



# St. Charles Parish

## Meeting Agenda

### Parish Council

**Council Chairman Marilyn B. Bellock**  
**Councilmembers Beth A. Billings, Holly Fonseca,**  
**La Sandra Darensbourg Gordon, Mary K. Clulee, Dick Gibbs,**  
**Nicky Dufrene, Bob Fisher, Julia Fisher-Perrier**

St. Charles Parish Courthouse  
15045 Highway 18  
P.O. Box 302  
Hahnville, LA 70057  
985-783-5000  
www.stcharlesparish.gov

Monday, December 20, 2021

6:00 PM

Council Chambers, Courthouse

Final

### CALL TO ORDER

### PRAYER / PLEDGE

*Reverend Marilyn Diggs*  
*Mount Zion Community Church, Boutte*

### SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

- 1 [2021-0320](#) In Memoriam: Mr. Mark Erich Weber

**Sponsors:** Ms. Bellock

**Attachments:** [2021-0320 Mark Weber.pdf](#)

- 2 [2021-0240](#) Local Board of Review - 2021 Assessment - Regular Meeting,  
December 20, 2021, 6PM, Council Chambers, Courthouse

**Sponsors:** Ms. Bellock

**Attachments:** [Board of Review ScheduleDec2021](#)  
[Assessor Letter \(only\) - 2021 Board of Review .pdf](#)  
[Assessor Letter \(only\) December 2021 BOR Revised Schedule Corres 10.28.!](#)  
[Appeal Form 3101.pdf](#)  
[Form 3103.A, RS, Chapter 31.pdf](#)  
[Board of Review Schedule2021.pdf](#)  
[Assessor Letter\(only\) 2021 BOR.pdf](#)

#### **Legislative History**

8/16/21	Assessor	List Exposed
	August 16 - 30, 2021 List Exposed for Tax Payer Inspection	
	**Due to Hurricane Ida (August 29, 2021) the Board of Review has been postponed to a later date.**	
11/22/21	Assessor	List Exposed
	November 22, 2021 - December 6, 2021 List Exposed for Tax Payer Inspection	

12/6/21 Parish Council Announced  
December 9 - 23, Parish Council Review Period

12/9/21 Assessor Certified to Parish Council

- 7 [2021-0326](#) A resolution indicating the intention of the Parish of St. Charles, State of Louisiana, to become a participating political subdivision in the Louisiana Local Government Environmental Facilities and Community Development Authority (the "Authority"); approving the appointment of a Director to represent the Parish on the Board of Directors of the Authority; and otherwise providing with respect thereto as provided by Chapter 10-D of Title 33 of the Louisiana Revised Statutes of 1950, as amended.

**Sponsors:** Mr. Jewell and Bond Counsel

**Attachments:** [2021-0326 Certificate.pdf](#)

- 9 [2021-0327](#) A resolution indicating the intention of the Parish of St. Charles, State of Louisiana to proceed with the issuance of not to exceed Fifteen Million Dollars (\$15,000,000) Louisiana Local Government Environmental Facilities and Community Development Authority Revenue Bonds (St. Charles Parish GOMESA Project); and providing for other matters in connection therewith.

**Sponsors:** Mr. Jewell and Bond Counsel

**Attachments:** [2021-0327 Engagement Letter, Certificate.pdf](#)

## REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

[2021-0321](#) River Parishes Transit Authority

[2021-0322](#) Workforce Innovations and Opportunity Act (WIOA)

**Attachments:** [2021-0322 WIOA Council Presentation.mp4.pdf](#)

[2021-0296](#) Housing Authority

### **Legislative History**

12/6/21 Parish Council Not Reported  
Chairman Bellock stated that the report will be rescheduled.

