

Monday, September 19, 202	22 6:00 PM	Council Chambers, Courthouse	
ATTENDANCE			
Present	 Beth A. Billings, Holly Fonseca, Mary K. Clulee, Dick Gibbs, Nicky Dufrene, and Bob Fisher 		
Absent	3 - La Sandra Darensbourg Gordon, Marilyn B. Be	La Sandra Darensbourg Gordon, Marilyn B. Bellock, and Julia Fisher-Cormier	
Also Present			
	Parish President Matthew Jewell, Legal Services Dire Assistant Director Robert Raymond, Chief Administra Chief Administrative Officer Billy Raymond, Chief Ope Executive Director of Technology and Cybersecurity / Communications/Public Information Officer Samantha Dussom, Public Works/Wastewater Director Miles Bir Michael Albert, Grants Officer Carla Chiasson, Water Animal Control Director Jena Troxler, Dayna Parker, I Contract Monitoring Specialist, Blaine Faucheux, Pub	ative Officer Mike Palamone, Deputy erations Officer Darrin Duhe, Anthony Ayo, Director of a de Castro, Finance Director Grant ngham, Planning & Zoning Director works Director Gregory Gorden, Personnel Officer, Chandra Sampey,	
CALL TO ORDER			
PRAYER / PLEDGE			
	Sheila Curry, Executive Board Daughters of the American Revolution		
APPROVAL OF MINU	ITES		
	A motion was made by Councilmember Fonseca, s Billings, to approve the minutes from the regular m The motion carried by the following vote:		
Yea:	6 - Billings, Fonseca, Clulee, Gibbs, Dufrene and F	Fisher	
Nay:	0		
Absent:	3 - Darensbourg Gordon, Bellock and Fisher-Corm	hier	

SPECIAL BUSINESS (PROCLAMATIONS, CANVASS RETURNS, ETC.)

2022-0234

Board of Review

Sponsors: Mr. Fisher

As advertised by the Assessor in the official journal, the assessment list has been exposed daily for inspection by the taxpayers and other interested persons for a period of fifteen calendar days. The assessor has certified the assessment list to the council, acting as the board of review, to receive any written or oral complaints from taxpayers desiring to protest their assessment, prior to 4:00 pm on Monday, September 12, 2022.

No assessment appeals were submitted to the board of review.

Mr. Tab Troxler, Assessor, commented on the 2022 Assessment Roll as submitted by the Assessor.

Councilwoman Fisher-Cormier arrived in the meeting.

Council Discussion Chairman Fisher spoke on the matter. Parish President Matthew Jewell spoke on the matter. Mr. Troxler spoke on the matter.

A motion was made by Councilmember Fonseca, seconded by Councilmember Billings, to accept and certify the 2022 Assessment Roll as submitted by the Assessor to the Louisiana Tax Commission. The motion carried by the following vote:

- Yea: 7 Billings, Fonseca, Clulee, Gibbs, Dufrene, Fisher and Fisher-Cormier
- Nay: 0
- Absent: 2 Darensbourg Gordon and Bellock

Certified Assessment List

2022-0256

Proclamation: "Constitution Week"

Sponsors: Mr. Jewell

Read

2022-0257

Proclamation: Alligator Weekend in St. Charles Parish In Recognition: Mr. Brian J. Reulet - "Mr. Alligator"

Sponsors: Ms. Clulee

Read

<u>2022-0258</u>

In Recognition: Isabella Anna-Alysia Daspit, 2021 Miss Alligator Festival Queen

Sponsors: Ms. Billings

Read

2022-0271

In Recognition: Mia Marie Stewart, 2022 Miss Alligator Festival Queen

Sponsors: Ms. Fonseca

Read

2022-0272

In Recognition: Amelie Grace Gautreaux, 2022 Teen Alligator Festival Queen

Sponsors: Mr. Fisher

Read

2022-0259

Proclamation: "National Breast Cancer Awareness Month in St. Charles Parish"

Sponsors: Ms. Bellock

Read

2022-0260

Proclamation: "Domestic Violence Awareness Month"

Sponsors: Mr. Fisher

Read

2022-0261

Proclamation: "Jeffery Allen Willett Benefit Day"

Sponsors: Ms. Clulee

Read

<u>2022-0262</u>

Proclamation: "National Night Out in St. Charles Parish"

Sponsors: Mr. Jewell

Read

2022-0263

Proclamation: United Way Month in St. Charles Parish Battle for the Paddle Cook-Off

Sponsors: Ms. Fisher-Cormier

Read

REPORTS (FINANCE AND ADMINISTRATIVE ACTIVITIES)

2022-0264

Civil Service Board/Personnel Office

Dayna Parker, Personnel Officer

Reported

2022-0265

Contract Monitor

Chandra Sampey, Contract Monitoring Specialist

Councilwoman Fisher-Cormier spoke on the matter. Chairman Fisher spoke on the matter. Ms. Sampey spoke on the matter.

