Agreement, Attachments](#)
[2022-0274 LA 18 Cast Iron Water Main Replacement, Phase III WWKS 113 - C.](#)

Legislative History

9/19/22 Parish President Introduced

9/19/22 Parish Council Publish/Scheduled for Public Hearing to the
Parish Council

- 68 [2022-0252](#) An ordinance to amend the St. Charles Parish Code of Ordinances, Chapter 2, Administration, Article I. In General, by adding Section 2-16.6. Civil Service Employee Pay Classification and Pay Plan Study.

Sponsors: Ms. Fisher-Cormier, Mr. Dufrene, Ms. Billings and Ms. Fonseca

Legislative History

9/6/22 Legislative Committee Not Addressed

9/19/22 Council Member(s) Introduced

9/19/22 Parish Council Publish/Scheduled for Public Hearing to the
Parish Council

RESOLUTIONS

- 69 [2022-0283](#) A resolution to grant permission to the Knights of Columbus, Red Church Council No. 3634, 375 Spruce Street, Norco, LA 70079, to solicit contributions at the intersections of I-310 and River Road (Hwy 48) by the Eastbank Bridge Park, Ormond Boulevard and Airline Drive (U.S. 61), Ormond Boulevard and River Road, Norco Fresh Market on Apple Street, Winn Dixie at 12519 Airline Drive (U.S. 61), and River Road Market at 13572 River Road, on October 14th and 15th or October 21st and 22nd, 2022, between the hours of 8:00 am and 7:00 pm.

Sponsors:

Mr. Fisher

APPOINTMENTS

- 70 [2022-0249](#) A resolution appointing a member to the River Parishes Tourist Commission representing the St. Charles Parish Council.

Council Chairman will accept nominations to the River Parishes Tourist Commission representing the St. Charles Parish Council, to fill the vacancy caused by the expiration of the term of Mr. Garrett Monti. Four (4) year term to begin October 31, 2022 and expire October 31, 2026. [Nominee must be a member on the Economic Development Council; appointment subject to Senate confirmation per R.S.33:4574.12] [Deferred from the September 19, 2022 Parish Council Meeting]

Legislative History

10/15/18	Parish Council	Enacted Legislation
	Mr. Garrett Monti appointed to the River Parishes Tourist Commission on October 15, 2018, per Resolution No. 6378	
	Term: October 31, 2018 - October 31, 2022	
9/6/22	Parish Council	Vacancy Announced
9/19/22	Parish Council	Deferred
	Councilwoman Billings spoke on the matter.	

Chairman Fisher stated that File No. 2022-0249 will be deferred to the October 3, 2022 council meeting.

MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.

MEETINGS

LAFOURCHE BASIN LEVEE DISTRICT: Wednesday, 10/5/22, 6PM, Lafourche Basin Levee District Office, 21380 Highway 20, Vacherie
COMMUNICATIONS DISTRICT (911): Monday, 10/10/22, 5PM, Council Chambers
CIVIL SERVICE BOARD: Tuesday, 10/11/22, 6:30PM, Council Chambers
COMMUNITY ACTION ADVISORY BOARD: Wednesday, 10/12/22, 5PM, Council Chambers
PLANNING & ZONING COMMISSION: Thursday, 10/13/22, 6PM, Council Chambers
PONTCHARTRAIN LEVEE DISTRICT: Monday, 10/17/22, 6PM, Pontchartrain Levee District Headquarters Complex, 2069 Railroad Avenue, Litcher
ST. CHARLES PARISH COUNCIL: Monday, 10/17/22, 6PM, Council Chambers

ANNOUNCEMENTS

Public Hearings to consider the Proposed 2023 Capital and Consolidated Operating Budget:

Tuesday, November 1, 2022, 9AM

Thursday, November 3, 2022, 1PM

Monday, November 7, 2022, 6PM

IMPORTANT DATES FOR THE NOVEMBER 8, 2022 ELECTION:

**Tuesday, October 11, 2022 - Last Day to Register to Vote in Person or by mail*

**Tuesday, October 18, 2022 - Last Day to Register to Vote Online at geauxvote.com*

**Friday, November 4, 2022 – Last Day to request Absentee by Mail Ballots*

**Early Voting: Tuesday October 25 – Saturday October 29, 2022, Monday October 31, 2022 and Tuesday November 1, 2022: 8:30 am - 6:00 pm - Westbank – Courthouse, 15045 River Rd. Hahnville; Eastbank – Arterbury Building, 14564 River Rd. New Sarpy*

**Monday November 7, 2022 - Last day for Registrar to receive voted Absentee Ballot*

**Tuesday November 8, 2022 - Election Day – 6:00 am – 8:00 pm*

Accommodations for Disabled

St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.