[2021-0323](#) Parish President Remarks/Report

**Sponsors:** Mr. Jewell

## ORDINANCES / RESOLUTIONS INTRODUCED FOR PUBLICATION / PUBLIC HEARING

### Monday, January 10, 2022, Council Chambers, Courthouse, Hahnville

- 15 [2021-0292](#) An ordinance authorizing the issuance and sale of not exceeding Twenty Million Dollars (\$20,000,000) of Hurricane Recovery Revenue Notes of the Parish of St. Charles, State of Louisiana; and providing for other matters in connection therewith.

**Sponsors:** Mr. Jewell and Bond Counsel

**Attachments:** [2021-0292 \(Ver. 3\) Exhibits & Certificate.pdf](#)  
[2021-0292 revised Exhibits and Certificate.pdf](#)  
[2021-0292 Exhibits and Certificate.pdf](#)

**Legislative History**

11/15/21	Parish President	Introduced
11/15/21	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
12/6/21	Parish Council	Public Hearing Requirements Satisfied Finance Director Grant Dussom spoke on the matter. Chairman Bellock stated that Administration and Foley & Judell, L.L.P., requested that File No. 2021-0292 be postponed indefinitely.
12/6/21	Parish Council	Postponed Indefinitely Council Discussion Chairman Bellock invited Mr. Jason Akers, representing Foley & Judell, L.L.P., to the podium to explain. Mr. Akers spoke on the matter.
12/6/21	Parish Council	Postponed Indefinitely

- 29 [2021-0324](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from R-1A to R-1A(M) on a 5,100 sq. ft. portion of Lot 2, Palmer Lane, Ama, as requested by Michelle Petit on behalf of the property owner, Curtis Petit, Jr.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

**Attachments:** [2021-0324 Recommendation at a Glance \(Petit\).pdf](#)  
[2021-0324 Minutes 12.02.21 Petit.pdf](#)  
[2021-0324 LUR 2021-15-R.pdf](#)  
[2021-0324 Survey \(2000 R P Bernard\).pdf](#)  
[2021-0324 Survey \(2000 R P Bernard, more structures shown\).pdf](#)  
[2021-0324 AERIAL \(site specific\).pdf](#)  
[2021-0324 ZONING.PDF](#)  
[2021-0324 FLUM.PDF](#)

**Legislative History**

10/29/21	Department of Planning & Zoning	Received/Assigned PH
12/2/21	Department of Planning & Zoning Denial due to not meeting any of the rezoning guidelines.	Recommended Denial to the Planning Commission
12/2/21	Planning Commission Denial due to not meeting any of the rezoning guidelines.	Recommended Denial to the Parish Council

## ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

- 42**    [2021-0310](#)    An ordinance to amend Ordinance No. 13-5-14 and Ordinance No. 19-12-16, as previously amended, to provide for the change of Polling Place for Precinct 6-1 in Montz, Louisiana, from Montz Community Center, 152 Union Lane, Montz to Zephirin L. Perilloux Firehouse, 17830 River Road, Montz.

**Sponsors:**    Mr. Fisher

**Legislative History**

12/6/21	Council Member(s)	Introduced
12/6/21	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 43**    [2021-0311](#)    An ordinance to request a temporary change of the Polling Places for all Elections held between January 1, 2022, to December 31, 2022, for Precincts 1-2, 1-2A, 3-3, and 6-8.

**Sponsors:**    Ms. Bellock

**Legislative History**

12/6/21	Council Member(s)	Introduced
12/6/21	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 44**    [2021-0312](#)    An ordinance to amend the St. Charles Code of Ordinances, Chapter 13 Licenses, Taxation and Miscellaneous Business Regulations, Article V. Roadside, Mobile, Etc., Vendors in order to permit retail sales from mobile food establishments on private commercial property.

**Sponsors:**    Mr. Jewell and Department of Planning & Zoning

**Legislative History**

12/6/21	Parish President	Introduced
12/6/21	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 46 [2021-0313](#) An ordinance approving and authorizing the execution of a contract with River Birch Renewable Energy, LLC, to perform professional services for Solid Waste Collection Services, Project No. P210804.