Reported

2022-0266

Parish President Remarks/Report

Sponsors: Mr. Jewell

Parish President Matthew Jewell invited Ms. Janet Tharp, Senior Planning Advisor, CPEX, to the podium to give their presentation. Ms. Tharp spoke on the matter.

Councilwoman Fisher-Cormier spoke on the matter. Ms. Tharp spoke on the matter. Councilman Dufrene spoke on the matter. President Jewell spoke on the matter.

Reported

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN FISHER AUTHORIZED THAT THE ORDINANCES, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, ARE TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON MONDAY, OCTOBER 3, 2022, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

2022-0273

An ordinance approving and authorizing the execution of a Professional Services Agreement with Professional Engineering Consultants Corporation to perform engineering services for Phase 3 Water Line Replacement in Bonnet Carre Spillway (Project No. WWKS 105), in the not to exceed amount of \$86,780.00.

Sponsors: Mr. Jewell and Department of Waterworks

Publish/Scheduled for Public Hearing to the Parish Council on October 3, 2022

2022-0274

An ordinance approving and authorizing the execution of a Professional Services Agreement with Danny J. Hebert, P.E., L.L.C., d.b.a. Civil & Environmental Consulting Engineers to perform engineering services for the LA 18 Cast Iron Water Main Replacement, Phase III (Project No. WWKS 113), in the not to exceed amount of \$120,150.00.

Sponsors: Mr. Jewell and Department of Waterworks

Publish/Scheduled for Public Hearing to the Parish Council on October 3, 2022

2022-0252

An ordinance to amend the St. Charles Parish Code of Ordinances, Chapter 2, Administration, Article I. In General, by adding Section 2-16.6. Civil Service Employee Pay Classification and Pay Plan Study.

Sponsors: Ms. Fisher-Cormier, Mr. Dufrene, Ms. Billings and Ms. Fonseca

Publish/Scheduled for Public Hearing to the Parish Council on October 3, 2022

IN ACCORDANCE WITH ARTICLE IV, SECTION B OF THE HOME RULE CHARTER, CHAIRMAN FISHER AUTHORIZED THAT THE ORDINANCE, HAVING BEEN PRESENTED FOR INTRODUCTION, DISTRIBUTED TO COUNCIL MEMBERS AND THE PARISH PRESIDENT, AND NOT REJECTED BY TWO-THIRDS OF THE COUNCIL MEMBERS, IS TO BE PUBLISHED IN SUMMARY FORM AS FOLLOWS IN THE OFFICIAL JOURNAL WITH NOTICE OF PUBLIC HEARING TO BE HELD ON TUESDAY, NOVEMBER 1, 2022, 9:00 A.M.; THURSDAY, NOVEMBER 3, 2022, 1:00 P.M.; MONDAY, NOVEMBER 7, 2022, 6:00 P.M., COUNCIL CHAMBERS, COURTHOUSE, HAHNVILLE, TO BE CONSIDERED FOR FINAL PASSAGE:

2022-0166

An ordinance to approve and adopt the appropriation of Funds for the St. Charles Parish Consolidated Operating and Capital Budget for Fiscal Year 2023.

Sponsors: Mr. Jewell and Department of Finance

Publish/Scheduled for Public Hearing to the Parish Council on November 1, 2022

PLANNING AND ZONING PETITIONS

2022-0235

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from C-2 to MS, Medical Service District on a lot measuring 200 ft. by 450 ft. as shown on the map by E.M. Collier dated April 22, 1955, municipal address 1001 Paul Maillard Road, Luling, as requested by St. Charles Parish Hospital Service District No. 1.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval Planning Commission Recommended: Approval Planning & Zoning Director Michael Albert spoke on the matter.

Speakers:

Mr. Jarrett Fuselier, Assistant Vice President of Nursing, St. Charles Parish Hospital

Public Hearing Requirements Satisfied

Enactment No: 22-9-1

VOTE ON THE PROPOSED ORDINANCE

- Yea: 7 Billings, Fonseca, Clulee, Gibbs, Dufrene, Fisher and Fisher-Cormier
- Nay: 0
- Absent: 2 Darensbourg Gordon and Bellock

<u>2022-0236</u>

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, to change the zoning classification from C-2 to C-3 on Lot 5A, Paradis, as requested by Triple MBM Properties.

