



Certified Copy

St. Charles Parish Clerk of Court  
P.O. Box 424  
Hahnville, LA 70057

25-5-8  
2025-0133

Phone (985) 783-6632

**Lance Marino**  
Clerk of Court  
Parish of St. Charles

**Instrument Number: 488745**

**Book/Index:** MOB

**Document Type:** CONTRACT CHANGE ORDER

**Recording Date:** 05/21/2025 3:10 PM CDT

**Grantor 1:** DYNAMIC GROUP LLC

**Grantee 1:**

THIS PAGE IS RECORDED AS PART OF YOUR DOCUMENT AND  
SHOULD BE RETAINED WITH ANY COPIES.

THE ATTACHED DOCUMENT IS A **CERTIFIED TRUE AND CORRECT COPY** THAT WAS  
RECORDED ON THE DATE AND TIME LISTED ABOVE AND CERTIFIED ON THE SAME.



*Aubrey Waguespack*  
**Aubrey Waguespack, Deputy Clerk**

**2025-0133**

**INTRODUCED BY: MATTHEW JEWELL, PARISH PRESIDENT  
(GENERAL GOVERNMENT BUILDINGS)**

**ORDINANCE NO. 25-5-8**

An ordinance approving and authorizing the execution of Change Order No. 2 (Final) for St. Charles Parish West Bank Library Hurricane Ida Repairs, (Project No. LR211105), to decrease the contract amount by \$2,500.00.

**WHEREAS,** on November 5, 2021, the St. Charles Parish President and Murray Architects, Inc. executed an Emergency Service Agreement to perform architectural and engineering services for said project; and,

**WHEREAS,** Ordinance No. 22-10-4 adopted on October 17, 2022, by the St. Charles Parish Council, approved and authorized the execution of a contract with Dynamic Group, LLC, for the St. Charles Parish West Bank Library Hurricane Ida Repairs, (Project No. LR211105), in the amount of \$1,152,002.34; and,

**WHEREAS,** Ordinance No. 23-6-5 adopted on June 5, 2023, by the St. Charles Parish Council, approved and authorized execution of Change Order No. 1 for St. Charles Parish West Bank Library Hurricane IDA Repairs, (Project No. LR211105), to increase the contract amount by \$41,721.00 and increase the contract time by 76 days; and,

**WHEREAS,** it is necessary to amend the Contract in order to apply a flooring credit due to removing a portion of flooring for the project resulting in a decrease to the approved contract in the amount of \$2,500.00.

**THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:**

**SECTION I.** That Change Order No. 2 (Final) for St. Charles Parish West Bank Library Hurricane Ida Repairs, (Project No. LR211105), to decrease the contract amount by \$2,500.00.

**SECTION II.** That the Parish President is hereby authorized to execute said Change Order on behalf of St. Charles Parish.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

**YEAS:** MOBLEY, FONSECA, WILSON, SKIBA, PILIE, COMARDELLE,  
O'DANIELS, DEBRULER  
**NAYS:** NONE  
**ABSENT:** FISHER

And the ordinance was declared adopted this 19th day of May, 2025, to become effective five (5) days after publication in the Official Journal.

**CHAIRMAN:** Michelle Fonseca  
**SECRETARY:** Michelle D'Arata  
**DLVD/PARISH PRESIDENT:** May 20, 2025  
**APPROVED:** ✓ **DISAPPROVED:**       

**PARISH PRESIDENT:** Matthew Jewell  
**RETD/SECRETARY:** May 21, 2025  
**AT: 10:28am** **RECD BY:**       

CERTIFIED TRUE & CORRECT AS PER  
MINUTES DATED 5/19/2025  
Michelle D'Arata  
SECRETARY  
ST. CHARLES PARISH COUNCIL

**SECTION 00806**

**CHANGE ORDER**

No. Two (2)

DATE OF ISSUANCE December 19, 2024

EFFECTIVE DATE December 19, 2024

OWNER St. Charles Parish

CONTRACTOR Dynamic Group, LLC

Contract: St. Charles Parish West Bank Library Hurricane Ida Repairs

Project: St. Charles Parish West Bank Library Hurricane Ida Repairs

OWNER's Contract No. LR211105

ARCHITECT's Contract No. \_\_\_\_\_

ARCHITECT Murray Architects, Inc.

You are directed to make the following changes in the Contract Documents:

**Description:** *See attached example on how to fill in this information*

1. Delete the Following Work Items:

a. Contract Item #: Floor Credit

Delete item in its entirety. (-\$2,500.00)

Total of Deducted Items = (-\$2,500.00)

2. Add the Following Work Items: - Not Applicable

3. Revise the Following Work Item Quantities: Not Applicable

Total of Change in Work Items Quantity = (-\$2,500.00)

**Reason for Change Order:** List a reason for each Line Item listed above. *See attached example on how to fill in this information*

1. Deleted Work Items

a. Flooring credit to remove portion of flooring

2. Add Work Items

3. Revise Work Item Quantities

**Attachments:** (List documents supporting change)

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Work Change Directive No. 1, Work Change Directive No. 2, and Work Change Directive No. 3

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price \$ <u>1,152,002.34</u>	Original Contract Times: Substantial Completion: <u>March 26, 2023</u> Ready for final payment: <u>150 Days</u> (days or dates)
Net Increase (Decrease) from previous Change Orders No. 1 to 1: \$ <u>41,721.00</u>	Net change from previous Change Orders No. 1 to No. 1: Substantial Completion: _____ Ready for final payment: <u>76 Days</u> (days)
Contract Price prior to this Change Order: \$ <u>1,193,723.34</u>	Contract Times prior to this Change Order: Substantial Completion: <u>June 10, 2023</u> Ready for final payment: _____ (days or dates)
Net decrease of this Change Order: \$ <u>-2,500.00</u>	Net increase this Change Order: Substantial Completion: _____ Ready for final payment: _____ (days)
Contract Price with all approved Change Orders: \$ <u>1,191,223.34</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>June 10, 2023</u> Ready for final payment: <u>226 Days</u> (days or dates)

RECOMMENDED:

APPROVED:

ACCEPTED:

By: [Signature]  
ARCHITECT (Authorized Signature)  
Date: 4/22/2025

By: [Signature]  
OWNER (Authorized Signature)  
Date: 5-20-25

By: [Signature]  
CONTRACTOR (Authorized Signature)  
Date: 4/16/2025

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