**Sponsors:** Mr. Jewell, Department of Public Works, Ms. Billings, Ms. Darenbourg Gordon and Ms. Bellock

**Attachments:** [2021-0313 P210804 Contract Documents.pdf](#)

**Legislative History**

12/6/21	Parish President	Introduced
12/6/21	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council
12/13/21	Contract/Finance and Administrative Committee	Discussed.

Speakers:  
 Parish President Matthew Jewell  
 Mr. Gus Bordelon, River Birch Renewable Energy  
 Mr. Luis Lizama, River Birch Renewable Energy  
 Mr. Barry Bordelon, River Birch Renewable Energy  
 Mr. Mike Palamone, Chief Administrative Officer

- 177 [2021-0315](#) An ordinance approving and authorizing the execution of a Professional Services Agreement with Murray Architects, Inc, to perform all necessary professional Architectural services for a West Bank Splash Park and additional parking located at the Edward A. Dufresne Community Center.

**Sponsors:** Mr. Jewell and Department of Parks and Recreation

**Attachments:** [2021-0315 Splash Park AE Contract - Murry - Hurricane Ida.pdf](#)  
[2021-0315 Corp Resolution](#)

**Legislative History**

12/6/21	Parish President	Introduced
12/6/21	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

- 189 [2021-0316](#) An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981 (as amended) Section XXII.- Regulations for home occupations to revise operational regulation #9 regarding alcoholic beverages.

**Sponsors:** Mr. Jewell and Department of Planning & Zoning

**Attachments:** [2021-0316 Recommendation at a Glance \(home occs and alcohol\).pdf](#)  
[2021-0316 Minutes\\_12.02.21\\_HomeOccsnAlcohol.pdf](#)  
[2021-0316 LUR\\_2021-08-ORD\\_HOMe Occs and Alchol.pdf](#)

**Legislative History**

12/2/21	Department of Planning & Zoning	Recommended Approval to the Planning Commission
12/2/21	Planning Commission	Recommended Approval to the Parish Council

12/6/21	Parish President	Introduced
12/6/21	Parish Council	Publish/Scheduled for Public Hearing to the Parish Council

## RESOLUTIONS

- 195** [2021-0317](#) A resolution notifying the Louisiana Department of Environmental Quality that the St. Charles Parish Department of Wastewater has reviewed the Municipal Water Pollution Prevention Environmental Audit Report for **LA0073539 AI39862 - Destrehan Wastewater Treatment Plant**, and set forth the required action.

**Sponsors:** Mr. Jewell and Department of Wastewater

**Attachments:** [2021-0317 Destrehan 2021 MWPP.pdf](#)

- 212** [2021-0318](#) A resolution notifying the Louisiana Department of Environmental Quality that the St. Charles Parish Department of Wastewater has reviewed the Municipal Water Pollution Prevention Environmental Audit Report for **LA0073521 AI43357 - Hahnville Wastewater Treatment Plant**, and set forth the required action.

**Sponsors:** Mr. Jewell and Department of Wastewater

**Attachments:** [2021-0318 Hahnville 2021 MWPP.pdf](#)

- 229** [2021-0319](#) A resolution notifying the Louisiana Department of Environmental Quality that the St. Charles Parish Department of Wastewater has reviewed the Municipal Water Pollution Prevention Environmental Audit Report for **LA0032131 AI43356 - Luling Oxidation Pond**, and set forth the required action.

**Sponsors:** Mr. Jewell and Department of Wastewater

**Attachments:** [2021-0319 Luling 2021 MWPP.pdf](#)

## APPOINTMENTS

- [2021-0307](#) Council Ex-Officio Appointment to the St. Charles Parish Housing Authority.