<u>Sponsors:</u> Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Denial Planning Commission Recommended: Denial Planning & Zoning Director Michael Albert spoke on the matter.

Speakers:

Mr. David Muskevitsch, Des Allemands

Public Hearing Requirements Satisfied

Enactment No: 22-9-2

Council Discussion Mr. Albert spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

- Yea: 7 Billings, Fonseca, Clulee, Gibbs, Dufrene, Fisher and Fisher-Cormier
- Nay: 0
- Absent: 2 Darensbourg Gordon and Bellock

<u>2022-0255</u>

An ordinance to amend the St. Charles Parish Zoning Ordinance of 1981, as amended, to change the zoning classification from R-1M to R-2 on Lots 33, 34, & 35 Block G of Oak Ridge Park Subd. Section Two, as requested by Treniece and Myron Boyd.

Sponsors: Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval Planning Commission Recommended: Approval Planning & Zoning Director Michael Albert spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 22-9-3

VOTE ON THE PROPOSED ORDINANCE

- Yea: 7 Billings, Fonseca, Clulee, Gibbs, Dufrene, Fisher and Fisher-Cormier
- Nay: 0
- Absent: 2 Darensbourg Gordon and Bellock

Enactment No: 22-9-3

ORDINANCES SCHEDULED FOR PUBLIC HEARING (INTRODUCED AT PREVIOUS MEETING)

<u>2022-0237</u>

An ordinance approving and authorizing the execution of Change Order No.1 for the Des Allemands Emergency Bulkhead, (Project No. P210601), to decrease the contract amount by \$135,101.22 and decrease contract time by 36 days.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Department of Public Works Recommended: Approval Public Works/Wastewater Director Miles Bingham spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 22-9-4

Council Discussion Mr. Bingham spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

- Yea: 7 Billings, Fonseca, Clulee, Gibbs, Dufrene, Fisher and Fisher-Cormier
- Nay: 0

Absent: 2 - Darensbourg Gordon and Bellock

Enactment No: 22-9-4

2022-0238

An ordinance approving and authorizing the execution of Change Order No. 1 for the Mimosa and Lagatutta Drainage Improvements, (Project No. P090904), to decrease the contract amount by \$48,506.38 and increase contract time by 41 days.

Sponsors: Mr. Jewell and Department of Public Works

Reported:

Department of Public Works Recommended: Approval Legal Services Director Corey Oubre spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 22-9-5

VOTE ON THE PROPOSED ORDINANCE

- Yea: 7 Billings, Fonseca, Clulee, Gibbs, Dufrene, Fisher and Fisher-Cormier
- **Nay:** 0
- Absent: 2 Darensbourg Gordon and Bellock

<u>2022-0251</u>

An ordinance of the Parish of St. Charles providing that the Code of Ordinances, Parish of St. Charles, be amended by revising Section 15-5, Motor Vehicles and Traffic, of said Code, to provide for the installation of **"NO PARKING"** signs along both sides of Rowena Smith Drive in St. Rose.

Sponsors: Ms. Bellock

Reported:

Councilwoman Bellock Recommended: Approval Councilwoman Fisher-Cormier read a statement on behalf of Councilwoman Bellock due to her absence.

Public Hearing Requirements Satisfied

Enactment No: 22-9-6

VOTE ON THE PROPOSED ORDINANCE

Yea: 7 - Billings, Fonseca, Clulee, Gibbs, Dufrene, Fisher and Fisher-Cormier

Nay: 0

Absent: 2 - Darensbourg Gordon and Bellock

<u>2022-0254</u>

An ordinance approving and authorizing the execution of Change Order No. 6 for the Norco Library Renovation/Addition located at 590 Apple Street in Norco, to decrease the contract amount by \$61,646.80.

Sponsors: Mr. Jewell

Reported:

Parish President Recommended: Approval Parish President Matthew Jewell spoke on the matter. Library Director Leann Benedict spoke on the matter.

Public Hearing Requirements Satisfied

Enactment No: 22-9-7

Council Discussion Ms. Benedict spoke on the matter. Legal Services Director Corey Oubre spoke on the matter.

VOTE ON THE PROPOSED ORDINANCE

- Yea: 7 Billings, Fonseca, Clulee, Gibbs, Dufrene, Fisher and Fisher-Cormier
- Nay: 0
- Absent: 2 Darensbourg Gordon and Bellock

Enactment No: 22-9-7

ORDINANCES/RESOLUTIONS WHICH HAVE BEEN TABLED

2022-0229

A resolution to approve the Civil Service Pay Plan as recommended by the Personnel Officer in accordance with the Compensation and Pay Classification Study conducted by SSA Consultants.

