



ST. CHARLES PARISH

PAUL J. HOGAN, PE

COUNCILMAN, DISTRICT IV

MEMORANDUM

DATE: MAY 27, 2010

TO: MS. KIMBERLY MAROUSEK
PLANNING & ZONING DIRECTOR

MS. ANGIE ROBERT
ANIMAL CONTROL SUPERVISOR

FROM: PAUL J. HOGAN, PE
COUNCILMAN, DISTRICT IV

The attached proposed ordinance regarding the procedure to allow animals in zoning districts other than O-L will be introduced at the next Parish Council Meeting. Please advise by no later than Thursday, June 3rd if you have any proposed changes that should be incorporated into the proposed ordinance.

Thanks for your assistance.

PJH/BJT230:ag

attachment

cc: Mr. Timothy J. Vial, Chief Administrative Officer
Mr. Bobby Donaldson, Purchasing Officer

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2010-0096

INTRODUCED BY: PAUL J. HOGAN, PE, COUNCILMAN, DISTRICT IV
ORDINANCE NO. _____

An ordinance of the Parish of St. Charles, providing that the Code of Ordinances, Parish of St. Charles, be amended by revising Chapter 4, Animals and Fowl, Article I., In General, Section 4-10. Keeping of animals not considered pets and keeping of exotic animals, by amending (a.).

THE ST. CHARLES PARISH COUNCIL HEREBY ORDAINS:

SECTION I. That Chapter 4, Animals and Fowl, Article 1., In General, Section 4-10. Keeping of animals not considered pets and keeping of exotic animals, (a.) is hereby amended as follows:

AS WRITTEN:

- (a) No animals other than those defined as pets shall be kept in other than an O-L zoning district without first obtaining a letter of no objection signed by all property owners within three hundred (300) feet of the property on which the animals are to be kept. The form for obtaining a letter of no objection shall be obtained from the animal control officer. A copy of the completed form shall be returned to the animal control officer for retention.

REVISED:

- (a) No animals other than those defined as pets shall be kept in other than an O-L zoning district without first obtaining **a permit which shall include** a letter of no objection signed by all property owners within three hundred (300) feet of the **enclosed and/or fenced in area in** which the animals are to be kept. **The permit application form (which shall include a sheet for collecting signatures of nearby property owners) shall be obtained from the Department of Planning and Zoning. A copy of the completed permit application form shall be returned to the Department of Planning and Zoning for confirmation that each and every property owners within 300 feet of the enclosed and/or fenced in area in which the animals are to be kept has no objection. Should the area(s) in which animals are to be kept not be identified by the applicant, the distance shall be measured from the property lines. The objection to the allowance of animals by a single property owner with the 300 feet requirement shall negate the allowance of any animals other than pets. Upon verification by the Planning and Zoning Department that all property owners within 300 feet have no objection, a copy of the completed permit application form shall be forwarded to the Animal Control Officer. The permit application form for collecting signatures shall require the name of the applicant, the type of animal(s) to be kept, and the number of animal(s) to be kept. The permit application form shall include wording that the applicant agrees to maintain the animals in compliance with all Federal, State, Parish, and Sanitary Code Provisions. The permit application form shall indicate that the permit shall automatically expire two (2) years from the date of written notification of approval from the Planning and Zoning**

Department. The permit application form shall require a notarized Owner's Endorsement on the permit form. The permit application form shall indicate that a new application shall be required in order to increase the number of animal(s) other than what was originally approved, to change and/or add to the types of animal(s) being kept, and/or to renew the permit. The permit application form shall indicate that the application for renewal must be received a minimum of 30 days in advance of the original permit expiration date and 30 days in advance to any proposed change in the number or type of animal. Allowances previously granted for the keeping of animals not considered pets and keeping of exotic animals prior to the adoption of this ordinance shall expire two (2) years from the date this ordinance becomes law. Individuals with these allowances shall be provided by certified mail a copy of the adopted ordinance and a notice of the date their allowance is to expire.

The foregoing ordinance having been submitted to a vote, the vote thereon was as follows:

And the ordinance was declared adopted this _____ day of _____, 2010, to become effective five (5) days after publication in the Official Journal.

Amend Code - Chapter 4, Section 4-10

CHAIRMAN: _____

SECRETARY: _____

DLVD/PARISH PRESIDENT: _____

APPROVED: _____ DISAPPROVED: _____

PARISH PRESIDENT: _____

RETD/SECRETARY: _____

AT: _____ RECD BY: _____