*Council will confirm nomination to fill the vacancy created by the expiration of the term of Councilwoman Marilyn B. Bellock (Council Ex-Officio Appointment). One (1) year term to begin January 14, 2022 and expire January 14, 2023.*

*Nominee: Councilwoman Marilyn B. Bellock*

**Legislative History**

12/6/21	Parish Council	Nomination(s) Accepted
	Nominee:	
	Councilwoman Fisher-Perrier nominated Councilwoman Marilyn B. Bellock	
12/6/21	Parish Council	Close Nomination(s) for
12/6/21	Parish Council	Nomination(s) Closed

2021-0308 Council Appointment to the R.S.V.P. Advisory Council.

*Council will confirm nomination to fill the vacancy created by the expiration of the term of Councilwoman La Sandra Darensbourg Gordon. Two (2) year term to begin January 14, 2022 and expire January 8, 2024.*

*Nominee: Councilwoman La Sandra Darensbourg Gordon*

Legislative History

12/6/21	Parish Council	Nomination(s) Accepted
	Nominee:	
	Councilman Fisher nominated Councilwoman La Sandra Darensbourg Gordon	
12/6/21	Parish Council	Close Nomination(s) for
12/6/21	Parish Council	Nomination(s) Closed

2021-0309 Council Appointment to the R.S.V.P. Advisory Council.

*Council will confirm nomination to fill the vacancy created by the expiration of the term of Councilwoman Beth A. Billings. Two (2) year term to begin January 14, 2022 and expire January 8, 2024.*

*Nominee: Councilwoman Beth A. Billings*

Legislative History

12/6/21	Parish Council	Nomination(s) Accepted
	Nominee:	
	Councilwoman Fonseca nominated Councilwoman Beth A. Billings	
12/6/21	Parish Council	Close Nomination(s) for
12/6/21	Parish Council	Nomination(s) Closed

**MEETINGS, ANNOUNCEMENTS, NOTICES, ETC.****MEETINGS**

*HOUSING AUTHORITY: Tuesday, 12/28/21, 6PM, Council Chambers*

*COMMUNICATIONS DISTRICT (911): Monday, 1/10/22, 5PM, Sheriff's Office - 260 Judge Edward Dufresne Parkway, Luling*

*LAFOURCHE BASIN LEVEE DISTRICT: Monday, 1/10/22, 6PM, Lafourche Basin Levee District Office, 21380 Highway 20, Vacherie*

*ST. CHARLES PARISH COUNCIL: Monday, 1/10/22, 6PM, Council Chambers*

**ANNOUNCEMENTS**

*PARISH HOLIDAY: Friday, December 24, 2021 and Monday, December 27, 2021 - Christmas*

*PARISH HOLIDAY: Friday, December 31, 2021 and Monday, January 3, 2022 - New Year's*

**\*\*\*PLEASE NOTE THAT THERE WILL BE A THREE (3) WEEK LAPSE BETWEEN COUNCIL MEETINGS. THE NEXT REGULAR COUNCIL MEETING WILL BE HELD ON MONDAY, JANUARY 10, 2022, COUNCIL CHAMBERS, COURTHOUSE.**

**SPECIAL MATTERS TO BE CONSIDERED BY COUNCIL**

- 246** [2021-0325](#) A resolution of the St. Charles Parish Council, acting as the governing authority of the Sunset Drainage District authorizing the Parish President to execute any and all documents necessary to authorize St. Charles Parish and its assignees, designees and agents to access property owned by the Sunset Drainage District for the purpose of evaluating, designing, making, improving and enhancing the levees or portions thereof located therein for the Upper Barataria Risk Reduction Segment 2-Sunset Levee Lift, CPRA Project No. BA-0220.

**Sponsors:** Mr. Jewell and Mr. Dufrene

**Accommodations for Disabled**

**St. Charles Parish will upon request and with three (3) days advanced notice provide reasonable accommodation to any disabled individual wishing to attend the meeting. Anyone requiring reasonable accommodation is requested to contact the Office of the Council Secretary at (985) 783-5000 to discuss the particular accommodations needed.**