Sponsors: Mr. Jewell and Personnel Office

A motion was made by Councilmember Fisher-Cormier, seconded by Councilmember Dufrene, to Remove from the Table File No. 2022-0229. The motion carried by the following vote:

- Yea: 7 Billings, Fonseca, Clulee, Gibbs, Dufrene, Fisher and Fisher-Cormier
- Nay: 0
- Absent: 2 Darensbourg Gordon and Bellock

Enactment No: 6661

Removed from the Table

Reported:

Personnel Office Recommended: Approval Dayna Parker, Personnel Officer, spoke on the matter.

Public comment opened Mr. Gregory Williams, Hahnville

A motion was made by Councilmember Dufrene, seconded by Councilmember Billings, to extend Mr. Williams' time an additional three minutes. The motion carried by the following vote:

- Yea: 7 Billings, Fonseca, Clulee, Gibbs, Dufrene, Fisher and Fisher-Cormier
- Nay: 0
- Absent: 2 Darensbourg Gordon and Bellock

Enactment No: 6661

Time Extended

Enactment No: 6661

Council Discussion Parish President Matthew Jewell spoke on the matter. Ms. Parker spoke on the matter.

VOTE ON THE PROPOSED RESOLUTION

- Yea: 7 Billings, Fonseca, Clulee, Gibbs, Dufrene, Fisher and Fisher-Cormier
- Nay: 0
- Absent: 2 Darensbourg Gordon and Bellock

Enactment No: 6661

PERSONS TO ADDRESS THE COUNCIL

2022-0278

Ms. Christine Green: St. Charles Parish Ordinance Ch.7, 7-3

Councilwoman Billings spoke on the matter. Planning & Zoning Director Michael Albert spoke on the matter.

Ms. Green continued addressing the Council.

Councilwoman Fisher-Cormier spoke on the matter. Parish President Matthew Jewell spoke on the matter. Councilwoman Fonseca spoke on the matter. Councilman Dufrene spoke on the matter.

Heard

Councilwoman Fisher-Cormier departed the meeting.

RESOLUTIONS

<u>2022-0267</u>

A resolution to approve the Civil Service Pay Plan as recommended by the Personnel Officer in accordance with the Compensation and Pay Classification Study conducted by SSA Consultants.

Sponsors: Mr. Jewell, Personnel Office, Ms. Fonseca and Mr. Fisher

Reported:

Personnel Office Recommended: Approval Councilwoman Fonseca Recommended: Approval Councilman Fisher Recommended: Approval Councilwoman Fonseca spoke on the matter.

Public comment not opened

A motion was made by Councilmember Fonseca, seconded by Councilmember Clulee, to Postpone Indefinitely File No. 2022-0267. The motion carried by the following vote:

- Yea: 6 Billings, Fonseca, Clulee, Gibbs, Dufrene and Fisher
- Nay: 0
- Absent: 3 Darensbourg Gordon, Bellock and Fisher-Cormier

Postponed Indefinitely

2022-0268

A resolution to approve and authorize the execution of a Cooperative Endeavor Agreement between the Louisiana Department of the Treasury and the State of Louisiana, and St. Charles Parish regarding the allocation of \$750,000.00 to be utilized for the revitalization of the West Bank Bridge Park after Hurricane Ida.

Sponsors: Mr. Jewell, Grants Office and Department of Parks and Recreation

Reported:

Grants Office Recommended: Approval Parks and Recreation Department Recommended: Approval Grants Officer Carla Chiasson spoke on the matter.

Public comment opened; no public comment

Council Discussion Parish President Matthew Jewell spoke on the matter.

VOTE ON THE PROPOSED RESOLUTION

Yea: 6 - Billings, Fonseca, Clulee, Gibbs, Dufrene and Fisher

Nay: 0

Absent: 3 - Darensbourg Gordon, Bellock and Fisher-Cormier

Enactment No: 6662

2022-0269

A resolution to approve and authorize the execution of a Cooperative Endeavor Agreement between the Louisiana Department of the Treasury and the State of Louisiana, and St. Charles Parish regarding the allocation of \$750,000.00 to be utilized for the West Bank Splash Park.

Sponsors: Mr. Jewell, Grants Office and Department of Parks and Recreation

Reported:

Grants Office Recommended: Approval Parks and Recreation Department Recommended: Approval Grants Officer Carla Chiasson spoke on the matter.

Public comment opened; no public comment

Council Discussion Parish President Matthew Jewell spoke on the matter.

VOTE ON THE PROPOSED RESOLUTION

- Yea: 6 Billings, Fonseca, Clulee, Gibbs, Dufrene and Fisher
- Nay: 0
- Absent: 3 Darensbourg Gordon, Bellock and Fisher-Cormier

<u>2022-0270</u>

A resolution to approve and authorize the execution of a Cooperative Endeavor Agreement between the Louisiana Department of the Treasury and the State of Louisiana, and St. Charles Parish regarding the allocation of \$500,000.00 to be utilized for the revitalization of the East and West Bank Bridge Parks.

<u>Sponsors:</u> Mr. Jewell, Grants Office and Department of Parks and Recreation

Reported:

Grants Office Recommended: Approval Parks and Recreation Department Recommended: Approval Grants Officer Carla Chiasson spoke on the matter.

Public comment opened Mr. Darryl Daigs, Montz

Council Discussion Parish President Matthew Jewell spoke on the matter.

VOTE ON THE PROPOSED RESOLUTION

Yea: 6 - Billings, Fonseca, Clulee, Gibbs, Dufrene and Fisher

Nay: 0

Absent: 3 - Darensbourg Gordon, Bellock and Fisher-Cormier

<u>2022-0275</u>

A resolution in support of the Planning and Zoning Commission's approval of 2022-15-SPU for an accessory dwelling unit in an R-1A zoning district, Lot 5B-1, Sq. 15, New Sarpy Subdivision, 225 Park Avenue, New Sarpy as requested by Sean & Christy Moore.

<u>Sponsors:</u> Mr. Jewell and Department of Planning & Zoning

Reported:

P & Z Department Recommended: Approval Planning Commission Recommended: Approval Planning & Zoning Director Michael Albert spoke on the matter.

Public comment opened Mr. Sean Moore, New Sarpy

VOTE ON THE PROPOSED RESOLUTION

- Yea: 6 Billings, Fonseca, Clulee, Gibbs, Dufrene and Fisher
- Nay: 0
- Absent: 3 Darensbourg Gordon, Bellock and Fisher-Cormier

Enactment No: 6665

<u>2022-0276</u>

A resolution amending Resolution No. 4848, which officially established a confirmation questionnaire for nominees for all Boards or Commissions, to amend said confirmation questionnaire, to provide further clarification therein.

Sponsors: Ms. Clulee

Reported: Councilwoman Clulee Recommended: Approval Councilwoman Clulee spoke on the matter.

Public comment opened; no public comment

Council Discussion

VOTE ON THE PROPOSED RESOLUTION

Yea: 6 - Billings, Fonseca, Clulee, Gibbs, Dufrene and Fisher

Nay: 0

Absent: 3 - Darensbourg Gordon, Bellock and Fisher-Cormier

<u>2022-0277</u>

A resolution amending Resolution No. 3147, which established specific policies to be used in the Department Head Confirmation Process, to amend "Exhibit A" confirmation questionnaire for Department Head appointees, to provide further clarification therein.

Sponsors: Ms. Clulee

Reported:

Councilwoman Clulee Recommended: Approval Councilwoman Clulee spoke on the matter.

Public comment opened; no public comment

Council Discussion

VOTE ON THE PROPOSED RESOLUTION

- Yea: 6 Billings, Fonseca, Clulee, Gibbs, Dufrene and Fisher
- Nay: 0
- Absent: 3 Darensbourg Gordon, Bellock and Fisher-Cormier

Enactment No: 6667

APPOINTMENTS

2022-0248

A resolution appointing Mr. Dwayne E. Harris to the St. Charles Parish Board of Adjustment as the District V Representative.

VOTE ON THE APPOINTMENT OF MR. DWAYNE E. HARRIS

Yea: 6 - Billings, Fonseca, Clulee, Gibbs, Dufrene and Fisher

Nay: 0

Absent: 3 - Darensbourg Gordon, Bellock and Fisher-Cormier

Enactment No: 6668

2022-0249

A resolution appointing a member to the River Parishes Tourist Commission representing the St. Charles Parish Council.

Councilwoman Billings spoke on the matter.

Chairman Fisher stated that File No. 2022-0249 will be deferred to the October 3, 2022 council meeting.

Deferred

ADJOURNMENT

A motion was made by Councilmember Dufrene, seconded by Councilmember Billings, to adjourn the meeting at approximately 9:19 pm. The motion carried by the following vote:

Yea: 6 - Billings, Fonseca, Clulee, Gibbs, Dufrene and Fisher

Nay: 0

Absent: 3 - Darensbourg Gordon, Bellock and Fisher-Cormier

I HEREBY CERTIFY THE FOREGOING TO BE EXACT AND TRUE.

Michelle Impastato Council Secretary